



MANITOWOC COUNTY

COUNTY BOARD OF SUPERVISORS

MEETING NOTICE

DATE: December 19, 2023

TIME: 6:00 P.M.

PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by Chairperson Martell.
- II. Invocation by Supervisor Phipps.
- III. Pledge of Allegiance.
- IV. Roll Call.
- V. Consideration and correction, if any, of the minutes of the November 7, 2023 meeting.
- VI. Additions or deletions to the agenda. Additions must be submitted to the County Clerk's Office no less than two hours before the close of the courthouse business day on the day of the official meeting. Items may be added only if, for a good cause, it was impossible or impractical to give earlier public notice.
- VII. REPORTS OF COUNTY SUPERVISORS, OFFICES, AND DEPARTMENT DIRECTORS
 1. County Executive Bob Ziegelbauer and Chairperson Tyler Martell - Proclamation of January 2024 as Mentoring Month for Big Brothers Big Sisters.
 2. County Executive Bob Ziegelbauer – Update on Courthouse Repair Project
- VIII. PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
- IX. APPOINTMENT BY CHAIRPERSON

Appoint County Board Supervisor District 1 – Mickey Lillibridge
- X. APPOINTMENT BY COUNTY EXECUTIVE
 - A. Aging & Disability Board

Appoint one member to succeed Cindy Neelis for a three-year term expiring December 31, 2026.

 1. Cindy Neelis
 - B. Joint Dispatch Board

Appoint one member to succeed Paul Granger for a two-year term expiring in January 2026.

 1. Paul Granger
 - C. Land Information Council

Appoint one member to succeed Kayla Beckerdite for a term which ends when employment with Manitowoc County terminates.

 1. Rhonda Green
 - D. Local Emergency Planning Committee

Appoint three members to succeed Jessica Backus; Korina Aghmar, Alternate) Jessica Wanserski, Jerry Wendt and one member to fill a vacancy for two-year terms expiring December 2025.

 1. Jessica Backus
 2. Korina Aghmar, Alternate) Jessica Wanserski
 3. Patrick Dvorachek
 4. Robert Hennings, Jr.

E. Manitowoc-Calumet Library System Board of Trustees

Appoint three members to succeed Supv. Jim Baumann, Julie Grinde, Jeremy Sehloff and one member to fill a vacancy for three-year terms expiring in December 2026.

1. Supv. Donald Zimmer
2. Amy Eisenschink
3. Jeremy Sehloff
4. Sara Meier

Appoint one member to succeed Markus Ladd for the remainder of the term expiring December 2024.

1. Kali Hentges

XI. COMMITTEE REPORTS, INCLUDING PETITIONS, RESOLUTIONS, AND ORDINANCES

A. Planning & Park Commission

1. Resolution 2023/2024-48 Approving Increase to the Annual Maintenance Program Fee
2. Resolution 2023/2024-49 Authorizing Grant Application (Bullhead Lake Public Access)
3. Ordinance 2023/2024-50 Amending Zoning Map (Paul Liermann)

B. Aging & Disability Board

C. Board of Health

D. Criminal Justice Coordinating Council

E. Executive Committee

F. Expo-Ice Center Board

G. Finance Committee

4. Resolution 2023/2024-51 Initial Resolution Authorizing General Obligation Courthouse Improvement Bonds in an Amount Not to Exceed \$7,500,000
5. Resolution 2023/2024-52 Denying Claim (Thomas Skattebo)

H. Highway Committee

- Bridge Petitions:
- 1) Town of Cooperstown – Pleasant Road Bridge (B-36-0216)
 - 2) Town of Eaton – Quarry Road Bridge (B-36-0163)
 - 3) Town of Eaton – Halbach Bridge
 - 4) Town of Franklin – Hill Bridge
 - 5) Town of Gibson – Twin Bridge Road Bridge
 - 6) Town of Gibson – Rockledge Road Bridge (P-36-0087)
 - 7) Town of Gibson – Zander Road Bridge (B-36-0161)
 - 8) Town of Gibson – Misc. Bridge Joint Sealing (3)
 - 9) Town of Gibson – Old Y Road Bridge (B-36-0225)
 - 10) Town of Gibson – Melnik Road Bridge (B-36-0162)
 - 11) Town of Kossuth – Lepich Bridge
 - 12) Town of Liberty – Schwoerer Bridge
 - 13) Town of Liberty – Ording Bridge
 - 14) Town of Manitowoc Rapids – N. Union Road Bridge (B-36-0240)
 - 15) Town of Meeme – West Washington Road Bridge (B-36-0219)
 - 16) Town of Meeme – Misc. Bridge Approach HMA Wedging (5)
 - 17) Town of Mishicot – Zander Road Bridge (B-36-0127)
 - 18) Town of Mishicot – Misc. Bridge Approach HMA Wedging (3)
 - 19) Town of Newton – Dehne Bridge
 - 20) Town of Rockland – Brandl Bridge
 - 21) Town of Rockland – Hanson Bridge
 - 22) Town of Rockland – Krepline Bridge
 - 23) Town of Rockland – Misc. Bridge Signage Replacement (2)
 - 24) Town of Rockland – Rosner Bridge
 - 25) Town of Two Rivers – Maplewood Road Bridge (P-36-0135)
 - 26) Town of Two Rivers – E. Hillcrest Road Bridge (B-36-0250)

- I. Human Services Board
- J. Land Conservation Committee/UW-Extension Education and Agriculture Committee
- K. Personnel Committee
- L. Public Safety Committee
 - 6. Ordinance 2023/2024-53 Amending Manitowoc County Code § 4.13(9)(a) (Coroner's Office Fees)
- M. Public Works Committee
 - 7. Resolution 2023/2024-54 Approving Wisconsin Assessment Monies Program Application
- N. Transportation Coordinating Committee
- O. Miscellaneous
 - Personnel Committee and Human Services Board
 - 8. Resolution 2023/2024-55 Authorizing Creation and Reallocation of Human Services Department 1.0 Full-Time Equivalent Position (Psychiatrist to Advanced Psychiatric Nurse Practitioner)
 - 9. Resolution 2023/2024-56 Authorizing Reallocation of Human Services Department 1.0 Full-Time Equivalent Position (CST Care Coordinator to CPS Intake Social Worker)

XII. ANNOUNCEMENTS

XIII. ADJOURNMENTS

Tyler Martell, Chairperson
Prepared by Linda Herman, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

**RESOLUTION APPROVING INCREASE TO THE ANNUAL
MAINTENANCE PROGRAM FEE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the preservation of groundwater is of vital concern to the health and safety of
2 the residents of Manitowoc County; and

3
4 WHEREAS, defective and failing septic systems present a threat to the quality of
5 groundwater; and

6
7 WHEREAS, Manitowoc County has adopted a septic maintenance inspection program to
8 assure that septic systems in the county are kept in good operating condition and comply with the
9 requirements of state law, the state administrative code, and its local ordinances; and

10
11 WHEREAS, the state of Wisconsin has mandated that each county must include all existing
12 septic systems into its maintenance program; and

13
14 WHEREAS, the annual maintenance fee in Manitowoc County has not been adjusted since
15 October 10, 2006; and

16
17 WHEREAS, the Planning and Park Commission has reviewed the maintenance program
18 fee history and recommends an increase of the annual maintenance program fee to \$15.00, which
19 is required to be paid for each private onsite wastewater treatment system ("POWTS") included in
20 the maintenance program established by M.C.C. § 13.32;

21
22 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
23 county of Manitowoc approves the proposed increase of the POWTS annual maintenance program
24 fee to \$15.00 to be effective January 1, 2024 and directs that a copy of the updated fee schedule
25 be included as an appendix to the Manitowoc County Code Chapter 4, Finances.

