



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, January 24, 2022**

TIME: 4:00 P.M.

PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Jacob Winkel** ZMAR, NE1/4, NE1/4, Section 31, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to GA, General Agriculture.
 2. **Lawrence Shoulak** ZMAR, SW1/4, SW1/4, Section 21, & W1/2, NW1/4 Section 28, T21N-R23E, Town of Gibson, from EA, Exclusive Agriculture to LE, Large Estate.
 3. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Towns of Eaton, Gibson, Kossuth, Meeme and Two Rivers.
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Lawrence Shoulak** CSM Variance, SW1/4, SW1/4, Section 21, & W1/2, NW1/4, Section 28 T21N-R23E, Town of Gibson.
 2. **Jerry Schuh** CSM Variance, SE1/4, SW1/4, Section 28, T20N-R21E, Town of Maple Grove.
 3. **Town View Estates** Plat Review SW1/4, NW 1/4, Section 2, T19N-R21E, Village of Reedsville.
- VIII. Discussion and possible action on Commission meeting notifications and packets for Commissioners.
- IX. Miscellaneous:
 1. Staff Reports – None
 2. Personnel – None
 3. Correspondence – None
 4. Out of County Trips – None
 5. Other Matters – None
- X. Next Meeting Date – February 28, 2022
- XI. Adjournment

Date: January 17, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JANUARY 24, 2022 MEETING

Call to Order – Roll Call

The Regular January 24, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Vice-Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Korinek, Mr. Falkowski, Mr. Zimmer, Mr. Vogt, Mr. Waack and Ms. Muench.

Commissioners absent: Mr. Dyzak

Staff present: Tim Ryan, Pete Tarnowski and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Vice-Chairman Falkowski called for a motion to accept the Minutes of the regular December 6, 2021 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Korinek.

Approval of Agenda: Motion made by Mr. Waack and seconded by Ms. Muench to approve the Agenda as presented.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on January 10, 2022 and January 17, 2022, reviewed by the Commission at a Commission Meeting held on January 24, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their February 15, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Jacob Winkel** ZMAR, NE1/4, NE1/4, Section 31, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to GA, General Agriculture

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Liberty & the Land Use Planning Committee in favor of this request (copy on file).

Mr. Jacob Winkel explained his purpose for the proposed rezone for the Commissioners.

Motion was made by Mr. Waack and seconded by Mr. Korinek to approve the request.

Motion passed upon a unanimous voice vote.

2. **Lawrence Shoulak** ZMAR, SW1/4, SW1/4, Section 21, & W1/2, NW1/4 Section 28, T21N-R23E, Town of Gibson, from EA, Exclusive Agriculture to LE, Large Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Gibson in favor of this request (copy on file).

Mr. Lucas Haag, adjacent landowner, explained the purpose for the proposed rezone to the Commissioners.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

3. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Towns of Eaton, Gibson, Kossuth, Meeme and Two Rivers.

Mr. Tarnowski spoke and answered questions for the Commissioners.

Mr. Duane Argall, Town of Gibson, had questions regarding the map amendments.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the request.

Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Lawrence Shoulak** CSM Variance, SW1/4, SW1/4, Section 21, & W1/2, NW1/4, Section 28 T21N-R23E, Town of Gibson.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

2. **Jerry Schuh** CSM Variance, SE1/4, SW1/4, Section 28, T20N-R21E, Town of Maple Grove.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Mr. Vogt and seconded by Mr. Korinek to approve the request.

Motion passed upon a unanimous voice vote.

3. **Town View Estates** Plat Review SW1/4, NW1/4, Section 2, T19N-R21E, Village of Reedsville.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Mr. Korinek and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

Discussion and possible action on Commission meeting notifications and packets for Commissioners.

Ms. Haupt offered updated options on how meeting information could be distributed and verified they would like phone call meeting reminders.

The Commission shared their thoughts with Ms. Haupt.

Miscellaneous

Staff Reports- None

Personnel – None

Correspondence – None

Out of County Trips – Mr. Ryan stated Matt & Andrea would be attending a conference in Elkhart Lake on February 23-25th.

Other Matters – None

Next Meeting Date: Next meeting is scheduled for Monday, March 28, 2022.

Adjournment: Motion to adjourn was made by Ms. Muench and seconded by Mr. Korinek to adjourn at 4:25 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, January 24, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Jacob Winkel** ZMAR, NE1/4, NE1/4, Section 31, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to GA, General Agriculture.
 2. **Lawrence Shoulak** ZMAR, SW1/4, SW1/4, Section 21, & W1/2, NW1/4 Section 28, T21N-R23E, Town of Gibson, from EA, Exclusive Agriculture to LE, Large Estate.
 3. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Towns of Eaton, Gibson, Kossuth, Meeme and Two Rivers.
- IV. Adjournment

Date: January 17, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
January 24, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order January 24, 2022 by Vice-Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Zimmer, Ms. Muench, Mr. Korinek, and Mr. Vogt

Commissioners absent: Mr. Dyzak

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Jacob Winkel** ZMAR, NE1/4, NE1/4, Section 31, T18N-R22E, Town of Liberty, from EA, Exclusive Agriculture to GA, General Agriculture.
2. **Lawrence Shoulak** ZMAR, SW1/4, SW1/4, Section 21, & W1/2, NW1/4 Section 28, T21N-R23E, Town of Gibson, from EA, Exclusive Agriculture to LE, Large Estate.
3. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for Towns of Eaton, Gibson, Kossuth, Meeme and Two Rivers.

