



# Manitowoc County Health Department

## LTCF Outbreak Report Form

### How To Report:

1. Fill out all fields in this form
2. Print the completed form
3. Fax form to the Health Department with subject line reading **facility name, suspect outbreak type** (i.e. COVID, ARI, AGE, MDRO) to 920-683-4156

Public Health staff will reach out to review the information and discuss testing options.

### Outbreak Type:

- COVID    Acute Respiratory Illness (ARI)    Acute Gastroenteritis (AGE)    Multidrug-Resistant Organism (MDRO)

### Facility Information:

Completed By:		
Facility Name:		
Facility Contact:		
Facility Contact Numbers:	Phone:	Fax:
Facility Contact Email:		
Facility Street Address:		
Facility City & Zip Code:		
Type of Facility Involved:	<input type="checkbox"/> SNF <input type="checkbox"/> CBRF <input type="checkbox"/> RCAC <input type="checkbox"/> AFH <input type="checkbox"/> ADCC	

*SNF= Skilled Nursing Facility; CBRF= Community-Based Residential Facility; RCAC= Residential Care Apartment Complex; AFH= Adult Family Facility; ADCC= Adult Day Care Center*

### Clinical Information:

Unit(s) affected: \_\_\_\_\_

Number of residents ill: \_\_\_\_\_ Number exposed: \_\_\_\_\_

Number of staff ill: \_\_\_\_\_ Number exposed: \_\_\_\_\_

Illness onset date: \_\_\_\_\_ Duration of illness: \_\_\_\_\_

Symptoms: \_\_\_\_\_

Any testing done:  No  Yes If yes, results: \_\_\_\_\_



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### **Items to Review & Follow for COVID/ARI Outbreaks:**

- Wisconsin DHS Guidelines "[Preventing and Controlling Respiratory Illness Outbreaks in Long-Term Care Facilities](#)"
- Follow facility/organizational guidelines for ARI outbreaks
- Implement appropriate transmission-based precautions
- Increase the frequency of routine cleaning, including bathrooms and frequently touched surfaces
- Post signage indicating that the facility is experiencing an increase in ARI illness

### **Items to Review & Follow for AGE Outbreaks:**

- Wisconsin DHS Guidelines "[Recommendations for Prevention and Control of Acute Gastroenteritis Outbreaks in Wisconsin Long-Term Care Facilities](#)"
- Follow facility/organizational guidelines for AGE outbreaks
- Implement appropriate transmission-based precautions
- Increase the frequency of routine cleaning, including bathrooms and frequently touched surfaces
- Post signage indicating that the facility is experiencing an increase in AGE illness

### **Items to Review & Follow for MDRO Outbreaks:**

- Wisconsin DHS Guidelines "[Guidelines for Prevention and Control of Multidrug-Resistant Organisms for Health Care Settings](#)"
- Wisconsin DHS Guidelines "[Recommendations for Prevention and Control of Targeted Multidrug-Resistant Organisms in Wisconsin Nursing Homes](#)"
- Follow facility/organizational guidelines for MDRO outbreaks
- Implement appropriate transmission-based and enhanced barrier precautions
- Increase the frequency of routine cleaning, including bathrooms and frequently touched surfaces
- Post signage indicating appropriate precautions outside of resident rooms