

**Public Notice of the Meeting of the
MANITOWOC–CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, July 26, 2023 at 5:30 o'clock p.m. The meeting will be held at the Lester Public Library, Two Rivers, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING
Wednesday, July 26, 2023 at 5:30 p.m.
Lester Public Library
1001 Adams Street
Two Rivers, WI 54241**

Board members and members of the public may attend the meeting in person at the Lester Public Library, or please join the meeting from your computer, tablet or smartphone at:

<https://meet.goto.com/978172949>

You can also dial in using your phone: [+1 \(408\) 650-3123](tel:+14086503123) Access Code: 978-172-949

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the May 31, 2023 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Reports from directors of member libraries
6. Financial Business
 - a. May and June 2023 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of June and July 2023 bills (enclosures #4 and #5) *ACTION REQUESTED*
 - c. LARS financial report through June 2023 (enclosure #6) *ACTION REQUESTED*
 - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
7. System Director's report (enclosure #8)
8. System IT/ILS Specialist's report (enclosure #9)
9. System Office & Outreach Coordinator's report (enclosure #10)
10. Unfinished business
11. New business
 - a. Schedule Finance Committee Meeting to review 2024 Budget Proposal and 2023 Budget Revision
 - b. Schedule Personnel Committee meeting for Director's annual performance review
 - c. Director's Evaluation Form and Job Description (enclosures #11 and #12)
12. Trustee Education – Trustee Training Week, August 21st – 25th (enclosure #13)
13. Confirm date September 27, 2023 and set place for next meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Scherer, System Director, at (920) 686-3051 or rscherer@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.