Dated this 19th day of December 2023.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: Indeterminable.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(Bullhead Lake Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has grant funding available
2 through its Recreational Boating Facility Program to assist governmental units in developing
3 boating facilities; and

4
5 WHEREAS, the launch pier at Bullhead Lake is in poor condition and does not meet
6 current ADA guidelines; and

7
8 WHEREAS, the Manitowoc County Parks Department proposes to install a new ADA
9 compliant launch pier; and

10
11 WHEREAS, the project is estimated to cost \$37,763.00, of which half, or \$18,881.50,
12 could be funded by the Wisconsin Department of Natural Resources through its Recreation
13 Boating Facilities grant program if approved; and

14
15 WHEREAS, after careful consideration and review, the Planning and Park Commission
16 recommends Manitowoc County apply for and accept a Recreational Boating Facility Grant from
17 the Wisconsin Department of Natural Resources for the construction and installation of an ADA
18 approved launch pier;

19
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc authorizes the Planning Director to apply for and accept a Recreational
22 Boating Facility Grant from the Wisconsin Department of Natural Resources for the construction
23 and installation of an ADA approved launch pier; and

24
25 BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents
26 and take the actions necessary to undertake, direct, and complete the project authorized in the
27 grant; and

28
29 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
30 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
31 will obtain written approval from the Wisconsin Department of Natural Resources before making
32 changes in the project; and will maintain a record of expenditures; and

33
34 BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Zoning
35 Department budget are amended by the amount of any grant award approved by the State of
36 Wisconsin, and the Finance Director is directed to record such information in the official books of
37 the County for the year ending December 31, 2023 with carryover to 2024 as may be required.


Dated this 19th day of December 2023.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Department budget will be increased by the amount of any state grant amount authorized.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.  _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Paul Liermann)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on December 4, 2023; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in all of Lot 1 of Certified Survey Map Volume 30 Page 39 document
12 number 1110175 being part of the Southwest 1/4 of the Southeast 1/4 of Section 20, T. 19 N. -
13 R. 23 E., Town of Manitowoc Rapids, Manitowoc County, Wisconsin more particularly described
14 as follows:
15

16 Beginning at the southwest corner of said Lot 1; thence along the westerly line of
17 said Lot 1 North 0°10'12" West 386.55 feet to the northerly line of said Lot 1;
18 thence along said line South 89°39'07 East 913.20 feet; thence South 0°25'00" West
19 378.31 feet; thence South 89°49'48" West 909.29 feet to the point of beginning,
20 Said parcel containing approximately 8.0 acres of land and is hereby rezoned from
21 Exclusive Agriculture (EA) District to Small Estate Residential (SE) District.

Dated this 19th day of December 2023.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

This report, recommendation, Ordinance, proof of publication, attached map, and the fact sheet are hereby presented in accordance with Section 59.69(5)(e)4 Wisconsin Statutes.

Paul Liermann, on November 13, 2023, petitioned the Manitowoc County Board of Supervisors to rezone approximately 8.0 acres of land located in the SW1/4, SE1/4, Section 20, T19N-R23E, Town of Manitowoc Rapids, from EA, Exclusive Agriculture to SE, Small Estate.

The Town of Manitowoc Rapids adopted the Manitowoc County Zoning Ordinance on December 14, 2011. The uses permitted in SE, Small Estate zoning provides for mixed residential and agriculture activity with a minimum lot size of two acres.

1. Action taken to date on this request includes:

- a. Paul Liermann petitioned for a zoning map amendment on November 13, 2023.
- b. The petition was referred from the County Clerk to the County Planning and Park Commission for a hearing and recommendation.
- c. The public hearing notices were published in the Herald-Times-Reporter on November 20, 2023 and on November 27, 2023.
- d. The County Planning and Park Commission held a public hearing on this amendment request on December 4, 2023.
- e. The Commission at their December 4, 2023 meeting recommended approval of a requested rezoning of approximately 8.0 acres of land located in the SW1/4, SE1/4, Section 20, T19N-R23E, Town of Manitowoc Rapids, from EA, Exclusive Agriculture to SE, Small Estate.

2. Existing conditions relating to land use, zoning, and natural resources are summarized on the accompanying zone change fact sheet.

3. Testimony at the hearing is summarized as follows:

- a. Mr. Tim Ryan, Director, reviewed the Commission Agenda Commentary.
- b. Mr. Paul Liermann, property owner, spoke in favor of the request.

The County Planning and Park Commission made the following findings from testimony at the hearing, the rezoning fact sheet, staff analysis, and discussions at the public hearing and meeting.

1. The area to be considered for rezoning meets past criteria set by the Commission for rezoning land from the EA, Exclusive Agriculture District.
2. The Manitowoc Rapids Town Board & Town Land Use Committee support the proposed zone change to SE, Small Estate.
3. Rezoning will allow for the parcel to be divided permitting for construction of a single family home adjacent to an existing residence.
4. A small amount of pasture land will be affected by this request.
5. Area is difficult to crop with large equipment.

RECOMMENDATION

The County Planning and Park Commission determined from testimony at the public hearing, from the zone change fact sheets and maps, and from the staff analysis, that the public health, safety and general welfare would be safeguarded and substantial justice done, if the request of Paul Liermann to rezone approximately 8.0 acres of land from EA, Exclusive Agriculture to SE, Small Estate were approved.

The Manitowoc County Planning and Park Commission, at its December 4, 2023 meeting, therefore by a unanimous vote recommended that the subject property (an approximately 8.0 acres of land located in the SW1/4, SE1/4, Section 20, T19N-R23E, Town of Manitowoc Rapids, more fully described in the accompanying proposed ordinance amendment) be recommended for rezoning from EA, Exclusive Agriculture to SE, Small Estate.

