



MANITOWOC COUNTY

COUNTY BOARD OF SUPERVISORS

MEETING NOTICE

DATE: January 16, 2024

TIME: 6:00 P.M.

PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by Chairperson Martell.
- II. Invocation by Supervisor Neils.
- III. Pledge of Allegiance.
- IV. Roll Call.
- V. Consideration and correction, if any, of the minutes of the December 17, 2023 meeting.
- VI. Additions or deletions to the agenda. Additions must be submitted to the County Clerk's Office no less than two hours before the close of the courthouse business day on the day of the official meeting. Items may be added only if, for a good cause, it was impossible or impractical to give earlier public notice.
- VII. REPORTS OF COUNTY SUPERVISORS, OFFICES, AND DEPARTMENT DIRECTORS
 1. County Executive Bob Ziegelbauer and Chairperson Tyler Martell – Proclamation Honoring Jerome Vetting for years of service on Manitowoc County Expo-Ice Center Board
 2. Area Extension Director Jayna Hintz – UW-Extension's Impact in Manitowoc County
 3. Personnel Director Chris Eisenschink – Presentation on Manitowoc County's Health Insurance Plan
- VIII. PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
- IX. APPOINTMENTS BY COUNTY EXECUTIVE
 - A. Ethics Board

Appoint one member to succeed Tom Musial for a three-year term expiring February 28, 2027.

 1. Tom Musial
 - B. Joint Dispatch Board

Appoint one member to succeed Theresa Becker to complete a term expiring August 2024.

 1. Kristi Reynolds
- X. COMMITTEE REPORTS, INCLUDING PETITIONS, RESOLUTIONS, AND ORDINANCES
 - A. Planning & Park Commission

Petitions: 1) Carol Waniger – Town of Cato
2) Jaeger Repair Inc – Town of Cooperstown
3) Joseph Pribyl – Town of Gibson
4) Samuel and Christina Schrock – Town of Maple Grove
5) Peter Propson, Jr. – Town of Schleswig
 - B. Aging & Disability Board

- C. Board of Health
- D. Criminal Justice Coordinating Council
- E. Executive Committee
- F. Expo-Ice Center Board
- G. Finance Committee

1. Resolution 2023/2024-57 Initial Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$4,075,000

- H. Highway Committee
- I. Human Services Board
- J. Land Conservation Committee/UW-Extension Education and Agriculture Committee
- K. Personnel Committee

2. Resolution 2023/2024-58 Establishing Elected Official's Compensation (County Clerk, Register of Deeds, and Treasurer)

- L. Public Safety Committee
- M. Public Works Committee
- N. Transportation Coordinating Committee

XI. ANNOUNCEMENTS

XII. ADJOURNMENTS

Tyler Martell, Chairperson
Prepared by Linda Herman, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
COURTHOUSE IMPROVEMENT BONDS IN AN AMOUNT NOT TO
EXCEED \$4,075,000**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the "County") is in need of an amount not to
2 exceed \$4,075,000 for the public purpose of financing Courthouse improvement projects,
3 including engineering and design and replacement of courthouse HVAC system and windows (the
4 "Project"); and

5
6 WHEREAS, it is desirable to authorize the issuance of general obligation bonds for such
7 purpose pursuant to Wis. Stat. ch. 67;

8
9 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
10 of Manitowoc that:

11
12 Section 1. Authorization. The County shall borrow an amount not to exceed \$4,075,000
13 by issuing its general obligation courthouse improvement bonds (the "Bonds") for the public
14 purpose of financing the Project. There be and there hereby is levied on all the taxable property
15 in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when
16 due the principal and interest on such Bonds.

17
18 Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and
19 directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of
20 Supervisors shall consider such bids for the Bonds as may have been received and take action
21 thereon.

22
23 Section 3. Notice of Sale. The County Clerk (in consultation with PMA Securities, LLC
24 ("PMA")) be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in
25 such manner and at such times as the County Clerk may determine and to cause copies of a
26 complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as
27 the County Clerk may determine.

28
29 Section 4. Official Statement. The County Clerk (in consultation with PMA) shall cause
30 an Official Statement to be prepared and distributed. The appropriate County officials shall
31 determine when the Official Statement is final for purposes of Securities and Exchange
32 Commission Rule 15c2 12 and shall certify said Official Statement, such certification to constitute
33 full authorization of such Official Statement under this resolution.

