

ADRC of the Lakeshore Board Minutes  
Tuesday, January 24, 2023  
Manitowoc County Heritage Center – Education Room

Catherine Wagner called the meeting to order at 10:01 a.m. Roll call was taken. Those present were: Shirley Fessler, James Hathaway, Joanne Lazansky, Linda Teske, Tim Nicholls, Linda Langman, Tim Jadowski, and Catherine Wagner. Also present were: Wendy Hutterer, Kim Novak, and Melissa Konop from the ADRC of the Lakeshore. Those excused: Paul Ravet, and Sandi Schleis-Ulmen.

Pledge of Allegiance

Motion by Shirley Fessler, second by Tim Nicholls to approve the agenda as printed. Motion carried.

Motion by Linda Langman, second by Joanne Lazansky, to approve the minutes from November 22, 2022. Motion carried.

Public Comment: None

Correspondence: None

Director Updates – Wendy Hutterer:

Finance Report:

- November 2022 Monthly Financial Summary was distributed and discussed. County closing December this week.
- State provided September claim form late in December. Still waiting on October claim form.

Office Report:

- Six vacant positions (I&A Specialist, Receptionist, Outreach Coordinator, Nutrition Coordinator, Meal Site Manager for Dyckesville, OAA Supervisor). Nutrition Coordinator is hired with a start date of late February. Hoping to be able to post OAA Supervisor position late March/early April.
- ADRC was nominated for Non-Profit Award of Distinction, we accepted the nomination and we will find out results February 9<sup>th</sup>.

Legislative Report:

- Aging Advocacy Day will be in person May 9, 2023 in Madison. We will be provide transportation to event.
- Disability Advocacy Day of Action scheduled for March 23 in Madison.
- To access Advocacy updates and go to [www.gwaar.org](http://www.gwaar.org).
- For questions or concerns regarding disability voting rights you can call 411.
- Nutrition and Caregiver grant amounts haven't increased since the 1980's.

ADRC Updates – Melissa Konop:

Information & Assistance Specialists:

- One position open.
- UWGB Intern returns tomorrow from winter break. Looking forward to his return.
- Manitowoc County has another option called Partnership as of January 1, 2023. The agency name is My Choice Wisconsin.

Disability Benefit Specialists:

- Next Medicare A-D presentation scheduled for February 14<sup>th</sup>.

Dementia Care Specialist:

- Dementia Friendly business training being conducted with local businesses. Joanne Lazansky asked that we contact Kewaunee transportation for training of their drivers.
- Memory screens have increased.
- Dementia 101 and 201 classes scheduled for 2023.

Older American's Act Programming Updates – Wendy Hutterer:

Elderly Nutrition Program:

- Dyckesville meal site manager position open and posted on the Kewaunee County website.
- Discussed Algoma meal site location.

Caregiver/Prevention Programs:

- Schedule for 2023 Prevention programs distributed.
- Caregiver Support group times shared.
- Looking for Living Well and Powerful Tools volunteer instructors.

Elder Benefit Specialists:

- Medicare Open Enrollment numbers from 2022 were shared.

Transportation Updates – Kim Novak:

Kewaunee:

- No update from Kewaunee Human Services. Joanne Lazansky noted they have added two new drivers but still need more. They continue to have new riders utilize their program.

Manitowoc:

- 2022 ridership numbers were similar to 2021. Rural numbers have decreased a little while out-of-county have increased.
- Volunteer drivers are still needed.

Next Meeting: March 28, 2023 at 10:00 am in Kewaunee. There being no other business, Tim Nicholls made a motion to adjourn, seconded by Linda Langman. Motion carried. The meeting adjourned at 10:45 am.

Respectfully submitted,

Kim Novak/wh  
ADRC Business Services Manager