MANITOWOC COUNTY ZONING MAP AMENDMENT CHECKLIST

GENERAL ZONING PRINCIPLES

- ☐ IS THE PROPOSED ZONING MAP AMENDMENT CONSISTENT WITH AND IN ACCORDANCE WITH THE COUNTY'S:
 - 1. LAND USE PLAN?
 - 2. FARMLAND PRESERVATION PLAN?
 - 3. OTHER LOCAL UNITS PLANS?
- ☐ HAS THERE BEEN A SUBSTANTIAL CHANGE IN CONDITIONS SINCE THE LAND WAS ORIGINALLY ZONED TO WARRANT THE PROPOSED AMENDMENT?
- ☐ WAS THE SUBJECT PROPERTY INCORRECTLY ZONED INITIALLY?
- ☐ DOES THE DECISION TO RECOMMEND APPROVAL OR DENIAL REPRESENT THE COMMISSION'S/COMMISSIONER'S WILL OR DOES IT REPRESENT ITS JUDGMENT?
- ☐ IS THE PROPOSED AMENDMENT IN THE BEST INTEREST OF THE COMMUNITY PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE?
- ☐ WILL THE PROPOSED REZONING BE COMPATIBLE WITH NEIGHBORHOOD PROPERTIES AND WILL IT NOT ADVERSELY AFFECT THE VALUE OF SUCH ADJACENT LAND?
- ☐ IS THE SUBJECT PROPERTY ECONOMICALLY FEASIBLE TO DEVELOP OR USE UNDER THE CURRENT ZONING?
- ☐ ARE THERE ADEQUATE SITES ELSEWHERE THAT ARE ZONED APPROPRIATELY FOR THE PROPOSED USE?
- ☐ DOES THE PROPOSED ZONING MAP AMENDMENT CONSTITUTE SPOT ZONING?
- ☐ HAVE ALL USES THAT ARE PERMITTED UNDER THE PROPOSED ZONING DISTRICT BEEN CONSIDERED RATHER THAN JUST THE USE THAT IS BEING PROPOSED BY THE APPLICANT?
- ☐ DOES THE PROPOSED AMENDMENT (IF OUT OF EA, EXCLUSIVE AGRICULTURE) MEET THE STATUTORY AND COMMISSION POLICY FINDINGS?
- ☐ OBJECTIONS FROM TOWN OR OTHER INTERESTED PARTIES?
- ☐ CITIZEN SUPPORT/OBJECTION?

SHORELAND FLOODPLAIN ZONING ORDINANCE PRINCIPLES

- ☐ IS THE PROPOSED LOCATION FOR THE PROPOSED USE WITHIN THE AREAS IDENTIFIED AS:
 - FLOODPLAIN
 - WETLAND
 - FLOODWAY
 - SHORELAND
- ☐ DOES THE PROPOSED CONSTRUCTION MEET THE STATE'S AND COUNTY'S STANDARDS:
 - PERMITTED ACCESSORY OR CONDITIONAL USE
 - SHORELINE VEGETATION REMOVAL
 - MINIMUM SETBACK FROM WATERWAY
 - MINIMUM LOT SIZE AND WIDTH
 - STANDARDS FOR FILLING, GRADING & EXCAVATION



COUNTY OF MANITOWOC COUNTY CLERK

1010 South 8th St., Ste. 115
Manitowoc, WI 54220

Jessica Backus
Manitowoc County Clerk

Telephone: (920) 683-4004
Email: jessicabackus@manitowoccountywi.gov

November 17, 2023

Tim Ryan, Director
Planning & Park Commission
4319 Expo Dr., P.O. Box 935
Manitowoc, WI 54220-0935

and

Manitowoc County Supervisor Rick L. Gerroll
Supervisory District 21

ATTN: Tim Ryan and Supervisor Gerroll

We enclose a copy of the following petition for an amendment to Manitowoc County's Zoning Ordinance Use Regulations as filed in this office:

Name of Owner:

Paul Liermann
8218 Middle Road
Manitowoc, WI 54220

Township:

Manitowoc Rapids

Applicant/Agent

Jack J. Ploederl
7816 Middle Road
Manitowoc, WI 54220

This notice is made in compliance with Section 59.69(5)(e)(1) of the Wisconsin Statutes.
A report of the above petition will be made to the County Board at its next succeeding meeting.

Sincerely,

Jessica Backus

Jessica Backus
Manitowoc County Clerk



Manitowoc County
Planning and Park Commission

Fee (\$505) Received ☒
Receipt # 40970

ZONING MAP AMENDMENT APPLICATION



Date of Application:

OWNER / APPLICANT/ AGENT

Owner

Paul Liermann

Applicant/Agent

Jack J. Ploeder

Address (1)

8218 Middle Rd

Address (1)

7816 Middle Rd

Address (2)

~~8218 Middle Rd~~

Address (2)

City/State/Zip

Manitowoc WI 54220

City/State/Zip

Manitowoc WI 54220

Phone

920-901-3857

Phone

920-901-6898

PROPERTY LEGAL DESCRIPTION

SW 1/4, SE 1/4, S 20 T 19 N R 23 E Town of Manitowoc Rapids

House /Fire #

8218

Tax Number

010-020-015-001.00

PROPERTY INFORMATION

Existing Zoning District

EBA

Proposed Zoning district

SE

Please include an air photo identifying the proposed area with dimensions or a description of the area proposed for rezoning including acreage:

A 7.9 Acre parcel with a house, GARAGE & BARN. To be 2 lots
1 lot 3.9 Acres with the house & BARN the other lot 4 Acres just
FARM land & a part of an existing Pond with someday a house might
Be put on the 4 Acre parcel

Proposed use: (Reason for change)

To sell 4 Acres to Neighbor for Farmland & a possible House
someday?

Return to:
Manitowoc County
Planning and Park Commission
4319 Expo Drive, PO Box 935
Manitowoc, WI 54220-0935
(920) 683-4185

Jack J. Ploeder 11-9-23
Signature (applicant, owner, agent) Date
Paul Liermann 11-9-23
Signature (applicant, owner, agent) Date

MANITOWOC COUNTY

ZONING MAP AMENDMENT FACT SHEET

(Manitowoc County, Town of Manitowoc Rapids from EA to SE)

PETITIONER

Name: Paul Liermann (Owner)
Jack J. Ploederl (Applicant)
Address: 8218 Middle Rd.
Manitowoc WI 54220
Town: Manitowoc Rapids

PARCEL

Location: SW ¼, SE¼, Section 20, T19N-R23E
Tax#: 010-020-015-001.00
Area: 8 acres

ACTION TO DATE

Petition Submitted: 11/13/2023
Town Action: Approved November 8, 2023
Hearing Notice Published: 11/20/2023 & 11/27/2023
Advisory: 12/4/2023
Hearing: 12/4/2023

ADJACENT USES & ZONING

Direction:	District:	Use:
North	EA	Farmland
South	EA	Farmland & Residential
East	EA	Farmland & Residential
West	EA	Farmland

PARCEL USES & ZONING

Existing Zoning District: EA, Exclusive Agriculture
Existing Land Use: Farmstead & Grassland
Proposed Zoning District: SE, Small Estate Residential
Proposed Use: Build Single Family Home

MAP INFORMATION

Farmland Preservation Designation:
Farmland Preservation
Soil Type: Knb, KnC2
Air Photo Date: 04/2020

OTHER CONSIDERATIONS

Drainage: Well drained
Soil Limitations: Moderate – Severe
Sewage Disposal: Private Onsite Wastewater Treatment
Road Access: Middle Rd.

