

MANITOWOC COUNTY FINANCE COMMITTEE
Administrative Building
April 10, 2023

Attendance: Chairperson Hansen, Supervisors Baumann, Brey, Hacker, and Shimulunas. Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, and Public Works Director Neuser.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:30 p.m.

Approve the minutes of the March 13, 2023 meeting of the Finance Committee: Supervisor Baumann moved to approve the minutes, seconded by Supervisor Brey. Upon voice vote, the motion passed unanimously.

Approve vouchers for the following months in the following amounts – March 2023 - \$4,791,853.66: Supervisor Brey moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amount of \$4,791,853.66 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Neuser informed the committee there was nothing to report.

Discussion of City of Kiel Property: A short discussion took place regarding the status of a private property in the City of Kiel.

Reports of Economic Interest for Peter Conrad and James Falkowski: Finance Director Gutman reported Reports of Economic Interest were received from Corporation Counsel Peter Conrad and County Board Supervisor James Falkowski.

Resolution Denying Claim (Donna Diaz): Finance Director Gutman informed the committee that Ms. Diaz submitted a claim for injuries sustained in a fall. The County's insurance carrier investigated the facts, and determined there was no coverage for the claim. Supervisor Brey moved to adopt Resolution Denying Claim (Donna Diaz), seconded by Supervisor Hacker. Upon discussion and voice vote, the motion passed unanimously.

Review/Approve Resolution for Fund Balance Committal: County Executive Bob Ziegelbauer informed the committee there was a surplus of approximately \$858,000 in the general fund account for 2022. The surplus was generated with carryovers from communications, emergency government, a park and planning truck not received yet, and the capital project of a parking lot at the office complex. A portion of this surplus will be appropriated by applying \$300,000 towards Debt Service to pay off a portion of the 2012 General Obligation Note and the undesignated surplus of \$342,000 will go into the general fund. Supervisor Brey moved to approve the Resolution Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2022 to 2023, seconded by Supervisor Baumann. Upon discussion and vote, the motion carried unanimously.

Update on county finances and/or budget: Chairperson Hansen reported on discussions held from the dome project meeting.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:59 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk