



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, January 5, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to November 3, 2021 meeting minutes.
3. Introduction of Chief Paul Granger, if present.
4. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. Diversion Program update.
5. Report of the Executive Committee.
6. Election of Council officers and Executive Committee.
 - a. Chair.
 - b. Vice Chair.
 - c. Three Executive Committee members.
7. Any new business – questions or concerns expressed by membership.
8. Announcement of next meeting dates:
 - a. Council: : March 2, 2022
 - b. Executive Committee: January 24, 2022.
9. Adjournment.

Date: January 5, 2022

Cancelled: January 5, 2022 @ 1:57 p.m.

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, January 24, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to the meeting.

**Meeting ID: 958 2494 3600
Passcode: 906349**

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of December 20, 2021 Executive Committee meeting minutes.
3. Report by Don Sweet regarding Drug Court.
4. Commissioner Patricia Koppa – pretrial procedures.
5. Discussion regarding potential topics to be addressed including review of statewide CJCCs agenda.
6. Set agenda for Council meeting including delayed election.
7. Next meetings: Council February 2, 2022 (Rescheduled from January); Executive Committee – February 21, 2022.
8. Adjournment.

Date: January 19, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
January 24, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Judge Mark Rohrer, District Attorney Jacalyn LaBre, Attorney Ann Larson, Lynn Zigmunt, and Kevin Mueller

Others in attendance: Don Sweet, Supervisor James Falkowski, Pat Koppa

Call to order and roll call by Chair Judge Mark Rohrer at 12:21 Roll noted.

Consideration and correction, if any, of December 20, 2021 Executive Committee meeting minutes. Lynn Zigmunt moved to approve as proposed, second by Kevin Mueller and unanimously approved.

Report by Don Sweet regarding Drug Court. Three new participants. Revamp of the phases submitted to the team today. Feedback from alumni used in the process. 14 referrals, but many did not qualify for participation due to violent offender restriction or because the charges were not felonies. A paper referral will be posted to the county website. Referrals that do not qualify are referred to the services needed. Don recently spoke to the League of Women Voters who are advocating for the creation of a mental health court and remain very interested in how drug court is going.

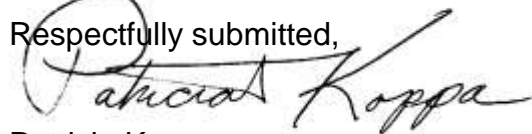
Commissioner Patricia Koppa – pretrial procedures. Recently participated in a judicial education webinar on Pre-trial practice focusing on bail and release conditions. Enlightening. There is justification to rethink local practices even without having the means of providing services. The state council has been doing work in this area and we should check that out. Attorney Ann Larson noted that there is actually no requirement to set bail or release conditions in every case as is our practice. Ms. Koppa suggested that perhaps the workgroup could resume meeting with expanded purpose. Attorney Jacalyn LaBre felt important to open participation up to others, including law enforcement and human services to participate; Topic to be added to the next general agenda.

Discussed potential topics to be addressed by the CJCC including review of statewide CJCCs agenda. Should find out how to get notices of the state meetings and start attending. Should attempt to increase council participation of the other judges. The Executive committee will work out how to cover state meeting attendance and report back.

Next meetings: Council February 2, 2022 (Rescheduled from January) Remember the Council meeting includes the executive committee member election. Add to the agenda based upon today's discussion; Executive Committee – February 21, 2022.

Motion to adjourn by Attorney LaBre, second by Mr. Mueller and adjourned at 12:43

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Koppa", written over a horizontal line.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, February 2, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to November 3, 2021 meeting minutes.
3. Introduction of Chief Paul Granger, if present.
4. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. Diversion Program update.
5. Report of the Executive Committee.
 - a. Revitalize the pretrial services workgroup.
 - b. Participate in State Criminal Justice Coordinating Council.
6. Election of Council officers and Executive Committee.
 - a. Chair.
 - b. Vice Chair.
 - c. Three Executive Committee members.
7. Any new business – questions or concerns expressed by membership.
8. Announcement of next meeting dates:
 - a. Council: March 2, 2022
 - b. Executive Committee: February 21, 2022
9. Adjournment.

Date: January 27, 2022

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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Manitowoc County Criminal Justice Coordinating Council
Minutes
February 2, 2022
Communications and Technology Building, Manitowoc

Attendance: Council members Present: Patricia Dodge, County Board Supervisor James Falkowski, Sheriff Dan Hartwig, Phil Hoff, Capt. Jeremy Kronforst (designee), District Attorney Jacalyn LaBre (Vice-Chair), Attorney Ann Larson, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Chair), County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Paul Granger, Chief Brian Kohlmeier.

Others: Patricia Koppa, Don Sweet, Nancy Slattery, Jennifer Zick.

Meeting:

Chair Judge Mark Rohrer called meeting to order at 4:49. Attendance sheet circulated. Attorney Ann Larson moved to approve the minutes of the November 3, 2021 Council meeting. DA Jackie LaBre seconded the motion. Motion passed unanimously after voice vote.

Judge Rohrer noted that Chief Paul Granger was unable to attend.

Don Sweet, Treatment Court and Diversion Coordinator reported on the drug court. Eleven currently enrolled of which 7 are employed. Six are maintaining their on living quarters and paying rent. All are participating in the Comprehensive Community Services program. Four additional candidates are under consideration. A referral form is being created to make the initial process easier to access. Also in process of extending to a minimum 18 month completion period based upon alumni feedback. During the January Omicron surge operated with virtual court, but resumed in person today.

Don responded to Council member questions. There are 10 individuals interested in the alumni program at this point. Enrollment is currently lower but as we go back to pre-pandemic levels, will also need to consider filling the approved position for a separate case manager in addition to the coordinator position.

The diversion program will be discontinued in its current form. Not enough interest. Will consider alternatives down the road.

Discussion moved to resurrecting the pre-trial workgroup and the form the group would take. Willingness to be transparent in work to public but preference for flexibility and less formality. Attorney Larson is willing to continue as chair and will explore this. Should expand beyond individuals directly involved in the bail decisions. Greater Council and public participation desired. Perhaps begin with council education and determine specific issue or public education topics from there. Will report back at next meeting.

There has also been discussion regarding participating in or gaining more information from the Wisconsin CJCC. They have been working on a pretrial tool for example and we should know more about it. Ms. Slattery noted she had attended in the past and that there is public input at the end of the meetings. Officers will look into attending or at least getting information about current topics.

Continued with the elections. Before nominations began, Kevin Mueller noted that he will be stepping back and Jennifer Zick will be the representative for Probation and Parole.

Nominations began with the Chair position. Attorney LaBre nominated Judge Rohrer, the nomination was seconded by Attorney Larson. No other nominations were forthcoming and the nominations were closed. Voice vote taken and unanimously elected.

District Attorney LaBre was nominated Vice-Chair by James Falkowski with the second from Patricia Dodge. Again no other nominations and voice vote in unanimous approval.

The three other positions on the Executive committee resulted in a bit more discussion with some of those nominated declining due to other commitments. Ultimately Attorney Larson, Jennifer Zick and Supervisor Falkowski agreed to accept the positions and were unanimously elected.