Soil Test: N/A
Terrain: 6 to 12 Percent Slopes
Vegetative Cover: Grassland

Town Future Land Use Designation: Agricultural

These areas are primarily agriculture-related, woodlands, and open space land uses. Proposed non-farm developments or low density growth proposals should not significantly impact agricultural lands, agricultural productivity, or cause fragmentation or large woodland and open spaces.

County Future Land Use Designation: Agricultural

The purpose of the Agricultural designation is to provide for the continued viability of farming and agricultural uses, the raising of livestock, the conservation of agricultural land, and to maintain and promote the rural character of the farmlands into the future.

TOWN OF MANITOWOC RAPIDS

Jessica Backus, Clerk
PO Box 123
Manitowoc, WI 54221-0123
(920) 901-6559

Josh Stradal, Chairperson
3329 Branch River Rd
Manitowoc, WI 54220
(920) 323-0357

Manitowoc County Office Complex
4319 Expo Drive
P.O. Box 935
Manitowoc, WI 54221-0935



November 8, 2023

Re: Ploederl/Liermann Rezone Request

Dear Planning and Zoning Department,

The Town Board for the Town of Manitowoc Rapids has decided to approve Jack Ploederl and Paul Liermann's rezone request.

Enclosed you will find the Plan Commission's rezone review and the minutes from November 8, 2023 Town Meeting with a motion was made by Supervisor Wetenkamp to approve the rezone request, seconded by Supervisor Jost. The Town Board unanimously approved.

If there are any questions please contact me at (920) 901-6559.

Sincerely,

Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE NOVEMBER 8, 2023**

The November 8, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:32 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jeremy Stradal-Road Foreman. Jim Wiesner-Constable was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the October 11, 2023 meeting. Supervisor Jost moved to approve the meeting minutes. seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the November 8, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda. seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER'S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:35 p.m.

Randy Drumm, S Parkview Rd, would like the Town Board to discuss fixing S Parkview Rd because it has become a dangerous road to drive on.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:37 p.m.

REPORTS

Highway – Road Foreman Stradal received quotes for sand from Jim's Excavating and fuel from Maribel Grain. Supervisor Jost moved to accept both quotes, seconded Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. Stradal recommended S Parkview Rd for the Local Road Improvement Project, and a second project could be of N Union Rd. Chairperson Stradal moved to accept the recommendation, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEW BUSINESS

Discussion and possible action to adopt the 2024 Proposed Budget and 2023 Tax Levy

Chairperson Stradal moved to adopt the 2024 Proposed Budget and 2023 Tax Levy; seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Rezone Request for Jack Ploederl/Paul Liermann

Randy Drumm, Land Use Committee Rep., informed the Board of the proposed rezone request from JJ Ploederl (applicant) and Paul Liermann (landowner). They proposed the 8 acres zoned EA be rezoned to SE to build a future home. The applicant met all the requirements and signed the right to farm. The Land Use Committee recommend approval of the rezone request to the Town Board. Supervisor Wetenkamp moved to approve the rezone, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Conditional Use Permit for Bryce Fischer

Chairperson Stradal had been informed the Conditional Use Permit was no longer requested.

Discussion and possible action on Ordinance to Regulate and Prohibit Parking of Vehicles within the Town of Manitowoc Rapids (N & S Parkview Rd)

Chairperson Stradal informed the Board with the new parking lot at the entrance of Camp Vits Park people are no longer parking on the shoulders of N and S Parkview Rd. Road Foreman Stradal requested the 'No Parking' signs be removed. Chairperson Stradal moved to revoke the ordinance and remove the signs, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Creating an Ordinance regulating Driveway Requirements

Chairperson Stradal requested an ordinance be created regulating driveway requirements and further discussed at the next meeting.

Discussion and possible action regarding Fire Department Contracts

Chairperson Stradal moved to approve the Fire Department Contracts for Branch, Rockwood, and Silver Creek, seconded by Supervisor Wetenkamp. Upon vote, the motion carried unanimously.

Discussion and possible action regarding First Responder Contracts

Supervisor Wetenkamp moved to approve the First Responder Contracts for Branch and Silver Creek, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Employee Manual

Supervisor Wetenkamp moved to approve the Employee Manual, seconded by Supervisor Jost. Upon discussion and vote, the motion was carried unanimously.

Discussion and possible action on ARPA Funds

Chairperson Stradal moved to gift \$5,000 to the Branch Ball Park for the next major improvement of the park's playground equipment, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. A letter will be sent with the check to inform the Branch Area Recreational Association that the gift is intended for the playground equipment.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd

Joe Stanzel reported that Ms. Resch contacted him regarding a controlled burn to raze the rest of the burnt home. Stanzel informed her that she would need to place all materials on the garage for a burn pile. He has not heard back from her to date.

OTHER BUSINESS

Items for Next Month

Driveway Ordinance; Resch's Property

Vouchers

Clerk Backus presented the November vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of October, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – December 13, 2023 at 6:30 p.m.

There being no further discussion, Supervisor Wetenkamp moved to adjourn: seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:01 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

Town of Manitowoc Rapids Planning Commission
Rezoning Review Criteria

Applicant Jack J. Ploederl
Address 7816 Middle Rd
Location SW 1/4 SE 1/4
Tax Parcel # 010-020-015-001.00

Owner Paul Liemann
Address 8218 Middle Rd
Section 20 Town 19 Range 23

Background Information

Is the Letter of Intent application complete for review purpose?

☒ Yes ☐ No

Was applicant/agent present for review?

☒ Yes ☐ No

Have all abutting property owners been properly notified?

