



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, January 4, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building, 1110 South 9th Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding proposed gratuity for volunteers at the Materials Recycling Facility
4. Discussion and possible action regarding request to convert vacant CCS Service Facilitator position to Quality Program Specialist position
5. Discussion and possible action regarding request to convert vacant CCS Service Facilitator position to Clinical Services Supervisor
6. Discussion and possible action regarding request to offer starting rate above midpoint for Criminal Support Specialist – Sheriff's Department
7. Discussion and possible action regarding establishing salaries for 2023-2023 term for Clerk of Court, Coroner and Sheriff
8. Discussion and possible action regarding request of waiver for 30 hour limit for new Health Department limited term employees
9. Adjournment

Date: December 28, 2021

Susie Maresh, Chair

By: Sharon Cornils, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Personnel Committee
January 4, 2022

PRESENT: Supervisors Maresh, Behnke, Vogt, Metzger, Baumann.

The meeting was called to order at 4:15 p.m. with all Supervisors present.

A motion to approve the minutes of the December 7, 2021 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Baumann and carried, 5-0.

There was no correspondence or public comment.

A motion to approve forwarding a resolution to the County Board that establishes Elected Official Salaries for the Clerk of Court, Coroner and Sheriff for the 2023 – 2026 term was made by Supervisor Behnke, seconded by Supervisor Vogt and carried, 5-0.

A motion approving the proposed volunteer policy and gratuities for the Recycling Facility was made by Supervisor Behnke, seconded by Supervisor Baumann and carried, 5-0.

A motion to approve converting one vacant CCS Service Facilitator position to a Quality Program Specialist was made by Supervisor Metzger, seconded by Supervisor Baumann and carried, 5-0.

A motion to approve converting one vacant CCS Service Facilitator position to a Clinical Services Supervisor was made by Supervisor Baumann, seconded by Supervisor Vogt and carried, 5-0.

A motion to approve offering a starting hourly rate above midpoint, up to \$25.00 per hour, for the Criminal Support Specialist was made by Supervisor Vogt, seconded by Supervisor Behnke and carried 4-1, with Supervisor Metzger voting no.

A motion to waive the 6-month limit for casual employees working over 30 hours per week for the COVID Disease Investigators/Contact Tracers at the Health Department was made by Supervisor Behnke, seconded by Supervisor Baumann and carried 5-0.

The next meeting of the Personnel Committee will be Tuesday, February 1st at 4:15 p.m.

A motion to adjourn was made by Supervisor Baumann, seconded by Supervisor Behnke and carried 5-0.

Meeting adjourned at 4:55 p.m.



Rita Metzger, Secretary



Date



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, February 1, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding request to create 1.0 FTE Community Health Strategist through 2024 (Health Department)
4. Discussion regarding 2021 recruitment
5. Discussion regarding 2021 performance reviews
6. Discussion regarding 2021 work from home hours
7. Discussion regarding non-represented pay plan
8. Discussion and possible action regarding request to reimburse mileage after 60-day time limit
9. Discussion and possible action regarding request to allow 2021 holiday carryover for Joint Dispatch Center Supervisors
10. Adjournment

Date: January 26, 2022

Susie Maresh, Chair

By: Sharon Cornils, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Personnel Committee
February 1, 2022

PRESENT: Supervisors Maresh, Behnke, Vogt, Metzger.

The meeting was called to order at 4:15 p.m. with Supervisors Maresh, Behnke, Vogt, Metzger present. Supervisor Baumann was excused.

A motion to approve the minutes of the January 4, 2022 Personnel Committee meeting was made by Supervisor Vogt, seconded by Supervisor Metzger and carried, 4-0.

There was no correspondence or public comment.

A motion to create 1.0 FTE Community Health Strategist through 2024 (Health Department) was made by Supervisor Metzger, seconded by Supervisor Vogt and carried, 4-0.

2021 recruitment, 2021 performance reviews, 2021 work from home hours and the non-represented pay plan was discussed.

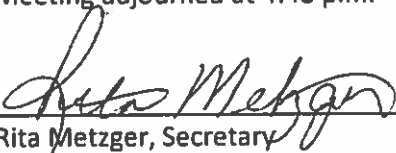
A motion to allow reimbursement of mileage expenses after the 60-day time limit was made by Supervisor Vogt, seconded by Supervisor Metzger and carried, 4-0.


A motion to allow 2021 holiday carry over for Joint Dispatch Center Supervisors was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 4-0.

The next meeting of the Personnel Committee may be Tuesday, March 15th at 6:15 p.m (if needed).

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Metzger and carried 4-0.

