



## **MANITOWOC COUNTY BOARD OF HEALTH**

**DATE:** Thursday, January 13, 2022  
**TIME:** 5:00 p.m.  
**PLACE:** Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. **REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.**
2. Health Officer Report
  - a. Coronavirus Update
  - b. Community Health Strategist position
3. Nurse Manager Report
  - a. Communicable Disease Report Oct-December 2021
4. WIC Director Report
  - a. Caseload for Oct-December 2021
5. 2022 Additional Fee Schedule
6. Next Meeting Date: Feb 10, 2022
7. Adjournment

Date: January 4, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## **Board of Health Minutes**

### **January 13, 2022**

Attendance: Rita Metzger , Shirley Fessler, Catherine Wagner, Jonathan Neils, , Nick Muench, Shannon Wanek, Dave Nickels. Also attending: Bob Ziegelbauer. Excused: Absent: Dr. Brian Konowalchuk, Dr. Todd Nelson

#### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the October 2021 Board of Health meeting were reviewed. A motion was made by Jonathan Neils and seconded by Shirley Fessler to approve the minutes. Motion carried.

#### **Health Officer Update:**

- COVID-19 Update
    - COVID-19 cases continue to rise in Manitowoc Count, and have doubled in the past week due to the Omicron variant. 7 day average is now 161 cases/day. MCHD is prioritizing active outreach to the community.
    - Hospitalizations in the NE region have exceeded the peak of the pandemic.
    - MCHD is supporting updated CDC guidelines for quarantine and isolation.
    - COVID testing update: COVID CLINIC contractor fell through due to unexpected expenses to consumer.
    - Testing capacity exceeded in county – symptomatic people may not be able to get a test and are asked to instead isolate.
    - Booster clinic a success – over 3500 booster shots given by WING.
    - MCHD continues weekly communication efforts by radio, FB, and the HD website.
  - Community Health Strategist Position
    - MCHD would like to hire a Community Health Strategist (FTE through Dec. 2024) with ARPA dollars (Cost: \$281, 063 of \$800K)
    - Role: Help implement Community Health Assessment, and assist in the creation and implementation of the Community Health Improvement plan.
- Nick Muench made a motion to approve, Shannon Wanek seconded. The motion passed unanimously.

#### **Nurse Manager Update** (Delivered by Health Officer Stephanie Lambert)

- Communicable Disease Report
  - COVID-19 remained the predominant reportable communicable disease in Manitowoc County. Cases have steadily increased since September and have risen dramatically in January.
  - Chlamydia remains the second most reported disease in the county.
  - CDC recommended that the elevated blood level measure used to induce public health action be reduced from 5 µg/dL to 3.5 µg/dL. The Health Department adopted these new guidelines as of January 1, 2022. It is expected that this will roughly double current caseloads.

#### **Environmental Health Manager Report:**

Nothing to note.

#### **WIC Director Report:**

The final caseload for October was 943 participants, 567 families, November final caseload was 942 participants, 559 families, and December initial caseload is 938 participants and 556 families. 2021 contracted caseload was 890 participants. The 2022 contracted caseload is 933 participants. So the end of 2021 saw us slightly above even the 2022 contract. Hopefully this will continue into 2022.

#### **2022 Additional Fee Schedule:**

Shannon Wanek made a move to approve. Nick Muench seconded the motion. The motion passed unanimously.

#### **Next Meeting Date and Adjournment:**

The next meeting date for the Board of Health will be February 10, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Jon Neils and seconded by Nick Muench. Motion carried. Meeting adjourned at 5:22 p.m.

Respectfully Submitted,  
Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, February 10, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Coronavirus Update
3. Nurse Manager Report
  - a. Communicable Disease Report January 2022
4. WIC Director Report
  - a. Caseload for Jan 2022
5. Next Meeting Date: March 10, 2022
6. Adjournment

Date: February 1, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## **Board of Health Minutes**

### **February 10, 2022**

Attendance: Shirley Fessler, Catherine Wagner, Jonathan Neils, Nick Muench, Shannon Wanek, Dave Nickels. Also attending: None Excused: None Absent: Dr. Brian Konowalchuk, Rita Metzger

#### **Regular Business:**

The meeting was called to order by Dave Nickels at 5:03 p.m. The minutes of the January 2021 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Shannon Wanek to approve the minutes. Motion carried.

#### **Health Officer Update:**

Board of Health news: Dr. Todd Nelson has resigned from the Board of Health. We are looking for another board member, preferably an MD. Please send recommendations to Steph.