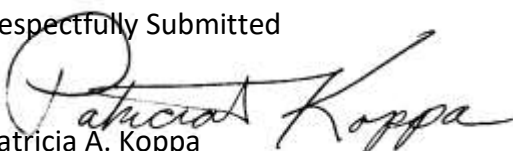
With the new Executive Committee in place, Judge Rohrer asked about further needs in the community. Nancy Slattery had copies of the study by the League of Women Voters showing the benefit of a mental health court. Judge Rohrer thought some invitation to the local state legislators might be appropriate. Discussed how this could be done as a way to express what the state could do for local government. Judge Rohrer and DA LaBre will work on how this could be done.

Patricia Dodge noted there are some new grant opportunities for housing and treatment costs. Human Services will be looking into those further.

The next Council meeting date is March 2, 2022. The Executive Committee will continue to meet by videoconference; next session is February 21.

Motion to adjourn made by Attorney Hoff, seconded by Attorney LaBre. Passed unanimously adjourning at 5:35 p.m.

Respectfully Submitted


Patricia A. Koppa
Council Secretary



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, February 21, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to the meeting.

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1. Call to order and roll call.
2. Consideration and correction, if any, of January 24, 2022 Executive Committee meeting minutes.
3. Report by Don Sweet regarding Drug Court.
4. Discussion: Status of participation in Wisconsin CJCC.
5. Attorney Ann Larson: Discussion regarding pretrial services subcommittee; questions to present to council.
6. Set agenda for Council meeting.
7. Next meetings: Council March 2, 2022; Executive Committee – March 21, 2022.
8. Adjournment.

Date: February 16, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
February 21, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Supervisor James Falkowski and Jennifer Zick. Excused: Judge Mark Rohrer, Attorney Ann Larson

Others in attendance: Don Sweet, Pat Koppa and Nancy Slattery

Call to order and roll call by Vice Chair Jacalyn LaBre at 12:20. Roll noted.

Consideration and correction, if any, of January 24, 2022 Executive Committee meeting minutes. Supervisor James Falkowski noted an error. The body of the minutes were from the December meeting rather than January. Ms. Koppa will locate the corrected version and provide to committee and Council. Will approve at the March meeting.

Report by Don Sweet regarding Drug Court. Is working with IS to have a web page of for the court as part of the county website. Working with Pastor Matt Sauer regarding the court participants volunteering at the warming shelter. Alumni would cover night shifts.

No report regarding participating in the Wisconsin CJCC meetings.

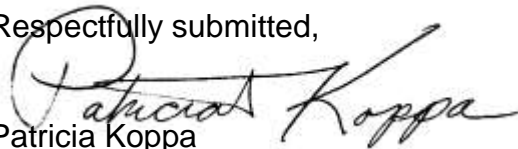
Attorney Larson not present to present on the pre-trial subcommittee. Vice Chair LaBre noted that several interested persons met informally to discuss the potential purpose and mission of the group. This will impact whether it is a workgroup or more formal body. Supervisor Falkowski repeated concern that all meetings should be posted and open to the public for full transparency including any review of data or decision regarding viability of assessment instruments. It is expected that Attorney Larson will have a presentation for at the full Council meeting.

The Council agenda should include updates regarding the Wisconsin CJCC and the pretrial group.

Next meetings Council March 2, 2022; Executive Committee – March 21, 2022.

Motion to adjourn by Supervisor Falkowski, second by Ms. Zick and adjourned upon vote at 12:33

Respectfully submitted,


Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, March 2, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

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1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to February 2, 2022 meeting minutes.
3. Introduction of Chief Paul Granger, if present.
4. Reports and action, if required, regarding Drug court update.
5. Report of the Executive Committee.
 - a. Revitalize the pretrial services committee.
 - b. Participate in State Criminal Justice Coordinating Council.
6. Announcement of next meeting dates:
 - a. Council: May 4, 2022
 - b. Executive Committee: March 21, 2022
7. Adjournment.

Date: February 24, 2022

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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Manitowoc County Criminal Justice Coordinating Council
Minutes
March 2, 2022
Communications and Technology Building, Manitowoc

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure (designee), Chief Paul Granger, Capt. Jeremy Kronforst (designee), District Attorney Jacalyn LaBre (Vice-Chair), Attorney Ann Larson, Cindy Oswald, Judge Mark Rohrer (Chair), Jennifer Zick, County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Patricia Dodge, Sheriff Dan Hartwig, Phil Hoff, Chief Brian Kohlmeier.

Others: Maj. Joy Brixius, Patricia Koppa, Don Sweet, Nancy Slattery.

Meeting:

Chair Judge Mark Rohrer called meeting to order at 4:49. Attendance sheet circulated. Supervisor James Falkowski moved to approve the minutes of the February 2, 2022 Council meeting. Cindy Oswald seconded the motion. Motion passed unanimously after voice vote.

Judge Rohrer noted that Chief Paul Granger who spoke briefly.

Don Sweet, Treatment Court and Diversion Coordinator reported on the drug court. Two team members resigned. Will be making a presentation for the Wisconsin Comprehensive Community Services meeting. Our program is doing well. Continuing to review the program phases regarding potential changes. Eleven participants. Four applicants are in the review for admission stage. Took time to explain the Comprehensive Community Services program. Lori Fure noted that our partnership of CCS and Drug Court is being held up as a state model. County Executive asked if the supervision of both programs by same individual was unique and a factor in the success. Ms. Fure indicated that it was a unique arrangement.

Pre-trial Services Committee is not ready to provide a report.

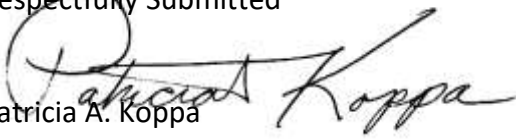
Regarding participating in the Wisconsin CJCC, meetings are by zoom. The next being on March 9. Judge Rohrer will try to sign in, others are encouraged to do so if interested.

Ms. Slattery noted that the League of Women Voters will be holding an event on March 24 on the mental health court report. Judge Rohrer noted the judges met on the topic and learned more about the implementation and requirements needed. Attorney Larson noted that all services and partnerships must be in place to avoid causing more harm. Like drug court, measure of program success are reoffending and services failure can directly lead back to offending behaviors.

The next Council meeting date is May 4, 2022. However this is during the Treatment Court conference. After discussion, meeting moved to June 1, still at 4:45. The Executive Committee will continue to meet by videoconference; next meeting is March 21 @ 12:15.

Motion to adjourn made by Attorney LaBre, seconded by Lynn Zigmunt. Passed unanimously adjourning at 5:09p .m.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Patricia A. Koppa". The signature is written in dark ink and is positioned to the right of the printed name.

Patricia A. Koppa

Council Secretary

With an assist from DA LaBre



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, March 21, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

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1. Call to order and roll call.
2. Consideration and correction, if any, of February 21, 2022 Executive Committee meeting minutes.
3. Report by Don Sweet regarding Drug Court.
4. Update regarding participation in Wisconsin CJCC.
5. Attorney Ann Larson: Discussion regarding pretrial services subcommittee.
6. Next meetings: Council June 1, 2022; Executive Committee - April 18, 2022.
7. Adjournment.

Date: March 16, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
March 21, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Judge Mark Rohrer, District Attorney Jacalyn LaBre, Supervisor James Falkowski, Attorney Ann Larson, and Jennifer Zick.

Others in attendance: Don Sweet, Pat Koppa and Nancy Slattery

Call to order and roll call by Chair Judge Mark Rohrer at 12:17. Roll noted.

Consideration and correction, if any, of February 21, 2022 Executive Committee meeting minutes. Supervisor James Falkowski noted the January 24 minutes also needed to be approved and made motion to approve both. Second by Jennifer Zick and unanimously approved.