Meeting adjourned at 4:48 p.m.


Rita Metzger, Secretary


Date



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, April 5, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and introduction of new Personnel Coordinator – Alycia Radke
4. Discussion and possible action regarding the restructure of .86 LPN/Environmental Health Tech position to 1.0 Sanitarian position
5. Discussion and possible action for authorization to hire Sanitarian above Midpoint (Health Department) if needed.
6. Discussion and possible action regarding Human Services Department employee request for unpaid medical leave of absence
7. Discussion regarding 2022 Sheriff's Department recruitment
8. Adjournment

Date: March 29, 2022

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee
April 5, 2022

PRESENT: Supervisors Behnke, Vogt, Metzger.

The meeting was called to order at 4:15 p.m. with Supervisors Behnke, Vogt, Metzger present.
Supervisor Maresh and Supervisor Baumann were excused.

A motion to approve the minutes of the February 1, 2022 Personnel Committee meeting was made by
Supervisor Metzger, seconded by Supervisor Vogt and carried, 3-0.

There was no correspondence or public comment.

The new Personnel Coordinator, Alycia Radke, was introduced to the committee.

A motion to restructure the .86 LPN/Environmental Health Tech position to a 1.0 Sanitarian was made
by Supervisor Vogt, seconded by Supervisor Metzger and carried, 3-0.

No action was taken on the authorization to hire the Sanitarian above midpoint.


A motion to approve the unpaid medical leave of a Human Services Department employee was made by
Supervisor Metzger, seconded by Supervisor Vogt and carried, 3-0

2022 Sheriff's Department recruitment was discussed.

The next meeting of the Personnel Committee will be Tuesday, May 3rd at 4:15 p.m.

A motion to adjourn was made by Supervisor Metzger, seconded by Supervisor Vogt and carried 3-0.

Meeting adjourned at 4:33 p.m.



Rita Metzger, Secretary

5/3/22

Date



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, May 3, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding election of Vice Chair and Secretary
4. Discussion and possible action regarding implementation of an employee referral program on a trial basis for Corrections Officers
5. Discussion regarding 2022 Sheriff's Department recruitment
6. Adjournment

Date: March 29, 2022

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Personnel Committee
May 3, 2022

PRESENT: Supervisors Maresh, Behnke, Metzger, Heller, Neils

The meeting was called to order at 4:15 p.m.

A motion to approve the minutes of the April 5, 2022 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Heller to nominate Supervisor Metzger as Vice President of the Committee. Motion carried, 5-0.

A motion was made by Supervisor Metzger to nominate Supervisor Heller as Secretary of the Committee. Motion carried, 5-0.

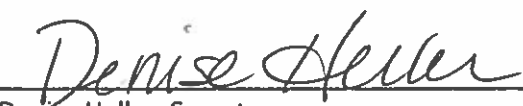
A motion was made by Supervisor Behnke to modify the proposed employee referral program for the Corrections Officer position to include \$600 for the current employee if the new employee completes field training and \$400 for the current employee if the new employee completes their one-year probationary period. Motion was seconded by Supervisor Metzger and carried, 5-0. Program will be available to Sheriff's Department employees only (except WPPA) and in effect for one year.

2022 Sheriff's Department recruitment was discussed.

The next meeting of the Personnel Committee will be Tuesday, June 7th at 4:15 p.m.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Neils and carried 5-0.

Meeting adjourned at 4:45 p.m.


Denise Heller, Secretary


Date



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, June 7, 2022

TIME: 4:15 p.m.

PLACE: **Communications & Technology Building, Room 111**
1024 S. 9th St., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and presentation regarding Manitowoc County's Pay Plan
4. Discussion and possible action regarding Employee Policy Manual Changes to sections 4.08 – Criminal Background Investigation, 8.02 Policy on Harassment in the Work Place, 12.02 Leave of Absence, 14.10 Employment Grievances, 18.02 Overtime, 18.06 Field Training Officer Premium
5. Discussion and possible action regarding County Code section 5.06 – Elected Official Compensation
6. Discussion and possible action regarding authorization to hire new Soil & Water Director above mid-point
7. Discussion regarding 2022 Sheriff's Department recruitment
8. Discussion and possible action regarding ability to rehire recently voluntarily separated Corrections Officers at the hourly rate they were at when they left employment – even if that amount is above mid-point.
9. Discussion and possible action regarding request from Register in Probate to waive the nepotism policy for limited term employee
10. Adjournment

Date: May 31, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

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Personnel Committee
June 7, 2022

PRESENT: Supervisors Maresh, Metzger, Heller, Neils. Supervisor Behnke was excused.

