

## HIGHWAY COMMITTEE MINUTES

May 9, 2023

Amended Minutes 6/13/2023

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 9<sup>th</sup> day of May 2023.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** N/A

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Steven & Elizabeth Pohl

**Approval of Minutes:** Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve as amended the minutes from the March 14th, 2023 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Steve Pohl-Controlled Access Request**

Commissioner Grotegut provided the committee detailed information on the controlled access driveway request by Steve & Elizabeth Pohl on CTH VV. Brief discussion took place.

Supervisor Engelbrecht made a motion to approve the controlled access driveway request and was seconded by Supervisor Vogt. Motion carried.

### **STH 67 & CTH X Rumble Strips-Traffic and Safety Recommendation**

Commissioner Grotegut presented the committee with the recommendation from Traffic and Safety Commission and motion carried to recommend the installation of double stop signs on CORD X and STH 67 with permanent flags along with the installation of one rumble strip on CORD X on either side of STH 67.

Supervisor Maresh made a motion to approve the recommendations from Traffic and Safety with installation of double stop signs at CTH X and STH 67 with permanent flags along with the installation of one rumble strip on CTH X on either side of STH 67 and seconded by Supervisor Engelbrecht. Motion carried.

### **Evenson Pit Lease**

Commissioner Grotegut presented a draft of a lease with Evenson Pit in the counties pit on CTH C for a 3-year lease.

Supervisor Engelbrecht made a motion to approve the drafted lease with Evenson and was seconded by Supervisor Gerroll. Motion carried.

### **MP Systems Pit Lease**

Commissioner Grotegut presented the drafted lease for MP Systems in the Old Yanda Pit on CTH Q for a 1-year lease.

Supervisor Engelbrecht made a motion to approve the lease with MP Systems in the Old Yanda Pit and was seconded by Supervisor Gerroll. Motion carried.

### **CTH K & CTH NN Closure for Even July 15th**

Commissioner Grotegut provided the committee with the information on a request received for a short-term closure at CTH K & CTH NN for an event and safety of the public at this intersection. Brief discussion took place. Supervisor Engelbrecht made a motion to approve the short—term closure as long as the Town of Franklin is in agreement and there is assistance from the local fire departments and sheriff department to support the closure at CTH K & CTH NN on July 15<sup>th</sup>, 2023 and seconded by Supervisor Vogt. Motion carried.

### **Jurisdictional Transfer CTH R & CTH CL Update**

Commissioner Grotegut updated the Committee on his meeting with the city on the proposal of a jurisdictional transfer to the city on portions of CTH R & CTH CL. He mentioned the project on CTH R is still on plan for 2024 and the transfer is planned to take place January of 2025. The same for CTH CL paving project planned for 2024 and the transfer proposed for January of 2025. Brief discussion took place.

### **Shop Roof Estimates Manitowoc Shop Update**

Commissioner Grotegut updated the Committee regarding a roof ~~leaf~~ **leak** this past winter and the need for replacement on the 20+ year roof. He mentioned a staggered replacement as it is 4 different sections and could do a 2-year phase to complete this project. Discussion followed.

### **I-43 Shop-Mishicot Shop Yard Asphalt Update**

Commissioner Grotegut provided an update on the completed fuel tank replacement project at the Mishicot shop. He stated the replacement of the asphalt at the Mishicot Shop will be completed this year. Grotegut updated the committee on the current I-43 Shop asphalt conditions and the planned maintenance at this shop to include some financial support from the DOT for their portion to be maintained. Brief discussion took place.

### **DMA Contracts Update**

Commissioner Grotegut updated the committee on the 6 DMA Contracts to be completed this year. Brief discussion took place.

### **Project Updates**

Commissioner Grotegut updated the committee on the current status of the CTH J & CTH C milling projects. Brief discussion took place.

### **Salt Usage Updates**

Commissioner Grotegut provided the committee with the years salt usage report with comparison to the entire state's usage. He mentioned the projected salt cost for the next season as to how it compares to other counties in the state. Brief discussion took place.

### **Safety Meeting Updates**

Commissioner Grotegut gave a brief overview of our Spring Safety Training which included Anaphylaxis Training, MSHA 8-hour refresher, Hearing Tests, and hands on equipment safety training.

### **Employee Updates**

Commissioner Grotegut provided an update that the Department has hired three Maintenance Workers in the last month and have also filled the vacant Construction Foreman position. He mentioned we currently have 3 vacant Highway Maintenance positions to fill and are reviewing applicants with experience. No further discussion.

**WCHA Summer Conference**

Commissioner Grotegut inquired if any committee members are interested in attending the WCHA Summer Conference. Commissioner Grotegut, Supervisor Chair Behnke and the Engineering Technician will be attending this conference in June.

**Overtime Report**

The Committee reviewed the Overtime Reports. No further discussion.

**Vouchers**

The Committee reviewed the vouchers dated March 3rd, 2023 through April 25th, 2023. Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Vogt. Motion carried.

**Next Meeting Date**

June 13th, 2023

**Adjournment**

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:38 p.m.

Submitted by:  
Gregory M. Grotegut  
Highway Commissioner