



Manitowoc County Health Department  
 1028 S 9<sup>th</sup> Street  
 Manitowoc WI 54220  
 (920) 683-4155

## License Application – Transient (Temporary) Retail Food Establishment 2023-24

ESTABLISHMENT INFORMATION:			
ESTABLISHMENT NAME		COUNTY:	
ESTABLISHMENT STREET ADDRESS FOR SERVICE BASE	CITY:	STATE:	ZIP:
EMAIL ADDRESS:		ESTABLISHMENT PHONE NUMBER: (     )     -	

LEGAL ENTITY INFORMATION – CHECK ONE			
<input type="checkbox"/> Individual	<input type="checkbox"/> Married Couple	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Limited Liability Partnership (LLP)
<input type="checkbox"/> Cooperative	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Partnership (LP)	In what state is your entity registered?
LEGAL ENTITY (such as name of sole proprietor, partnership, LLC, LLP, or Inc.):		COUNTY:	
LEGAL ENTITY MAILING ADDRESS:	CITY:	STATE:	ZIP:
EMAIL ADDRESS:		LEGAL ENTITY PHONE NUMBER: (     )     -	

CONTACT INFORMATION			
CONTACT PERSON:	TITLE:	PHONE NUMBER: (     )     -	EMAIL ADDRESS:

LICENSE FEES	
<input type="checkbox"/> <b>Transient Retail TCS</b> (Final product <b>does</b> require temperature control)	License Fee: <b>\$190.50</b>
<input type="checkbox"/> <b>Transient Retail Non-TCS</b> (Final product <b>does not</b> require temperature control)	License Fee: <b>\$ 83.50</b>
<input type="checkbox"/> <b>Transient Retail - Pre-Packaged No Processing</b>	License Fee: <b>\$ 70.00</b>

**Please read carefully before signing**

Operating without a license is a violation of Wisconsin Law and Manitowoc County Code. If you have been operating without a license, you will be required to pay an operating without a license fee in addition to the license fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30; unless issued after April 1, which will expire on June 30th of the following year. The license fee is not prorated for partial license years. The Department may inspect premises at any reasonable time. Missing information may delay the issuance of your license. You are not licensed to operate until the department conducts an inspection and the license is released. The undersigned hereby certifies that this is a true, complete and accurate application for the Retail Food Establishment license under Wis. Stat. § 97.30.

**Within 30 days** after receiving a complete application for a license, the department shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial. A license shall not be issued to an operator without prior inspection

SIGNATURE – APPLICANT: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_

Please make check payable to: Manitowoc County Health Department or MCHD

