



MANITOWOC COUNTY
Aging & Disability Resource Center Nutrition Project Council
MEETING NOTICE

DATE: Monday, November 13th, 2023

TIME: 1:00 p.m.

PLACE: Kiel Meal Site – Kiel Community Center
510 Third St. Kiel, WI, 53042- Downstairs Area

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered at the meeting:

1. Open Meeting Compliance
2. Regular Business (Roll Call, Previous Minutes, etc.)
3. Agenda Approval
4. Welcome
5. Evaluation of the program
 - a. Review of the Progress
 - i. Meal Prioritization- Home Delivered Meals
 - b. Closure of Algoma Meal site
6. Planning Updates
 - i. Aging Plan 2022-2024 Nutrition Goal Review
 - b. Events planned for November, December, and January
 - i. Site Manager Training
 - ii. Thanksgiving Meal
 - iii. December 14th- 'Be My Guest' on WOMT 1240AM
 - iv. Holiday Closures/ Weather Preparedness
7. Meal Site and Home Delivered Meal Reports
 - a. Congregate Meals served August, September, and October
 - b. Home Delivered Meals served August, September, and October
8. Next Meeting Date – February 12th, 2023 1:00pm at ADRC office (1701 Michigan Ave- Education Room)
9. Adjournment

Date: 10/18/2023

Kevin Hagerty, Chair

By: Emily Siemers, Nutrition Program Coordinator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.