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, March 28, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Kevin or Sheri Schreiber** ZMAR NW1/4, SW1/4, Section 32, T19N-R23E, Town of Manitowoc Rapids, from Exclusive Agriculture (EA) to Small Estate (SE); and from Exclusive Agriculture (EA) and Large Estate (LE) to General Agriculture (GA).
 2. **Estate of Lorraine Krcma** ZMAR NW1/4, NE1/4, Section 4, T21N-R23E, Town of Gibson, from Large Estate (LE) to Small Estate (SE) and Exclusive Agriculture (EA).
 3. **Leon Plansky** ZMAR SW1/4, SE1/4, Section 7, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Small Estate (SE).
 4. **Michael Chalupny** ZMAR SW1/4, NE1/4, Section 13, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **Leonard Presnow** - CSM Variance, E1/2, SW1/4, Section 17, T18N-R21E, Town of Eaton.
 2. **Philip & Mary Fox** - CSM Variance, SW1/4, SW1/4, Section 35, T17N-R21E, Town of Schleswig.
 3. **Donald & Debra Johaneck** - CSM Variance, NE1/4, SE1/4, Section 13, T21N-R23E, Town of Gibson.
- VIII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Heath A Lemke, Harold J Shaver, Robert L Fulton, Eric R Anderson and Robin Dillinger).
- IX. Discussion and possible action to permit the Caveman Adventure Run at Cherney Maribel Caves County Park.
- X. Discussion and possible acceptance of 2022-2023 Snowmobile Trail Maintenance Resolution.
- XI. Discussion and possible acceptance of the Snowmobile Bridge Aid Resolution.
- XII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - None
- XIII. Next Meeting Date - April 25, 2022
- XIV. Adjournment

Date: March 10, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR MARCH 28, 2022 MEETING

Call to Order – Roll Call

The Regular March 28, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt and Ms. Muench

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Kaila Boeckman, Pete Tarnowski, Andrea Raymakers and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular January 24, 2022 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Korinek and seconded by Mr. Waack to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on March 14, 2022 and March 21, 2022, reviewed by the Commission at a Commission Meeting held on March 28, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their April 26, 2022 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Kevin or Sheri Schreiber** ZMAR NW1/4, SW1/4, Section 32, T19N-R23E, Town of Manitowoc Rapids, from Exclusive Agriculture (EA) to Small Estate (SE); and from Exclusive Agriculture (EA) and Large Estate (LE) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Manitowoc Rapids & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

Glenn Kappelman, neighbor to the east, spoke proposing the new parcel be located further south.

Kevin Schreiber, property owner, answered questions for the Commission.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Vogt to approve the rezone request with the basis the property is hilly and there is an underground power supply along the south end of the parcel. Motion passed upon a unanimous voice vote.

2. **Estate of Lorraine Krcma** ZMAR NW1/4, NE1/4, Section 4, T21N-R23E, Town of Gibson, from Large Estate (LE) to Small Estate (SE) and Exclusive Agriculture (EA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Gibson (copy on file).

There was no one to speak.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Leon Plansky** ZMAR SW1/4, SE1/4, Section 7, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Two Rivers is in favor of this request (copy on file).

There was no one to speak.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Michael Chalupny** ZMAR SW1/4, NE1/4, Section 13, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Gibson in favor of this request (copy on file).

Michael Chalupny, owner, spoke and answered questions for the Commission.

Richard Wegner, Chairperson Town of Gibson, spoke and stated the Town is in favor of this request.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

5. **Mchugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Two Creeks in favor of this request. An email was later received from the town clerk on March 22, 2022 requesting the rezone be removed from our agenda (copies on file).

Mr. Aaron Ballast, TNT Professional Land Surveyors, spoke and answered questions for the Commission.

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to postpone the rezone request until our next meeting. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Leonard Presnow** – CSM Variance, E1/2, SW1/4, Section 17, T18N-R21E, Town of Eaton.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the variance request. Motion passed upon a unanimous voice vote.

2. **Philip & Mary Fox** – CSM Variance, SW1/4, SW1/4, Section 35, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file). In addition, Mr. Ryan read an email from Mr. Fox (copy on file).

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to approve the variance request. Motion passed upon a unanimous voice vote.

3. **Donald & Debra Johanek** – CSM Variance, NE1/4, SE1/4, Section 13, T21N-R23E, Town of Gibson.

Mr. Ryan read a summary of the request (copy on file).

Mr. Donald Johanek, owner, answered questions for the Commission.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the variance request. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Heath A Lemke, Harold J Shaver, Robert L Fulton, Eric R Anderson and Robin Dillinger).

Ms. Kaila Boeckman gave an overview and answered questions for the Commission. Ms. Boeckman stated Mr. Fulton and Mr. Anderson were removed from the Resolution due to compliance.

Motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Discussion and possible action to permit the Caveman Adventure Run at Cherney Maribel Caves County Park.

Ms. Noelle Boeldt, Lakeshore Community Health, gave an overview and answered questions for the Commission.

Mr. Pete Tarnowski, spoke and answered questions for the Commission.

Motion was made by Mr. Falkowski to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance of 2022-2023 Snowmobile Trail Maintenance Resolution.

Mr. Pete Tarnowski gave an overview and answered questions for the Commission.

Motion was made by Ms. Muench to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance of the Snowmobile Bridge Aid Resolution.

Mr. Pete Tarnowski gave an overview and answered questions for the Commission.

Motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips – None

Next Meeting Date: Next meeting is scheduled for Monday, April 25, 2022.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Vogt to adjourn at 4:56 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, March 28, 2022
TIME: ► 3:30 P.M. ◄
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Kevin or Sheri Schreiber** ZMAR NW1/4, SW1/4, Section 32, T19N-R23E, Town of Manitowoc Rapids, from Exclusive Agriculture (EA) to Small Estate (SE); and from Exclusive Agriculture (EA) and Large Estate (LE) to General Agriculture (GA).
 2. **Estate of Lorraine Krcma** ZMAR NW1/4, NE1/4, Section 4, T21N-R23E, Town of Gibson, from Large Estate (LE) to Small Estate (SE) and Exclusive Agriculture (EA).
 3. **Leon Plansky** ZMAR SW1/4, SE1/4, Section 7, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Small Estate (SE).
 4. **Michael Chalupny** ZMAR SW1/4, NE1/4, Section 13, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).
- IV. Adjournment

Date: March 10, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
March 28, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order March 28, 2022 by Chairperson Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Vogt and Mr. Dyzak

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan & Andrea Raymakers

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Kevin or Sheri Schreiber** ZMAR NW1/4, SW1/4, Section 32, T19N-R23E, Town of Manitowoc Rapids, from Exclusive Agriculture (EA) to Small Estate (SE); and from Exclusive Agriculture (EA) and Large Estate (LE) to General Agriculture (GA).
2. **Estate of Lorraine Krcma** ZMAR NW1/4, NE1/4, Section 4, T21N-R23E, Town of Gibson, from Large Estate (LE) to Small Estate (SE) and Exclusive Agriculture (EA).
3. **Leon Plansky** ZMAR SW1/4, SE1/4, Section 7, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Small Estate (SE).
4. **Michael Chalupny** ZMAR SW1/4, NE1/4, Section 13, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to General Agriculture (GA).
5. **McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, May 23, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
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- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Larry Krueger** ZMAR SW1/4, SE1/4, Section 11, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to Rural Residential (RR).
 2. **POSTPONED: McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **BR & LE Properties** – CSM Variance, SE1/4, NE1/4, Section 31, T20N-R24E, Town of Kossuth.
- VIII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Vernon L Schreiber).
- IX. Discussion and acceptance of a Coastal Management Program Grant for the update of the Manitowoc County Park and Open Space Plan.
- X. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters -
 - a. Election of Vice Chairperson.
 - b. Overview on current park projects.
- XI. Next Meeting Date – June 27, 2022
- XII. Adjournment

Date: May 16, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR MAY 23, 2022 MEETING

Call to Order – Roll Call

The Regular May 23, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt and Mr. Zimmer

Commissioners absent: Ms. Muench

Staff present: Tim Ryan, Kaila Boeckman, Andrea Raymakers and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular March 28, 2022 meeting. Motion to accept the Minutes was made by Mr. Zimmer and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Vogt to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on May 9, 2022 and on May 16, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their June 21, 2022 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

Sam Blank, TNT Professional Land Surveyors, requested removal of the McHugh Bros rezone request from the table.

Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Larry Krueger** ZMAR SW1/4, SE1/4, Section 11, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Maple Grove & that the Town Board is in favor of this request (copy on file).

Larry Krueger, property owner, answered questions for the Commission.

Konrud Jossart & Jerrod Vaness, neighboring property owners, spoke with concerns of allowing multiple one acre lots.

Mr. & Mrs. Casey Brandes, neighboring property owners, wrote a letter with concerns.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Falkowski to approve the rezone requests with the basis the properties are hilly and wet, adjacent to wet, wooded area. In addition, there are high power lines that run across lot 2. Motion passed upon a 5-1 voice vote.

2. POSTPONED: Mchugh Bros Holdings LLC ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).

Mr. Sam Blank, TNT Professional Land Surveyors, spoke earlier during public comment and requested removal of the rezone request from the table. In addition, he answered questions for the Commission. Mr. Blank also stated that they would like to modify the request from Rural Residential (RR) to Small Estate (SE).

A copy of the Town of Two Creeks town board meeting minutes from April 11, 2022, were received stating they are in favor of this modified request. (copy on file).

Motion was made by Mr. Korinek and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. BR & LE Properties – CSM Variance, SE1/4, NE1/4, Section 31, T20N-R24E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Mr. Falkowski and seconded by Mr. Waack to approve the variance request. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Vernon L Schreiber).

Mr. Kevin Schreiber, tenant, spoke and answered questions for the Commission.

Ms. Kaila Boeckman gave an overview and answered questions for the Commission.

Motion was made by Mr. Zimmer to accept and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Discussion and acceptance of a Coastal Management Program Grant for the update of the Manitowoc County Park and Open Space Plan.

Mr. Tim Ryan, gave an overview and answered questions for the Commission.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters –

The Commission elected a secretary pro tempore for today's meeting due to the secretary being absent. A motion was made by, Mr. Falkowski nominating Mr. Zimmer as secretary for the meeting and seconded by Mr. Korinek. Motion passed upon unanimous voice vote.

Mr. Ryan gave an overview of current park projects, highlighting Walla Hi and Lower Cato Falls Park and the new lake piers at English, Pigeon and Wilke.

Out of County Trips – None

Next Meeting Date: Next meeting is scheduled for Monday, June 27, 2022.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Vogt to adjourn at 4:56 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Mr. Zimmer, Secretary Pro Tempore

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, May 23, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Larry Krueger** ZMAR SW1/4, SE1/4, Section 11, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to Rural Residential (RR).
 2. **POSTPONED: McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).
- IV. Adjournment

Date: May 16, 2022

David Dyzak, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
May 23, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order May 23, 2022 by Chairperson Dyzak at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Mr. Zimmer, Mr. Vogt and Mr. Dyzak

Commissioners absent: Ms. Muench

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Larry Krueger** ZMAR SW1/4, SE1/4, Section 11, T20N-R21E, Town of Maple Grove, from Exclusive Agriculture (EA) to Rural Residential (RR).
2. **POSTPONED: McHugh Bros Holdings LLC** ZMAR NE1/4, SE1/4, Section 11, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, June 27, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Chad Koepfel** ZMAR SE1/4, SW1/4, Section 21, T20N-R23E, Town of Kossuth, from Large Estate (LE) to Rural Residential (RR).
 2. **A. Daniel Klemme Revocable Living Trust** ZMAR SW1/4, NE1/4, Section 14, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Rural Residential (RR).
 3. **Philip G. and Mary J. Franz Revoc Living Trust** ZMAR SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Brian R. and Kelly J. Wimmer** ZMAR NE1/4, NE1/4, Section 25, T20N-R23E, Town of Kossuth, from Large Estate (LE) to General Agriculture (GA).
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 1. **James Dhein** – CSM Variance, SE1/4, NW1/4, Section 2, T17N-R21E, Town of Schleswig.
 2. **Robert J & Patricia A Nelson** – CSM Variance, NW1/4, SE1/4, Section 6, T19N-R24E, Town of Manitowoc.
- VIII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - Overview on current park projects & open house updates.
- IX. Next Meeting Date – July 25, 2022
- X. Adjournment