Don Sweet gave an update regarding Drug Court. Looking for ways to increase participation. Continuing review of the phases. Time-consuming work to update the information in the Core data system with information, particularly about those denied participation. New Case Manager (Assistant) will begin on May 9. Has begun to shadow.

The Wisconsin CJCC meeting was on March 9. Attorney LaBre signed in for a portion of the meeting. There does not seem to be a meeting of the council in April, but Attorney Larson will be certain the dates are sent out. Ms. Koppa will add a note to the minutes with those dates and advise parties for calendaring.

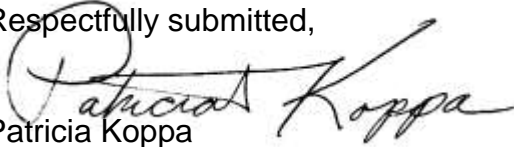
Attorney Larson reported regarding pretrial services subcommittee; there needs to be another meeting set regarding how to proceed. Discussion so far limited to selecting a mission and about how to educate about current practice and what we can do going forward. This is an organizational group to generate potential functions and goals of the committee to then present to Council.

Judge asked Mrs. Slattery to share and she provided the information regarding the mental health court symposium on March 24 at City Hall.

Next meetings Council June 1, 2022; Executive Committee – April 18, 2022.

Motion to adjourn by Ms. Zick, second by Attorney LaBre and adjourned upon vote at 12:32 p.m.

Respectfully submitted,



Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|------|---------------|
| EBDM Subcommittee | 3/24 | 9 – 12 Noon |
| Race Equity, Inclusion and Access Subcommittee | 4/7 | 12:15 – 1:15 |
| Data Sharing/Outcomes, Trends and Indicators Subcommittee | 4/19 | 3:30 to 4:30 |
| Treatment Alternatives and Diversion Subcommittee | 5/26 | 12:00 to 2:00 |
| Race Equity, Inclusion and Access Subcommittee | 6/2 | 12:15 – 1:15 |
| Criminal Justice Coordinating Council Meeting | 6/8 | 1:00 to 3:00 |
| EBDM Subcommittee | 6/23 | 9 – 12 Noon |



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, April 18, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to the meeting.

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1. Call to order and roll call.
2. Consideration and correction, if any, of March 21, 2022 Executive Committee meeting minutes.
3. Report by Don Sweet regarding Drug Court.
4. Update regarding Wisconsin CJCC attendance/observation of meetings.
5. Attorney Ann Larson: Report regarding pretrial services subcommittee.
6. Next meetings: Council June 1, 2022; Executive Committee - May 16, 2022.
7. Adjournment.

Date: April 13, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee – Corrected 4/27/2022
April 18, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Attorney Ann Larson, and Jennifer Zick.
Excused: Chair Judge Mark Rohrer, and Supervisor James Falkowski.

Others in attendance: Don Sweet, Pat Koppa and Nancy Slattery.

Call to order and roll call by Vice Chair District Attorney Jacalyn LaBre at 12:17. Roll noted.

Vice Chair LaBre asked if any corrections to the March 21, 2022 Executive Committee meeting minutes. No amendments or corrections were offered. Jennifer Zick moved to approve. Attorney Ann Larson seconded the motion, and the minutes were unanimously approved.

Don Sweet gave an update regarding Drug Court. There are currently 10 participants and several under consideration. With recent admissions, there are participants in all phases. Some of the new participants are coming in to the program after incarceration or as an alternative to probation revocation. Mr. Sweet presented to the Kiwanis Club on April 4 and provided information about the court and the options available for assistance. There are new referrals to be considered for admission and the team will be meeting to review.

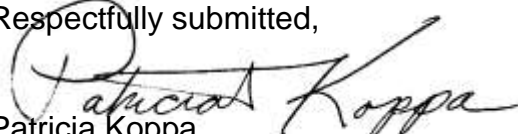
The Wisconsin CJCC does not meet this month. There are some subcommittee meetings, but it isn't clear whether all need to be attended. Ms. Slattery notes the data committee is meeting on 4/19 and all the subcommittees can be observed remotely. Decided we need to include the list of meetings in minutes so all remember. (see list at end of minutes)

Attorney Larson reported regarding pretrial services subcommittee: Will follow up regarding the last meeting and set another yet before the general council meeting.

Next meetings Council June 1, 2022; Executive Committee – ~~April 18~~, **May 16**, 2022.

Motion to adjourn by Attorney Larson, second by Ms. Zick and adjourned upon vote at 12:28.

Respectfully submitted,


Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|------|---------------|
| Data Sharing/Outcomes, Trends and Indicators Subcommittee | 4/19 | 3:30 to 4:30 |
| Treatment Alternatives and Diversion Subcommittee | 5/26 | 12:00 to 2:00 |
| Race Equity, Inclusion and Access Subcommittee | 6/2 | 12:15 – 1:15 |
| Criminal Justice Coordinating Council meeting | 6/8 | 1:00 to 3:00 |
| EBDM Subcommittee | 6/23 | 9 – 12 Noon |
| Data Sharing/Outcomes, Trends and Indicators Subcommittee | 7/19 | 3:30 to 4:30 |



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, May 16, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to the meeting.

**Meeting ID: 958 2494 3600
Passcode: 906349**

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 18, 2022 Executive Committee meeting minutes.
3. Report by Don Sweet regarding Drug Court:
 - Perspectives from recent conference
4. Update regarding pretrial services subcommittee.
5. Set agenda for June Council meeting.
6. Next meetings: Council June 1, 2022; Executive Committee – June 20, 2022.
7. Adjournment.

Date: May 10, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
May 16, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Chair Judge Mark Rohrer, Supervisor James Falkowski, and Jennifer Zick.

Excused: District Attorney Jacalyn LaBre and Attorney Ann Larson.

Others in attendance: Don Sweet, Pat Koppa, Major Andrew LaCrosse.

Call to order and roll call by Chair Judge Mark Rohrer at 12:15. Roll noted.

Chair Rohrer asked if any corrections to the April 18, 2022 Executive Committee meeting minutes. No amendments or corrections were offered. Supervisor James Falkowski moved to approve. Jennifer Zick seconded the motion, and the minutes were unanimously approved.

Don Sweet gave an update regarding Drug Court. The recent Treatment Court Professionals conference was attended by all members of the team with all able to attend in person except DA LaBre and Ms. Zick who attended virtually. In addition to the educational sessions the group participated in a team building event. Conference was enjoyed and found beneficial by all.

As far as the court itself, several new participants recently pled in and three more were approved. There is a commencement for this week. Participants currently actively engaged in stages 5, 3, 2 and 1. Success of the court is measured against the grant goals, which we continue to exceed. In the recent quarter, the following results are noted.... Reduce recidivism – no arrests during quarter 100%. ... No failures on drug test equaling 100% sobriety. Reduction of post grad arrest by 85% (goal was (30%)) Mr. Sweet was asked to provide information to Supervisor Falkowski. There was some further discussion regarding how the metrics are derived. Mr. Sweet noted the goals were set in the prior grant applications and he does not know why particular goals or benchmarks were selected.

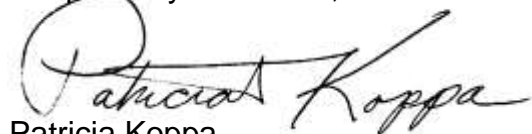
Nothing to report regarding pretrial practice or services.

Introduced the new Jail Administrator, Major Andrew LaCrosse.

Next meetings Council June 1, 2022; Executive Committee – June 20, 2022.

Motion to adjourn by Ms. Zick, second by Supervisor Falkowski and adjourned upon vote at 12:29.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Koppa". The signature is fluid and cursive, with a large initial "P" and "K".

Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|------|---------------|
| Treatment Alternatives and Diversion Subcommittee | 5/26 | 12:00 to 2:00 |
| Race Equity, Inclusion and Access Subcommittee | 6/2 | 12:15 – 1:15 |
| Criminal Justice Coordinating Council meeting | 6/8 | 1:00 to 3:00 |
| EBDM Subcommittee | 6/23 | 9 – 12 Noon |
| Data Sharing/Outcomes, Trends and Indicators Subcommittee | 7/19 | 3:30 to 4:30 |



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, June 1, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to March 2, 2022 meeting minutes.
3. Introduction of any new members present.
4. Reports and action, if required, regarding Drug Court.
5. Report of the Executive Committee.
6. Announcement of next meeting dates:
 - a. Council: September 7, 2022
 - b. Executive Committee: June 20, 2022
7. Adjournment.

Date: May 25, 2022

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council
Minutes June 1, 2022
Communications and Technology Building, Manitowoc

Attendance: Council members Present: Judge Robert Dewane, County Board Supervisor James Falkowski, Lori Fure (designee), Chief Paul Granger, Capt. Jeremy Kronforst (designee/ non-voting), Attorney Ann Larson, Sgt. Andrew LaCrosse (designee), Judge Mark Rohrer (Chair), Jennifer Zick, County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: District Attorney Jacalyn LaBre (Vice-Chair), Patricia Dodge, Sheriff Dan Hartwig, Phil Hoff, Chief Brian Kohlmeier, Cindy Olson.

Others: Maj. Joy Brixius, Jamie Klinksick, Patricia Koppa, Don Sweet, Nancy Slattery.

Meeting:

Chair Judge Mark Rohrer called meeting to order at 4:45. Attendance sheet circulated. Attorney Ann Larson moved to approve the minutes of the March 2, 2022 Council meeting. Clerk of Court Lynn Zigmunt seconded the motion. Motion passed unanimously after voice vote.

Maj. Joy Brixius noted that she will retire on Friday and that Sgt. Andrew LaCrosse will be promoted, becoming Jail Administrator. Sgt. LaCrosse thanked the group for the invitation to attend and noted that he has a lot to learn.

Don Sweet, Treatment Court and Diversion Coordinator reported on the drug court. There are currently 12 participants: 3 in phase 5 with one to graduate soon, 2 in phase 4, 1 in phase 3, 2 in phase 2 and 4 in phase 1. Another three have been accepted and will be pleading in shortly. The team has applications to review as well. All attended the Wisconsin Association of Treatment Court Providers conference either in person or virtually. Information and new ideas from the conference will be applied to our program. Once again confirmed that our partnerships and use of resources through a wide range of providers has contributed to program success. Will have Pat send first quarter statistics along with minutes.

Chair Judge Rohrer reviewed the executive committee minutes including some of the information which Don will share by email.

Attorney Larson noted that council member Attorney Phil Hoff has moved out of the area. Ms. Koppa noted that she has been in communication with Attorney Hoff and the alternate from the County Bar Association, Attorney John Bilka. Attorney Bilka will start attending and get a new alternate appointed at the association's next formal meeting.

Attorney Larson also asked for the council to consider justice tasks to be addressed. Supervisor Falkowski would like to see greater attention to victims' needs, particularly victims of domestic violence. Questioned whether drugs play a role in those offenses. Others noted that the main factor continues to be alcohol use, though there is some drug addition element. Law enforcement noted that the safety of children due to lack of supervision is the focus of attention when parents are using drugs. Supervisor Falkowski suggested broadening awareness of the services available.


Attorney Larson noted that a Family Treatment Court could be something to consider to address such concerns, even before a mental health court. We have more of the required resources for a family treatment court.

County Executive Bob Ziegelbauer questioned the ongoing need for the Drug Court given the low participation figures. Members of the team noted that COVID plus the transition from Jason Latva to Don Sweet played a role in the numbers falling from previous high of approximately 19. We do have applicants for the program and anticipate continued growth. The added staff may even raise the maximum number of participants as they become fully engaged in the program. The need for the Drug Court has not diminished. Remember participants are high need/high risk. Some programs take participants with lower needs which increases the enrollment. Our intent was to focus on those with the greatest need due to the limited resources.

The next Council meeting date is September 7, 2022. The Executive Committee will continue to meet by videoconference; next meeting is June 20, 2022 @ 12:15. Judge Rohrer noted that he will not be available that day.

Motion to adjourn made by Attorney Larson, seconded by Jennifer Zick. Passed unanimously adjourning at 5:12 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Patricia A. Koppa". The signature is fluid and cursive, with a large initial "P" and "K".

Patricia A. Koppa
Council Secretary



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, July 18, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to the meeting.

Meeting ID: 958 2494 3600

Passcode: 906349

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RIMXIDb1lpNVdFVEZiUElrUT09>

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 16, 2022 Executive Committee meeting minutes.
3. Discussion regarding Drug Court – Team in Mr. Sweet’s absence.
4. Discussion regarding Council direction and next task including whether to work on pre-trial practice or services as a group.
5. Next meetings: Executive Committee – August 15, 2022, Council – September 7, 2022.
6. Adjournment.

Date: July 12, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
July 18, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Chair Judge Mark Rohrer, Attorney Ann Larson, and Supervisor James Falkowski.

Excused: District Attorney Jacalyn LaBre and Jennifer Zick.

Others in attendance: Pat Koppa.

Call to order and roll call by Chair Judge Mark Rohrer at 12:21. Roll noted.

Chair Rohrer asked if any corrections to the May 16, 2022 Executive Committee meeting minutes. No amendments or corrections were offered. Supervisor James Falkowski moved to approve. Attorney Ann Larson seconded the motion, and the minutes were unanimously approved.

In Don Sweet's absence, Judge Rohrer noted that several additional participants have been admitted to drug court. Additionally, a few approved candidates are awaiting their cases to reach the procedural stage to allow participation. There is a graduation scheduled for July 20 at 9 a.m. and interested persons are invited to attend.

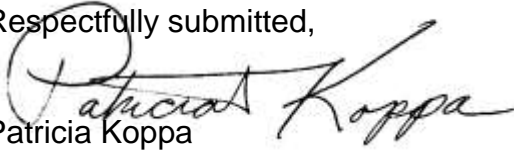
Supervisor Falkowski noted that Mr. Sweet had provided the goal and other information discussed at the last meeting. Better understands how well the court is doing. Wonders what changes would be made to goals in future. Are there other measurements to judge success?

As to pretrial services, there have been no meetings. Open discussion with Commissioner Koppa contributing perspective as to what would be helpful when setting bail and bond conditions. A coordinator is required regardless of whether a risk assessment instrument is validated and made available. To be trusted, the racial disparity concerns seen in earlier instruments would also need to be addressed. A coordinator would perform the monitoring and "check-in" functions that have been shown to be beneficial. All agree to continue monitoring the Wisconsin CJCC for updates in this area and to keep on the agenda. Supervisor Falkowski indicated that the Public Safety Committee can be looked to when considering any action recommendations.

Next meetings Council September 7, 2022; Executive Committee – August 15, 2022.

