

JOINT DISPATCH BOARD  
Communications & Technology Building, Room 111/112  
January 4, 2024  
**Corrected – 1/24/2024**

Committee Members Present: Ben Meinnert, James Falkowski, Paul Granger, Josh Stradal, Joe Jeanty, Dan Hartwig, and other invited non-committee members were in attendance.

Call to Order: The meeting was called to order by Chair Paul Granger at 9:00 am.

Roll Call/Introductions: Roll call was completed at 9:01 am.

Public Comment: No public was present.

Approve Minutes of October Meeting: Angela Obry brought to attention that the previous minutes had incorrect information. It is the policy that JDC staff advise Shift Commanders of all EMS calls, not just calls categorized as "Charlie" or above. A motion was made to approve the minutes by Ben Meinnert and seconded by Dan Hartwig. The minutes were unanimously approved.

Old Business: Blind transferring. Issues have improved. Joe Jeanty asked if dispatchers could call first before blind transferring in the event the office is unmanned, Angela agreed with the suggestion. There are still hiccups in the TYLER program with CAD view and reports. Mishicot EMS reports that mileage is not showing up in the Rip-N-Runs. Bill Jones reports that the microwave project is complete in Two Rivers. Chief Jeanty reports that transmission going out to his radios are clear, but transmissions are very staticky when received. The radio interference between Benzie Co. MI and portables has not been resolved. Gerry Neuser is still working with the FCC for solutions.

New Business: Kristy Reynolds sat in for recently retired Theresa Becker. Kristy Reynolds would accept the two-year position on board, however John Biely was vice president on the EMS Association and is now President, replacing Theresa. The EMS Association would have to make the decision and vote who will sit on the JD Board. Once the decision is made, the recommendation will be presented to Bob Ziegelbauer for his approval. Rhonda Green and Kristy will speak more with John about this. Joshua Stradal suggested that alternates be appointed to the JD Board Members.

Update from Emergency Services Department: Angela Obry and Connie Bashaw announced that the JDC has switched to shift assignments with supervisors and staff. Angela will be the first shift supervisor, Connie will run second shift, and Jodi Cherney will run third shift. This will aid in performance evaluations and quality assurance. Currently, there are four dispatchers in training, one recently dismissed, one is retiring in April. We currently have one opening for the upcoming retirement position. Between one and three dispatchers will be released from training within the next month to work on their own.

Connie also discussed St. Nazianz signing a contract to use Kiel ambulance and JAWS and not Valdars. GIS boundaries have been updated in CAD. Pockets of communities have expressed concerns and questions have been raised as to "What if a caller requests Valdars". Connie Bashaw stated that our policy has not, and at this time will not change and reiterated that if a caller requests a non-jurisdictional provider, the jurisdictional provider will be dispatched and advised that the non-jurisdictional provider will also be dispatched upon caller's request. Both providers can decide course of action at the location.

Update from Public Works Department: 911 will be coming in on digital from analog and will allow it to be set up for Next Gen.

Portal XL has been installed replacing the Portal 100. The system is struggling and not stable. IT has been working out one bug at a time. This is not exclusive to Manitowoc County, counties all over the state are having issues.

Next Meeting Date: ~~January~~ **April** 9<sup>th</sup>, 2024, 9:00 AM at the EOC.

Adjournment: A motion was made by Ben Meinnert and seconded by Dan Hartwig to adjourn. The meeting was adjourned at 10:00 am.

Respectfully submitted,

*Rhonda Green*

Rhonda Green  
Director  
Manitowoc County Emergency Services Department