

MINUTES OF AD HOC COURTHOUSE DOME ADVISORY COMMITTEE

Held Wednesday, April 26, 2023

Location: Manitowoc County Communications & Technology Building, 1024 South 9th St, Manitowoc

Present: Supervisors T. Martell, K. Behnke, R. Gerroll, D. Klein, K. Sitkiewitz, J. Baumann, L. Naidl, R. Phipps, Citizen members K. Piazza, J. Delsman, Judge Dewane (via Zoom)

Absent & Excused: Supervisor P. Hansen, J. Brey

Other County Board

Members Present: Supervisors J. Falkowski, D. Zimmer

Staff Attending: County Executive B. Ziegelbauer, J. Gutman, P. Conrad, C. Breit, G. Neuser

Called to Order The meeting was called to order at 5:30 pm by Committee Chair Martell.

Roll Call: Roll call form was signed by those in attendance.

Previous Minutes: Motion made by Baumann, seconded by Sitkiewitz to approve the 3/29/2023 meeting minutes. Motion carried unanimously.

Public Comment: The Chair called for public comment (3) times. M. Yost provided comment.

Discussion and possible action on the following items:

Scope of Work:

The committee discussed each element of the following sections of work.

Interior Dome:

The committee discussed the interior dome elements in detail as well as the cost for the interior domes renovation and repair. Judge Dewane made a statement on the worthiness of the project, the County's mission and vision statements, and the Courthouse's place in the community.

A motion was made by Gerroll and seconded by Dewane to include all elements of the 2022 Strang Architects Study as the part of the base bid of the project.

Those elements are:

- *Replace the interior dome stainless steel panels with obscure glass and repair the wooden mullions
- *Re-route the attic return air ducting above the interior dome
- *Backlight the interior dome to project light into the rotunda/atrium and avoid shadows
- *Replace the hand winch and wiring for the chandelier with a power winch and new wiring
- *Repair the damaged plaster on the cornice and make paint repairs
- *Repair the light ring and replace the incandescent lights with fiber-optic technology
- *Clean the oval murals

Discussion. An amendment was offered and a motion was made by Supervisor Behnke to make this entire section of work an alternate to the base bid, with Sitkiewitz seconding the motion. Motion carried unanimously.

The original motion with the amendment to bid this section of work as an alternate bid was addressed. Motion carried with all members voting Aye and Phipps voting Nay.

Exterior Windows

The committee discussed replacement of the exterior windows on the courthouse. Supervisor Falkowski spoke on the merits of security glazing and asked that this option be looked at when designing any future replacement.

Discussion.

A motion was made by Behnke, seconded by Gerroll to replace all exterior windows with full-height windows as was in the original building design and to add light wells to the offices where the windows extend above the suspended ceilings as part of the base bid for the project, with also requesting an alternate bid to replace all the windows with the same style as was installed in the 1970's with the circle-top and transom sections being metal panels instead of glass and no light wells being created. Motion carried with all members voting Aye, Phipps voting Nay, and Klein abstaining.

Discussion.

A motion was made by Behnke, seconded by Gerroll, that the light wells be specified as being constructed of suspended ceiling material instead of framing and drywall. Motion carried with all members voting Aye, Phipps voting Nay, and Klein abstaining.

HVAC System:

The committee discussed the HVAC replacements included in the 2022 Strang Architects Study. A motion was made by Behnke, seconded by Sitkiewitz to include the replacement of the 1970s-era VAV boxes, the pneumatic control system with a DDC system, and the air handling unit for the Branch I & II court areas as part of the base bid. Discussion. Motion carried with all members voting Aye and Phipps voting Nay.

Bidding Process & Selection of Architectural/Engineering Firm(s):

The committee discussed options for bidding the project. Motion made by Baumann, seconded by Sitkiewitz to Bid the Exterior & Interior Domes project(s) separately from the Exterior Windows and HVAC Systems projects, to issue a Request for Proposals for architectural and engineering services for the Dome(s) projects and interview firms before one is chosen, and to work with local architectural and engineering firms familiar with the courthouse and negotiate professional services on the Exterior Windows and HVAC projects. Discussion. Motion carried with all members voting Aye and Phipps voting Nay.

Adjournment

The next meeting of the Ad Hoc Courthouse Dome Advisory Committee is scheduled for Wednesday May 24. A motion was made by Gerroll, seconded by Sitkiewitz to adjourn the meeting at 6:57 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz