



## **MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE**

**DATE:** Tuesday, January 11, 2022  
**TIME:** 4:30 P.M.  
**PLACE:** Manitowoc County Administration Building  
Conference Room  
1110 S 9<sup>th</sup> St, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the December 14, 2021 committee minutes.
4. Public Comment.
5. Discussion and possible action on remaining in the Wisconsin Counties Utilities Tax Association (WCUTA)
6. Adjournment.

Date: January 5, 2022

Jim Brey, Chairperson  
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee  
Administration Building  
1110 S 9<sup>th</sup> St, Manitowoc, WI 54220  
January 11, 2022

Attendance: Chairperson Brey, Supervisor Behnke, and Supervisor Gerroll. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Supervisors Engelbrecht, Falkowski, and Zimmer.

Call to Order: The meeting was called to order by Chairperson Brey at 4:30 p.m.

Approval of the December 14, 2021 committee minutes: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the December 14, 2021 meeting. Upon vote, the motion passed unanimously.

Public Comment: Chairperson Brey declared public comment open at 4:30 p.m. No one present wished to speak; therefore, public input was closed at 4:30 p.m.

Discussion and possible action on remaining in the Wisconsin Counties Utilities Tax Association (WCUTA): Chairperson Brey introduced Bill Goehring, President of the WCUTA, who was invited to answer questions about the membership. Discussion took place. Chairperson Brey would like to continue the discussion when Kyle Christiansen, WCA Staff, was available to answer questions. A decision has not been made as to whether or not the County should remain in the WCUTA.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 5:02 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk



**MANITOWOC COUNTY  
EXECUTIVE COMMITTEE  
AMENDED MEETING NOTICE**

DATE: Thursday, February 10, 2022  
TIME: 4:30 P.M.  
PLACE: Manitowoc County Administration Building  
Conference Room  
1110 S 9<sup>th</sup> St, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the January 11, 2022 committee minutes.
4. Public Comment.
5. Discussion and possible action on remaining in the Wisconsin Counties Utilities Tax Association (WCUTA)
6. *Discussion and possible action on SB829*
7. Adjournment.

Date: January 27, 2022

*Amended Date: February 7, 2022*

Jim Brey, Chairperson

Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Executive Committee  
Administration Building  
1110 S 9<sup>th</sup> St, Manitowoc, WI 54220  
February 10, 2022

Attendance: Chairperson Brey and Supervisor Behnke. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, County Treasurer Amy Kocian, Supervisors Engelbrecht and Falkowski. Supervisor Gerroll was excused.

Call to Order: The meeting was called to order by Chairperson Brey at 4:30 p.m.

Approval of the January 11, 2022 committee minutes: Supervisor Behnke moved, seconded by Chairperson Brey to approve the minutes of the January 11, 2022 meeting. Upon vote, the motion passed unanimously.

Public Comment: Chairperson Brey declared public comment open at 4:33 p.m. No one present wished to speak; therefore, public input was closed at 4:33 p.m.

Discussion and possible action on remaining in the Wisconsin Counties Utilities Tax Association (WCUTA): Chairperson Brey introduced Kyle Christianson, WCA Representative, who was invited to answer questions about the membership. Discussion took place. Chairperson Brey moved to pay the dues to remain in the WCUTA for this year, seconded by Supervisor Behnke. Upon vote, the motion passed unanimously.

Discussion and possible action on SB829:

Chairperson Brey informed the committee that under current law the counties retain the net proceeds from the sale of tax delinquent property unless the property was the homestead of the former owner and the former owner requests such payment within 60 days after receiving a notice. The proposed Senate Bill 829 would require the county to pay the net proceeds of the sale of any property to any former owner of tax delinquent property, regardless of whether the former owner requests payment and regardless of whether the former owner used the property as his or her homestead. Discussion took place. Chairperson Brey moved to have Corporation Counsel create a resolution opposing SB829 for the February County Board meeting, seconded by Supervisor Behnke. Upon vote, the motion passed unanimously.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Chairperson Brey. Upon vote, the motion passed unanimously and the meeting adjourned at 5:15 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk



**MANITOWOC COUNTY  
EXECUTIVE COMMITTEE  
MEETING NOTICE**

DATE: Thursday, April 21, 2022  
TIME: 4:30 P.M.  
PLACE: Manitowoc County Administration Building  
Conference Room  
1110 South 9<sup>th</sup> St., Manitowoc, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the February 10, 2022 committee minutes.
4. Recommendations to the County Board on the appointment of 2022-2024 County Board Supervisors to County Board standing committees and other boards, commissions, and committees.
5. Adjournment.

Date: April 20, 2022

Tyler Martell, Chairperson  
Prepared by Jessica Backus, County Clerk

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Manitowoc County Executive Committee  
Administration Building  
1110 S. 9<sup>th</sup> St., Manitowoc, WI 54220  
April 21, 2022

Attendance: Chairperson Tyler Martell, Supervisor Behnke, and Supervisor Gerroll. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Sheriff Dan Hartwig, Supervisors Falkowski, Metzger, and Zimmer.

Call to Order: The meeting was called to order by Chairperson Martell at 4:30 p.m.

Minutes of the February 10, 2022 Executive Committee meeting: Supervisor Behnke moved, seconded by Supervisor Gerroll to approve the minutes of the February 10, 2022 meeting. Upon vote, the motion passed unanimously.

Recommendations to the County Board on the appointment of County Board Supervisors to County Board standing committees and other boards, commissions, and committees: Chairperson Martell made appointments to county board standing committees, the chairs of the standing committees, and appointments to other boards, commissions, and committees. The appointments were as follows:

Standing Committees and Chair Appointments

*Finance Committee:* Hansen (Chair), Baumann, Brey, Hacker, Shimulunas

*Highway Committee:* Behnke (Chair), Engelbrecht, Gerroll, Maresh, Vogt

*Land Conservation Committee & UW-Extension Education and Agriculture Committee:* Wagner (Chair), Engelbrecht, Hansen, Jadowski, Phipps

*Personnel Committee:* Maresh (Chair), Behnke, Heller, Metzger, Neils

*Public Safety Committee:* Falkowski (Chair), Linsmeier, Muench, Naidl, Vogt

*Public Works Committee:* Gerroll (Chair), Klein, Sitkiewitz, Weiss, Zimmer

Other Boards, Commissions, and Committees Appointments

*Bay Area Workforce Development Board:* County Executive Ziegelbauer

*Criminal Justice Coordinating Council:* Supervisor Falkowski, alternate-Supervisor Muench

*English Lake Management District:* Supervisor Wagner

*Millhome Dam Lake District Board of Commissioners:* Supervisor Wagner

*Sergeant-At-Arms:* Supervisor Behnke

*Sheboygan River & Rockville Mill Pond Management District:* Supervisor Wagner

*Silver Lake Inland Lake Protection & Rehabilitation District Board:* Supervisor Wagner

*WI Counties Utility Tax Association:* Supervisor Engelbrecht

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Gerroll. Upon vote, the motion passed unanimously and the meeting adjourned at 4:58 p.m.

Respectfully submitted,

Jessica Backus  
Manitowoc County Clerk



**MANITOWOC COUNTY  
PUBLIC WORKS COMMITTEE  
EXECUTIVE COMMITTEE  
(Joint Meeting)**

**DATE:** WEDNESDAY, August 10, 2022  
**TIME:** 4:30 p.m.  
**PLACE:** Manitowoc County Office Complex  
Room 300  
4319 Expo Drive  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

**JOINT MEETING**

1. Roll Call
2. Presentation and Discussion regarding Manitowoc County Courthouse Dome Study.
3. Adjourn Meeting

Date: August 2, 2022

Rick Gerroll, PUBLIC WORKS COMMITTEE CHAIRPERSON  
Tyler Martell, EXECUTIVE COMMITTEE CHAIRPERSON  
By: Gerard Neuser, Public Works Director

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**MINUTES OF THE JOINT EXECUTIVE COMMITTEE/PUBLIC WORKS COMMITTEE**

Held Wednesday, August 10, 2022

Location: Maniotowoc County Office Complex, 4319 Expo Drive, Maniotowoc

**Present:** Executive Committee Chair T. Martell, Public Works Committee Chair R. Gerroll, Supervisors K. Behnke., K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein

**Other County Board**

**Members Present:** L. Englebrecht, D. Heller, J. Brey

**Others Attending:** County Executive B. Ziegelbauer, Corporation Counsel P. Conrad, Finance Director J. Gutman, Public Works Director G. Neuser, Public Works Building and Grounds Supervisor C. Breit, I.S. Manager K. Burg, I.S. Systems Administrator A. Smits, Public Works Building Services Supervisor A. Schema.

**Called to Order:** The meeting was called to order at 4:30 pm by Executive Committee Chair Martell.

**Presentation and Discussion regarding Maniotowoc County Courthouse Dome Study**

All County Board Supervisors attending this meeting were distributed copies of the Strang Architects Courthouse Dome & Facility Improvements Study.