Motion to adjourn by Attorney Larson, second by Supervisor Falkowski and adjourned at 12:45.

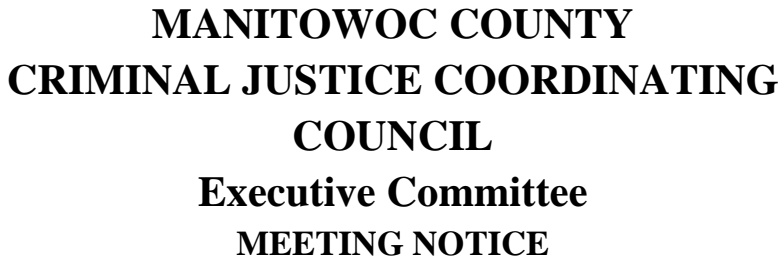
Respectfully submitted,



Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|--|-------|---------------|
| Race Equity, Inclusion and Access Subcommittee | 8/4 | 12:15 – 1:15 |
| Treatment Alternatives and Diversion Subcommittee | 8/25 | 12:00 to 2:00 |
| Criminal Justice Coordinating Council meeting | 9/14 | 1:00 to 3:00 |
| EBDM Subcommittee | 9/22 | 9 – 12 Noon |
| Race Equity, Inclusion and Access Subcommittee | 10/6 | 12:15 – 1:15 |
| CJCC Data Sharing/Outcomes, Trends and Indicators Subcommittee | 10/18 | 3:30 – 4:30 |
| Treatment Alternatives and Diversion Subcommittee | 11/17 | 12:00 to 2:00 |



DATE: Monday, August 15, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

Meeting ID: 958 2494 3600

Passcode: 906349

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RIMXIDb1lpNVdFVEZiUElrUT09>

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1. Call to order and roll call.
2. Consideration and correction, if any, of July 18, 2022 Executive Committee meeting minutes.
3. Drug Court – Don Sweet
 - a. Report regarding current participation and other news.
 - b. Action regarding request for approval of application for 2023 Proposed TAD Grant Funds.
4. Reports from members regarding any observations in the State CJCC and subcommittees.
5. Set agenda for Council meeting.
6. Next meetings: Executive Committee – September 19, 2022, Council – September 7, 2022.
7. Adjournment.

Date: August 10, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
August 15, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Chair Judge Mark Rohrer, Vice Chair District Attorney Jacalyn LaBre, and Supervisor James Falkowski.

Excused: Attorney Ann Larson and Jennifer Zick.

Others in attendance: Pat Koppa, Nancy Slattery.

Call to order and roll call by Vice Chair District Attorney Jacalyn LaBre at 12:29. Roll noted. Judge Mark Rohrer is off site, so Vice Chair LaBre will chair the meeting. Quorum achieved to vote on grant application question.

Vice Chair LaBre asked if any corrections to the July 18, 2022 Executive Committee meeting minutes. No amendments or corrections were offered. Supervisor James Falkowski moved to approve. Judge Rohrer seconded the motion, and the minutes were unanimously approved.

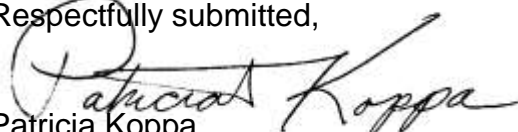
Don Sweet explained that the Grant application for this cycle and the “existing court” version has a great deal of detail compared to past versions. He has spent a great deal of time gathering and organizing the information. One new requirement is approval/authorization from the oversight committee. Approval by the executive committee should meet the requirement.

Judge Rohrer made a motion authorizing and approving the application for the Wisconsin 2023 Proposed TAD Grant Funds with funds once again to be administered by the Manitowoc County Human Services Department. Second to the motion by Supervisor Falkowski. All voted in favor. If more than minutes are needed to verify support, DA LaBre offered to author a letter. Mr. Sweet will let everyone know.

Given the minimal attendance and the need to set the next agenda, another meeting will be set up for August 22, 2022 @ 12:15 by zoom videoconference to address the remainder of the agenda.

Motion to adjourn by Judge Rohrer, second by Supervisor Falkowski and adjourned at 12:35.

Respectfully submitted,


Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|-------|---------------|
| Treatment Alternatives and Diversion Subcommittee | 8/25 | 12:00 to 2:00 |
| Criminal Justice Coordinating Council meeting | 9/14 | 1:00 to 3:00 |
| EBDM Subcommittee | 9/22 | 9 – 12 Noon |
| Race Equity, Inclusion and Access Subcommittee | 10/6 | 12:15 – 1:15 |
| CJCC Data Sharing/Outcomes, Trends and Indicators Subcommittee | 10/18 | 3:30 – 4:30 |
| Treatment Alternatives and Diversion Subcommittee | 11/17 | 12:00 to 2:00 |



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

Executive Committee

MEETING NOTICE



DATE: Monday, August 22, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

Meeting ID: 958 2494 3600

Passcode: 906349

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RlMXlDb1lpNVdFVEZiUElrUT09>

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 15, 2022 Executive Committee meeting minutes.
3. Drug Court – Don Sweet: Report regarding current participation and other news.
4. Reports from members regarding any observations in the State CJCC and subcommittees.
5. James Falkowski: Information about victims recognition activities.
6. Set agenda for Council meeting.
7. Next meetings: Executive Committee – September 19, 2022, Council – September 7, 2022.
8. Adjournment.

Date: August 16, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
August 22, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Chair Judge Mark Rohrer, Vice Chair District Attorney Jacalyn LaBre, Attorney Ann Larson, and Supervisor James Falkowski.

Excused: Jennifer Zick.

Others in attendance: Pat Koppa, Don Sweet.

Call to order and roll call by Chair Judge Mark Rohrer at 12:25. Will cover the balance of the posted agenda, which was unfinished business from August 15. Will approve those minutes and these at the September Executive meeting.

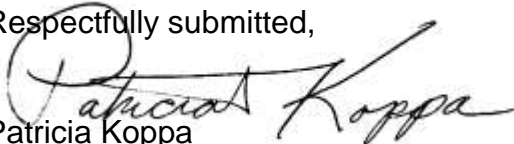
Don Sweet provided a brief Drug Court report. Currently there are 16 participants: 3 in Phase 5, 1 in Phase 4, 2 in Phase 3, 2 in Phase 2, and 8 in Phase 1. Two of the phase 1 participants are having difficulty; one has absconded and another is in the termination process. Termination results in sentencing under the original conviction. The Grant application for this cycle has been submitted. The annual Kickball Tournament is scheduled for September 9 & 10. Two teams will be fielded. Will provide more information at the full Council meeting.

Judge Rohrer asked if there were suggestions for discussion at the full meeting. Supervisor Falkowski noted the materials he shared regarding National Crime Victims week. DA LaBre noted that some recognition is done under the DA's Victim Witness program but that they would be happy to work with the Council if more is undertaken. Attorney Larson noted that the State CJCC has a subcommittee regarding Race, Equity, Inclusion and Access. Would like this on the Council meeting agenda as well to consider trainings or other action.

Ms. Koppa directed to include the items on the agenda for discussion at September Council meeting (September 7).

Motion to adjourn by Attorney Larson, second by Supervisor Falkowski and adjourned at 12:30.