The 2022 Community Health Assessment is being conducted in partnership with local healthcare partners. Phone surveys and key informant interviews are underway, and an online survey will be made available for the community soon. Results are expected in early summer and will be posted publicly.

- COVID-19 Update
  - COVID-19 cases are declining in Manitowoc County. The 7 day average is down from 161 cases/day at last month's meeting to 46 cases/day today.
  - COVID-19 hospitalizations in the NE region beginning to decrease.
  - COVID-19 deaths remain high, with 28 deaths occurring in January.
  - Most cases, hospitalizations, and deaths in the County are among those not fully vaccinated for COVID-19.
  - MCHD using COVID-19 Immunization grant money to explore opportunities for increasing vaccination rates in the community, including educational and booster clinic opportunities.
  - MCHD continues weekly communication efforts by radio, FB, and the HD website.
- Community Health Strategist Position
  - Approved by Personnel, pending County Board approval

#### **Nurse Manager Update**

##### **Communicable Disease Report**

- The State of WI issued a memo encouraging Health Departments to pivot from calling every COVID-19 case, to using public health resources where they are seen most locally impactful. This has allowed us to prioritize COVID-19 investigations, and all contact tracing and disease investigation is now being done by LTE staff.
  - Public Health Nurses have transitioned to routine public health work and are training in other programs and diseases
  - COVID-19 remains the number one reported infectious disease in the County, with 3530 confirmed and 377 probable cases reported in January. Chlamydia remains the second most reported disease in the county with 17 confirmed cases last month.
- Public Health Nurse position remains vacant despite active recruitment efforts.

#### **WIC Director Report:**

The initial caseload for January is 913 participants, 550 families. Contracted caseload starting January is 933 participants. The final for December was 943 participants, 558 families.

#### **Next Meeting Date and Adjournment**

The next meeting date for the Board of Health will be March 10, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Jonathon Neils. Motion carried. Meeting adjourned at 5:22.

Respectfully Submitted,

Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, March 10, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Coronavirus Update
  - b. Community Health Assessment Update
  - c. 2021 Annual Report
3. Nurse Manager Report
  - a. Communicable Disease Report February 2022
4. Environmental Health Manager Report
  - a. Registered Sanitarian Position
5. WIC Director Report
  - a. Caseload for Feb 2022
6. Next Meeting Date: May 12, 2022
7. Adjournment

Date: March 3, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

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## **Board of Health Minutes**

### **March 10, 2022**

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Jonathan Neils, Nick Muench, Shannon Wanek, Dave Nickels. Also attending: Bob Ziegelbauer Excused: None Absent: Dr. Brian Konowalchuk,

#### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:01 p.m. The minutes of the February 2021 Board of Health meeting were reviewed. A motion was made by Jonathon Neils and seconded by Shannon Wanek to approve the minutes. Motion carried.

#### **Health Officer Report:**

Board of Health news: We are still looking for a Board member to replace Dr. Nelson. Propose reducing meeting frequency to quarterly to make membership more attractive. Will consider and decide at next meeting.

- COVID-19 Update
  - COVID-19 cases continue to decline in Manitowoc County. The 7 day average is down from 46 cases/day at last month's meeting to 3 cases/day today.
  - COVID-19 hospitalizations in the NE region steadily decreasing as well, with a 7 day average of 47 people hospitalized/day.
  - COVID-19 deaths slowing down, with 8 deaths reported in February.
  - The majority of cases, hospitalizations, and deaths in the County are among those not fully vaccinated for COVID-19.
  - Late last month, CDC updated its COVID-19 Community Recommendations, prioritizing hospitalization rates and hospital capacity over rates of infection alone. The new guidelines better reflect this phase of the pandemic, including widespread immunity through vaccination and prior infection as well as better access to testing and treatments.
    - Manitowoc County has seen a steep drop in infections and hospitalizations over the last several weeks. Updated metrics now put Manitowoc at a 'low' level. Universal masking is no longer recommended for the general public.
    - Masks continue to be recommended for those who have COVID symptoms, test positive, or have been recently exposed to someone with COVID-19.
- Community Health Assessment Update
  - The 2022 Community Health Assessment is ongoing. Phone surveys and key informant interviews should be completed by the end of the month, and an online survey will be made available for the community soon. Results are expected in early summer and will be posted publicly.
- 2021 Annual Report
  - Manitowoc County saw a rebound in some disease counts that had shown lower incidence during 2020, such as enteric diseases and STIs. This is likely due to a resumption of social gathering and other norms that were discontinued throughout much of 2020. The Health Department also saw several cases of active tuberculosis (<5, data suppressed) in 2021.
  - COVID-19 continued to be a significant public health threat in 2021, with 8,726 positive cases, 494 hospitalizations, and 87 deaths. COVID-19 was the third leading cause of death and accounted for 9% of all deaths of Manitowoc County residents in 2021.
  - The Health Department operated successful vaccine clinics in 2021, administering 23,988 COVID vaccinations in the county.
  - The percentage of children and teens up to date on their routine vaccinations is down, and the percentage of students with immunization waivers is up. Improving vaccination coverage is an identified priority for the Health Department in 2022.
  - The number of children with an identified lead levels above 5 µ/dl almost doubled from 2020, potentially due to increased time at home and reduced screening during the pandemic.