☒ Yes ☐ No

Existing Land Use EA

Proposed Land Use SE

The proposed rezoning will occur in the following Preferred Land Use Management Area(s) as identified in the *Town of Manitowoc Rapids Year 20-Year Comprehensive Plan*:

- ☒ Agriculture/Natural Features
- ☐ Rural Residential
- ☐ Branch Rural Center
- ☐ Commercial

- ☐ Primary Residential
- ☐ Industrial
- ☐ Planned Unit Development
- ☐ Planned Commercial District

Existing Zoning District

- ☒ Agriculture (A-3)
- ☐ Agriculture (A-2)
- ☐ Agriculture (A-1)
- ☐ Residential (R-1)
- ☐ Residential (R-2)
- ☐ Residential (R-3)
- ☐ Business (B-1)
- ☐ Business (B-2)

- ☐ Industrial (I-1)
- ☐ Estate Residential (ES)
- ☐ Small Estate Residential (SE)
- ☐ Lake Residential (LR)
- ☐ Principal Agriculture (PA)
- ☐ General Agriculture (GA)
- ☐ Natural Area (NA)
- ☐ Conservancy (C1)

Proposed Zoning District

- ☐ Agriculture (A-3)
- ☐ Agriculture (A-2)
- ☐ Agriculture (A-1)
- ☐ Residential (R-1)
- ☐ Residential (R-2)
- ☐ Residential (R-3)
- ☐ Business (B-1)
- ☐ Business (B-2)

- ☐ Industrial (I-1)
- ☐ Estate Residential (ES)
- ☒ Small Estate Residential (SE)
- ☐ Lake Residential (LR)
- ☐ Principal Agriculture (PA)
- ☐ General Agriculture (GA)
- ☐ Natural Area (NA)
- ☐ Conservancy (C1)

Review Questions

1. Is the rezoning in compliance with the Zoning District Compliance Table? (Attached)

☒ Yes ☐ No

2. If the subject parcel is currently zoned A-3, will the A-3 (Exclusive Agriculture) Rezoning Criteria be met? (See Attached)

☐ Yes ☒ Yes with Conditions ☐ No ☐ N/A

If No, please list reasons: _____

3. If the rezoning is proposed to accommodate structures, do the subject parcels include an area with one or fewer criteria as identified by Map-8-8 within the *Town of Manitowoc Rapids Year 20-Year Comprehensive Plan*?

☐ Yes ☒ No

4. Does the proposed use for the rezone meet the intent of the impacted Land Use Management Area objectives as identified in the *Town of Manitowoc Rapids Year 20-Year Comprehensive Plan*?

☐ Yes ☒ Yes with Conditions ☐ No ☐ N/A

If No, please list reasons: _____

5. Is the rezoning consistent with the General Land Use Policies identified in the *Town of Manitowoc Rapids Year 20-Year Comprehensive Plan*? (See attached.)

☐ Yes ☒ Yes with Conditions ☐ No ☐ N/A

If No, please list reasons: _____

6. Is the proposed use compatible with the *Town of Manitowoc Rapids Year 20-Year Comprehensive Plan*?

☐ Yes ☒ Yes with Conditions ☐ No ☐ N/A

If No, please list reasons: _____

Other Conditions (When Applicable)

- | | | |
|--|------------|--|
| <input type="checkbox"/> Farm Consolidation | <i>N/A</i> | <input type="checkbox"/> Requires "Drainage" Statement |
| <input type="checkbox"/> Non-Conforming Lot(s) | | <input type="checkbox"/> Requires Road Dedication |
| <input type="checkbox"/> Non-Conforming Use | | <input type="checkbox"/> Requires Utility or Service Easements |
| <input type="checkbox"/> Family Transfer or Sale of Property | | |

Planning Committee Recommendation – Approve ☐ Approve with Conditions ☒ Deny ☐ Table ☐

Justification/Comments:

Small parcel not really good for farming with today's equipment.
Michael E. Heck, Clerk.

Preferred Land Use Management Area Zoning District Compliance

Preferred Land Use Management Area	Potential Zoning Districts (Relative Order of Priority)
Agriculture/Natural Areas Features	A-3, PA, NA, GA, C1 *(A-2 & A-1 – prior to plan adoption)
Planned Unit Development	A-3, PA, NA, GA, A-2, Create New PUD District
Rural Residential	A-3, PA, NA, GA, A-2, ES, SE *Land zoned LR, A-1, R-1 (<2.5 acre lot size) will require the use of conservation design principals.
Primary Residential	A-3, PA, NA, GA *Lands zoned A-1, R-1, R-2, R-3 will be subject to a utility policy that allows for the potential accommodations of public water and sewer.
Branch Rural Center	A-3, PA, NA, GA, A-2, ES, SE, A-1, R-1, B-1, B-2
Industrial	I-1, A-3, PA, NA, GA, A-2, B-2, B-1
Commercial	B-1, B-2, A-3, PA, NA, GA, A-2, I-1
Planned Commercial District	A-3, PA, NA, GA, A-2, Create New PCD District

A-3 (Exclusive Agriculture) Rezoning Criteria

The following standards should apply to all land proposed for rezoning out of Exclusive Agriculture (A-3).

Manitowoc County Standards

The following standards are contained in Section 91.77 of the Wisconsin Statutes and must be found to exist before land can be rezoned out of the Exclusive Agriculture District (A-3).

1. A county, city, village or town may approve petitions for rezoning areas zoned for exclusive agricultural use only after findings are made based upon consideration of the following:
 - a. Adequate public facilities to accommodate development either exists or will be provided within a reasonable time.
☒ True ☐ False
Comments: _____
 - b. Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide them.
☒ True ☐ False
Comments: _____
 - c. The land proposed for rezoning is suitable for development and the development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.
☒ True ☐ False
Comments: _____

The following "standards" are applied when considering areas that may be excluded from agricultural preservation area in the county plan. It follows that these same types of conditions should exist when a consideration is being given to removing land from the protection of the exclusive agricultural zoning district. Therefore, the following findings should be made for land that is proposed to be rezoned out of an exclusive agricultural zoning district.

1. Existing or planned activities adjacent to the identified parcel to be rezoned are compatible with an agricultural use.
☒ True ☐ False
Comments: _____
2. The area to be rezoned is not economically viable for agricultural use.
☐ True ☒ False
Comments: _____
3. Substantial urban growth in the area to be rezoned or planned urban expansion has created a public need to convert agricultural land use to other uses.
☐ True ☒ False
Comments: _____
4. Maintenance of the area in agricultural use is not consistent with the goals and objectives of a county agricultural preservation plan. (To be determined by Manitowoc County.)
☒ True ☐ False
Comments: _____

Finally, a proposed rezoning out of an Exclusive Agricultural District (A-3) may be approved if it can be determined that such a use would not conflict with agricultural use and is found to be necessary in light of alternative locations available for such uses. The "mistake" and/or "change of conditions" rules should apply also.

Town Standards

The following are local town standards which shall apply to all Exclusive Agriculture (A-3) rezones. These standards are in addition to the previously listed Manitowoc County standards. These standards are intended to fulfill the objectives of the Agriculture/Natural Features Management Area as identified within Map 8-9 of the *Manitowoc Rapids Year 20-Year Comprehensive Plan*.