Date: June 16, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JUNE 27, 2022 MEETING

Call to Order – Roll Call

The Regular June 27, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Vice Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt, Mr. Zimmer and Ms. Muench

Commissioners absent: None

Staff present: Tim Ryan, Andrea Raymakers and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Vice Chairman Falkowski called for a motion to accept the Minutes of the regular May 23, 2022 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Dyzak to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on June 15, 2022 and June 20, 2022, reviewed by the Commission at a Commission Meeting held on June 27, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their July 19, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Chad Koeppel** ZMAR SE1/4, SW1/4, Section 21, T20N-R23E, Town of Kossuth, from Large Estate (LE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Kossuth & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

There was no one to speak.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **A. Daniel Klemme Revocable Living Trust** ZMAR SW1/4, NE1/4, Section 14, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig (copy on file).

Dennis Salzman, applicant, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Mr. Waack to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Philip G. and Mary J. Franz Revoc Living Trust** ZMAR SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Cato & the Town Land Use Planning Committee is in favor of this request (copy on file).

Mr. Philip Franz, owner, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt. to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Brian R. and Kelly J. Wimmer** ZMAR NE1/4, NE1/4, Section 25, T20N-R23E, Town of Kossuth, from Large Estate (LE) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Kossuth & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

Brian Wimmer, owner, spoke and answered questions for the Commission.

Mr. Falkowski the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Waack to approve the rezone request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **James Dhein** – CSM Variance, SE1/4, NW1/4, Section 2, T17N-R21E, Town of Schleswig.
Mr. Ryan read a summary of the request (copy on file).

James & Barb Dhein, owners, spoke and answered questions for the Commission.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the variance request. Motion passed upon a unanimous voice vote.

2. **Robert J & Patricia A Nelson** – CSM Variance, NW1/4, SE1/4, Section 6, T19N-R24E, Town of Manitowoc.

Mr. Ryan read a summary of the request (copy on file).

Trent Nelson, agent, spoke and answered questions for the Commission.

Motion was made by Mr. Korinek and seconded by Mr. Zimmer to approve the variance request. Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters –

Mr. Ryan gave an overview of current park projects, highlighting Walla Hi and Lower Cato Falls Park and the new lake piers at English, Pigeon and Wilke.

Out of County Trips – None

Next Meeting Date: Next meeting is scheduled for Monday, July 25, 2022.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Muench to adjourn at 4:25 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, JUNE 27, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Chad Koeppel** ZMAR SE1/4, SW1/4, Section 21, T20N-R23E, Town of Kossuth, from Large Estate (LE) to Rural Residential (RR).
 2. **A. Daniel Klemme Revocable Living Trust** ZMAR SW1/4, NE1/4, Section 14, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Rural Residential (RR).
 3. **Philip G. and Mary J. Franz Revoc Living Trust** ZMAR SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Brian R. and Kelly J. Wimmer** ZMAR NE1/4, NE1/4, Section 25, T20N-R23E, Town of Kossuth, from Large Estate (LE) to General Agriculture (GA).
- IV. Adjournment

Date: June 16, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
June 27, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order June 27, 2022 by Vice Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Vogt and Mr. Dyzak

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Chad Koeppel** ZMAR SE1/4, SW1/4, Section 21, T20N-R23E, Town of Kossuth, from Large Estate (LE) to Rural Residential (RR).
2. **A. Daniel Klemme Revocable Living Trust** ZMAR SW1/4, NE1/4, Section 14, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Rural Residential (RR).
3. **Philip G. and Mary J. Franz Revoc Living Trust** ZMAR SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
4. **Brian R. and Kelly J. Wimmer** ZMAR NE1/4, NE1/4, Section 25, T20N-R23E, Town of Kossuth, from Large Estate (LE) to General Agriculture (GA).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



Planning & Zoning Department

Tim Ryan, Director

timryan@manitowoccountywi.gov

*Manitowoc County Office Complex • 4319 Expo Drive, P.O. Box 935 • Manitowoc WI 54220
Phone: 920.683.4185*

NOTICE

Please take notice that members of the Manitowoc County Board and the Manitowoc County Planning and Park Commission will gather for a Ribbon Cutting Ceremony.

On Thursday, July 7, 2022, the ceremony is scheduled for 2:00pm at the Lower Cato Falls Park, 12700 CTH JJ, Reedsville WI.

The supervisors and commissioners are invited for the ceremony. A quorum may be present, but no county board or commission business will take place.

Tim Ryan
Director



Planning & Zoning Department

Tim Ryan, Director

timryan@manitowoccountywi.gov

*Manitowoc County Office Complex • 4319 Expo Drive, P.O. Box 935 • Manitowoc WI 54220
Phone: 920.683.4185*

NOTICE

Please take notice that members of the Manitowoc County Board and the Manitowoc County Planning and Park Commission will gather for a Ribbon Cutting Ceremony.

On Thursday, July 14, 2022, the ceremony is scheduled for 2:00 p.m. at the Pigeon Lake Boat Landing, 8964 Pigeon Lake Rd, Valders WI.

The supervisors and commissioners are invited for the ceremony. A quorum may be present, but no county board or commission business will take place.