Respectfully submitted,



Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|-------|---------------|
| Treatment Alternatives and Diversion Subcommittee | 8/25 | 12:00 to 2:00 |
| Criminal Justice Coordinating Council meeting | 9/14 | 1:00 to 3:00 |
| EBDM Subcommittee | 9/22 | 9 – 12 Noon |
| Race, Equity, Inclusion and Access Subcommittee | 10/6 | 12:15 – 1:15 |
| CJCC Data Sharing/Outcomes, Trends and Indicators Subcommittee | 10/18 | 3:30 – 4:30 |
| Treatment Alternatives and Diversion Subcommittee | 11/17 | 12:00 to 2:00 |



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, September 7, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to June 1, 2022 meeting minutes.
3. Introduction of any new members present.
4. Reports and action, if required, regarding Drug Court.
5. Report of the Executive Committee. Discussion regarding work in following areas:
 - a. National Crime Victim's Rights Week (Supervisor Falkowski).
 - b. State CJCC Race Equity, Inclusion and Access Subcommittee (Attorney Larson).
 - c. Pretrial Services and practices (Commissioner Koppa).
6. Announcement of next meeting dates:
 - a. Council: November 2, 2022
 - b. Executive Committee: September 19, 2022
7. Adjournment.

Date: September 1, 2022

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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Manitowoc County Criminal Justice Coordinating Council
Minutes September 7, 2022
Communications and Technology Building, Manitowoc

Attendance: Council members Present: Attorney John Bilka, Judge Robert Dewane (non-voting) Patricia Dodge, County Board Supervisor James Falkowski, Chief Paul Granger, Sheriff Dan Hartwig, Capt. Jeremy Kronforst (designee/ non-voting), District Attorney Jacalyn LaBre, Judge Mark Rohrer (Chair), Jennifer Zick, and Clerk of Court Lynn Zigmunt

Excused/Absent: Attorney Ann Larson, Patricia Koppa (council secretary), Cindy Oswald, County Executive Bob Ziegelbauer

Others: Nancy Slattery, Don Sweet

Meeting called to order by Judge Rohrer at 4:48 PM. Official sign-in sheet is not available - Circulated a sheet to be turned in. Those in attendance signed.

Consideration and correction of the minutes from June 1, 2022: Motion to approve by Supervisor James Falkowski, second by Sheriff Hartwig. All voted to approve.

Introduction of any new members present: John Bilka introduced as representative of Manitowoc County Bar Association replacing Phil Hoff. John gave some of his background and experience.

Reports and action, if required, regarding Drug Court. Don Sweet gave drug court update: 15 participants with one individual in the termination process and a new participant meeting is scheduled for September 8, 2022. Kickin addiction fundraiser is set for September 10th. Drug court will have 2 teams. Annual Drug Court picnic will be September 17th.

Report of the Executive Committee. Discussion regarding work in following areas:

- a. National Crime Victim's Rights Week (Supervisor Falkowski) - discussion of Victim Right's Week and the need to address victim needs as part of CJCC. DA LaBre indicated the DA's office does recognize victim rights week in several methods. DA LaBre will notify the Council if there is a suggestion of something we do jointly. Victim Rights will be a topic of further discussion with the CJCC.
- b. State CJCC Race Equity, Inclusion and Access Subcommittee (Attorney Larson) - tabled until next meeting due to Attorney Larson not being able to attend.
- c. Pretrial Services and practices (Commissioner Koppa) - tabled until next meeting due to Commissioner Koppa being unable to attend. Discussion regarding making this a formal subcommittee.

Announcement of next meeting dates:

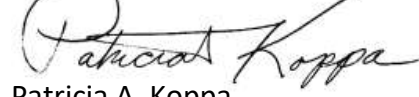
- a. Council: November 2, 2022
- b. Executive Committee: September 19, 2022

New Business

- Sheriff Dan Hartwig informed the council that the jail is now providing education for inmates about Narcan if they are found appropriate by the AODA counselor. They also will provide a dose of Narcan to the inmate upon release if they are found appropriate.
- Jennifer Zick from P&P also indicated that DOC is starting to hand out Narcan to appropriate clients after consultation and education from the Agent.

Motion to adjourn by Sheriff Hartwig, second by Lynn Zigmunt and meeting adjourned at 5:06 PM

Respectfully Submitted upon the Notes of Attorney LaBre

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

Executive Committee MEETING NOTICE



DATE: Monday, September 19, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

Meeting ID: 958 2494 3600

Passcode: 906349

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RlMXljb1pNVdFVEZiUElrUT09>

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 15, 2022 and August 22, 2022 Executive Committee meeting minutes.
3. Drug Court – Don Sweet: Report regarding current participation and other news.
4. Reports from members regarding any observations in the State CJCC and subcommittees.
5. Discussion of Council subcommittees:
 - a. Victim Rights
 - b. Racial Equity
 - c. Pretrial Practice
 - d. Council Education
6. Next meetings: Executive Committee – October 17, 2022, Council – November 2, 2022.
7. Adjournment.

Date: September 14, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

Executive Committee MEETING NOTICE



DATE: Monday, October 17, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

Meeting ID: 958 2494 3600

Passcode: 906349

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RlMXlDb1pNVdFVEZiUElrUT09>

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 15, 2022 and August 22, 2022 Executive Committee meeting minutes.
3. Drug Court – Don Sweet:
 - a. Report regarding current participation and other news.
 - b. Update regarding team members.
4. Reports from members regarding any observations in the State CJCC and subcommittees.
5. Discussion of possible subcommittees:
 - a. Victim Rights.
 - b. Racial Equity.
 - c. Pretrial Practice.
 - d. Council Education.
6. Next meetings: Executive Committee – November 21, 2022, Council – November 2, 2022.
7. Adjournment.

Date: October 13, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
October 17, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Vice Chair District Attorney Jacalyn LaBre, Supervisor James Falkowski and Jennifer Zick.

Excused: Chair Judge Mark Rohrer, Attorney Ann Larson

Others in attendance: Pat Koppa, Don Sweet and Ellen Floate

Call to order and roll call by Vice Chair DA Jacalyn LaBre at 12:17 .

Supervisor James Falkowski moved to approve the minutes of the August 15 and August 22, 2022 meetings. Jennifer Zick seconded the motion. All voted to approve.

Don Sweet provided a Drug Court update. There are 14 active participants: 5 in phase 1, 2 in phase 2, 3 in phase 3, 1 in phase 4 and 2 in phase 5. One participant is currently in treatment. Additionally there are 4 individuals waiting to become participants, 2 of whom are also in treatment.

This will be Don's last report, as he is leaving county employment effective November 4. Jerry Mutchie is also leaving effective November 3. Positions have been posted, Ellen Floate will be acting co-ordinator.

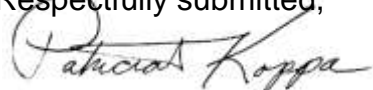
No one had an update from any of the state level meetings.

As for potential subcommittees, there was agreement to proceed with the Victim Rights and Pretrial Services committees. Council Education can be done by assigning or getting volunteers from the member agencies to present at the meetings. Some did not feel that a Racial Equity subcommittee is appropriate within the council's mission. Noted that many members likely already participate in some form of Diversity, Equity and Inclusion training. Agreed to leave on agenda for further discussion when Attorney Larson is able to attend.

Brief discussion regarding returning to in person meetings or changing the meeting day or time as there has been a recent problem with attendance. No agreement reached, though several noted the advantage of the videoconference meetings. Vice Chair will send an email to discuss options.

Motion to adjourn by Supervisor Falkowski, second to motion by Ms. Zick. Adjourned at 12:36.

