

Board of Health Minutes

June 8th, 2023

Attendance: Rita Metzger, Shirley Fessler, Leo Naidl, Jonathan Neils, Nick Muench, Catherine Wagner

Absent: Annette Kaminsky Shannon Kanter, Brian Konowalchuk. Also in attendance: Bob Ziegelbauer, Korina Aghmar

Regular Business:

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the April 2023 Board of Health meeting were reviewed. Motion by Nick Muench and seconded by Shirley Fessler to approve minutes. Motion carried. No public comment.

Health Officer Report:

a. General Operations:

- *DHS 140 Review* kickoff meeting is scheduled for 6/26/23. Reviewed requirements which have a focus on organizational performance, capacity-building & emphasize population health-versus direct services.
- *Staffing Update:* One new vacancy for the administrative assistant position, interviews will start next week.
- *Grants:* Workforce Development grant-extended through 6/2024. Preventive Health & Services Block Grant- In pre-negotiation stage to select objectives. Funds will support organizational improvement strategies.

b. Community Health/Emergency Preparedness Update:

- Health Department is taking part in nuclear drills starting in June-include training, practice and a full evaluation.
- Planning for Mass flu clinic exercises with schools this fall. These clinics use Preparedness funds and will test internal capability to follow an Incident Command Structure (ICS). Two staff will be getting advanced training in ICS which will prepare them to act in command staff roles during these exercises.

c. Authorization to Accept Public Health Vending Machine Grant

- Initial notice that application was approved for \$25,000. This was applied for in partnership with NEWAHEC and Healthiest Manitowoc County, and supports Harm Reduction efforts in the community. Motion made by Nick Muench to accept the funds, and seconded by Jonathan Neils. Motion carried.

d. Authorization to Accept Public Health Infrastructure Grant.

- WI DPH has been allocated an estimated \$259,000 to use through the end of 2027. Purpose of funding is to increase capacity of LHD to implement PH Foundational capabilities, and support hiring, retaining, and training staff. Motion made by Nick Muench to accept the funds, and seconded by Jonathan Neils. Motion carried.

Nurse Manager Report

- CD Report: COVID-19 and chlamydia remain the highest reported diseases for May.
 - The 7-day average for COVID-19-one case a day, three more deaths reported since last meeting in April (Total: 224). Hospitalizations continued to decline with a 7 day average of 4 patients/day.
- Currently one active TB case that is completing isolation at home, and is receiving case management services. Daily visits during the week will continue for about 7 more months.

Environmental Health Manager Report

- In the process of renewing about 800 licenses, per DATCP contract requirements this must be completed by end of June.

WIC Director Report:

- Final caseload for April was 984 participants and 597 families. The initial caseload for May was 975 participants which is above the contract goal of 934 participants.
- Farmer's Market started June 1. Each eligible participant receives vouchers to use at the local farmer's market for locally grown fruits, vegetables and herbs.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health will be August 10th, 2023 at 5:00 PM in the public health building. A motion to adjourn was made by Jonathan Neils, and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Korina Aghmar, on behalf of Secretary