The meeting was called to order at 4:15 p.m.

A motion to approve the minutes of the May 3, 2022 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Neils and carried, 4-0.

There was no correspondence or public comment.

A presentation was made to the committee regarding the Decision Band Method of job evaluation by Chris Eisenschink – Personnel Director.

A motion was made by Supervisor Neils to forward Employee Policy Manual Changes to sections 4.08 – Criminal Background Investigation, 8.02 Policy on Harassment in the Work Place, 12.02 Leave of Absence, 14.10 Employment Grievances, 18.02 Overtime, 18.06 Field Training Officer Premium to County Board for approval. Motion was seconded by Supervisor Heller and carried, 4-0.

A motion was made by Supervisor Heller to forward County Code section 5.06 – Elected Official Compensation change to County Board for approval. Motion was seconded by Supervisor Metzger and carried, 4-0.

A motion made by Supervisor Neils to authorize the hiring of the new Soil and Water Director above mid-point, if needed. Motion was seconded by Supervisor Heller and carried, 3-1 with Supervisor Metzger voting no.

2022 Sheriff's Department recruitment was discussed.

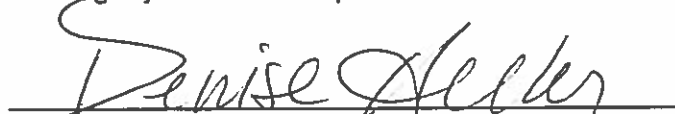
No action was taken on Agenda item #8 regarding possible rehire of voluntarily separated Corrections Officers.

A motion was made by Supervisor Metzger to waive the nepotism policy for a limited term employee in the Register and Probate Office. Motion was seconded by Supervisor Heller and carried, 4-0

The next meeting of the Personnel Committee will be Tuesday, July 5th at 4:15 p.m, if needed.

A motion to adjourn was made by Supervisor Neils, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 4:50 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, July 19, 2022

TIME: 5:30 p.m.

PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding ability for current Sheriff's Department employees to donate sick and vacation time to new Deputy Sheriff with no available sick or vacation time for a qualified leave.
4. Adjournment

Date: June 12, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

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Personnel Committee
July 19, 2022

PRESENT: Supervisors Maresh, Metzger, Heller, Neils, Behnke

The meeting was called to order at 5:30 p.m.

A motion to approve the minutes of the June 7, 2022 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Metzger and carried, 5-0.

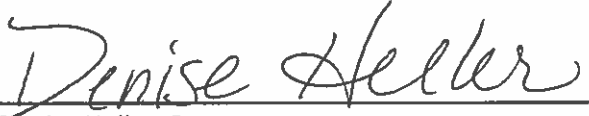
There was no correspondence or public comment.

A motion made by Supervisor Metzger to allow current Sheriff's Department employees to donate sick and vacation time to a new Deputy Sheriff with no available sick or vacation time for a qualified leave. Motion was seconded by Supervisor Neils and carried, 5-0.

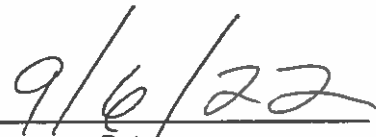
The next meeting of the Personnel Committee will be Tuesday, September 6th at 4:15 p.m.

A motion to adjourn was made by Supervisor Metzger, seconded by Supervisor Heller and carried 5-0.

Meeting adjourned at 5:35 p.m.



Denise Heller, Secretary



Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, September 6, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Presentation regarding Manitowoc County's Performance Review process
4. Discussion and possible action regarding ability to rehire a Corrections Officer that voluntarily resigned at the hourly rate they were at when they left employment
5. Discussion and possible action regarding ability for Part-Time (.90 FTE) Health Department employee to use benefits at Full Time rate
6. Discussion and possible action regarding approval to pay mileage for a County Board Supervisor that was submitted after the 60-day deadline
7. Discussion regarding potential policy changes for 2023 regarding flexible schedules
8. Discussion of 2023 County Executive Budget
9. Sheriff's Department/Emergency Management Recruitment Update
10. Adjournment

Date: August 30, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

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Personnel Committee
September 6, 2022

PRESENT: Supervisors Maresh, Heller, Behnke Supervisors Neils and Metzger were excused.

The meeting was called to order at 4:15 p.m.

A motion to approve the minutes of the July 19, 2022 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Heller and carried, 3-0.

There was no correspondence or public comment.

The Personnel Director provided a brief presentation to the committee regarding Manitowoc County's Performance Review process.

