



MANITOWOC COUNTY

Aging & Disability Resource Center Nutrition Project Council

MEETING NOTICE

DATE: Monday, May 8th, 2023

TIME: 1:00 p.m.

PLACE: Manitowoc Meal Site – Manitowoc Senior Center
3330 Custer St.
Dining Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered at the meeting:

1. Open Meeting Compliance
2. Regular Business (Roll Call, Previous Minutes, etc.)
3. Agenda Approval
4. Welcome & Introductions
 - a. New members
5. Evaluation of the program
 - a. Review of the progress for Assessments and Registration of elders
 - b. Annual Nutrition Satisfaction Survey Review
6. Promotion and outreach efforts
 - a. Newsletter review
 - b. Social Media and Website review
7. Planning Updates
 - a. Nutrition Education review
 - b. Events planned for May, June and July
8. Advocacy Updates
 - a. Elder input
9. Meal Site and Home Delivered Meal Reports
 - a. Congregate Meals served February, March, and April
 - b. Home Delivered Meals served February, March, and April
10. Site Audit
11. Next Meeting Date – August 14th, 2023- Two Rivers Senior Center
12. Adjournment

Date: 05/02/2023

OPEN, Chair

By: Emily Siemers, Nutrition Program Coordinator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.