

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 14, 2023

Location: Manitowoc County Administration Building, 1110 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, D. Weiss, D. Klein, D. Zimmer, K. Sitkiewitz

Absent & Excused: None

Other County Board Members Present: County Board Chairperson T. Martell

Staff Attending: C. Breit, L. Kalista, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairperson Gerroll.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Weiss to approve the public works committee meeting minutes. Motion carried unanimously.

Donation Tracker Donation Tracker was submitted. A motion was made by Zimmer, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports Ethics Report was submitted. A motion was made by Weiss, seconded by Sitkiewitz to approve the Ethics Report. Motion carried unanimously

Public Comment The Committee Chairperson called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser gave a report on the recycling markets and handouts included in the committee packet. Discussion.

Clean Sweep program - Update

Neuser reported on the program held May 19 & 20, noting 435 households and 24 farms & businesses participated this year. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2023 Capital Projects

Buildings & Grounds Supervisor Craig Breit reported on the 2023 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

Breit reported on the pay request to Hamann Construction included in the committee packet totaling \$128,839.00 for the Courthouse Child Support Agency & Branch IV remodeling project. Motion was made by Sitkiewitz, seconded by Weiss to approve the Hamann Construction pay request for \$128,839.00. Motion carried unanimously.

Breit reported on the pay request to Schaus Mechanical included in the committee packet totaling \$20,000.00 for the Courthouse Heat Exchanger project. Motion was made by Zimmer, seconded by Weiss to approve the Schaus Mechanical pay request for \$20,000.00. Motion carried unanimously.

Breit reported on the pay request to Schaus Mechanical included in the committee packet totaling \$30,000.00 for the Law Enforcement Center Computer Room Air Conditioning Unit Replacement project. Motion was made by Sitkiewitz, seconded by Zimmer to approve the Schaus Mechanical pay request for \$30,000.00. Motion carried unanimously.

Breit reported on the pay request to Valley Building Services included in the committee packet totaling \$67,992.38 for the Expo Music Pavilion project. Motion was made by Sitkiewitz, seconded by Zimmer to approve the Valley Building Systems pay request for \$67,992.38. Motion carried unanimously.

Courthouse Dome Project – Ad Hoc Committee Recommendations

The committee reviewed the Ad Hoc Courthouse Dome Advisory Committee 4/24/23 meeting minutes and project recommendations. Discussion.

Motion made by Zimmer, seconded by Sitkiewitz to accept the recommendations of the Ad Hoc Committee in total and without exception. Motion carried unanimously.

The next Public Works Committee meeting will be a joint meeting with the Finance Committee at 4:30 pm on July 10 at the Communications & Technology Building to discuss the project recommendations and project financing.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2023 Capital projects

Neuser reported on the status of the 2023 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion

INFORMATION TECHNOLOGY DIVISION

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities included in the committee packet. Discussion.

Update on Cyber Security Initiatives

Kalista reported on the Cyber-security report. Discussion.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on Expo events calendar included in the committee packet.

Report on 2023 Manitowoc County fair

Supervisor Sitkiewitz reported on fair preparations made by the Expo/Ice Center Board.

Fairest of the Fair Proclamation

The committee reviewed the proclamation included in the committee packet. Motion made by Sitkiewitz, seconded by Weiss to forward the proclamation to the County Executive and County Board Chairperson for presentation at the August County Board meeting. Motion carried unanimously.

Expo Improvements 2023 (Outlay from Land Sale) – Update

Breit reported on the status of 2023 projects, noting construction of the new music pavilion stage construction is progressing on schedule and the Highway Department has completed this season's asphalt work.

Winter Storage Rates

The committee reviewed the proposal to raise winter storage rates from \$15/ft. to \$20/ft. Discussion regarding rates not being raised in over 5 years and that the winter storage season will be extended by one month.

A motion was made by Weiss, seconded by Sitkiewitz to approve the new winter storage rate of \$20/ft.

Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:18 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Klein