A motion was made by Supervisor Behnke to allow the Sheriff's Department to rehire a Corrections Officer that voluntarily resigned at the hourly rate he was at when he left employment. Motion was seconded by Supervisor Heller and carried, 3-0.

A motion was made by Supervisor Behnke to allow a Part-Time (.90 FTE) Health Department employee to use benefits at Full Time rate. Motion was seconded by Supervisor Heller and carried, 3-0.

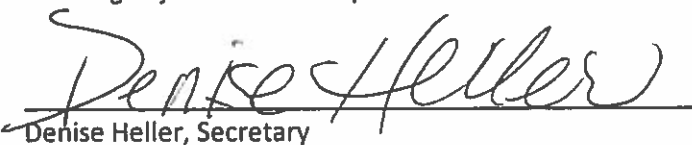
A motion was made by Supervisor Behnke to approve the payment of mileage for a County Board Supervisor that was submitted after the 60-day deadline. Motion was seconded by Supervisor Heller and carried, 3-0.

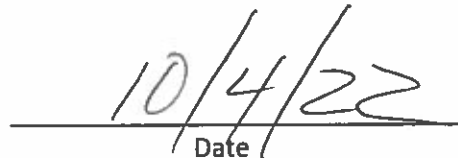
Discussion followed regarding potential policy changes for 2023 regarding flexible schedules and other changes included in the 2023 County Executive Budget.

The next meeting of the Personnel Committee will be Tuesday, October 4th at 4:15 p.m.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Heller and carried 3-0.

Meeting adjourned at 5:00 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, October 4, 2022

TIME: 4:15 p.m.

PLACE: Administrative Office Building
1110 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion regarding Manitowoc County's health plan
4. Discussion and possible action regarding approval of WPPA Side Letter – "HealthJoy and Financial Incentive for Preventative Care"
5. Discussion and possible action regarding granting unpaid medical leave for current Corrections Officer
6. Sheriff's Department/Emergency Management Recruitment Update
7. Adjournment

Date: September 27, 2022

Susie Maresh, Chair

By: Chris Eisenschink, Personnel Director

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Personnel Committee

October 4, 2022

Minutes Corrected 10/31/2022

PRESENT: Supervisors Maresh, Heller, Behnke, Metzger Supervisor Neils was ~~absent~~ excused.

The meeting was called to order at 4:15 p.m.

A motion to approve the minutes of the September 6, 2022 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Behnke and carried, 4-0.

There was no correspondence or public comment.

The Personnel Director provided information and a brief discussion regarding the health insurance plan, health spend amounts, provider utilization, top paid diagnosis, prescription drug costs and missed saving from employees not using the bundle programs.

A motion was made by Supervisor Behnke to approve the side letter with WPPA Union allowing them access to HealthJoy and Preventative care incentives as of 01-01-2023. Motion was seconded by Supervisor Heller and carried, 4-0.


A motion was made by Supervisor Metzger to approve an unpaid medical leave for a Corrections Officer for up to one year. Motion was seconded by Supervisor Heller and carried, 4-0.

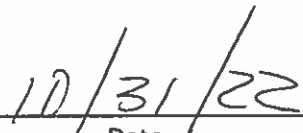
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be Monday, October 31 at 5:45 p.m.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Metzger and carried 4-0.

Meeting adjourned at 4:35 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY
PERSONNEL COMMITTEE
AMENDED MEETING NOTICE

DATE: Monday, October 31, 2022

TIME: 5:45 p.m.

PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding reallocation of Public Works FTE from "Information System Manager" to "System, Engineer and Infosec Officer"
4. Discussion and possible action regarding title change of "Senior Network Engineer" to "Information Technology Division Director"
5. Discussion and possible action regarding reallocation of Human Services Department FTE from "AODA Case Manager" to "Substance Abuse Technician"
6. Sheriff's Department/Emergency Management Recruitment Update
7. *Discussion and possible action regarding request to hire Human Services Department Business Division Deputy Director above Midpoint*
8. Adjournment

Date: October 25, 2022
Amended: October 28, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

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Personnel Committee
October 31, 2022

PRESENT: Supervisors Maresh, Heller, Behnke, Metzger, and Neils

The meeting was called to order at 5:45 p.m.

A motion to approve the minutes of the October 4, 2022 Personnel Committee meeting as corrected was made by Supervisor Behnke, seconded by Supervisor Heller and carried, 5-0.

There was no correspondence or public comment.

A motion was made by Supervisor Behnke to approve the reallocation of Public Works FTE from "Information System Manager" to "System Engineer and Infosec Officer". Motion was seconded by Supervisor Neils and carried, 5-0.

