

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR APRIL 24, 2023 MEETING

Call to Order – Roll Call

The Regular April 24, 2023 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Ms. Muench, Mr. Waack, Mr. Zimmer and Mr. Vogt

Commissioners absent: Mr. Korinek

Staff present: Tim Ryan, Kaila Boeckman, Andrea Raymakers and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Falkowski called for a motion to accept the Minutes of the regular March 27, 2023 meeting. Motion to accept the Minutes was made by Mr. Waack and seconded by Mr. Zimmer.

Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Vogt and seconded by Ms. Muench to approve the Agenda as presented.

Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on April 14, 2023 and April 20, 2023, reviewed by the Commission at a Commission Meeting held on April 24, 2023. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their May 16, 2023 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Signature Enterprises LLC** ZMAR, SW1/4, SE1/4, Section 21, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture and SE, Small Estate to GA, General Agriculture.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty stating that the Town Board and Town Planning Commission are in favor of this request (copy on file).

There was no one to speak.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the rezone request.

Motion passed upon a unanimous voice vote.

- 2. Manitowoc County Planning & Park Commission** petitioned for an ordinance text amendment for Chapter 8 of the Manitowoc County General Zoning and Land Use Regulation Ordinance to allow single family homes and private garages as a permitted use in the NA, Natural Area zoned district.

Mr. Ryan gave an overview and answered questions for the Commission.

Mr. Stephen Diedrich spoke in favor of the ordinance text amendment.

Mr. Falkowski closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Dyzak to approve the ordinance text amendment request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

- 1. Eugene J Andres Revocable Living Trust** CSM Variance, NW1/4, SE1/4 and SW1/4, SE1/4, Section 28, T20N-R23E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench and seconded by Mr. Zimmer to approve the variance request.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Troy Vogel and Willard K. Jones).

Ms. Kaila Boeckman gave an overview and answered questions for the Commission. Mr. Vogel was removed from the resolution.

Mr. Willard Jones spoke and was given a site diagram for his septic system from his permit on file.

Motion was made by Mr. Dyzak to approve and seconded by Mr. Vogt to approve the resolution.

Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips –

Northeast Chapter of WSLs, One Day Seminar – May 12, 2023 – Green Bay, WI – 2-3 staff members

Motion was made by Ms. Muench and seconded by Mr. Waack to approve the out of county trip. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, May 22, 2023.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Waack to adjourn at 4:21 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date