

ADRC of the Lakeshore Board Minutes  
Tuesday, September 26, 2023  
Manitowoc County Heritage Center – Education Room

Catherine Wagner called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: Paul Ravet, James Hathaway, Joanne Lazansky, Linda Teske, Tim Nicholls, Sandi Schleis-Ulmen, Tim Jadowski, Cindy Neelis, and Catherine Wagner. Excused: Shirley Fessler. Also present were: Kim Versteegen from the Ombudsman Program, Wendy Hutterer, Melissa Konop, Lori J Fure, and Kim Novak from the ADRC of the Lakeshore.

Pledge of Allegiance

Motion by Tim Jadowski, second by Paul Ravet to approve the agenda as printed. Motion carried.

Motion by Tim Jadowski, second by Joanne Lazansky, to approve the minutes from July 25, 2023. Motion carried.

Public Comment: None

Correspondence: Received two thank you notes. One from a caregiver and the other from a Stepping On participant.

Speaker: Kim Versteegen presented information on the Ombudsman Program.

Director Updates – Wendy Hutterer:

Finance Report:

- Kewaunee County Levy for 2024 will increase. The payment timing will also change in 2024.
- Discussed closing the Reedsville and Dyckesville congregate meal sites due to low attendance, increased costs, and funding concerns. Board had no concerns with closures.
- August 2023 Monthly Financial Summary was distributed and discussed.

Office Report:

- Cindy Neelis replaced Linda Langman’s position on the ADRC Board.
- March 26, 2024 meeting will be held in a different room at the Kewaunee County Human Services building. Room location will be noted on that agenda.
- Voting for ADRC Board Chair and Co-Chair is held at the beginning of every County Board member’s term.

Legislative Report:

- A bill addressing 3 month supply of prescriptions is in the hearing process. Expect a decision mid-October.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- Increase in children waiver program referrals.
- Walk-ins are steady. May see more once warming shelter is open.

Disability Benefit Specialists:

- Increased attendance at Medicare A-D presentations in both Counties.

Dementia Care Specialist:

- Need people to register for upcoming Virtual Dementia Tours (Kewaunee October 25<sup>th</sup> and Manitowoc October 26<sup>th</sup>).

Older American’s Act Programming Updates – Lori J Fure:

Kewaunee Senior Resource Fair is Tuesday, October 3<sup>rd</sup> from 9am – noon at the Luxemburg Fairgrounds. Bingo starts at 12:30 pm.

#### Elderly Nutrition Program:

- Senior Market Vouchers available until 9/30/23 and can be used until 10/31/23.
- Distributed report and reviewed meals served in 2023 to date.
- Meal Prioritization pilot started 9/08/23 with one of our I & A staff. Going well.
- 9/5/23 Mayor Justin Nichols helped deliver meals in Manitowoc and 9/18/23 Senator Andre Jacque helped deliver meals in Two Rivers.
- September 18 – 22 was Malnutrition Awareness week. Played Jeopardy at Kewaunee and Two Rivers meal sites.
- Nutrition Counsel meetings are held quarterly. Kewaunee County meeting is scheduled for 11/27/23. Location to be determined. Manitowoc County meeting is scheduled for 11/13/23 at the Kiel Community Center.

#### Caregiver/Prevention Programs:

- Manitowoc Caregiver position is open.
- Schedule for October-November, 2023 programs distributed. Need participants for classes starting in October: Living Well with Chronic Conditions class, Stepping On class, and Powerful Tools for Caregivers class.
- November is National Family Caregiver month. We are doing a movie in Manitowoc and Glaze and Pain event in Kewaunee.
- Hired a Caregiver Specialist for Manitowoc on 8/28/23. Her name is Anne Spieker.

#### Elder Benefit Specialists:

- Preparing for Medicare Part D open enrollment which starts October 15<sup>th</sup> through December 7<sup>th</sup>.

#### Transportation Updates – Kim Novak:

##### Kewaunee:

- Driver training scheduled for November 9<sup>th</sup>.
- Provided 2398 rides in the first half of 2023. Continue to see an increase in demand.
- 5310 grant van arrived September 7<sup>th</sup>. Working on paperwork with DOT to get it in service.
- In need of volunteer drivers. New flyers, slogan and media is being worked on to help recruit volunteers. Will also be at the Kewaunee Senior Resource fair 10/3/23.
- The next TCC meeting is scheduled for 11/14/2023 at 10:30 at KCDHS. Last meeting at ESI Hub was informative and highly recommend the space.
- Interviewing for transportation position this week. Lynn Clark continues to fill the role until someone is hired.

##### Manitowoc:

- 5310 Mobility Management and vehicle grant applications for 2024 were submitted in August.
- Working on s85.21 specialized transportation grant application for 2024. Public hearing scheduled for 10/24/23. Amount of grant is \$248,854 and requires a 20% County match. ADRC Board supported submitting the application.
- Still waiting on the arrival of the 2023 bus that was awarded to us. Expected to be delivered in January 2024 but may be delayed due to the strike.

Next Meeting: November 28, 2023 at 10:00 am in Kewaunee. There being no other business, Tim Jadowski made a motion to adjourn, seconded by Sandy Schleis-Ulmen. Motion carried. The meeting adjourned at 11:27 am.

Respectfully submitted,

Kim Novak/wh  
ADRC Business Services Manager