A motion was made by Supervisor Neils to approve the title change of Public Works FTE from "Senior Network Engineer" to "Information Technology Division Director". Motion was seconded by Supervisor Behnke and carried, 5-0.

A motion was made by Supervisor Behnke to approve the reallocation of Human Services Department FTE from "AODA Case Manager" to "Substance Abuse Technician". Motion was seconded by Supervisor Heller and carried, 5-0.

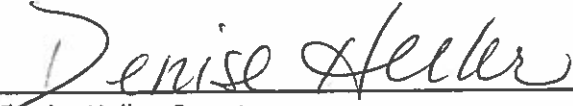
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

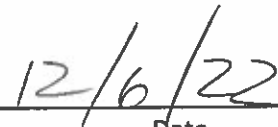
A motion was made by Supervisor Behnke to approve the request to hire Human Services Department Business Division Deputy Director above Midpoint. Motion was seconded by Supervisor Neils, carried 5-0.

The next meeting of the Personnel Committee will be Tuesday, December 6th at 4:30 p.m.

A motion to adjourn was made by Supervisor Behnke, seconded by Supervisor Neils and carried 5-0.

Meeting adjourned at 5:55 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, December 6, 2022

TIME: 4:30 p.m.

PLACE: Manitowoc County Administrative Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding reallocation of Health Department FTE from "Public Health Nurse" to "Public Health Technician"
4. Discussion and possible action regarding request to allow 2022 holiday carryover for Joint Dispatch Center Supervisors
5. Sheriff's Department/Emergency Management Recruitment Update
6. Adjournment

Date: November 29, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Personnel Committee
December 6, 2022

PRESENT: Supervisors Maresh, Heller, Metzger, and Neils. Supervisor Behnke was excused.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the October 31, 2022 Personnel Committee meeting was made by Supervisor Heller, seconded by Supervisor Metzger and carried, 4-0.

There was no correspondence or public comment.

A motion was made by Supervisor Metzger to approve the reallocation of Health Department FTE from "Public Health Nurse" to "Public Health Technician". Motion was seconded by Supervisor Heller and carried, 4-0.

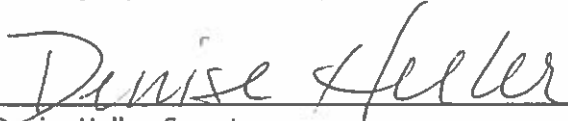
A motion was made by Supervisor Metzger to allow 2022 holiday carryover for Joint Dispatch Center Supervisors. Motion was seconded by Supervisor Neils and carried, 4-0.

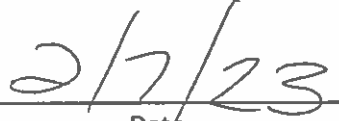
Discussion followed regarding Emergency Management and Sheriff's Department recruitment.

The next meeting of the Personnel Committee will be set as needed.

A motion to adjourn was made by Supervisor Neils, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 4:38 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director



MANITOWOC COUNTY

PERSONNEL COMMITTEE

MEETING NOTICE

DATE: Tuesday, December 20, 2022
TIME: 5:15 p.m.
PLACE: Manitowoc County Heritage Center
Education Room (basement)
1701 Michigan Ave., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular business (roll call, approval of previous minutes, correspondence)
2. Public comment
3. Discussion and possible action regarding extension of vacation time for Human Services Department employee
4. Adjournment

Date: December 12, 2022

Susie Maresh, Chair
By: Chris Eisenschink, Personnel Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Personnel Committee
December 20, 2022

PRESENT: Supervisors Maresh, Heller, Metzger, and Behnke. Supervisor Neils was excused.

The meeting was called to order at 5:15 p.m.

Minutes from the December 6, 2022 Personnel Committee meeting will be approved at the February 7, 2023 meeting.

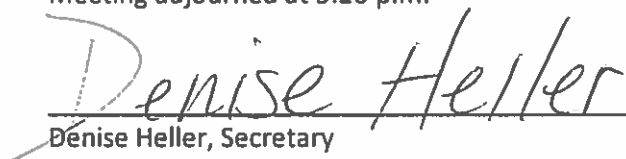
There was no correspondence or public comment.

A motion was made by Supervisor Behnke to approve the extension of vacation time for a Human Services Department employee until mid-year 2023. Motion was seconded by Supervisor Metzger and carried, 4-0.

The next meeting of the Personnel Committee will be February 7, 2023.

A motion to adjourn was made by Supervisor Metzger, seconded by Supervisor Heller and carried 4-0.

Meeting adjourned at 5:20 p.m.


Denise Heller, Secretary


Date

Minutes taken by Chris Eisenschink, Personnel Director