



**MANITOWOC COUNTY  
HIGHWAY COMMITTEE  
**AMENDED** MEETING NOTICE**

DATE: Tuesday, February 8th, 2022  
TIME: 4:00 p.m.  
PLACE: Manitowoc County Highway Department.  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the December 14th, 2021 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Airport Hanger Transfer Of Ownership #2105
4. Airport Budget – Projects
5. *WCHA Updated Utility Policy*
6. CTH W at 151 TSC Recommendations
7. 2021 Year End Highway Budget.
8. Bipartisan Infrastructure Law
9. County Bridge Update
10. Invasive Weed and Grass Spraying Program
11. Tractor Rental
12. Mishicot – Manitowoc Shop Improvements
13. Overtime Report
14. Vouchers
15. Next Meeting Date: March 8th, 2022

Dated: February 1st, 2022

*Amended: February 7th, 2022*

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

## HIGHWAY COMMITTEE MINUTES

February 8, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 8<sup>th</sup> day of February 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:**

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

**Approval of Minutes:** Supervisor Engelbrecht made a motion, seconded by Supervisor Vogt to approve the minutes from the December 14th, 2021 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Airport Hangar Transfer of Ownership #2105**

Commissioner Grotegut updated the committee on the transfer of ownership to TSCH LLC.

Supervisor Maresh made a motion to approve the airport hangar #2105 transfer of ownership, seconded by Supervisor Engelbrecht. Motion carried.

### **Airport Budget-Projects**

Commissioner Grotegut provided an update to the committee on the 2021 year end Airport Budget. Brief discussion followed. He updated the committee on a wood cutting project at the Airport. Grotegut also explained the funds available from the CRRSAA and ARPA. The Bipartisan Infrastructure funds for the airport were explained that will be available for the next 5 years for projects.

Brief discussion took place.

### **WCHA Updated Utility Policy**

Commissioner Grotegut provided the committee with a most recent WCHA Utility Policy update that will mirror the Wisconsin Department of Transportation utility policy and the recommendation of all counties to implement this update. Grotegut mentioned a link to the new policy will be available on our county highway department website under Utility permits. Brief discussion took place about including the townships in the county to follow the same approved utility policy.

Supervisor Vogt made a motion to approve an adoption of the same WCHA Utility Policy, seconded by Supervisor Engelbrecht. Motion carried.

### **CTH W at 151 TSC Recommendations**

Commissioner Grotegut discussed the recent Traffic Safety Commission recommendation on the installation of rumble strips at CTH W at the USH 151 intersection to increase traffic awareness of the T-intersection stop sign to assist in reducing any possible accidents. He mentioned that the Highway Dept. Engineer Technician will now be the replacement to attend TSC meetings when commissioner is unable to attend TSC.

Supervisor Gerroll made a motion to approve the Traffic Safety Commission (TSC) recommendation of the installation of rumble strips on CTH W at USH 151 intersection, seconded by Supervisor Engelbrecht. Motion carried.

### **2021 Year End Highway Budget**

Commissioner Grotegut provided the committee a final 2021 Year End update to the Highway Budget. Brief discussion took place.

### **Bipartisan Infrastructure Law (BIL)**

Commissioner Grotegut updated the committee on the recent Local Programs Action Plan in response to the BIL that was presented at the recent Wisconsin County Highway Association (WCHA) conference. Grotegut provided the committee with the funding that is available and the shared cost for potential projects for the next 5 years. There will be more information available following a training webinar. Discussion took place on the potential projects that could possibly be included with the BIL funding.

### **County Bridge Update**

Commissioner Grotegut provided an update to the committee on our county bridge replacements and upcoming bridge let dates and construction dates for CTH JJ, West Washington Road, North Union Road, East Hillcrest Road and Rockledge Road. No further discussion.

### **Invasive Weed and Grass Spraying Program**

Commissioner Grotegut explained the invasive species and plant growth regulator spraying program that the county plans to implement this summer. Grotegut explained the benefits associated with the program and has referred to other counties that are using the same equipment and chemicals associated with this. Brief discussion took place.

### **Tractor Rental**

Commissioner Grotegut presented the committee with information on a tractor rental in 2022 versus purchasing a new tractor. He provided the committee with our current owned tractor equipment and with the addition of a rented tractor and the benefits to rent.

Supervisor Engelbrecht made a motion to approve the tractor rental in 2022, seconded by Supervisor Maresh. Motion carried.