1. The property owner is not an active participant in the Manitowoc County Farmland Preservation Program (i.e. receiving tax credit).
☐ True ☒ False
Comments: _____
2. A majority of the farmland included in the rezoning is not classified as "Best" for agricultural production as classified by Manitowoc County using the Land Evaluation and Site Assessment (LESA) system (see Map 8-6).
☒ True ☐ False
Comments: _____
3. A majority of the land proposed for rezoning contains one or fewer criteria as identified by Map 8-8 of the *Manitowoc Rapids 20-Year Comprehensive Plan*.
☒ True ☐ False
Comments: _____
4. The land proposed for rezoning is not within 1,000 feet of any active farming operation (see Map 8-7).
☒ True ☐ False
Comments: _____
5. The land proposed for rezoning does not fragment a useable farm field.
☒ True ☐ False
Comments: _____
6. The land owner for which the rezone is proposed is willing to sign appropriate documentation which would hold harmless area farmers/land owners and their farming operations and practices from normal nuisances which occur as part of farming procedures (nuisances include but are not limited to noise from farm equipment, hours of operation, inconvenience of farm equipment travel on public roads, occasional smell and dust).
☒ True ☐ False
Comments: _____

Other Considerations

7. The land is being rezoned to accommodate a use (i.e. housing unit or business) which will support commercial agricultural production (i.e. farm employee residence, equipment repair, etc.).
☐ True ☒ False
Comments: _____
8. Farmland contained within the rezoned area is of unique proportion which limits the ability of farm equipment to work efficiently.
☒ True ☐ False
Comments: _____

A-3 to A-2, PA, NA, and GA rezones should only be reviewed if the proposed rezoning includes proposed uses of agricultural nature or contains a conservation easement which restricts further fragmentation of the parcel. Limits of Disturbances (area accommodating buildings and accessory features) within the allowed rezone districts shall be limited to 2 acres in size.



Paul Liemann/
JJ Ploederl
SW 1/4, SE 1/4
Section 20, T19N-R23E
Town of Manitowoc Rapids

