

ADRC of the Lakeshore Board Minutes
Tuesday, July 25, 2023
Kewaunee County Administration Building – County Board Room

Linda Teske called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: Paul Ravet, James Hathaway, Joanne Lazansky, Linda Teske, Sandi Schleis-Ulmen, Tim Jadowski, and Catherine Wagner. Also present were: Wendy Hutterer, Melissa Konop, Lori J Fure, and Kim Novak from the ADRC of the Lakeshore. Those excused were: Tim Nicholls, Shirley Fessler, and Linda Langman.

Pledge of Allegiance

Motion by Sandy Schleis-Ulmen, second by Joanne Lazansky to approve the agenda as printed. Motion carried.

Motion by Catherine Wagner, second by Paul Ravet, to approve the minutes from May 23, 2023. Motion carried.

Public Comment: None

Correspondence: Thank you note received from volunteer who attended the volunteer banquet. Request from State Ombudsman Program to Speak at September 2023 meeting.

Director Updates – Wendy Hutterer:

Finance Report:

- June 2023 Monthly Financial Summary was distributed.
- Working on 2024 budget. The wage benefit budget is complete. It includes a job change for our Nutrition Coordinator to be a manager who will oversee meal site managers in addition to what she is currently doing.

Office Report:

- Filled Manitowoc Caregiver position. Start date is August 7th.
- Manitowoc office is undergoing plumbing issues. We are down to one Ladies restroom.
- Partnering with United Way on their homelessness project in Manitowoc County.
- Was on the radio discussing current Aging plan and also the 2025-2027 Aging Plan that is in development. Current initiative is getting fruit and vegetables to homebound utilizing Senior Farmer's Market vouchers.
- NAMI will be presenting to our staff regarding mental health (hearing voices).

Legislative Report:

- Discussed 2024 budget. Does not appear there will be any increases in our grant dollars.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- June was busy month for referrals (53).

Disability Benefit Specialists:

- Increased attendance at Medicare A-D presentations.
- Started planning for Medicare Part D Open Enrollment.

Dementia Care Specialist:

- Memory Café's are well attended in Manitowoc but attendance is down in Kewaunee. Planning to do more event driven Memory Café's in Kewaunee to draw people in.
- Alzheimer's Walk is September 9th at the YMCA in Manitowoc.
- Asked Board to refer businesses they go to that are not already trained to be a Dementia Friendly Business to us. Goal is to get more area businesses trained in our communities.

Older American's Act Programming Updates – Lori J Fure:

Elderly Nutrition Program:

- Reviewed meals served in 2023 to date.
- Discussed a new meal prioritization program we will be piloting due to increase home delivered meal demand and no increase in funding.
- Senior Farmer's Market Vouchers will be available until September 30th in our office. They can be used through October 31st.
- In need of volunteers especially for home delivered meal drivers, kitchen help, and substitute coverage at meal sites.
- Nutrition Counsel meeting in Algoma is 4th Monday of the month (may move to Luxemburg) and in Manitowoc is 2nd Monday of the month (August will be held at Two Rivers Senior Center).

Caregiver/Prevention Programs:

- Manitowoc Caregiver hired, starts 8/7.
- Distributed Support Group flyer identifying dates, times, and locations.
- Sip & Swipe class scheduled in Kewaunee August 16 and 24.
- Stepping On classes begin 8/9 in Manitowoc YMCA.
- Powerful Tools for Caregivers class starts August 8/7 at Manitowoc Senior Center.

Elder Benefit Specialists:

- Preparing for Medicare Part D open enrollment.
- Medicare A-D presentations to be held August 8th in both Counties.
- Pro Bono Attorney appointments: Kewaunee – 9/27, Manitowoc – 8/23 and 9/27.

Kewaunee Senior Resource Fair is scheduled for Tuesday, October 3rd.

Transportation Updates – Kim Novak:

Kewaunee: Nothing to report.

Manitowoc:

- Number of rides for 2nd Quarter were up 97% from 2nd Quarter 2022. YTD 2023 compared to same time period in 2022 had an increase of 68%.
- Volunteer drivers are needed.
- Currently working on 5310 Grant applications for Mobility Management and two vehicles for 2024.
- Awarded one vehicle for 2023 but have not received the grant yet.

Next Meeting: September 26, 2023 at 10:00 am in Manitowoc. There being no other business, Paul Ravet made a motion to adjourn, seconded by Joanne Lazansky. Motion carried. The meeting adjourned at 10:47 am.

Respectfully submitted,

Kim Novak/wh
ADRC Business Services Manager