### **Mishicot - Manitowoc Shop Improvements**

Grotegut provided an update to the committee on the current progress of the shop improvements at the Mishicot and Manitowoc Shops. He updated the committee that removal of the existing tank would be the most cost effective. The department received two estimates for removal of the existing tank and installation of a new above ground fuel tank. Brief discussion took place.

Supervisor Gerroll made a motion to approve the funding for the removal and purchase of a fuel tank at the Mishicot Shop, seconded by Supervisor Vogt. Motion carried.

### **Overtime Report**

The committee reviewed the Overtime Report. Grotegut had no concerns on the overtime report. There was no further discussion.

### **Vouchers**

The committee reviewed the vouchers dated December 7th, 2021 to January 25th, 2022.

Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Vogt. Motion carried.

### **Next Meeting Date**

March 1, 2022

### **Adjournment**

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Vogt. Motion carried.

Meeting adjourned at 4:54 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



## **MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE**

**DATE:** Tuesday, March 1st, 2022  
**TIME:** 4:00 p.m.  
**PLACE:** Manitowoc County Highway Department.  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the February 8th, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Klingeisen Driveway Hardship
4. Johaneck Driveway Hardship
5. Bipartisan Infrastructure Law Engineering costs
6. County Bridge Update-Q bridge – JJ Bird Netting
7. Overtime Report
8. Vouchers
9. Next Meeting Date: April 12th, 2022

Dated: February 23<sup>rd</sup>, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

March 1, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 1<sup>st</sup> day of March 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, and Vogt

**Excused:** Supervisor Maresh

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, County Board Chairman Jim Brey, Don and Debbie JohaneK, Jerry and Debbie Klingeisen

**Approval of Minutes:** Supervisor Vogt made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the February 8th, 2022 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Klingeisen Driveway Hardship**

Commissioner Grotegut presented the committee maps with current access points and info on sight distance. Mr. Klingeisen requested a separate driveway for a category 2 Access for farm machinery on parcel number 00101601300000. Klingeisen stated he wants to separate the house and buildings from this Parcel in the future. Discussion took place.

Supervisor Gerroll made a motion to approve the driveway request on CTH J, seconded by Supervisor Engelbrecht. Motion carried.

### **JohaneK Driveway Hardship**

Commissioner Grotegut presented the committee maps with current access points and info on sight distance. Mr. JohaneK is requesting 2 or 3 category 1 access points to subdivide parcel number 00601301300100 into 3 separate parcels. The current parcel does not have access off of CTH B. Discussion took place.

Supervisor Engelbrecht made a motion to approve one category 1 access point for his current parcel on CTH B, seconded by Supervisor Gerroll. Motion carried.

### **Bipartisan Infrastructure Law Engineering Cost**

Commissioner Grotegut explained that the engineering firm found archeology and historical issues with the section of CTH B. This will no longer work for the 2022 funding. Grotegut said that we will continue engineering on this section of roadway and apply for 2023 funding which will push the construction off to 2024.

### **County Bridge Update-Q Bridge-JJ Bird Netting**

Commissioner Grotegut provided the committee with an update on CTH Q Bridge. The deck is to be poured in the next week or two weather pending, the construction is on schedule. The Bird netting on CTH JJ has also been installed by our department because of the let date being pushed out until May.

**Overtime Report**

The committee reviewed the Overtime Report. Grotegut said there are no concerns even with the recent ice storm.

**Vouchers**

The committee reviewed the vouchers dated February 1<sup>st</sup> through February 22<sup>nd</sup>, 2022. Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Vogt. Motion carried.

**Next Meeting Date**

April 12, 2022

**Adjournment**

Supervisor Vogt made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:53 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



**MANITOWOC COUNTY**  
**HIGHWAY COMMITTEE**  
**AMENDED MEETING NOTICE**

DATE: Tuesday, April 12th, 2022  
TIME: 4:00 p.m.  
PLACE: Manitowoc County Highway Department  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the March 1st, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Nelson Truck Lines Driveway Access
4. *Sublease Hangar #2105 TSCH LLC approval to Randy Behnke*
5. *Sublease Hangar #2105 TSCH LLC approval to Lee Szalewski*
6. Airport Swap Meet Fly-In June 4<sup>th</sup> or 5<sup>th</sup>
7. Asphalt Bids for CTH R (SMA 17160)
8. Asphalt Milling Bids
9. CIP Bids on CTH V
10. Project Cost Inflation – Plan
11. Projects Map – Bay-Lakes
12. Overtime Report
13. Vouchers
14. Next Meeting Date: May 10th, 2022

Dated: April 6th, 2022

*Amended: April 8, 2022*

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

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# HIGHWAY COMMITTEE MINUTES

April 12, 2022

Minutes Corrected 4/14/2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 12<sup>th</sup> day of April 2022.