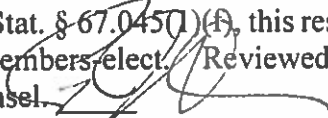
Dated this 16th day of January 2024.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: No fiscal impact. This resolution authorizes the issuance of bonds, but has no fiscal impact until the county board adopts a resolution for the sale of the bonds. That resolution will contain a fiscal note.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Pursuant to Wis. Stat. § 67.045(1)(f), this resolution requires a vote of three-fourths of the members elect. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION ESTABLISHING ELECTED OFFICIAL'S
COMPENSATION**

(County Clerk, Register of Deeds, and Treasurer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 59.22 provides that total annual compensation of certain
2 elected officials, exclusive of reimbursements, must be established before the earliest time for
3 filing nomination papers for office and that this compensation shall not be increased or decreased
4 during the official's term; and

5
6 WHEREAS, Manitowoc County Code s. 5.06 (the "ordinance") defines the process to be
7 used in establishing the total annual compensation for the elected positions of Clerk of Court,
8 Coroner, County Clerk, Executive, Register of Deeds, Sheriff, and Treasurer; and

9
10 WHEREAS, the ordinance provides that the Personnel Committee shall establish salary
11 recommendations for the elected positions of Clerk of Court, Coroner, and Sheriff, using the
12 following guidelines:

- 13
14 (a) The recommended salary shall be 85% of the wage band for the first year 14 of an
15 elected official's term.
16
17 (b) Each subsequent year of an elected official's term shall be increased by the average
18 change in the Consumer Price Index, as determined by the Wisconsin Department
19 of Revenue, for the past four years.

20
21 and

22
23 WHEREAS, the ordinance provides:

- 24
25 (1) Elected offices that are below 85% of the maximum of the wage band will be
26 increased by a maximum of 5.0% each year until the 85% mark is met; and
27
28 (2) Elected offices that are above 85% of the maximum of the wage band will be frozen
29 at the current rate until future increases in the wage schedule cause the
30 compensation for 30 the elected office to meet the 85% level; and

31
32 and

33
34 WHEREAS, the ordinance specifies that each subsequent year of an elected official's term
35 shall be increased by the average change in the Consumer Price Index, as determined by the
36 Wisconsin Department of Revenue for the past four years; and

37
38 WHEREAS, the ordinance states that the County Clerk receive an additional \$1,000; and

39
40 WHEREAS, the Personnel Committee recommends that these elected officials be offered
41 the same fringe benefit package that is offered to appointed, full-time Department Directors;
42

43 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
44 county of Manitowoc set the following salaries as the total annual compensation for the elected
45 offices of County Clerk, Register of Deeds and Treasurer:
46

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
47 County Clerk	\$72,700	\$76,336	\$78,376	\$81,393
48 Register of Deeds	\$71,650	\$75,233	\$77,376	\$80,354
49 Treasurer	\$71,650	\$75,233	\$77,376	\$80,354

50
51
52 and
53

54 BE IT FURTHER RESOLVED that the per pay period amount of the annual salaries is as
55 follows:
56

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
57 County Clerk	\$2796.15	\$2936.00	\$3014.46	\$3130.50
58 Register of Deeds	\$2755.77	\$2893.58	\$2976.00	\$3090.54
59 Treasurer	\$2755.77	\$2893.58	\$2976.00	\$3090.54

60
61
62 and
63

64 BE IT FURTHER RESOLVED that the total annual compensation will continue for
65 ensuing terms unless changed by the County Board in accordance with state law; and
66

67 BE IT FURTHER RESOLVED that the County Clerk, Register of Deeds, and Treasurer
68 shall participate in the Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with
69 state law, that each elected official is required to pay his or her share of the total WRS contribution
70 as required by law, that the County will pay its share of the total WRS contribution as required by
71 law, and that it is expressly recognized that the respective shares may change if state law is changed
72 or if the WRS rate is adjusted as authorized by law; and
73

74 BE IT FURTHER RESOLVED that the County Clerk, Register of Deeds, and Treasurer
75 are eligible for and may elect to receive health insurance through the County's Group Health
76 Insurance Plan on the same terms and condition, such as co-pays, deductibles, and premium
77 contributions, any of which may be modified from time to time, as are offered to full-time
78 appointed Department Directors; and
79

80 BE IT FURTHER RESOLVED that the County Clerk, Register of Deeds, and Treasurer
81 are eligible for and may elect to receive any other fringe benefits, such as dental, vision, or life
82 insurance, on the same terms and conditions, any of which may be modified from time to time, as
83 are offered to full-time, appointed Department Directors, and
84

85 BE IT FURTHER RESOLVED that the County Clerk, Register of Deeds, and Treasurer
86 are eligible for and may participate in such other programs, such as deferred compensation and
87 wellness, on the same terms and conditions, any of which may be modified from time to time, as
88 are offered to full-time, appointed Department Directors; and
89

90 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, the County Clerk,
91 Register of Deeds, and Treasurer: a) are not eligible for; b) do not accrue; and c) are not paid for
92 any leave, such as holiday leave, short term disability, long-term disability, sick leave, or vacation
93 leave; and
94

95 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
96 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
97 compensation as may be required by federal and state law.

Dated this 16th day of January 2024.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: Indeterminate.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date