From: EA To: SE
Approximately 8 acre(s)
-87.768, 44.096

Map Overview

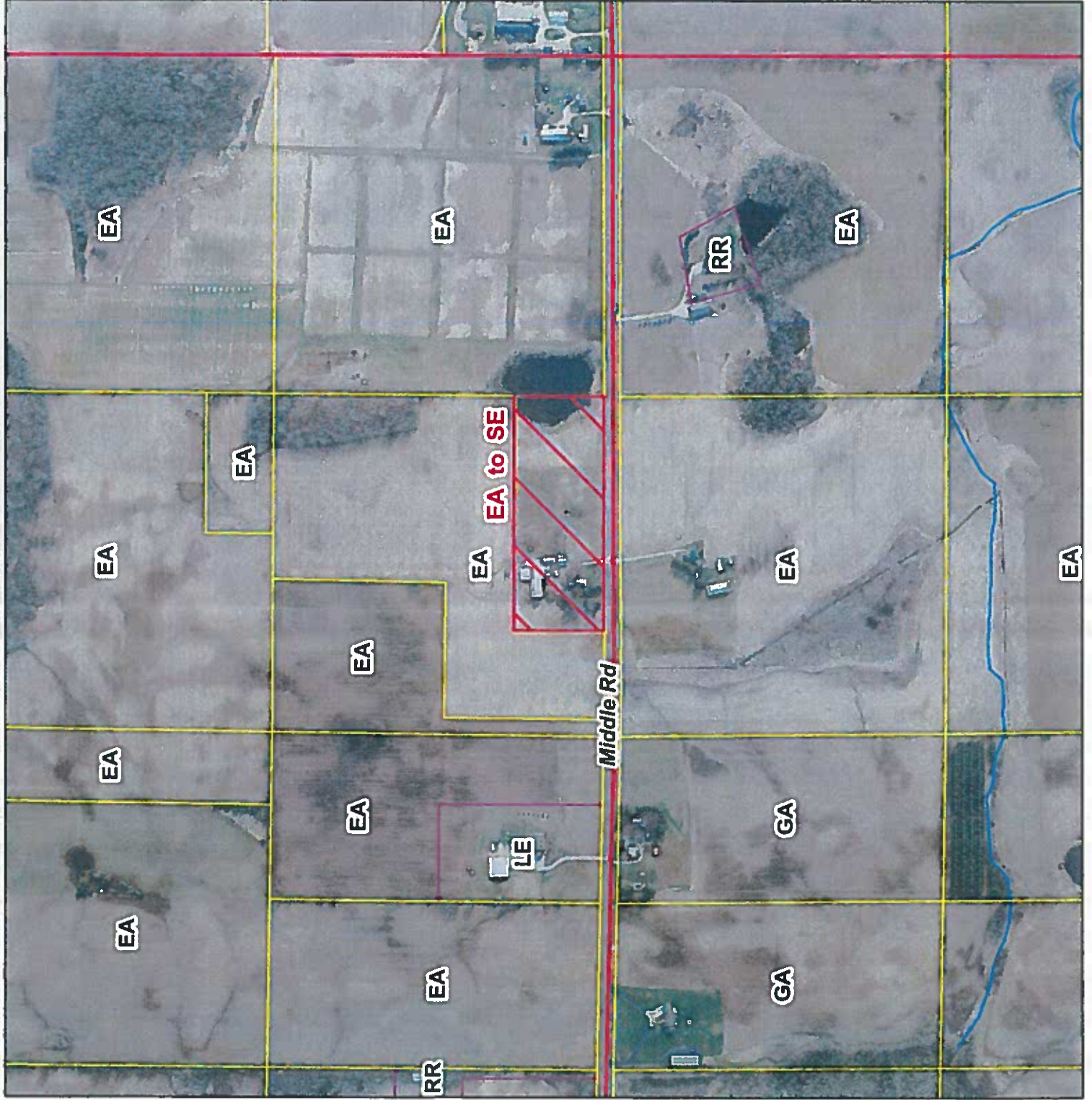
Manitowoc Rapids

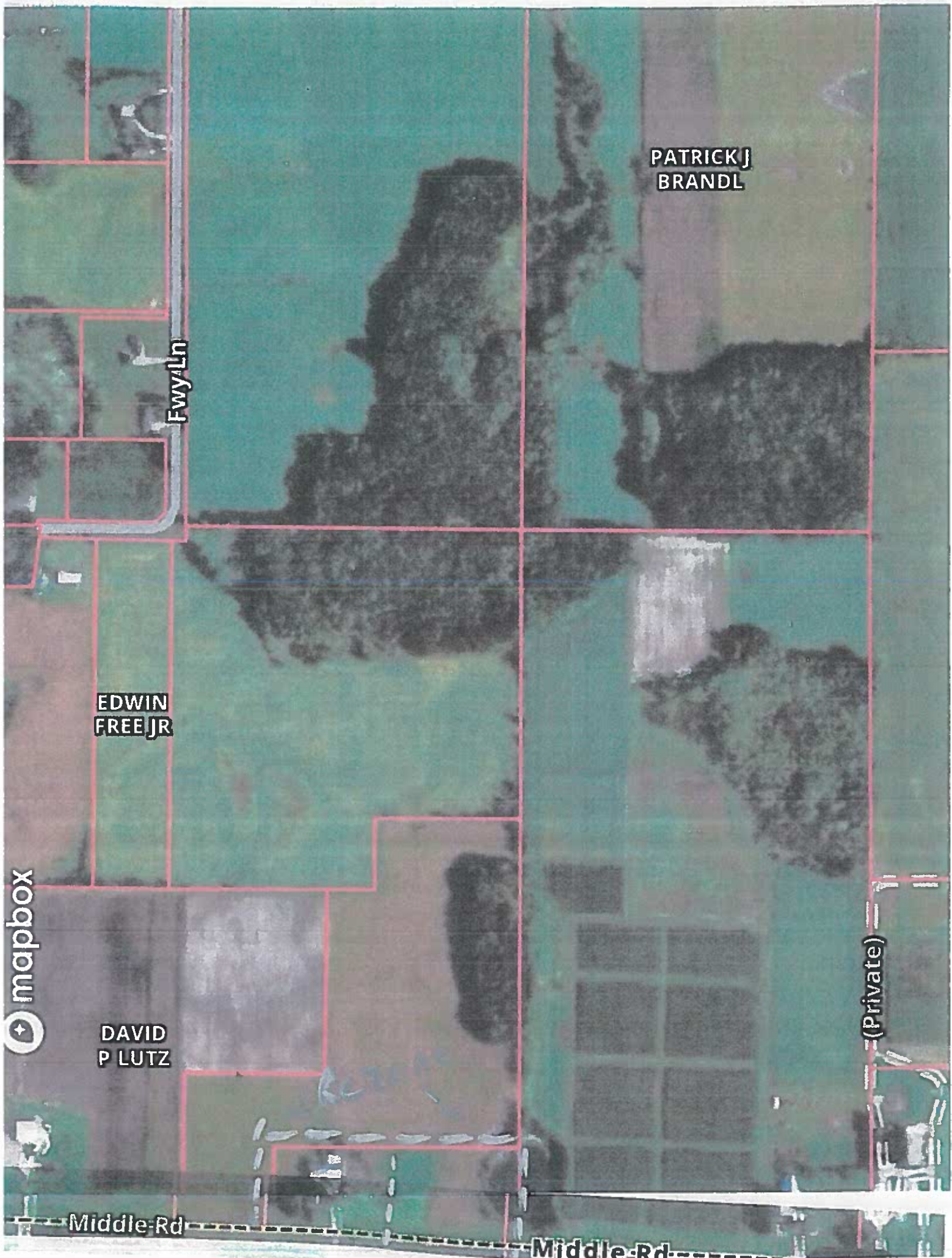
6	5	4	3	2	1
7	8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27	26	25
31	32	33	34	35	36



Legend

- Section Line
- Zoning Line
- Parcel Line
- Streams





PATRICK J
BRANDL

Fwy Ln

EDWIN
FREE JR

DAVID
P LUTZ

(Private)

Middle Rd

Middle Rd



**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
COURTHOUSE IMPROVEMENT BONDS IN AN AMOUNT NOT TO
EXCEED \$7,500,000**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the "County") is in need of an amount not to
2 exceed \$7,500,000 for the public purpose of financing Courthouse improvement projects,
3 including engineering and design and replacement of HVAC system and windows and engineering
4 and design for repairs to the Courthouse dome (the "Project"); and
5

6 WHEREAS, it is desirable to authorize the issuance of general obligation bonds for such
7 purpose pursuant to Wis. Stat. ch. 67;
8

9 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the
10 County of Manitowoc that:
11

12 Section 1. Authorization. The County shall borrow an amount not to exceed \$7,500,000
13 by issuing its general obligation courthouse improvement bonds (the "Bonds") for the public
14 purpose of financing the Project. There be and there hereby is levied on all the taxable property
15 in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when
16 due the principal and interest on such Bonds.
17

18 Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and
19 directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of
20 Supervisors shall consider such bids for the Bonds as may have been received and take action
21 thereon.
22

23 Section 3. Notice of Sale. The County Clerk (in consultation with PMA Securities, LLC
24 ("PMA")) be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in
25 such manner and at such times as the County Clerk may determine and to cause copies of a
26 complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as
27 the County Clerk may determine.
28

29 Section 4. Official Statement. The County Clerk (in consultation with PMA) shall cause
30 an Official Statement to be prepared and distributed. The appropriate County officials shall
31 determine when the Official Statement is final for purposes of Securities and Exchange
32 Commission Rule 15c2 12 and shall certify said Official Statement, such certification to constitute
33 full authorization of such Official Statement under this resolution.

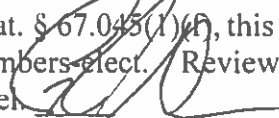
Dated this 17th day of December 2023.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: No fiscal impact. This resolution authorizes the issuance of bonds, but has no fiscal impact until the county board adopts a resolution for the sale of the bonds. That resolution will contain a fiscal note.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Pursuant to Wis. Stat. § 67.043(1)(f), this resolution requires a vote of three-fourths of the members elect. Reviewed and approved as to form by Corporation Counsel 

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION DENYING CLAIM
(Thomas Skattebo)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Thomas Skattebo filed a claim with Manitowoc County on August 21, 2023
2 seeking an unspecified amount for damages purportedly caused by the County's sale of his former
3 properties as a result of the tax delinquency and *in rem* foreclosure process; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
9 facts, and determined that Manitowoc County does not have coverage for this claim under the
10 County's liability insurance policy; and
11

12 WHEREAS, the corporation counsel has denied the claim pursuant to his authority under
13 M.C.C. § 2.02 as the amount damages claimed is unspecified, and thus does not exceed five
14 hundred dollars; and
15

16 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the claim
17 and recommend that the county board reaffirm the denial and formal disallowance;
18

19 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors
20 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide
21 such notice of the denial of the claim as may be required.

Dated this 19th day of December 2023.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

ORDINANCE AMENDING MANITOWOC COUNTY CODE § 4.13(9)(a)
(Coroner's Office Fees)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Coroner's Office provides statutorily mandated
2 authorization to funeral homes to cremate bodies; and
3

4 WHEREAS, the Manitowoc County Coroner's Office currently charges a fee for viewing,
5 examining, confirming causes of death, photographing and signing required forms for said
6 authorization; and
7

8 WHEREAS, the Manitowoc County Coroner's Office fees for this service have not been
9 increased by the county board of supervisors of the county of Manitowoc since 2010;
10

11 WHEREAS, the Public Safety Committee has reviewed the Coroner's Office fees and
12 recommends increasing the cremation fee by the statutory limit of the CPI for the previous year
13 (6.8%) to \$133.50;
14

15 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
16 ordain as follows:
17

18 Manitowoc County Code § 4.13(9)(a) is amended to read as follows:
19

20 (9) The Coroner's office shall charge the following fees for services:
21

22 (a) Cremation authorization: ~~\$75~~ \$133.50 per body cremated.
23

24 and
25

26 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
27 reflect this amendment; and
28

29 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 19th day of December 2023.