Supervisor ~~Gerroll Behnke~~ called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Engelbrecht, Gerroll, and Vogt

**Excused:** Behnke, Maresh

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, County Board Chairman Jim Brey and Supervisor Tyler Martell.

**Approval of Minutes:** Supervisor Engelbrecht made a motion, seconded by Supervisor Vogt to approve the minutes from the March 1st, 2022 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

## **Nelson Truck Lines Driveway Access**

Commissioner Grotegut explained the request to extend the driveway access per the plans provided by Keller. The access point would only help visibility for trucks entering and leaving the property. The driveway is a high point driveway so drainage will not be an issue. Supervisor Engelbrecht made a motion to approve proposed 100' access point per plans, seconded by Supervisor Vogt. Motion carried.

## **Sublease Hangar #2105 TSCH LLC approval to Randy Behnke**

Commissioner Grotegut presented the committee with the sublease request in Hangar #2105 TSCH LLC to Randy Behnke. Supervisor Vogt made a motion to approve the sublease to Randy Behnke, seconded by Supervisor Engelbrecht. Motion carried.

## **Sublease Hangar #2105 TSCH LLC approval to Lee Szalewski**

Commissioner Grotegut presented the committee with the sublease request in Hangar #2105 TSCH LLC to Lee Szalewski. Supervisor Engelbrecht made a motion to approve the sublease to Lee Szalewski, seconded by Supervisor Vogt. Motion carried.

## **Airport Swap Meet Fly-In**

Commissioner Grotegut explained a proposed Swap Meet Fly-In for June 4<sup>th</sup> 2022 with a rain date of June 5<sup>th</sup> 2022. Grotegut explained that the EAA Chapter will be taking care of food for the event and it will be open to the public. Pilotsmith Flight School will be present to answer any Flight Training questions and show the flight school planes. Airport personnel will be onsite for fueling and Airport security during the event.

Supervisor Vogt made a motion to approve the Airport Swap Meet Fly-In for June 4<sup>th</sup>, 2022 with a rain date of June 5<sup>th</sup>, 2022, seconded by Supervisor Engelbrecht. Motion carried.

## **Asphalt Bids for CTH R (SMA 17160)**

Grotegut presented the bid results from the recent 2022 Hot Mix bid opening(s) for the LRIP (CHI) Funding for CTH R SMA 17160. He provided the committee the comparison from the previous year's prices. The prices are on average are 22% higher than 2022 prices. Northeast Asphalt was the sole bidder for HMA. Supervisor Gerroll made a motion to award the 2022 Hot Mix Asphalt bid for the LRIP (CHI) "CTH R" to Northeast Asphalt and was seconded by Supervisor Vogt. Motion carried.



### **Asphalt Milling Bids**

Grotegut presented the bid results from the recent 2022 Asphalt Milling bid opening(s) for the LRIP (CHI) Funding for CTH R SMA 17160 and various roads. He provided the committee the comparison from the previous year's prices. The prices are on average 16% higher than 2022 prices. There were three bidders Tri County was the lowest bidder. Supervisor Vogt made a motion to award the 2022 Asphalt Milling bid for the LRIP (CHI) "CTH R" and various roads to Tri County and was seconded by Supervisor Engelbrecht. Motion carried.

### **CIP Bids on CTH V**

Grotegut presented the bid results from the recent 2022 Cold-in-Place Recycling bid opening(s) for CTH V. He provided the committee the comparison from the previous year's prices. The prices are on average 7% higher than 2022 prices. There were two bidders and Rock Solid Stabilization & Reclamation Inc. was the lowest bidder. Supervisor Vogt made a motion to award the 2022 Cold-in-Place Recycling bid opening(s) for CTH V to Rock Solid Stabilization & Reclamation Inc and was seconded by Supervisor Engelbrecht. Motion carried.

### **Project Cost Inflation – Plan**

Commissioner Grotegut presented a spreadsheet with the proposed projects with the BIL funding. Grotegut also explained the increased cost of HMA and Milling bids that were opened. The County JJ Bridge that does not let until May and could possibly be well over budget also. The committee decided to revisit this topic for the June meeting before some of the larger projects start.

### **Projects Map - Bay-lakes**

Commissioner Grotegut has been working with Bay-Lakes to come up with an interactive map to keep track of timing and funding for projects. Grotegut said there is more work to be done on the program but it has all the information in one location.