Strang Architecture's Senior Project Architect Kevin Donohue presented the findings from the Courthouse Dome & Facility Improvements Study commissioned earlier this year, detailing existing conditions of several Courthouse elements, as well as the methodology of the construction cost estimates that are part of the study. Donohue then answered questions from the committee members.

County Executive Ziegelbauer presented a potential funding plan for the project and answered questions from the committee members.

**Adjournment**

Motion was made by Gerroll, seconded by Behnke to adjourn the meeting at 5:40pm. Motion carried unanimously.

Respectfully submitted,

Gerry Neuser  
Public Works Director





**MANITOWOC COUNTY  
EXECUTIVE COMMITTEE  
PUBLIC WORKS COMMITTEE  
**AMENDED** (JOINT MEETING)**

DATE: Thursday, December 8, 2022  
TIME: 5:00 P.M.  
PLACE: The Heritage Center, County Board Meeting Room  
1701 Michigan Ave, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the April 21, 2022 Executive Committee meeting minutes.
4. Public Comment.
5. *Discussion on Courthouse Dome Project.*
6. Discussion and possible action on creating an advisory committee for the courthouse dome project.
7. Adjournment.

Date: November 30, 2022  
*Amended: December 7, 2022*

Tyler Martell, Executive Committee Chairperson  
Rick Gerroll, Public Works Committee Chairperson  
Prepared by Jessica Backus, County Clerk

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**MINUTES OF THE JOINT EXECUTIVE COMMITTEE/PUBLIC WORKS COMMITTEE**

December 8, 2022

Location: Manitowoc County Heritage Center, 1701 Michigan Ave, Manitowoc

**Present:** Executive Committee Chair T. Martell, Public Works Committee Chair R. Gerroll, Supervisors K. Behnke., K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein

**Other County Board**

**Members Present:** D. Heller, J. Falkowski, T. Jadowski, L. Naidl, M. Linsmeier, R. Phipps, S. Maresh, N. Muench

**Others Attending:** County Executive B. Ziegelbauer, Finance Director J. Gutman, Public Works Building and Grounds Supervisor C. Breit.

**Called to Order:** The meeting was called to order at 5:00 pm by Executive Committee Chair Martell.

**Approval of the April 21, 2022 Executive Committee Meeting Minutes**

Behnke moved to approve the minutes, seconded by Gerroll. Upon voice vote, the motion passed unanimously.

**Public Comment**

Chairperson Martell open public comments at 5:01pm.

Neil Kemp, City of Manitowoc, did not agree with the whole courthouse project and stated only the necessary items should be taken care of.

Keith Meyer, Town of Kossuth, did not agree with the courthouse project.

Sulynn Moore, City of Manitowoc, expressed concern that there were no citizens to be appointed to the possible committee and the public's voice will not be heard.

Frank Wessely, City of Manitowoc, was in favor of the project; however, he recommended the board find a different way of funding the project besides borrowing.

Emily Matthews, Town of Schleswig, expressed concern that citizens need to be on the committee and did not want the County to borrow money.

Maura Yost, Town of Centerville, did not agree with bonding for project and requested to be on the committee as a citizen.

Jeff Bell, City of Manitowoc, would prefer to see citizens on the committee.

Steve Spiering, Town of Kossuth, does not want to see any more tax increases.

Chairperson Martell closed public input at 5:22pm.

**Discussion on Courthouse Dome Project**

County Executive Ziegelbauer informed the public of all the available information regarding the Courthouse Dome Project, along with a frequently asked questions page. Ziegelbauer explained the County was at 6.27% of the maximum debt, which is very low and there are 4-5 decisions that need to be made for the 3-year project. He believes he can hold the line on taxes even with this project. Discussion between the committee members and county executive followed.

**Discussion and possible action on creating advisory committee for the courthouse dome project**

Chairperson Martell opened discussion regarding the draft resolution for creating the advisory committee. Behnke moved to send the draft resolution back to Corporation Counsel to add five citizen members (one representing each city, one representing the towns, and one representing the villages) to the ad hoc committee selected by the County Board Chair, Public Works Committee Chair, and the Finance Committee Chair, seconded by Gerroll. Upon voice vote, the motion passed unanimously. The committee would review the new draft at a January joint meeting.

**Adjournment**

Motion was made by Gerroll, seconded by Behnke to adjourn the meeting at 6:05 pm. Motion carried unanimously.

Respectfully submitted,

Jessica Backus  
County Clerk