Respectfully submitted by the
Public Safety Committee

James Falkowski, Chair

FISCAL IMPACT: Currently the Coroner's Office provides approximately 550 billable
cremation authorizations annually. The increase will provide

approximately \$4,675 more in annual revenue.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION APPROVING WISCONSIN ASSESSMENT MONIES
PROGRAM APPLICATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the property located at 1910 20th Street in Two Rivers, Wisconsin (the
2 "Property") is the former site of the US Oil fuel tank farm; and
3

4 WHEREAS, the Property ownership changed several times with Seneca Petroleum and
5 David White the last owners of record; and
6

7 WHEREAS, the Property is a registered brownfield in the Wisconsin DNR database due
8 to historic oil spills on the property; and
9

10 WHEREAS, the Property fell into tax delinquency on the 1990's; and
11

12 WHEREAS, Manitowoc County acquired the property through the *In Rem* tax delinquency
13 process; and
14

15 WHEREAS, pursuant to County Board resolution No. 2011/2012 Resolution Authorizing
16 Grant Application, Manitowoc County applied for and received a Site Assessment Grant ("SAG")
17 to determine the amount of residual contamination on the Property in an effort to put the Property
18 back into beneficial use; and
19

20 WHEREAS, the SAG was completed in 2017 and no further investigation has taken place
21 since; and
22

23 WHEREAS, Manitowoc County considers the Property to meet the definition of
24 "brownfield" due to the presence or potential presence of a hazardous substance, pollutant, or
25 contaminant that hinders the expansion, redevelopment, or reuse of the Property; and
26

27 WHEREAS, Manitowoc County recognizes that the environmental assessment of
28 brownfields is an important part of protecting Wisconsin's resources; and
29

30 WHEREAS, a municipal resolution is required to apply for the Wisconsin Assessment
31 Monies ("WAM") program; and
32

33 WHEREAS, Manitowoc County will allow the Wisconsin Department of Natural
34 Resources and its duly authorized representatives, agents or contractors access to inspect the
35 Property and award records should the application be awarded;
36

37 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
38 county of Manitowoc authorizes an application to be submitted to the DNR for contractor services
39 under the WAM program; and

40
41
42 BE IT FURTHER RESOLVED that Manitowoc County will comply with all state and
43 federal rules and requirements of the WAM program; and
44

45 BE IT FURTHER RESOLVED that the Manitowoc County Public Works Director is
46 authorized to act on behalf of Manitowoc County to submit an application to the DNR for
47 contractor services under the WAM program, sign documents, and take all necessary action to
48 comply with approved award activities.


Dated this 19th day of December 2023.

Respectfully submitted by the
Public Works Committee

Rick Gerroll, Chair

FISCAL IMPACT: None. Any expenses will be directly off-set by grant revenues.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the
entire county board. Reviewed and approved as to form by Corporation
Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING CREATION AND REALLOCATION OF
HUMAN SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT
POSITION**

(Psychiatrist to Advanced Psychiatric Nurse Practitioner)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, currently the Human Services Department is allocated a 1.0 Full-Time
2 Equivalent ("FTE") Psychiatrist position, which is currently vacant; and
3

4 WHEREAS, the Human Services Department recognizes that due to the current market for
5 hiring Psychiatrists it will be difficult to fill the existing vacancy as currently structured; and
6

7 WHEREAS, after evaluating the essential duties of this position, the Human Services
8 Department has determined that it is feasible to fill this vacancy with an Advanced Psychiatric
9 Nurse Practitioner rather than a Psychiatrist; and
10

11 WHEREAS, recruiting for an Advanced Psychiatric Nurse Practitioner position is more
12 likely to result in a successful hire, while still meeting the needs of the Department; and
13

14 WHEREAS, after careful consideration and review, the Human Services Board and the
15 Personnel Committee recommends the current 1.0 FTE Psychiatrist position be converted to a 1.0
16 FTE Advanced Psychiatric Nurse Practitioner position;
17

18 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc authorizes the creation of a 1.0 FTE Advanced Psychiatric Nurse Practitioner
20 position by reallocating the 1.0 FTE Psychiatrist position; and
21

22 BE IT FURTHER RESOLVED, after the creation of the 1.0 FTE Advanced Psychiatric
23 Nurse Practitioner, the 1.0 FTE Psychiatrist position shall terminate; and
24

25 BE IT FURTHER RESOLVED that the 2023 Full-Time Equivalent Report (FTE) by
26 Department included in the 2023 Adopted Annual Budget Book is amended accordingly and that
27 the Finance Director is directed to record such information in the official books of the County for
28 the year ending December 31, 2023 as may be required.

Dated this 19th day of December 2023.

Respectfully submitted by the
Personnel Committee

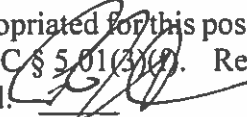
Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: The current psychiatrist position is currently budgeted at a salary of \$234,208 annually. The proposed APNP position has a salary range of \$150,000 to \$160,000. Accordingly, the reallocation would represent a decrease of \$96,102 from the levy.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Sufficient funds have been appropriated for this position and only a majority vote is required pursuant to MCC § 5.01(3)(d). Reviewed and approved as to form by Corporation Counsel.  _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING REALLOCATION OF HUMAN
SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT POSITION
(CST Care Coordinator to CPS Intake Social Worker)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, currently the Human Services Department has a vacancy in a 1.0 Full-Time
2 Equivalent ("FTE") CST Care Coordinator position; and
3

4 WHEREAS, due to increase demands in the CPS unit, an additional Intake Social Worker
5 is needed more than filling the CST Care Coordinator position; and
6

7 WHEREAS, reallocating 1.0 FTE CST Care Coordinator position to a 1.0 FTE CPS Intake
8 Social Worker position will assist the Department in responding to the increased reports of child
9 abuse and neglect; and
10

11 WHEREAS, after careful consideration and review, the Human Services Board and the
12 Personnel Committee recommend the current 1.0 FTE CST Care Coordinator position be
13 converted to a 1.0 FTE CPS Intake Social Worker position;
14

15 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
16 county of Manitowoc authorizes the reallocation of a 1.0 FTE CST Care Coordinator position to a
17 1.0 FTE CPS Intake Social Worker position; and
18

19 BE IT FURTHER RESOLVED that the 2023 Full-Time Equivalent Report (FTE) by
20 Department included in the 2023 Adopted Annual Budget Book is amended accordingly and that
21 the Finance Director is directed to record such information in the official books of the County for
22 the year ending December 31, 2023 as may be required.

Dated this 19th day of December 2023.

Respectfully submitted by the
Personnel Committee

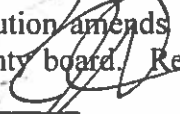
Susie Maresh, Chair

Human Services Board

Jim Brey, Chair

FISCAL IMPACT: The pay grade for the position will change from an hourly B23 position (\$23.08/hour) to a salaried C43 (\$52,783/year), *i.e.* an increase in wage rate. This change would represent an increase of \$8,921 from the levy.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution ~~amends~~ the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.  _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date