- Environmental Health continued to inspect and license retail food establishments, campgrounds, swimming pools, and motels. They also responded to notifications of human health hazards, responded to animal bites, and collected water samples.
- Public Health Emergency Preparedness participated in full scale and table top exercises, and was pivotal in the planning and implementation of mass vaccine clinics for the County.
- WIC served 1441 participants in 2021, providing supplemental nutritious foods, nutrition education, and breastfeeding information/education for pregnant & postpartum women, infants, and children under the age of 5.

#### **Environmental Health Manager Report**

- Requesting consent to hire a 1.0 FTE Registered Sanitarian following retirement of 0.8 FTE Environmental Technician.
- DATCP contract requires the hire of an RS or RS eligible individual to complete contract objectives
- DATCP agent evaluation completed end of 2021 indicated case load per agent too high.
- Nick Muench proposed a motion to approve, Shirley Fessler seconded.
- Approved unanimously.

#### **Nurse Manager Report**

##### **Communicable Disease Report**

- COVID-19 remains the number one reported infectious disease in the County, with 553 confirmed and 105 probable cases reported in February. Chlamydia remains the second most reported disease in the county with 13 confirmed cases last month.
- PHN orientation to non-COVID things going well. Policies and procedures are being systematically reviewed and revised
- PHN position is still open.

#### **WIC Director Report:**

The initial caseload for February is 950 participants, 574 families. Contracted caseload starting February is 933 participants. The final for January was 930 participants, 563 families.

#### **Next Meeting Date and Adjournment**

The next meeting date for the Board of Health will be May 12, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Jonathon Neils and seconded by Shannon Wanek. Motion carried. Meeting adjourned at 5:17.

Respectfully Submitted,

Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: May 12, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Discussion and possible action regarding election of Board of Health Chair, Vice Chair, and Secretary
3. Health Officer Report
  - a. Coronavirus Update
  - b. Community Health Assessment Update
4. Nurse Manager Report
  - a. Communicable Disease Report March/April 2022
5. Environmental Health Manager Report
6. WIC Director Report
  - a. Caseload for March/April 2022
7. Board of Health member orientation/refresher
8. Proposed transition to quarterly meetings
9. Next Meeting Date: June 9, 2022
10. Adjournment

Date: May 3, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

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## **Board of Health Minutes**

### **May 12, 2022**

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Jonathan Neils, Nick Muench, Leo Naidl, Brian Konowalchuk, Annette Kaminsky. Also attending: Bob Ziegelbauer Excused: Shannon Wanek

#### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the March 2021 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Nick Muench to approve the minutes. Motion carried.

#### **Board of Health election**

Motion made by Catherine Wagner to elect Rita Metzger as Board of Health Chair. Motion seconded by Nick Muench. Motion carried.

Motion made by Rita Metzger to elect Jonathon Neils as Vice Chair. Motion seconded by Catherine Wagner. Motion carried.

Motion made by Rita Metzger to elect Shirley Fessler as Secretary. Motion seconded by Jonathon Neils. Motion carried.

#### **Health Officer Report:**

- COVID-19 Update
  - COVID-19 cases have begun to rise, to a 7-day average of 17 cases/day (up from last month's 2-4 cases/day) (Total: 20,776 cases)
  - COVID-19 hospitalizations in the NE region also rising, with a 7-day average of 29 hospitalized/day (up from a recent low of 10 cases last month)
  - COVID-19 deaths slowing down, with 2 deaths reported in May. (Total: 189 deaths,)
  - The majority of cases, hospitalizations, and deaths in the County are among those not fully vaccinated for COVID-19.
  - Manitowoc County remains at a LOW Community COVID Level
- Community Health Assessment Update
  - The 2022 Community Health Assessment is ongoing. Phone surveys and key informant interviews are completed and an online survey is available to community members through June 1. Results are expected in mid or late summer and will be posted publicly. We are currently in the planning stages for hosting a community meeting late summer to share the data and begin making plans for our Community Health Improvement Plan.