Tim Ryan
Director



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, July 25, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Edwin Reif** ZMAR NW1/4, NW1/4, Section 21, T20N-R23E, Town of Kossuth, from Natural Area (NA) to Small Estate (SE).
 2. **Allen A and Jeanette Miller Revocable Living Trust** ZMAR SW1/4, SW1/4, Section 9, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
 3. **Rieck and Sandra Beiersdorf** ZMAR SE1/4, SW1/4, Section 13, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to Rural Residential (RR).
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: **NONE**
- VIII. Discussion and possible approval of resolution accepting donation from Geoffrey and Carla Liban.
- IX. Discussion and possible approval of resolution accepting donation from the Manitowoc County Fish & Game Association.
- X. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - WRLPA Conference – September 7-9, 2022 – La Crosse, WI – 1 staff member
 5. Other Matters - Election of Officers
- XI. Next Meeting Date – August 22, 2022
- XII. Adjournment

Date: July 15, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR JULY 25, 2022 MEETING

Call to Order – Roll Call

The Regular July 25, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Vice Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Waack, Ms. Muench and Mr. Korinek.

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Michelle Haupt and Andrea Raymakers

Approval of Minutes – Open Meeting Law Compliance

Vice Chairperson Falkowski called for a motion to accept the Minutes of the regular June 27, 2022 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on July 15, 2022 and July 18, 2022, reviewed by the Commission at a Commission Meeting held on July 25, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their August 16, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Edwin Reif** ZMAR NW1/4, NW1/4, Section 21, T20N-R23E, Town of Kossuth, from Natural Area (NA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Kossuth & that the Town Board and the Town Land Use Committee are in favor of this request (copy on file).

There was no one to speak.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Mr. Korinek to approve the request.

Motion passed upon a unanimous voice vote.

2. **Allen A and Jeanette Miller Revocable Living Trust** ZMAR SW1/4, SW1/4, Section 9, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig & that the Town Board and the Town Planning Committee are in favor of this request (copy on file).

There was no one to speak. Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

3. **Rieck and Sandra Beiersdorf** ZMAR SE1/4, SW1/4, Section 13, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Meeme in favor of this request (copy on file).

Mr. Rieck Beiersdorf, applicant, spoke in favor of the rezone.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Waack to approve the request.

Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: NONE

Discussion and possible approval of resolution accepting donation from Geoffrey and Carla Liban.

Motion was made by Mr. Vogt and seconded by Ms. Muench to approve the request.

Motion passed upon a unanimous voice vote.

Discussion and possible approval of resolution accepting donation from the Manitowoc County Fish & Game Association.

Motion was made by Mr. Korinek and seconded by Ms. Muench to approve the request.

Motion passed upon a unanimous voice vote.

Miscellaneous

1. Staff Reports – None
2. Personnel - None
3. Correspondence – None
4. **Out of County Trips –**

WRLPA Conference – September 7-9, 2022 – La Crosse, WI – 1 staff member.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

5. Other Matters – Election of Officers

Mr. Falkowski opened up nominations for Chairperson.

Motion by Ms. Muench nominating Mr. Falkowski for Chairperson and seconded by Mr. Vogt.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Falkowski opened up nominations for Vice Chairperson.

Motion by Mr. Vogt nominating Mr. Zimmer for Vice Chairperson and seconded by Ms. Muench.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Falkowski opened up nominations for Secretary.

Motion by Mr. Falkowski nominating Ms. Muench for Secretary and seconded by Mr. Vogt.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, August 22, 2022.

Adjournment: Motion to adjourn was made by Mr. Dyzak and seconded by Ms. Muench to adjourn at 4:17 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, JULY 25, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Edwin Reif** ZMAR NW1/4, NW1/4, Section 21, T20N-R23E, Town of Kossuth, from Natural Area (NA) to Small Estate (SE).
 2. **Allen A and Jeanette Miller Revocable Living Trust** ZMAR SW1/4, SW1/4, Section 9, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
 3. **Rieck and Sandra Beiersdorf** ZMAR SE1/4, SW1/4, Section 13, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to Rural Residential (RR).
- IV. Adjournment

Date: July 25, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
July 25, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order July 25, 2022 by Vice Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Vogt and Mr. Dyzak

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Edwin Reif** ZMAR NW1/4, NW1/4, Section 21, T20N-R23E, Town of Kossuth, from Natural Area (NA) to Small Estate (SE).
2. **Allen A and Jeanette Miller Revocable Living Trust** ZMAR SW1/4, SW1/4, Section 9, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
3. **Rieck and Sandra Beiersdorf** ZMAR SE1/4, SW1/4, Section 13, T17N-R22E, Town of Meeme, from Exclusive Agriculture (EA) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, August 22, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **William Schisel and Niccole Holmes** ZMAR SW1/4, SE1/4, Section 15, T19N-R23E, Town of Manitowoc Rapids, from Rural Residential (RR) to Commercial Business (CB)
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
 - a. **Robert & Donna Johnston** CSM Variance, SE1/4, NW1/4 & SW1/4, NE1/4 and the SE1/4, NE1/4 Section 36, T18N-R22E, Town of Liberty.
 - b. **Wayne R. Luebke Irrevocable Trust** CSM Variance, NW1/4, SE1/4 and NE1/4, SE1/4 Section 19, T21N-R22E, Town of Cooperstown.
- VIII. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - None
 5. Other Matters - None
- IX. Next Meeting Date – September 26, 2022
- X. Adjournment

Date: August 12, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR AUGUST 22, 2022 MEETING

Call to Order – Roll Call

The Regular August 22, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt, Mr. Zimmer and Ms. Muench

Commissioners absent: Mr. Dyzak

Staff present: Tim Ryan, Andrea Raymakers and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairperson Falkowski called for a motion to accept the Minutes of the regular July 25, 2022 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Zimmer. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Korinek and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on August 12, 2022 and August 15, 2022, reviewed by the Commission at a Commission Meeting held on August 22, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their September 20, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **William Schisel and Niccole Holmes** ZMAR SW1/4, SE1/4, Section 15, T19N-R23E, Town of Manitowoc Rapids, from Rural Residential (RR) to Commercial Business (CB).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Manitowoc Rapids & that the Town Board and Town Planning Commission are in favor of this request (copy on file).

