



MANITOWOC COUNTY

Aging & Disability Resource Center Nutrition Project Council MEETING NOTICE

DATE: Monday, August 14th, 2023
TIME: 1:00 p.m.
PLACE: Two Rivers Meal Site – Two Rivers Senior Center (Koska Room)
1520 17th St. Two Rivers, WI 54241

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered at the meeting:

1. Open Meeting Compliance
2. Regular Business (Roll Call, Previous Minutes, etc.)
3. Agenda Approval
4. Welcome & Introductions
 - a. Election of Chair, minutes
5. Evaluation of the program
 - a. Nutrition Satisfaction Survey
 - b. Temperature Regulations Home Delivered Meals
6. Promotion and outreach efforts
 - a. Newsletter review
 - i. New Format
 - b. Social Media and Website review
 - i. Malnutrition Week (Sept. 18-22)
7. Planning Updates
 - a. Awareness of Programs and recruitment of Elders to program
 - i. Farmer Market Vouchers
 - ii. HDM/Congregate Update- Meal Prioritization
 - iii. Stepping up your Nutrition
 - b. Events planned for August, September, and October
 - i. Malnutrition Awareness Week (Sept. 18-22)
 - ii. Kewaunee Resource Fair (October 3rd 9-12pm at Fair Grounds Luxemburg)
8. Advocacy Updates
 - a. Senior Meal Price locations
9. Meal Site and Home Delivered Meal Reports
 - a. Congregate Meals served May, June and July
 - b. Home Delivered Meals served May, June and July
10. Other Items
 - a. Site Audit
11. Next Meeting Date – November 13th, 2023 Kiel Community Center
12. Adjournment

Date: 07/31/2023

OPEN, Chair

By: Emily Siemers, Nutrition Program Coordinator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.