### **Overtime Report**

The committee reviewed the Overtime Report. Commissioner Grotegut said we are down on overtime from the 2021 season. Discussion took place.

### **Vouchers**

The committee reviewed the vouchers dated March 2nd through March 29<sup>th</sup>, 2022.

Supervisor Vogt made a motion to approve the vouchers and was seconded by Supervisor Engelbrecht Motion carried.

### **Next Meeting Date**

May 10, 2022

### **Adjournment**

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Vogt. Motion carried.

Meeting adjourned at 4:31 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



## **MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE**

**DATE:** Tuesday, June 14th, 2022  
**TIME:** 4:00 p.m.  
**PLACE:** Manitowoc County Highway Department  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the April 12th, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Elect Highway Committee Vice-Chair and Secretary
4. Matt and Nicole Spevacek Access
5. Airport Lighting Project / Fly In-Swap meet
6. State PBM and DMA Projects
7. CHID, CHIS, BIL Funding
8. Project Cost Updates
9. Bridge Updates
10. 2022-2023 Salt Bids
11. 2022-2023 Truck Surcharge
12. Personnel Request for 2023
13. Overtime Report
14. Vouchers
15. Next Meeting Date: July 12th, 2022

Dated: June 7th, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

June 14, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 14<sup>th</sup> day of June 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** N/A

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Bill Rexses

**Approval of Minutes:** Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve the minutes from the April 12th, 2022 meeting. Motion carried.

### **Regular Business:**

**(Public Comment)**: Public Comment by Bill Rexses inquired on UTV use on county highways. Supervisor Behnke updated Bill on our prior UTV discussions and the decision by Traffic and Safety Committee to not approve UTV/ATV use on county highways at this time. Commissioner Grotegut provided more details on the TSC decision.

### **Elect Highway Committee Vice-Chair and Secretary**

Supervisor Behnke opened the floor to nominations for the Highway Committee Vice-Chair position. Supervisor Vogt made a nomination to appoint Supervisor Gerroll for the Vice-Chair. No other nominations were made. Motion made by Supervisor Engelbrecht to appoint Supervisor Gerroll to Highway Committee Vice-Chair, seconded by Supervisor Maresh. Motion carried.

Supervisor Behnke opened the floor to nominations for the Highway Committee Secretary position. Supervisor Maresh made a nomination to appoint Supervisor Engelbrecht for the Highway Committee Secretary. No other nominations were made. Motion made by Supervisor Gerroll to appoint Supervisor Engelbrecht. Seconded by Supervisor Vogt. Motion carried.

### **Matt and Nicole Spevacek Access**

Commissioner Grotegut provided information to the committee on the request for access on CTH B for a driveway access. Supervisor Gerroll made a motion to approve the access contingent on zonings and surveying to be completed, seconded by Supervisor Maresh. Motion carried.

### **Airport Lighting Project/Fly In-Swap Meet**

Commissioner Grotegut updated the committee on the delay of the Airport Lighting Project. He updated the committee on an advertisement for additional project funding.

Grotegut also provided an update on the recent Fly In-Swap Meet at the Airport which also had good attendance.

### **State PBM and DMA Projects**

Commissioner Grotegut explained the State DMA and PBM projects the department has received from the DOT. These projects are scheduled to be completed this year. Brief discussion took place.

**CHID, CHIS, BIL Funding**

Commissioner Grotegut has informed the committee of the current funds allocated to CTH R project in 2024. He explained the other projects that have been applied for in years 2025, 2026 and 2027.

**Project Cost Updates**

Commissioner Grotegut updated the committee on the increased cost on projects due to increased cost for asphalt and fuel. The plan is to continue with the planned projects to stay on course with our construction plans.

**Bridge Updates**

Commissioner Grotegut updated the Committee on the CTH JJ Bridge to start on 7/6/2022 with Lunda being awarded the project. He provided information on the 3 town bridges on tentative construction start and completion dates.

**2022-2023 Salt Bids**

Commissioner Grotegut provided the committee on the salt cost for our county for the 2022/2023 plowing season. He mentioned the equipment rates set by the state and how they are not adjusted quick enough to cover our total expenses especially if we are doing work for other townships to help cover our costs. A letter will go out to all the towns to explain this in more detail. The committee agreed with notifying the towns.

**2022-2023 Truck Surcharge**

Commissioner Grotegut updated the committee on the updated truck ordering process and additional pricing surcharges the highway department continues to incur with the new ordering process.