Mr Schisel and Ms. Holmes, property owners, answered questions for the Commissioner.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Robert & Donna Johnston** CSM Variance, SE1/4, NW1/4 & SW1/4, NE1/4 and the SE1/4, NE1/4, Section 36, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

Mr. Steve Zeitler, surveyor, spoke and answered questions for the Commission.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the variance request. Motion passed upon a unanimous voice vote.

2. **Wayne R. Luebke Irrevocable Trust** CSM Variance, NW1/4, SE1/4 and NE1/4, SE1/4 Section 19, T21N-R22E, Town of Cooperstown.

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan stated a letter was received from the Town of Cooperstown requesting a postponement to allow them additional time to review the request (copy on file).

Mr. Steve Zeitler, surveyor, spoke and answered questions for the Commission.

Motion was made by Mr. Korinek and seconded by Ms. Muench to approve the variance request contingent upon the Town of Cooperstown approval. Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips – None

Next Meeting Date: Next meeting is scheduled for Monday, September 26, 2022.

Adjournment: Motion to adjourn was made by Ms. Muench and seconded by Ms. Korinek to adjourn at 4:22 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, AUGUST 22, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **William Schisel and Niccole Holmes** ZMAR SW1/4, SE1/4, Section 15, T19N-R23E, Town of Manitowoc Rapids, from Rural Residential (RR) to Commercial Business (CB).
- IV. Adjournment

Date: August 12, 2022

James Falkowski, Commission Vice Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
August 22, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order August 22, 2022 by Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Vogt and Mr. Zimmer

Commissioners absent: Mr. Dyzak

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **William Schisel and Niccole Holmes** ZMAR SW1/4, SE1/4, Section 15, T19N-R23E, Town of Manitowoc Rapids, from Rural Residential (RR) to Commercial Business (CB).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, September 26, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Stahl Revocable Trust** ZMAR NW1/4, NW1/4, Section 22, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Rural Residential (RR).
- VII. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: **NONE**
- VIII. Discussion and possible acceptance on Resolution Authorizing Grant Application for the Carsten's Lake Public Access.
- IX. Discussion and possible action concerning a proposed fee schedule for 2023.
- X. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips - WCCA Fall Conference – October 19-21, 2022 – Onalaska, WI – 3-4 staff members
- UMUG User Group Meeting – October 18-19, 2022 – Brooklyn Park, MN – 1 staff member
 5. Other Matters - None
- XI. Next Meeting Date – October 24, 2022
- XII. Adjournment

Date: September 15, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR SEPTEMBER 26, 2022 MEETING

Call to Order – Roll Call

The Regular September 26, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt and Ms. Muench

Commissioners absent: Mr. Dyzak and Mr. Zimmer

Staff present: Tim Ryan, Andrea Raymakers, Pete Tarnowski and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairperson Falkowski called for a motion to accept the Minutes of the regular August 22, 2022 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Ms. Muench and seconded by Mr. Waack to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on September 16, 2022 and September 19, 2022, reviewed by the Commission at a Commission Meeting held on September 26, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their October 31, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Stahl Revocable Trust** ZMAR NW1/4, NW1/4, Section 22, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Gibson stating the Town Board is in favor of this request (copy on file).

Mr. Stahl, property owner, answered questions for the Commissioner.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Waack to approve the rezone request with the basis the proposed lot is small in comparison to the entire parcel and is located next to a residence. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: NONE

Discussion and possible acceptance on Resolution Authorizing Grant Application for the Carsten's Lake Public Access.

Mr. Tarnowski gave an overview and answered questions for the Commissioners.

Motion was made by Mr. Vogt and seconded by Ms. Muench to accept the Resolution contingent on acceptance of the 2023 Manitowoc County Budget.

Discussion and possible action concerning a proposed fee schedule for 2023.

Mr. Ryan gave an overview and answered questions for the Commissioners.

The Commissioners will continue discussion at next month's Planning & Park Commission meeting.

Miscellaneous:

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips –

-WCCA Fall Conference – October 19-21, 2022 – Onalaska, WI – 3-4 staff members

- UMUG User Group Meeting – October 18-19, 2022 – Brooklyn Park, MN – 1 staff member

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the out of county trips. Motion passed upon a unanimous voice vote.

Mr. Falkowski inquired on the paving at Maribel Caves Park and the road condition and possible repair at the Tuma Lake Access Road. Mr. Ryan responded.

Next Meeting Date: Next meeting is scheduled for Monday, October 24, 2022.

Adjournment: Motion to adjourn was made by Mr. Korinek and seconded by Mr. Waack to adjourn at 4:21 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, SEPTEMBER 26, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Stahl Revocable Trust** ZMAR NW1/4, NW1/4, Section 22, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Rural Residential (RR).
- IV. Adjournment

Date: September 15, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
September 26, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order September 26, 2022 by Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench and Mr. Vogt

Commissioners absent: Mr. Dyzak and Mr. Zimmer

Staff present: Tim Ryan

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Stahl Revocable Trust** ZMAR NW1/4, NW1/4, Section 22, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Rural Residential (RR).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



Planning & Zoning Department

Tim Ryan, Director

timryan@manitowoccountywi.gov

*Manitowoc County Office Complex • 4319 Expo Drive, P.O. Box 935 • Manitowoc WI 54220
Phone: 920.683.4185*

NOTICE

Please take notice that members of the Manitowoc County Board and the Manitowoc County Planning and Park Commission will gather for a Ribbon Cutting Ceremony.

On Tuesday, October 11, 2022, the ceremony is scheduled for 2:00 p.m. at the Walla Hi Park Pavilion, 18941 Mueller Rd, Kiel WI.