#### **Environmental Health Manager Report**

- New Sanitarian Valerie Horton-Bladow began on Monday, May 9<sup>th</sup>.

#### **Nurse Manager Report**

##### **Communicable Disease Report**

- COVID-19 remains the number one reported infectious disease in the County followed by chlamydia

#### **WIC Director Report:**

Final caseload for March was 948 participants/568 families. The initial caseload for April is 934 participants/557 families. The contracted amount is 933 participants.

Farmer's Market will be starting on June 1. \$30.00 per participant (9 months and younger are not eligible).

#### **Board of Health Orientation/Refresher**

A presentation was made to the Board about the duties and responsibilities of a local Health Department and a Board of Health.

**Proposed transition to quarterly meetings**

Proposal was discussed. The Board decided to continue to keep monthly meetings with option to cancel.

**Next Meeting Date and Adjournment**

The next meeting date for the Board of Health will be June 9, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:23.

Respectfully Submitted,  
Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, July 14, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Next Meeting Date: August 11, 2022
7. Adjournment

Date: July 7, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## **Board of Health Minutes**

**July 14, 2022**

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Nick Muench, Leo Naidl, Brian Konowalchuk, Annette Kaminsky. Excused: Shannon Wanek, Jonathan Neils Also in attendance: Gene Weyer

### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:02 p.m. The minutes of the May 2021 Board of Health meeting were reviewed. A motion was made by Shirley Fessler and seconded by Nick Muench to approve the minutes. Motion carried.

### **Health Officer Report:**

- COVID-19 Update
  - Reported COVID-19 cases have risen slightly, to a 7-day average of 24 cases/day (Total: 21,950 cases)
  - COVID-19 hospitalizations in the NE region have risen more sharply, with a 7-day average of 54 hospitalized/day
  - COVID-19 deaths slowing down, with 1 death reported in June. (Total: 191 deaths)
  - Manitowoc County has elevated to a Medium COVID Community Level.
- Community Health Assessment Update
  - Community members are invited to attend the Community Data Walk on August 31<sup>st</sup> and the Health Prioritization meeting on September 30<sup>th</sup>. Both meetings will be at the Franciscan Music Center from 12-3, with an optional lunch at 11:30

### **Nurse Manager Report**

- Communicable Disease Report
  - COVID-19 remains the number one reported infectious disease in the County followed by chlamydia
- Community engagement and partnership efforts ongoing

### **Environmental Health Manager Report**

- Licenses were due June 30<sup>th</sup>

### **WIC Director Report:**

- The final caseload for April was 937 participants, 560 families. May final was 930 participants, 563 families.
- Initial caseload for June is 931 participants, 566 families.
- The assigned caseload is now 923 participants for the 2022 budget amount.

Public Comment: Question regarding how COVID-19 cases are identified and reported, and how guidelines are made and distributed. Questions answered to satisfaction.

### **Next Meeting Date and Adjournment**

The next meeting date for the Board of Health will be August 11, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:30.

Respectfully Submitted,  
Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, September 8, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

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2. Health Officer Report
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Next Meeting Date: October 13, 2022
7. Adjournment

Date: September 1, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## **Board of Health Minutes**

### **September 8, 2022**

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Nick Muench, Shannon Wanek Leo Naidl. Excused: Jonathan Neils, Brian Konowalchuk, Annette Kaminsky Also in attendance: Bob Ziegelbauer, Heather Feest

#### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the July 2021 Board of Health meeting were reviewed. A motion was made by Catherine Wagner and seconded by Shirley Fessler to approve the minutes. Motion carried.

#### **Health Officer Report:**

- COVID-19 Update
  - Reported COVID-19 cases have stayed steady, with a 7-day average of 24 cases/day (Total: 23,005 cases, just over 1000 additional cases since our last meeting.)
  - COVID-19 hospitalizations in the NE region have continued to rise, with a 7-day average of 62 people hospitalized/day
  - COVID-19 deaths rising, with 5 deaths reported since last meeting. (Total: 196 deaths)
  - Bivalent booster shots have been approved and will be administered at Health Department every Friday from 10AM-4PM as soon as vaccine shipment is received.
  - Manitowoc County is at a LOW COVID Community Level.
- Monkeypox – MCHD is administering monkeypox vaccine to those eligible.
- Community Health Assessment Update
  - 52 agency representatives and Community members attended the Community Data Walk on August 31<sup>st</sup>. Identified health priorities include Mental Health, Substance Abuse, and Protective Factors. The next meeting will be on September 30<sup>th</sup> at the Franciscan Music Center from 12-3, with an optional lunch at 11:30
- Community engagement and partnership efforts ongoing.

#### **Nurse Manager Report**

- Communicable Disease Report
  - COVID-19 remains the number one reported infectious disease in the County followed by chlamydia
- Health Department has increased VFC clinics to every Monday. COVID-19 vaccines available every Friday.
- A self-monitoring blood pressure program has been developed in partnership with the American Heart Association.
- Annalisa Valli started as a new Public Health Nurse on September 6, 2022.

#### **Environmental Health Manager Report**

- 2022-2023 standard licensing complete

#### **WIC Director Report:**

The final caseload for June was 936 participants, 568 families. July final caseload was 938 participants, 567 families and the initial caseload for August is 934 participants, 563 families

#### **Next Meeting Date and Adjournment**

The next meeting date for the Board of Health will be October 13, 2022 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:22.

Respectfully Submitted,  
Stephanie Lambert, Acting Secretary



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: November 17, 2022  
TIME: 5:00 p.m.  
PLACE: Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street  
Manitowoc, Wisconsin

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2. Health Officer Report
  - a. 2023 Health Department additional fee schedule
  - b. Proposal to convert Public Health Nurse position to Public Health Technician position
3. Nurse Manager Report
4. Environmental Health Manager Report
5. WIC Director Report
6. Next Meeting Date: December 8, 2022
7. Adjournment

Date: November 9, 2022

Rita Metzger, Board of Health Chair  
By: Stephanie Lambert, Health Officer

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## **Board of Health Minutes November 17, 2022**

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Leo Naidl, Annette Kaminsky.

Excused: Jonathan Neils, Brian Konowalchuk, Shannon Wanek, Catherine Wagner.

Also in attendance: Bob Ziegelbauer, Heather Feest.

### **Regular Business:**

The meeting was called to order by Rita Metzger at 5:11 p.m. The minutes of the September 2022 Board of Health meeting were reviewed. A motion was made by Nick Muench and seconded by Shirley Fessler to approve the minutes. Motion carried.

### **Health Officer Report:**

- COVID-19 Update
  - Reported COVID-19 cases have declined, with a 7-day average of 11 cases/day (Total: 24,037 cases, just over 1000 additional cases since our last meeting.)
  - COVID-19 hospitalizations in the NE region have declined, with a 7-day average of 45 people hospitalized/day.
  - COVID-19 deaths continue, with 9 deaths reported since last meeting. (Total: 205 deaths)
  - Health Department administering bivalent booster shots and monovalent primary series every Friday from 10AM-4PM.
  - Manitowoc County is at a LOW COVID Community Level.
- Respiratory “triple threat” approaching– RSV, Influenza, COVID-19
- Community Health Assessment Update
  - CHA second forum went well. Health Educator and Community Health Strategist to present at January meeting.
- 2023 Proposed Additional Fee Schedule. Motion to vote Nick Muench, seconded Leo Naidl. Unanimous vote to approve.
- Proposal to convert Public Health Nurse position to Public Health Technician position. Motion to vote: Nick Muench, seconded Shirley Fessler. Unanimous vote to approve.

### **Nurse Manager Report:**

- Communicable Disease Report
  - COVID-19 remains the number one reported infectious disease in the County followed by chlamydia.
- Exploring opportunities to test and treat STIs at HD.
- Monkeypox – HD vaccinated 13 clients.
- MCHD provided routine immunization catch up clinics for MPSD. Vaccinated 199 students at the school and 4 additional clients here at the HD.
- MCHD is in the process of partnering with LCHC to offer on-site clinics to all schools in Manitowoc County.
- COVID, TDAP, Hep B and Hep A vaccines planned to offer to jail population.
- Narcan direct program started, 12 people trained at HD and 6 foster families trained thus far.
- PHNs provided developmental screenings at Lester Library.
- Electronic Health Record to be launched Jan 1.



**Environmental Health Manager Report:**

- Radiation sampling bid in process.

**WIC Director Report:**

Final caseload for September was 945 participants, 567 families. The initial for October is 937 participants, 566 families. The contracted caseload is 923 participants. The goal is to be within 3% of contracted. We've been serving above 3%.

**Next Meeting Date and Adjournment:**

The next meeting date for the Board of Health will be January 12, 2023 at 5:00PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Leo Naidl. Motion carried. Meeting adjourned at 5:32 p.m.

Respectfully Submitted,  
Stephanie Lambert, Acting Secretary