



MANITOWOC COUNTY

COUNTY BOARD OF SUPERVISORS

MEETING NOTICE

DATE: November 7, 2023
TIME: 6:00 P.M.
PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ?reload=9>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by Chairperson Martell.
- II. Invocation by Supervisor Maresh.
- III. Pledge of Allegiance.
- IV. Recognition of Supervisors and attendees who served in the Armed Forces.
- V. Roll Call.
- VI. Consideration and correction, if any, of the minutes of the October 30, 2023 meeting.
- VII. Additions or deletions to the agenda. Additions must be submitted to the County Clerk's Office no less than two hours before the close of the courthouse business day on the day of the official meeting. Items may be added only if, for a good cause, it was impossible or impractical to give earlier public notice.
- VIII. REPORTS OF COUNTY SUPERVISORS, OFFICES, AND DEPARTMENT DIRECTORS
 1. County Executive Bob Ziegelbauer and Chairperson Martell – Proclamation Declaring Manitowoc County America Recycles Day 2023
- IX. PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
- X. APPOINTMENT BY COUNTY EXECUTIVE
 - A. Expo-Ice Center Board

Appoint six members to succeed Richard Kohlbeck, Matthew Pawlowski, Savanna Schuette, Paige Soukup, Kristin Winkel and Justin Zipperer for three-year terms expiring December 31, 2026.

 1. Richard Kohlbeck
 2. Matthew Pawlowski
 3. Savanna Schuette
 4. Paige Soukup
 5. Kristin Winkel
 6. Justin Zipperer
 - B. Human Services Board

Appoint one member to succeed Eleanor Agnew for a three-year term expiring December 2026.

 1. Eleanor Agnew
 - C. Veterans Service Commission

Appoint one member to succeed Mike Demske for a three-year term expiring December 2026.

 1. Mike Demske
- XI. COMMITTEE REPORTS, INCLUDING PETITIONS, RESOLUTIONS, AND ORDINANCES
 - A. Planning & Park Commission
 - B. Aging & Disability Board
 - C. Board of Health
 - D. Criminal Justice Coordinating Council
 - E. Executive Committee
 - F. Expo-Ice Center Board

G. Finance Committee

1. Resolution 2023/2024-45 Adopting 2024 Budget and Property Levy
2. Resolution 2023/2024-46 Denying Claim (Debra Weyenberg)
3. Resolution 2023/2024-47 Denying Claim (LuAnn VanderZanden)

H. Highway Committee

I. Human Services Board

J. Land Conservation Committee/UW-Extension Education and Agriculture Committee

K. Personnel Committee

L. Public Safety Committee

M. Public Works Committee

N. Transportation Coordinating Committee

XII. ANNOUNCEMENTS

XIII. ADJOURNMENTS

Tyler Martell, Chairperson

Prepared by Linda Herman, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

RESOLUTION ADOPTING 2024 BUDGET AND PROPERTY LEVY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a detailed copy of the County Executive’s proposed 2024 annual budget has
2 been made available to each county supervisor and to the general public; and

3
4 WHEREAS, the proposed 2024 annual budget was presented to the Manitowoc County
5 Board of Supervisors at its meeting on October 10, 2023; and

6
7 WHEREAS, formal publication of a budget summary and announcement of a public
8 hearing was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc
9 Herald Times Reporter on October 7, 2023; and

10
11 WHEREAS, a public hearing on the proposed 2024 annual budget was held for the purpose
12 of obtaining public input and the proposed 2024 annual budget was reviewed by the Manitowoc
13 County Board of Supervisors at its annual meeting on October 30, 2023; and

14
15 WHEREAS, the proposed 2024 annual budget includes performance based increases for
16 the Manitowoc County pay plan pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e);
17 and

18
19 WHEREAS, Manitowoc County Code § 5.02(4) allows the wage schedule to be adjusted
20 each year by action of the county board so that it remains competitive with the market; and

21
22 WHEREAS, the Wisconsin Department of Revenue has calculated the applicable increase
23 in the consumer price index as of August 31, 2023 to be 5.4%; and

24
25 WHEREAS, a 3.0% increase in the wage schedule will assist in maintaining a competitive
26 wage schedule; and

27
28 WHEREAS, employees below midpoint who meet or exceed job requirements (*i.e.* receive
29 a cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase;
30 and

31
32 WHEREAS, employees at or above midpoint who exceed job requirements (*i.e.* receive a
33 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
34 increase; and

35
36 WHEREAS, employees at or above midpoint whose performance exceeds the proficient
37 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)
38 will receive a 2.0% increase; and
39

40 WHEREAS, the changes to the group health plan include an increase to both the deductible
41 and the premium;

42
43 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
44 Supervisors hereby adopts a Governmental Funds Budget and a service delivery Proprietary Fund
45 Budget for the calendar year beginning January 1, 2024 as indicated in the attached 2024 annual
46 budget for Manitowoc County and any attachments or addenda thereto; and

47
48 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
49 authorizes that the following sums of money be raised for the ensuing year:

50			
51	State Special Charges - Charitable & Penal	\$	164.40
52	County Aid Bridges (Wis. Stat. § 82.08)	\$	453,247.00
53	Illegal Real Estate Taxes Charged Back (Prior Year)	\$	0.00
54	All Other County Taxes	\$	32,349,639.44
55	Gross County Tax Levy	\$	32,803,050.84
56			

57 and

58
59 BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for bridges
60 under Wis. Stat. § 82.08 on the taxable property of the participating districts; and

61
62 BE IT FURTHER RESOLVED that the 2024 annual budget in detail hereto attached shall
63 be made a part of the Tax Levy; and

64
65 BE IT FURTHER RESOLVED that the wage schedule is increased by 3.0% as of
66 December 25, 2023 and all employees at or below maximum shall receive a 3.0% increase as of
67 December 25, 2023; and

68
69 BE IT FURTHER RESOLVED that the midpoint for each wage band will be adjusted to
70 align with the new minimum and maximums in the wage schedule; and

71
72 BE IT FURTHER RESOLVED that the performance-based increases included in the 2024
73 annual budget will be granted pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e) as
74 follows:

- 75
- 76 (1) Employees below midpoint who meet or exceed job requirements (*i.e.* receive a
77 cumulative score of 1.75 or greater on their employee evaluation) are eligible for a
78 step increase; and
 - 79 (2) Employees at or above midpoint who exceed job requirements (*i.e.* receive a
80 cumulative score of between 2.01 and 2.74 on their employee evaluation) will
81 receive a 1.0% increase; and
- 82
83

- 84 (3) Employees at or above midpoint whose performance exceeds the proficient
85 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their
86 employee evaluation) will receive a 2.0% increase; and
87
- 88 (4) Employees at or above maximum who exceed job requirements (*i.e.* receive a
89 cumulative score of between 2.01 and 2.74 on their employee evaluation) will
90 receive a 1.0% increase, paid to them per pay period for the following year; and
91
- 92 (5) Employees at or above maximum whose performance exceeds the proficient
93 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their
94 employee evaluation) will receive a 2.0% increase, paid to them per pay period for
95 the following year; and
96

97 BE IT FURTHER RESOLVED that effective January 1, 2024, the plan design of Manitowoc
98 County's group health plan will be changed as follows:
99

- 100 1. For employees and elected officials covered under Manitowoc County's General
101 Health Plan:
102
- 103 A. Plan premiums shall be increased by 5% as follows:
104
- 105 i. Full premium for a Single plan will be \$689.22;
106
- 107 ii. Full premium for an EE+Child(ren) plan will be \$1171.68;
108
- 109 iii. Full premium for a Family Plan will be \$2067.58.
110
- 111 B. Deductibles shall be increased as follows:
112
- 113 i. The deductible shall be increased to \$3,000 for a single plan and
114 \$6,000 for either an employee plus children or family plan;
115
- 116 ii. Out of Network services will be paid at 50% after deductible is met
117 (*i.e.* a 50% co-pay after the deductible is met).
118
- 119 2. For employees covered under Manitowoc County's Protective Health Plan:
120
- 121 A. Plan premiums shall be increased by 5% as follows:
122
- 123 i. Full premium for a Single plan will be \$531.96;
124
- 125 ii. Full premium for an EE+Child(ren) plan will be \$904.32;
126
- 127 iii. Full premium for a Family Plan will be \$1595.85.
128
- 129 B. Deductibles shall be increased as follows:

- 130
131 i. The deductible shall be increased to \$5,000 for a single plan, and
132 \$10,000 for either an employee plus children or family plan;
133
134 ii. Out of Network services will be paid at 50% after deductible is met
135 (*i.e.* a 50% co-pay after the deductible is met).
136

137 BE IT FURTHER RESOLVED that the Finance Director is authorized to make any
138 technical corrections to the budget that are necessary.

Dated this 7th day of November 2023.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as printed, as follows:

Tax Levy of \$32,803,050.84

Composite Tax Rate of \$3.996660 per \$1,000 of equalized value.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

RESOLUTION DENYING CLAIM
(Debra Weyenberg)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Debra Weyenberg filed a claim with Manitowoc County on September 29,
2 2023 seeking \$2,574.21 for damage to her car purportedly caused by gravel being discharged from
3 a county mower on County Trunk Highway VV; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
9 facts, and determined that Manitowoc County should deny the claim; and
10

11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal
13 disallowance;
14

15 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors
16 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide
17 such notice of the denial of the claim as may be required.

Dated this 7th day of November 2023.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

RESOLUTION DENYING CLAIM
(LuAnn VanderZanden)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, LuAnn VanderZanden filed a claim with Manitowoc County on September
2 29, 2023 seeking \$2,900.04 for damage to her car purportedly caused by gravel being discharged
3 from a county mower on County Trunk Highway VV; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
9 facts, and determined that Manitowoc County should deny the claim; and
10

11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier’s recommendation that the claim be denied and that the county issue a formal
13 disallowance;
14

15 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors
16 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide
17 such notice of the denial of the claim as may be required.

Dated this 7th day of November 2023.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



APPROVED:

Bob Ziegelbauer, County Executive

Date