

**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:15 p.m. on Thursday, June 22, 2023 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board Members Present: Baumann, Brey, Bruns, Burke, Klein, Naidl, Ruggirello, Shimulunas

Board Members Excused: Agnew

Board Members Absent:

County Board Members Present: None

County Staff Present: Bosar, Franzen, Fure, Huss, Joas, Johnson, Kubec, Ziegelbauer

PUBLIC COMMENT ON ANY MATTER PERTAINING TO THE HUMAN SERVICES DEPARTMENT:

No public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY BAUMANN, SECONDED BY BRUNS TO APPROVE THE MINUTES FROM THE MAY 25TH MEETING. MOTION WAS CARRIED.

EDUCATION TOPIC: Narcan – Crystal Franzen and Chelsea Bosar:

Crystal and Chelsea introduced themselves, they are the two nurses working in the Human Services Department. Due to large increases in overdoses in Wisconsin the State began making Narcan more available to the public. Narcan had cost us about \$75 a box but Crystal found out if she attended training and trained others to use it, the State would provide it for free. We have given out over 300 boxes of Narcan since we started giving it out. We are keeping track of if someone uses it and trying to record how many people have been saved. The Police Department and Sheriff's Department said there have been about 30 revivals since September. In Wisconsin, 4 out of 5 people on Heroin started with a legal prescription. There has been a 16 percent increase over 2020 and a 70 percent increase over the number of deaths in 2018. In 2021, there were 1,427 overdose deaths in Wisconsin and about 14 in Manitowoc.

Fentanyl and now Xylazine (which is more potent than Fentanyl) are now being added to most street drugs in Manitowoc so people are overdosing at increasing rates. An overdose could look like a heart attack, slow breathing or no breathing, blue or pail lips, skin or fingernails. Brain death can occur in as little as 4 minutes. Call 911 immediately if you suspect someone is experiencing an overdose and then give Naloxone (Narcan). Narcan has no effect on someone who has not taken opioids so it is safe for children, pregnant women and even pets. There is no potential for misuse and no side effects. After giving one dose start CPR or turn the person on their side and try to wake them up. Wait 2 minutes if not responding give a second dose in the other nostril. Be careful to not be too close after giving the Narcan as some people wake up swinging or violent. You should tell the paramedics how many doses you gave. Some people with severe drug issues may need many doses to recover. If you use the Narcan on someone you are protected by the Good Samaritan Law. If employees use on someone they should notify their supervisor, and the supervisor contacts the county attorney so they are aware.

STATISTICAL REPORTS FOR MAY, 2023: Lori Fure

Numbers are up a bit in most areas. One area that is remarkable is we had 142 CPS referrals in May. In September of 2021, the Wisconsin Department of Children and Families released a child welfare workload study which determined an access worker should be handling 43-52 cases per month. We have one worker who handles all these calls, so has been handling just about double that amount since 2018. Taking these reports requires in-depth knowledge of safety concepts, how that knowledge is applied in the field and the skill to elicit that key information and support reporters through that process of providing the information. This is an area we will continue to look at.

FINANCIAL PROJECTIONS FOR MAY, 2023: Jessica Huss

Currently we have a deficit of \$749,191, but CCS has about a 2-month delay in reimbursements, so it will change. Juvenile placements continue to be high. We also have a fund balance from 7 – 10 years with a surplus so that is held in a separate account, so we have some reserves if needed.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

None.

DIRECTOR'S REPORT ON AGENCY OPERATIONS: Lori Fure

May was Foster Care Month and we try to recruit new foster homes. We received 9 inquiries but have not received any applications yet.

On Tuesday, 06/27/23 we will be celebrating the Kobel foster family for 25 years of service as foster parents for Manitowoc County. The Kobel's have fostered, as well as adopted, many children since 1998 and have been very active with the foster care closet and backpack programs. Agency staff as well as Board members are invited to attend. It will be from 11:00 a.m. – 12:00 noon in 1NECR.

We are still planning to move staff to the Hamilton street building at the end of July. Public Works continues with painting and work on the building. Lori has applied for the Hamilton street building to be a branch office for the CCS program. The state will be conducting a virtual tour on Aug 3.

We will also have a visitation center in the Hamilton Street building for children in out-of-home placement in need of supervised visits. We currently are renting space at Lakeshore CAP that we will not renew.

June is Elder Abuse Month. Jennifer Sturzl, one of our adult protective services workers provided information about elder abuse on WOMT during a 5-minute segment. There are purple ribbons along with informational posters in our windows. APS staff also partnered with some local financial institutions who distributed flyers with information about financial exploitation.

Jessica is continuing to work with the safety committee. Ted Hayes provided his last training session on home visits and personal safety. We are planning to incorporate his recommendations. At our July general staff meeting we will review safety procedures and how to create safety plans for each individual office. We had serious death threats made by one individual against two staff members. A supervisor is now working with the individual by zoom, so there is no reason for him to enter our building.

July 10 – 14th is Economic Support week. The supervisors have some things planned for staff.

DATE OF NEXT MEETING:

The Public Hearing for the 2024 budget will be held on Thursday, August 24th, 2023 at 4:00 p.m. The regular HSD Board meeting will be held immediately following the Public Hearing. The meeting will be held in the 8th Street building at the 801 Jay Street entrance.

ADJOURNMENT:

A MOTION WAS MADE BY BAUMANN, SECONDED BY RUGGIRELLO TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:10 P.M., MOTION CARRIED.