**Personnel Request for 2023**

Commissioner Grotegut informed the committee on the budget request for 2023 to included 2 additional personnel.

**Overtime Report**

The committee reviewed the Overtime Report. Brief discussion took place.

**Vouchers**

The committee reviewed the vouchers dated April 5th through May 31st, 2022. Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Vogt. Motion carried.

**Next Meeting Date**

July 12, 2022

**Adjournment**

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Maresh. Motion carried. Meeting adjourned at 4:37 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



**MANITOWOC COUNTY  
HIGHWAY COMMITTEE  
AMENDED MEETING NOTICE**

DATE: Tuesday, August 9th, 2022  
TIME: 4:00 p.m.  
PLACE: Manitowoc County Highway Department.  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the June 14th, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Manitowoc Airport- Transfer of Hanger 32 (H-1) Ownership
4. *City of Manitowoc, 39<sup>th</sup> Street access to CTH CL*
5. County Bridge Projects - Update
6. County Asphalt, Chip Sealing & Culvert Projects – Update
7. 2022 Budget
8. 2023 Proposed Projects
9. Traffic and Safety Update
10. Equipment Request
11. Fall Safety Meeting
12. Overtime Report
13. Vouchers
14. Next Meeting Date: September 13th, 2022

Dated: August 2nd, 2022

*Amended: August 8<sup>th</sup>, 2022*

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

August, 9 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 9<sup>th</sup> day of August 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** None

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

**Approval of Minutes:** Supervisor Engelbrecht made a motion, seconded by Supervisor Gerroll to approve the minutes from the June 14th, 2022 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Manitowoc Airport-Transfer of Hangar 32 (H-2) Ownership**

Commissioner Grotegut presented the hangar transfer request received for Hangar 32 (H-2) from Mary Ann Otto to William Jack Charles.

Motion made by Supervisor Gerroll to approve the Airport Transfer of Hangar 32 (H-2) from Mary Ann Otto to William Charles, seconded by Supervisor Maresh. Motion carried.

### **City of Manitowoc, 39<sup>th</sup> Street access to CTH CL**

Commissioner Grotegut provided information on the inquiry from the City of Manitowoc on acquiring access to CTH CL and provided maps detailing the access request. Discussion took place regarding a drainage plan was not correct and a gated entrance to the new facility be implemented by the City of Manitowoc.

Motion made by Supervisor Gerroll to approve the City of Manitowoc 39<sup>th</sup> St. access to CTH CL pending the drainage plan and gated entrance agreement from the City of Manitowoc, seconded by Supervisor Vogt. Motion carried.

### **County Bridge Projects - Update**

Commissioner Grotegut provided the committee with current bridge projects and the projected completion dates for the 4 bridges in the county/townships. Grotegut provided pictures of the CTH JJ and East Hillcrest Road bridge projects.

### **County Asphalt, Chip Sealing & Culvert Projects - Update**

Commissioner Grotegut updated the committee on the following paving projects: CTH O, CTH R, CTH V, CTH C, CTH X along with the Chips Sealing projects on CTH O, LS, U & C. Grotegut provided the committee with the culvert replacement projects on CTH Q, CTH R, and CTH DD. Brief discussion took place.

### **2022 Budget**

Commissioner Grotegut provided the committee with the current year budget update and where we stand to date in comparison to last year. Grotegut indicated the cost savings since implementing the Invasive Weed and Grass Spraying Program this year with our vegetation control budget. Brief discussion took place.

### **2023 Proposed Projects**

Commissioner Grotegut informed the committee of the proposed 2023 projects which includes 17.9 miles of paving with no bridge replacements scheduled. Grotegut explained the different funding applied for in 2023 and how that will affect proposed projects dependent on what is actually received. He provided the committee estimated costs for individual projects proposed in 2023. CTH T came up in discussion regarding the tile line and pavement replaced scheduled for 2024. The Shoto Dam erosion issue was discussed. Grotegut will get some cost estimates for sheet piles and look into DNR and possible easement in this area.

### **Traffic and Safety Update**

Commissioner Grotegut updated the committee on the recent Traffic and Safety Commission meeting. Discussion took place on the request for a trail or sidewalk in the area and the potential funds available. Motion made by Supervisor Gerroll to notify the Village of Cleveland that Manitowoc County will create a resolution to let the Village sponsor, fund and maintain any trail/sidewalk along CTH LS in the Village of Cleveland if the Village wishes to pursue funds in the future, was seconded by Supervisor Engelbrecht. Motion carried.