The supervisors and commissioners are invited for the ceremony. A quorum may be present, but no county board or commission business will take place.

Tim Ryan
Director



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, October 24, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order – Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Russell Fritsch** ZMAR NE1/4, SE1/4, Section 17, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
 2. **John Kiel** ZMAR SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato, from General Agriculture (GA) to Small Estate (SE).
 3. **Dean and Beth Buchholz** ZMAR NW1/4, NE1/4, Section 25, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Donald Schoenke** – ZMAR SW1/4, NW1/4, Section 2, T20N-R23E, Town of Kossuth, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **Manitowoc County Planning and Park Commission** petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled “finance” to allow for application, special assessment and permit fee increases.
- VII. Certified Surveys, Development Plans and Subdivisions:
 1. **John Kiel** – CSM Variance, SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato.
- VIII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Paul J Schleh, Scott E Faust and Jody L Knedle).
- IX. Discussion and possible action on snowmobile trail maintenance contracts for the 2022-2023 season.
- X. Discussion and possible approval of resolution accepting donation of land from the estate of Donald J.Schoenke.
- XI. Discussion and possible acceptance on Resolution Authorizing County Conservation Aids Grant (2022/2023).
- XII. Miscellaneous:
 1. Staff Reports – None
 2. Personnel – None
 3. Correspondence – None
 4. Out of County Trips – WSLS Surveyors’ Conference – January 25-27, 2023 – Wisconsin Dells, WI – 2 staff members
 5. Other Matters – None
- XIII. Next Meeting Date – Tentatively Monday, December 5, 2022
- XIV. Adjournment

Date: October 17, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR OCTOBER 24, 2022 MEETING

Call to Order – Roll Call

The Regular October 24, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt, Mr. Zimmer and Ms. Muench

Commissioners absent: None

Staff present: Tim Ryan, Andrea Raymakers, Pete Tarnowski, Kaila Boeckman and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Falkowski called for a motion to accept the Minutes of the regular September 26, 2022 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on October 14, 2022 and October 17, 2022, reviewed by the Commission at a Commission Meeting held on October 24, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their October 31, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Russel Fritsch** ZMAR NE1/4, SE1/4, Section 17, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

Russel Fritsch, property owner, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **John Kiel** ZMAR SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato, from General Agriculture (GA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Cato & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

There was no one to speak.

Mr. Falkowski closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Dean and Beth Buchholz** ZMAR NW1/4, NE1/4, Section 25, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Cato & the Town Land Use Planning Committee is in favor of this request (copy on file).

Mr. Dean Buchholz, owner, spoke and answered questions for the Commission.

Mr. Falkowski closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Dyzak to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Donald Schoenke** – ZMAR SW1/4, NW1/4, Section 2, T20N-R23E, Town of Kossuth, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Kossuth & that the Town Board and Town Planning Committee are in favor of this request (copy on file).

Kenneth Chappa, applicant, spoke and answered questions for the Commission.

Mr. Falkowski the Public Hearing.

Motion was made by Mr. Dyzak and seconded by Mr. Waack to approve an amended rezone request of 18 acres. Motion passed upon a unanimous voice vote.

5. **Manitowoc County Planning and Park Commission** petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled “finance” to allow for application, special assessment and permit fee increases.

The Commission had discussion regarding the amendment to Chapter 4 of the Manitowoc County Code titled “Finance” and questions for Mr. Ryan.

Mr. Ryan answered questions for the Commissioners.

Motion was made by Ms. Muench to approve a 3% increase, rounding up to the nearest \$5 dollar and seconded by Mr. Dyzak. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **John Kiel** – CSM Variance, SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the variance request. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Paul J Schleh, Scott E Faust and Jody L Knedle).

Ms. Kaila Boeckman gave an overview and answered questions for the Commission. Ms. Boeckman also informed the Commission that Mr. Faust has complied and have been removed from the resolution.

Motion was made by Mr. Vogt to accept the resolution and seconded by Mr. Dyzak.

Motion passed upon unanimous voice vote.

Discussion and possible action on snowmobile trail maintenance contracts for the 2022-2023 season.

Mr. Tarnowski gave an overview and answered questions for the Commissioners.

Motion was made by Mr. Korinek and seconded by Ms. Muench to accept the proposed contracts.

Motion passed upon unanimous voice vote.

Discussion and possible approval of resolution accepting donation of land from the estate of Donald J. Schoenke.

Mr. Ryan gave an overview and answered questions for the Commissioners.

Motion was made by Mr. Dyzak and seconded by Mr. Korinek to approve the donation.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Authorizing County Conservation Aids Grant (2022/2023).

Mr. Ryan gave an overview and answered questions for the Commissioners.

Motion was made by Mr. Zimmer and seconded by Mr. Waack to approve the grant.

Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips –

WSLS Surveyors' Conference – January 25-27, 2023 – Wisconsin Dells, WI – 2 staff members

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the out of county trips. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, December 5, 2022.