Respectfully submitted,



Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|---|-------|---------------|
| Treatment Alternatives and Diversion Subcommittee | 11/17 | 12:00 to 2:00 |
|---|-------|---------------|

| | | |
|--|-------|--------------|
| Race, Equity, Inclusion and Access Subcommittee | 12/01 | 12:15 – 1:15 |
|--|-------|--------------|

| | | |
|---|-------|--------------|
| Criminal Justice Coordinating Council meeting | 12/14 | 1:00 to 3:00 |
|---|-------|--------------|

| | | |
|-------------------|-------|-------------|
| EBDM Subcommittee | 12/22 | 9 – 12 Noon |
|-------------------|-------|-------------|

| | | |
|--|--|-------------|
| 2023 Dates have not yet been posted CJCC Data Sharing/Outcomes, Trends and Indicators Subcommittee | | 3:30 – 4:30 |
|--|--|-------------|



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, November 2, 2022
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building
Room 111-112
1024 South Ninth Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to September 7, 2022 meeting minutes.
3. Introduction of any new members or others present.
4. Reports and action, if required, regarding Drug Court.
5. Report of the Executive Committee:
 - a. Discussion of presentations at Council meeting by member agencies.
 - b. Formation of Crime Victim's subcommittee and appointment of Chair.
 - c. Discussion of recruiting members for subcommittees beyond council members.
 - d. Discussion of State CJCC Race Equity, Inclusion and Access Subcommittee.
(Attorney Larson)
 - i. How does this relate to our mission?
 - ii. Should the council do anything in this area and if so, what?
 - e. Pretrial Services and practices: update from APPA conference. (Commissioner Koppa)
6. Announcement of next meeting dates:
 - a. Council: January 4, 2023.
 - b. Executive Committee: November 21, 2022 or as otherwise set.
7. Adjournment.

Date: October 27, 2022

Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council
Minutes November 2, 2022
Communications and Technology Building, Manitowoc

Attendance: Council members Present: Attorney John Bilka, Major Todd Cummings MTSO as designee for Sheriff. Patricia Dodge, County Board Supervisor James Falkowski, Chief Paul Granger, Capt. Jeremy Kronforst (designee/ non-voting), Chief Brian Kohlmeier, Patricia Koppa (council secretary/non-voting), District Attorney Jacalyn LaBre, Cindy Oswald, Judge Mark Rohrer (Chair), Jennifer Zick, County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Attorney Ann Larson, Sheriff Dan Hartwig.

Others Present: Lori Fure (designee), Deputy Chief Ben Meinnert, Darlene Wellner, Don Sweet, Ellen Floate, Darlene Wellner, Marilyn Sontag.

Meeting called to order by Judge Rohrer at 4:46 PM. Attendance sheet circulated.

Judge Rohrer asked for any corrections to the prior minutes. Supervisor Falkowski noted that our agenda does not have a public comment section and that he believes this would be more appropriate than input throughout the meeting as has been the procedure. A motion was again requested. Supervisor Falkowski moved to approve, DA LaBre seconded and the minutes of the September 7, 2022 were unanimously approved. The procedure for input will be addressed at a future meeting.

County Executive Bob Ziegelbauer moved to delete agenda item 5 d. "Discussion of State CJCC Race Equity, Inclusion and Access Subcommittee." The Motion was seconded by Supervisor Falkowski. Discussion followed. It was noted that the agenda item would be pulled and tabled until the next meeting since Attorney Larson was not present. If this is done and the agenda item brought back, the motion will be made at that time. Comments made: topic is not part of the Council's mission; Council is advisory so no need to address; should focus on the drug court and other items already in place; diversity and inclusion is an area of concern required under drug court application rules. By consensus, the agenda item was tabled.

Discussion continued regarding how the agenda is set and who has input. Concern regarding the purpose of the CJCC and whether current members have the information to do the job. Mission statement should be shared again as well as the current By-laws.

Chair Judge Rohrer returned to the agenda. Chief Kohlmeier introduced Deputy Chief Ben Meinnert who will be taking over in Two Rivers upon Kohlmeier's retirement. Representation on the Council for the large municipal agencies has not been determined.

Major Todd Cummings MTSO noted he was appearing for Sheriff Hartwig. Ellen Floate introduced herself as Drug Court coordinator as Don Sweet is leaving.

Mr. Sweet then reported on the court: currently 16 active participants; two more are accepted pending entry of their pleas and three more are being reviewed. The next graduation is

November 30. The 16 participants are distributed among the phases as follows: 2 in Phase 5, 2 in Phase 4, 2 in Phase 3, 3 in Phase 2 and 7 in Phase 1.

Also handed out four packets of statistical information reflecting admission and discharge information over the last year and over the life of the program. Was questioned regarding follow-up after discharge and how that information is obtained.

As for the Executive Committee report, Vice Chair LaBre had to leave and Chair was not present at last meeting. Noted that the Victim's right area will involve many areas of the Council and that DA LaBre and Supervisor Falkowski are interested in serving on a committee. Should reach out to Human Services, In Courage, Probation and Parole, perhaps others. Attorney John Bilka will represent the defense bar.

Discussion began as to whether the Council can take a position regarding legalization of THC and how that relates to the Drug Court position on absolute sobriety. This moved to how CJCC relates to the Drug Court in an ongoing fashion. Asked that part of the January agenda be a discussion of whether the Council can take a position.

Several comments made for the good of the order at this time. Some materials regarding what a CJCC is created to do and why we have one should be shared. Many new members since formation in 2014 but sharing is to allow the group to move forward and not redo the prior work. Also, members should avoid "Reply All" responses to email meeting announcements and the like. Not only are these irritating to members who do not need to see the response, but could result in a "walking quorum" and violate the open meeting law.

Returning to the agenda, there are some items from the Executive meeting report that can be discussed without Attorneys LaBre and Larson:
Council Education would involve having council members discuss aspects of their agency's work related to the Council and of general interest.

As far as the pre-trial services committee, Ms. Koppa reported on a discussion she attended at a conference. The Assessment instruments previously under consideration have been found to be racially biased, however, there is a belief that having an instrument is better than having no instrument at all. There has to be an understanding of what the instrument does and doesn't do. As the individual frequently making the release decision, she would like to see work continue on pre-trial services and understanding of these tools in the event they are mandated in the future.

The next meetings were announced as November 21, 2022 for the Executive Committee and January 4, 2023 for the full Council.

Chief Kohlmeier moved to adjourn. Supervisor Falkowski seconded the motion and the meeting was ended at 5:45 p.m.

Respectfully Submitted


Patricia A. Koppa, Council Secretary



**MANITOWOC COUNTY
CRIMINAL JUSTICE COORDINATING
COUNCIL
Executive Committee
MEETING NOTICE**



DATE: Monday, November 21, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

**Meeting ID: 958 2494 3600
Passcode: 906349**

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RlMXlkb1lpNVdFVEZiUElrUT09>

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1. Call to order and roll call.
2. Consideration and correction, if any, of October 17, 2022 Executive Committee meeting minutes.
3. Representation from large law enforcement agency- Jacalyn LaBre.
4. Drug Court – Ellen Floate :
 - a. Report regarding current participation and other news.
 - b. Update regarding team members, if any.
5. Discussion regarding organization inherent dynamic – James Falkowski.
6. Next meetings: Executive Committee – December 19, 2022, Council – January 4, 2023.
7. Adjournment.

Date: November 16, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee
November 21, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Supervisor James Falkowski, Attorney Ann Larson, Vice Chair District Attorney Jacalyn LaBre, Chair Judge Mark Rohrer, and Jennifer Zick.

Others in attendance: Pat Koppa, and Ellen Floate

Call to order and roll call by Chair Judge Mark Rohrer at 12:18.

Attorney Ann Larson moved to approve the minutes of the October 17, 2022 meeting. Jennifer Zick seconded the motion. All voted to approve.

Attorney Jacalyn LaBre was not present so item 1 on the agenda regarding the large Law Enforcement agency representative will be discussed either later in the meeting or in December as needed so she may be present.

Ellen Floate provided a Drug Court update. There are now 16 active participants; 2 awaiting entry and another 5 applications pending. Ms. Floate also explained her background and path to obtaining the position.

Attorney LaBre was then available. She explained that in light of Chief Kohlmeier retirement, she asked the large agency chiefs to select their representative. They have asked Chief-designate Ben Meinnert to step in and he has agreed to do so. He was at the November Council meeting.

Chair Judge Rohrer noted that after reviewing the minutes and history of the Council, Supervisor James Falkowski asked to be included on the agenda to discuss what he called "the inherent dynamic" behind the committee. Supervisor Falkowski explained that he had concerns regarding the history of the adoption of bylaws without County Board approval, the setting of the goals and terms of the grant for the drug court, the purpose of the Council and how it relates to the County Board, the Council and its relationship to the drug court and other such matters. He would like to see some of these matters corrected or clarified. Others felt that perhaps it had been too long since the Council reviewed the founding documents and the materials regarding Criminal Justice Coordinating councils. Many of the official 13 members of the council were not present at the beginning and may not have the historical understanding and others may have that historical information without clearing understanding why councils exist.

After lengthy discussion, the members decided that some issues would need to be discussed with corporation counsel and others would be a matter of reflection in advance of the next executive meeting and the January Council meeting. The grant application had not been shared with the full executive committee and all needed to review as it directly related to some of this issues.

Motion to adjourn by Ms. Zick, second to motion by Attorney Larson. Adjourned at 12:58.

Respectfully submitted,


Patricia Koppa
Council Secretary

State CJCC meetings:

| | | |
|--|-------|--------------|
| Race, Equity, Inclusion and Access Subcommittee | 12/01 | 12:15 – 1:15 |
|--|-------|--------------|

| | | |
|---|-------|--------------|
| Criminal Justice Coordinating Council meeting | 12/14 | 1:00 to 3:00 |
|---|-------|--------------|

| | | |
|-------------------|-------|-------------|
| EBDM Subcommittee | 12/22 | 9 – 12 Noon |
|-------------------|-------|-------------|

| | | |
|---|--|-------------|
| 2023 Dates have not yet been posted CJCC Data Sharing/Outcomes, Trends and Indicators Subcommittee Treatment Alternatives and Diversion Subcommittee | | 3:30 – 4:30 |
|---|--|-------------|



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

Executive Committee MEETING NOTICE



DATE: Monday, December 19, 2022
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference. Members of the public may observe the meeting by signing in to zoom session.

**Meeting ID: 958 2494 3600
Passcode: 906349**

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1. Call to order and roll call.
2. Consideration and correction, if any, of November 21, 2022 Executive Committee meeting minutes.
3. Recognition of upcoming retirements and other changes in council representation.
4. Drug Court – Ellen Floate: Report regarding current participation and other news.
5. Continued discussion regarding organization inherent dynamic – James Falkowski.
 - a. Bylaws.
 - b. Relationship of Council to County Board.
 - c. Rules to be followed for public input at the Council meeting.
 - d. Relationship of Council to Drug Court.
 - e. Review of Grant application.
6. Set agenda for January 4, 2023 Council meeting.
7. Next meetings: Executive Committee –January 16, 2022 (needs to be rescheduled or canceled); Council – January 4, 2023.
8. Adjournment.

Date: December 14, 2022

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County
Criminal Justice Coordinating Council
Executive Committee – Corrected 1/9/2023
December 19, 2022 12:15 p.m.
Zoom Videoconference**

Attendance: Supervisor James Falkowski, Attorney Ann Larson, Chair Judge Mark Rohrer, and Jennifer Zick.

Excused: Vice Chair District Attorney Jacalyn LaBre

Others in attendance: Pat Koppa, **Nancy Slattery**

Call to order and roll call by Chair Judge Mark Rohrer at 12:16.

Attorney Ann Larson moved to approve the minutes of the November 21, 2022 meeting. Jennifer Zick seconded the motion. All voted to approve.

Chair Judge Rohrer suggested skipping over the retirement information. Also appeared that the meeting reminder had not been delivered to Ellen Floate so will delay the Drug Court Report in the event she signs in later.

Chair Judge Rohrer recognized Supervisor James Falkowski. Supervisor Falkowski referenced Wis Stat.59.51 indicating that in light of the County Board creating the CJCC, had to follow County Board procedure, especially since any contemplated changes were not adopted in the Bylaws. **Of particular concern was the omission of a public comment or input session in favor of allowing input throughout the meeting.** Also pointed out that the current amended Bylaws must be approved by the County Board. Supervisor Falkowski expressed concerns that the goals in the Drug Court grant application changed over the years. Was this approved?

Attorney Ann Larson explained how the CJCC does not provide oversight to the Drug Court. The multi-agency Council recommended Manitowoc County create a drug court. The human services department funds the staff which makes the court possible and team follows the standards for operations. The purpose of a CJCC is to improve communication and increase awareness between agencies in order to approve the results in the criminal justice system. The earliest “drug court grant applications” were written before the team understood the treatment court process. Modifications reflect the understanding acquired during the first five years of operation.

Discussion moved to the County’s stake in the court. It is not fully funded by the grant monies. There is a 25% match from the county. The Human Service Department operates the treatment programing and is the employer for the drug court coordinator. There is no oversight by the CJCC, rather the reports are given since all are interested in this means of addressing a serious community problem.

Some discussion of the proposal to discuss the State CJCC's creation of a Racial Equity, Inclusion and Access committee. Supervisor Falkowski indicated that unless there is an identified issue there is no reason to address this. The creation of a subcommittee appears to be a wish not a requirement or state mandate. Others on the committee expressed the desire to discuss an issue in order to learn if there is a problem. The discussion touched upon implicit bias and the fact that it is an unconscious reaction.

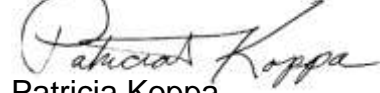
Determined that the agenda item should be added for January and the Council should discuss it. Supervisor Falkowski would like the council to take a position regarding legalization of controlled substances. All agreed it could be discussed just like equity and inclusion. The Grant application is available for public review if any of the council members wish to see it. ~~Andy~~ Any other agenda request should be sent to Ms. Koppa.

As drug court, a graduate who had been doing very well, recently succumbed to an overdose. As far as retirements, Patricia Dodge will be retiring as Human Services Director to be replaced by Lori Fure. If Ms. Koppa had other items, the changes can be reported at the Council meeting.

The need to change the January meeting can be addressed by email.

Motion to adjourn by Supervisor Falkowski, second to motion by Ms. Zick. Adjourned at 01:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia Koppa", written in dark ink.

Patricia Koppa
Council Secretary

State CJCC meetings: The website has not been updated to show meetings. There are also no minutes posted for any of the 2022 subcommittee meetings.