### **Equipment Request**

Commissioner Grotegut updated the committee on a used equipment purchase request. Motion made by Supervisor Engelbrecht to approve the equipment purchase request, seconded by Supervisor Gerroll. Motion carried.

### **Fall Safety Meeting**

Commissioner Grotegut updated the committee with our proposed Fall Safety Meeting. Brief discussion took place.

### **Overtime Report**

The committee reviewed the Overtime Report. Grotegut mentioned the overtime has been kept to a minimum this summer. No further discussion.

### **Vouchers**

The committee reviewed the vouchers dated June 7<sup>th</sup> through July 26<sup>th</sup>, 2022. Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Vogt. Motion carried.

### **Next Meeting Date**

September 13<sup>th</sup>, 2022

### **Adjournment**

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:51 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



## **MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE**

**DATE:** Tuesday, September 13th, 2022  
**TIME:** 4:00 p.m.  
**PLACE:** Manitowoc County Highway Department.  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the August 9<sup>th</sup>, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Manitowoc Airport- Transfer of Hanger (H-6) Ownership
4. WPS- Controlled Access/Pad for Maintenance
5. Shoto Dam – Estimated Cost
6. 2023 Equipment Request
7. 2023-2027 Construction Schedule
8. Overtime Report
9. Vouchers
10. Next Meeting Date: October 11th, 2022

Dated: September 6<sup>th</sup>, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



## HIGHWAY COMMITTEE MINUTES

September 13, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 13<sup>th</sup> day September 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** None

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Charles Klein,

**Approval of Minutes:** Supervisor Gerroll made a motion, seconded by Supervisor Vogt to approve the minutes from the August 9th, 2022 meeting. Motion carried.

### **Regular Business:**

**(Public Comment):** Charles Klein inquired about putting a sign on CTH R notifying the traffic of lane merger down to one lane to prevent future accidents. Commissioner Grotegut explained the proposed project is in 2024 and will discuss with the designer if this can be corrected.

### **Manitowoc Airport-Transfer of Hangar (H-6) Ownership**

Commissioner Grotegut presented the hangar transfer request received for Hangar 32 (H-6) from Karen/Gene Wilhelm to Jim Wilson.

Motion made by Supervisor Gerroll to approve the Airport Transfer of Hangar 32 (H-6) from Karen/Gene Wilhelm to Jim Wilson, seconded by Supervisor Engelbrecht. Motion carried.

### **WPS-Controlled Access/Pad for Maintenance**

Commissioner Grotegut provided more information on the inquiry from WPS to put in a second driveway on parcel number 00801800600200. This access will be for maintenances purpose only.

Motion made by Supervisor Maresh to approve the WPS-Controlled Second Access Point for Maintenance purpose on parcel number 00801800600200, seconded by Supervisor Engelbrecht. Motion carried.

### **Shoto Dam- Estimated Cost**

Commissioner Grotegut provided the committee with estimated costs for two repair options for installation of either a structure/wall or wingwall/rip rap adjacent to the Shoto Dam. This is for erosion prevention of the CTH B Bridge. Grotegut explained that there is engineering costs and land easement that will need to be addressed prior to this project. The estimate is part of the 2023 budget. A brief discussion took place.

Motion made by Supervisor Gerroll to approve and proceed with the Option of the installation of a wing wall/rip rap adjacent to the Shoto Dam, seconded by Supervisor Vogt. Motion carried.

### **2023 Equipment Request**

Commissioner Grotegut updated the committee on the highway departments 2023 Equipment Request items. Grotegut explained the lead time in receiving equipment that has been ordered and the equipment that has place holders for 2024. Brief discussion took place.

### **2023-2027 Construction Schedule**

Commissioner Grotegut provided the committee with an updated “tentative” 5 Year Construction Schedule for 2023-2027. Grotegut provided the committee with the General Transportation Aid (GTA) funds graph from 2011 to estimated 2023. He updated the committee on the current bridge construction status. Brief discussion took place.

### **Overtime Report**

The committee reviewed the Overtime Report. Grotegut explained where the department was at the same time in last year’s budget. Brief discussion took place.

### **Vouchers**

The committee reviewed the vouchers dated August 2<sup>nd</sup> through September 6<sup>th</sup>, 2022. Supervisor Gerroll made a motion to approve the vouchers and was seconded by Supervisor Maresh. Motion carried.

### **Next Meeting Date**

October 11<sup>th</sup>, 2022

### **Adjournment**

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Gerroll. Motion carried. Meeting adjourned at 4:33 p.m.