Adjournment: Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Vogt to adjourn at 4:56 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, OCTOBER 24, 2022
TIME: ► **3:30 P.M.** ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Russell Fritsch** ZMAR NE1/4, SE1/4, Section 17, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
 2. **John Kiel** ZMAR SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato, from General Agriculture (GA) to Small Estate (SE).
 3. **Dean and Beth Buchholz** ZMAR NW1/4, NE1/4, Section 25, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
 4. **Donald Schoenke** – ZMAR SW1/4, NW1/4, Section 2, T20N-R23E, Town of Kossuth, from Exclusive Agriculture (EA) to General Agriculture (GA).
 5. **Manitowoc County Planning and Park Commission** petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled "finance" to allow for application, special assessment and permit fee increases.
- IV. Adjournment

Date: October 17, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
October 24, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order October 24, 2022 by Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Zimmer, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Dyzak and Mr. Vogt

Commissioners absent: None

Staff present: Tim Ryan and Andrea Raymakers

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Russell Fritsch** ZMAR NE1/4, SE1/4, Section 17, T17N-R21E, Town of Schleswig, from General Agriculture (GA) to Large Estate (LE).
2. **John Kiel** ZMAR SE1/4, NE1/4, Section 1, T19N-R22E, Town of Cato, from General Agriculture (GA) to Small Estate (SE).
3. **Dean and Beth Buchholz** ZMAR NW1/4, NE1/4, Section 25, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).
4. **Donald Schoenke** – ZMAR SW1/4, NW1/4, Section 2, T20N-R23E, Town of Kossuth, from Exclusive Agriculture (EA) to General Agriculture (GA).
5. **Manitowoc County Planning and Park Commission** petitioned for an ordinance amendment for Chapter 4 of the Manitowoc County Code titled "finance" to allow for application, special assessment and permit fee increases.

ADJOURNMENT – Meeting adjourned at 4:00 p.m.



MANITOWOC COUNTY

PLANNING AND PARK COMMISSION

MEETING NOTICE

DATE: **Monday, December 5, 2022**
TIME: 4:00 P.M.
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda
- IV. Open Meeting Law Compliance
- V. Public Comment
- VI. Public Hearings – Discussion and possible action:
 1. **Casey Stangel** ZMAR NW1/4, SE1/4, Section 3, T21N-R24E, Town of Two Creeks, from Exclusive Agriculture (EA) to General Agriculture (GA).
- VII. Certified Surveys, Development Plans and Subdivisions - Discussion and possible action:
 1. **Creekwood Estates** Plat Review SE1/4, SW1/4, Section 8, T19N-R24E, City of Manitowoc.
- VIII. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (John & Becky Holly).
- IX. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Jason & Kimberly Erdmann).
- X. Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Joseph & April Higgins).
- XI. Miscellaneous:
 1. Staff Reports - None
 2. Personnel - None
 3. Correspondence - None
 4. Out of County Trips –
 - WSLS Surveyors' Conference – January 25-27, 2023 – Wisconsin Dells, WI – 2 staff members
 - WLIA Conference – February 22-24, 2023 – Wisconsin Dells, WI – 2-3 staff members
 5. Other Matters - None
- XII. Next Meeting Date -Tentatively Monday, January 23, 2023
- XIII. Adjournment

Date: November 23, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR DECEMBER 5, 2022 MEETING

Call to Order – Roll Call

The Regular December 5, 2022 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Falkowski at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Mr. Waack, Mr. Vogt and Ms. Muench

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Andrea Raymakers, Reed Gaedtke and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Falkowski called for a motion to accept the Minutes of the regular December 5, 2022 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on November 21, 2022 and November 28, 2022, reviewed by the Commission at a Commission Meeting held on December 5, 2022. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their December 20, 2022 meeting.

Public Comment: Mr. Falkowski asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Falkowski closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Casey Stangel** ZMAR NW1/4, SE1/4, Section 3, T21N-R24E, Town of Two Creeks, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Two Creeks that the Town Board is in favor of this request (copy on file).

Lee Engelbrecht, Town Chairperson, spoke in favor of the request.

Mr. Falkowski closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Creekwood Estates** Plat Review SE1/4, SW1/4, Section 8, T19N-R24E, City of Manitowoc.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

Motion was made by Mr. Dyzak and seconded by Mr. Waack to approve the request.
Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (John & Becky Holly).

Mr. Reed Gaedtke gave an overview and answered questions for the Commission.

Motion was made by Mr. Waack to accept the resolution and seconded by Ms. Muench.

Motion passed upon unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Jason & Kimberly Erdmann).

Mr. Reed Gaedtke gave an overview and answered questions for the Commission.

Motion was made by Mr. Dyzak to accept the resolution and seconded by Mr. Vogt.

Motion passed upon unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Joseph & April Higgins).

Mr. Reed Gaedtke gave an overview and answered questions for the Commission.

Mr. Higgins spoke and answered questions for the Commission.

Motion was made by Mr. Korinek to accept the resolution and seconded by Ms. Muench.

Motion passed upon unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence – None

Other Matters – None

Out of County Trips –

- WSLs Surveyors' Conference – January 25-27, 2023 – Wisconsin Dells, WI - 2 staff members
- WLIA Conference – February 22-24, 2023 – Wisconsin Dells, WI - 2-3 staff members

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the out of county trips. Motion passed upon a unanimous voice vote.

Next Meeting Date: Next meeting is scheduled for Monday, January 23, 2023.

Adjournment: Motion to adjourn was made by Mr. Dyzak and seconded by Mr. Waack to adjourn at 4:31 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date



MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, DECEMBER 5, 2022
TIME: ► 3:30 P.M. ◀
PLACE: MANITOWOC COUNTY OFFICE COMPLEX
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
 1. **Casey Stangel** ZMAR NW1/4, SE1/4, Section 3, T21N-R24E, Town of Two Creeks, from Exclusive Agriculture (EA) to General Agriculture (GA).
- IV. Adjournment

Date: November 23, 2022

James Falkowski, Commission Chair
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE ADVISORY MEETING
December 5, 2022

Call to Order – Roll Call

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order December 5, 2022 by Chairperson Falkowski at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Falkowski, Mr. Waack, Mr. Korinek, Ms. Muench, Mr. Dyzak and Mr. Vogt

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan and Andrea Raymakers

Discussion of Public Hearing Information

Mr. Ryan presented information for the following Zoning Map Amendments for Commissioners' review:

1. **Casey Stangel** ZMAR NW1/4, SE1/4, Section 3, T21N-R24E, Town of Two Creeks, from Exclusive Agriculture (EA) to General Agriculture (GA).

ADJOURNMENT – Meeting adjourned at 4:00 p.m.