Submitted by:  
Gregory M. Grotegut  
Highway Commissioner



## **MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE**

**DATE:** Tuesday, November 8th, 2022  
**TIME:** 4:00 p.m.  
**PLACE:** Manitowoc County Highway Department  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the September 13<sup>th</sup>, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Manitowoc Airport – Lakeshore Aviation (Curt Drumm)
4. Manitowoc Airport – Temporary Parking Easement
5. 2023 Deer Contract
6. 2022-2023 Loader Rental Agreement
7. Brown Co. Water Authority – Pipe Lining
8. Wisconsin DOT DMA's and PBM's
9. Shoto Dam Progress
10. County and Local Bridge Updates
11. Winter - Personnel/Equipment/Salt
12. Employee Training / Hours of Operation
13. Overtime Report
14. Vouchers
15. Next Meeting Date: December 13th, 2022

Dated: November 1<sup>st</sup>, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

November 8, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 8<sup>th</sup> day November 2022.

Supervisor Behnke called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** N/A

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Airport Manager Bryan Linger, Curt Drumm, Dennis Tienor

**Approval of Minutes:** Supervisor Gerroll made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the September 13th, 2022 meeting. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Manitowoc Airport- Lakeshore Aviation (Curt Drumm)**

Curt Drumm gave an explanation of his recent hangar purchase and the updates that have taken place inside of the hangar. He provided the committee paperwork with the amenities within this hangar. Discussion took place between committee members and Drumm with additional questions/answers to understand more of Drumm's inquiry. Follow up meeting to be scheduled.

### **Manitowoc Airport – Temporary Parking Easement**

Commissioner Grotegut provided the committee with an update on the Temporary Parking Easement contract with Kwik Trip.

Motion made by Supervisor Maresh to approve the Temporary Parking Easement Agreement with Kwik Trip, seconded by Supervisor Vogt. Motion carried.

### **2023 Deer Contract**

Commissioner Grotegut updated the committee with the deer contract extension with Phillip Endries to extend his contract for another 2 years with an increase to compensate for increasing cost of fuel and provide dead deer pick up on our county highways. A brief discussion took place.

Motion made by Supervisor Engelbrecht to approve the 2023 Deer Contract with Phillip Endries, seconded by Supervisor Gerroll. Motion carried.

### **2022-2023 Loader Rental Agreement**

Commissioner Grotegut updated the committee on the Loader Rental Agreement for 2023-2023 for winter salt related operations at all shops. Brief discussion took place.

Motion made by Supervisor Vogt to approve the 2022-2023 Loader Rental Agreement, seconded by Supervisor Engelbrecht. Motion carried.

### **Brown Co. Water Authority – Pipe Lining**

Commissioner Grotegut provided the committee with an update on the pipe lining for two culvert pipes on CTH R which is part of a future paving project. Grotegut discussed options with Brown Co. Water Authority on funding half the lining project. Grotegut is also working with them to budget for future pipes similar to this one. A brief discussion took place.

### **Wisconsin DOT DMA's and PBM's**

Commissioner Grotegut informed the committee on the awarded DMA's and PBM's by the DOT. Grotegut discussed the progress the department has made in finishing these before winter. Brief discussion took place.

### **Shoto Dam Progress**

Commissioner Grotegut updated the committee on the planning process and if funding is approved in the 2023 budget, this project is projected to be completed early in 2023.

### **County and Local Bridge Updates**

Commissioner Grotegut provided the committee an update on current bridge replacement projects. Grotegut mentioned West Washington St. Bridge opened last week with South Union Bridge, East Hillcrest Bridge, and CTH JJ Bridge to open during the month of November. No further discussion.

### **Winter - Personnel/Equipment/Salt**

Commissioner Grotegut updated the committee with a status on applicants and current personnel status for the winter plowing season. He mentioned the salt delivery status and our department equipment is ready for winter plowing/salting. Grotegut did mention the status on a few trucks within the fleet and future maintenance needed on trucks. Brief discussion took place.

### **Employee Training/ Hours of Operation**

Commissioner Grotegut mentioned to the committee the departments winter hours of operations began last week, and 2<sup>nd</sup>/3<sup>rd</sup> shift operations to begin next week. Grotegut added the recent employee Chain Saw Training, and Fall Safety Meeting/Rodeo/Training that took place. He mentioned three of our management employees will be attending a Professional Development Conference in December. Grotegut mentioned a possible CDL Training being offered through our department.

### **Overtime Report**

The committee reviewed the Overtime Report. No further discussion.

### **Vouchers**

The committee reviewed the vouchers dated September 13th through October 25th, 2022. Supervisor Gerroll made a motion to approve the vouchers, and was seconded by Supervisor Engelbrecht. Motion carried.

### **Next Meeting Date**

November 10, 2022

### **Adjournment**

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion carried. Meeting adjourned at 5:01 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



**MANITOWOC COUNTY  
HIGHWAY COMMITTEE  
SPECIAL MEETING NOTICE**

DATE: Thursday, November 10th, 2022  
TIME: 5:00 p.m.  
PLACE: The Heritage Center  
1701 Michigan Ave.  
Room 207-Breakroom  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

2. Manitowoc Airport – Action on Lakeshore Aviation Request
3. Next Meeting Date: December 13th, 2022

Dated: November 9<sup>th</sup>, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

November 10, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Heritage Center, Room 207, 1701 Michigan Avenue, Manitowoc Wisconsin at 5:00 P.M. on this 10<sup>th</sup> day November 2022.

Supervisor Behnke called the meeting to order at 5:05 p.m.

**Roll Call:** Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** N/A

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Corporation Council, Peter Conrad

**Regular Business:**

**(Public Comment):** None

### **Manitowoc Airport- Action on Lakeshore Aviation Request**

Grotegut explained the request for Manitowoc County to fund a proposed parking area behind Hanger 28 and the request for waiving hangar land lease. Grotegut also shared with the committee past invoices charged to other hanger owners for smaller projects performed. A discussion took place about the Lessee's prospective sublessee who will need to contact Manitowoc County directly to potentially create incentives at the Airport.

Motion made by Supervisor Behnke to deny the request to fund a parking area and also deny the request to waive charges for the Airport hangar land lease, seconded by Supervisor Engelbrecht. Motion carried.

### **Next Meeting Date**

December 13, 2022

### **Adjournment**

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion carried.  
Meeting adjourned at 5:15 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner



**MANITOWOC COUNTY  
HIGHWAY COMMITTEE  
MEETING NOTICE**

**DATE:** Tuesday, December 13th, 2022  
**TIME:** 4:00 p.m.  
**PLACE:** Manitowoc County Highway Department  
3500 STH 310  
Conference Meeting Room  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the November 8<sup>th</sup> and November 10<sup>th</sup>, 2022 meeting minutes  
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Airport Mechanic License Agreement
4. County Bridge Load Posting
5. Work Comp Claims
6. Overtime Report
7. Vouchers
8. Next Meeting Date: January 10th, 2023

Dated: December 5th, 2022

Kevin Behnke, Committee Chairman  
By: Greg Grotegut, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## HIGHWAY COMMITTEE MINUTES

December 13, 2022

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department Conference Meeting Room, 3500 STH 310, Manitowoc Wisconsin at 4:00 P.M. on this 13<sup>th</sup> day December 2022.

Supervisor Gerroll called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors, Engelbrecht, Gerroll, Maresh, and Vogt

**Excused:** Supervisor Behnke

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer

**Approval of Minutes:** Supervisor Vogt made a motion, seconded by Supervisor Engelbrecht to approve the minutes from the November 8<sup>th</sup> and November 10, 2022 meetings. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Airport Mechanic License Agreement**

Commissioner Grotegut explained the terms of the Airport Mechanic License Agreement and the changes that were made. Motion made by Supervisor Maresh to approve the Airport Mechanic License Agreement, and was seconded by Supervisor Engelbrecht. Motion carried.

### **County Bridge Load Posting**

Commissioner Grotegut explained the load posting on the CTH XX Bridge in the Village of Cleveland. The Department has already started some engineering work to potentially replace the bridge in the 2024 construction year. Discussion followed.

### **Work Comp Claims**

Commissioner Grotegut updated the committee on the previous 5-year history of work comp claims within the highway department. Grotegut explained we are trending much lower than in the past. Discussion took place.

### **Overtime Report**

The committee reviewed the Overtime Reports. No further discussion.

### **Vouchers**

The committee reviewed the vouchers dated November 1st through November 29th, 2022. Supervisor Maresh made a motion to approve the vouchers, and was seconded by Supervisor Engelbrecht. Motion carried.

### **Next Meeting Date**

January 10<sup>th</sup>, 2023

### **Adjournment**

Supervisor Vogt made a motion to adjourn, seconded by Supervisor Engelbrecht. Motion carried. Meeting adjourned at 4:15 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner