

**RESOLUTION AUTHORIZING COUNTY CONSERVATION AIDS
GRANT APPLICATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Planning and Zoning Department wishes to complete
2 upgrades to the park system including installing an extension to the pier at Long Lake (“Project”);
3 and
4

5 WHEREAS, the Manitowoc County Planning and Zoning Department has identified a total
6 cost of \$10,206.00 for this Project; and
7

8 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding
9 available through the County Conservation Aids (CCA) program for the installation of fish and
10 game projects under Wis. Stat. § 23.09(12); and
11

12 WHEREAS, the CCA grant program may reimburse fifty percent of the total project cost
13 for eligible projects; and
14

15 WHEREAS, the Planning and Park Commission held a public hearing on October 24, 2022
16 to consider the grant application and after careful consideration and review recommends the
17 Planning and Zoning Department pursue the available grants under the CCA program for the
18 Project;
19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc authorizes the Planning and Zoning Director, or his designee, to apply for
22 and accept a CCA grant from the WDNR in the total amount of up to \$5,103.00 for the Project;
23 and
24

25 BE IT FURTHER RESOLVED that the Planning and Zoning Director, or his designee, is
26 authorized to sign documents and take actions necessary to accept the grant and complete the
27 Project as authorized in the County’s grant application to the WDNR, including obtaining any
28 permits that may be required; and
29

30 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such
31 information in the official books of the County for the year ending December 31, 2022 as may be
32 required with carryover to 2023 as needed.

Dated this 31st day of October 2022.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: Increases State Conservation Aid by \$5,103.00 and an associated expense account by an equal amount.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(Carsten's Lake Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has matching grant funding
2 available through its Recreational Boating Facility Program, to assist governmental units in
3 developing boating facilities; and
4

5 WHEREAS, the launch pier, access road and parking area at Carsten's Lake are in poor
6 condition and do not meet current ADA guidelines; and
7

8 WHEREAS, the Manitowoc County Parks Department proposes to install a new ADA
9 compliant launch pier and repave the access road and parking area (the "Project") to allow for
10 proper marking of accessible parking; and
11

12 WHEREAS, the Project is estimated to cost \$99,369.00, of which half, or \$49,684.50,
13 could be funded by the Wisconsin Department of Natural Resources through its Recreation
14 Boating Facilities grant program if approved; and
15

16 WHEREAS, after careful consideration and review the Planning and Park Commission
17 recommends the Planning and Zoning Department pursue the available grants under the
18 Recreational Boating Facility Program for the Project;
19

20 NOW, THEREFORE, BE IT RESOLVED the county board of supervisors of the county
21 of Manitowoc authorizes the Planning Director to apply for and accept a Recreational Boating
22 Facility Grant from the Wisconsin Department of Natural Resources for the construction and
23 installation of an ADA approved launch pier and parking lot and access road pavement; and
24

25 BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents
26 and take the actions necessary to undertake, direct, and complete the Project, including applying
27 for and obtaining any permits that may be required; and
28

29 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
30 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
31 will obtain written approval from the Wisconsin Department of Natural Resources before making
32 changes in the project; and will maintain a record of expenditures; and
33

34 BE IT FURTHER RESOLVED that to the extent the grant is awarded and received in
35 2022, revenues and expenses in the Park budget are amended by the amount of any grant award
36 approved by the State of Wisconsin, and the Finance Director is directed to record such information
37 in the official books of the County for the year ending December 31, 2022 with carryover to 2023
38 as may be required.

Dated this 31st day of October 2022.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION ACCEPTING HARPT LAKE LAND DONATION
(Donald J. Schoenke Estate)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County promotes the health and well-being of our community by
2 offering recreational opportunities in a great diversity of geographical landscapes including parks,
3 open spaces, recreational trails, and lake and river accesses; and
4

5 WHEREAS, Manitowoc County provides public access facilities to Harpt Lake, including
6 a boarding dock and boat ramp; and
7

8 WHEREAS, Dawn Schoenherr, personal representative of the Donald J. Schoenke Estate,
9 has offered to donate tax parcel no. 006-017-002-007.00 (the “Property”) to Manitowoc County
10 for parking associated with the Harpt Lake public access; and
11

12 WHEREAS, the Property is a 1.61 acre parcel of land adjacent to the existing Harpt Lake
13 public access; and
14

15 WHEREAS, after careful consideration and review, the Planning and Park Commission
16 recommends that the county of Manitowoc accept the land donation of the Donald J. Schoenke
17 Estate to expand public access at Harpt Lake;
18

19 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
20 county of Manitowoc accepts the donation from the Donald J. Schoenke Estate for the 1.61 acre
21 parcel of real property identified as tax parcel no. 006-017-002-007.00; and
22

23 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors directs
24 the County Clerk, Planning Director, and other appropriate county officials to prepare and execute
25 any and all documents associated with the donation and conveyance of said land from the Donald
26 J. Schoenke Estate to Manitowoc County; and
27

28 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors wishes
29 to acknowledge and thank Dawn Schoenherr and the Donald J. Schoenke Estate for its generous
30 donation.

Dated this 31st day of October 2022.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Dean and Beth Buchholz)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 24, 2022; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the NW 1/4 of the NE 1/4 of Section 25, Town 19 North, Range
12 22 East, Town of Cato, Manitowoc County, Wisconsin, described as follows:
13

14 Commencing at the N 1/4 Corner of said Section 25; Thence S 00°11'23" W, 412.32
15 feet coincident with the west line of said NE 1/4 to the point of beginning; Thence
16 continuing S 00°11'23" W, 533.79 feet; Thence S 88°50'55" E, 733.44 feet; Thence
17 N 00°01'16" E, 184.54 feet; Thence N 42°15'28" W, 203.50 feet; Thence
18 N 15°57'37" W, 338.71 feet; Thence S 77°22'57" W, 514.02 feet to the point of
19 beginning, said parcel containing approximately 380,332 Square Feet (8.731 Acres)
20 of land is hereby rezoned from Exclusive Agriculture (EA) District to General
21 Agriculture (GA) District.

Dated this 31st day of October 2022.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING CLAIM AGAINST DOG LICENSE FUND
(Kevin Binversie)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 174.11 provides the procedure regarding claims for damage
2 by dogs to domestic animals; and
3

4 WHEREAS, under that statute, the owner of any domestic animal that was injured by a
5 dog may, within three days of such injury, file a claim for damages with the town clerk in which
6 the damage occurred; and
7

8 WHEREAS, upon presentation of a claim, the town board must investigate the claim and
9 certify and return to the County Clerk a report of the investigation and the amount of damages
10 suffered; and
11

12 WHEREAS, on July 9, 2022, the Town of Meeme received a report of a dog attack from
13 Kevin Binversie, which resulted in injuries to Mr. Binversie's dog; and
14

15 WHEREAS, the Town of Meeme investigated the claim and returned a report of its
16 investigation including the amount of damages suffered to the County Clerk; and
17

18 WHEREAS, pursuant to Wisconsin Stat. § 174.11(2)(b), the County Clerk shall submit to
19 the County Board any claim filed and reported by the town; and
20

21 WHEREAS, the amount of damages reported to the County Clerk shall be prima facie
22 proof of the actual damages sustained; and
23

24 WHEREAS, the Town of Meeme has reported that Mr. Binversie's dog suffered \$1,580.60
25 in damages; and
26

27 WHEREAS, Manitowoc County Code Wisconsin Stat. § 4.04 limits the amount of
28 damages allowed to \$1,000; and
29

30 WHEREAS, the claim shall be solely against the dog license fund; and
31

32 WHEREAS, pursuant to Wis. Stat. § 174.12, the allowance by the county board of the
33 claim constitutes an assignment to the county of the cause of action of the claimant, and the county
34 may sue and recover from the owner of the dog doing the damage the full amount thereof;
35

36 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
37 county of Manitowoc authorizes the claim by Mr. Binversie against the dog license fund as filed

38 and reported by the Town of Meeme subject to any lawful limitations imposed by the Manitowoc
39 County Code; and
40 BE IT FURTHER RESOLVED that the county of Manitowoc accepts the assignment of
41 the cause of action of the claimant against the owner of the dog having done the damage in this
42 case.

Dated this 31st day of October 2022.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: None. The claim is against the dog license fund. The County can recover lost revenue through an action against the dog owner.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION PETITIONING FOR AIRPORT IMPROVEMENT AID
AND DESIGNATING THE SECRETARY OF TRANSPORTATION AS
AGENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin is authorized by Wis. Stat. § 114.11 to
2 acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport,
3 and
4

5 WHEREAS, Manitowoc County desires to develop or improve the Manitowoc County
6 Airport, located in Manitowoc County, Wisconsin; and
7

8 WHEREAS, Manitowoc County desires to make a PETITION FOR AIRPORT PROJECT
9 to the Secretary of the Wisconsin Department of Transportation; and
10

11 WHEREAS, airport users have been consulted in formulating the proposed improvements
12 included in this Resolution; and
13

14 WHEREAS, a public hearing was held prior to the filing of this Resolution Petitioning for
15 Airport Improvement Aid in accordance with Wis. Stat. § 114.33(2), as amended, and a transcript
16 of the hearing is to be transmitted with the petition;
17

18 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc hereby approves a petition for federal or state aid, or both, in the following
20 form:
21

22 The petitioner, desiring to sponsor an airport development project with federal or state aid,
23 or both, in accordance with the applicable state and federal laws, respectfully represents and states:
24

25 1. That the airport, which it desires to develop, should generally conform to the
26 requirements for a General Aviation type airport as defined by the Federal Aviation
27 Administration.
28

29 2. That the character, extent, and kind of improvements which it desires under the
30 project are as follows:
31

- 32 • Conduct drainage study;
- 33 • Develop storm water management plan and correct drainage issues;
- 34 • Maintain/rehabilitate/reconstruct runway 17/35;
- 35 • Maintain/rehabilitate/reconstruct runway 7/25;
- 36 • Maintain/rehabilitate/reconstruct taxiway and taxilane pavements;
- 37 • Maintain/rehabilitate/reconstruct apron pavements;

- 38 • Conduct Airport master plan and update Airport Layout Plan (ALP);
- 39 • Perimeter fence repairs/reconstruction;
- 40 • Wildlife site visit and study;
- 41 • Land and/or easement acquisition for Airport development and runway approach
- 42 protection;
- 43 • Construct helipad;
- 44 • Clear and maintain runway approaches as stated in Wis. Admin. Code ch. Trans 55.
- 45 • Any necessary related work.

46

47 3. That the airport project, which your petitioner desires to sponsor, is necessary to

48 meet the existing and future needs of the airport.

49

50 and

51

52 BE IT FURTHER RESOLVED that it is recognized that the improvements petitioned for

53 as listed will be funded individually or collectively as funds are available, with specific project

54 costs to be approved as work is authorized, the proportionate cost of the airport development

55 projects described above which are to be paid by Manitowoc County to the Secretary of the

56 Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in

57 trust for the purposes of the project; any unneeded and unspent balance after the project is

58 completed is to be returned to Manitowoc County by the Secretary; Manitowoc County will,

59 subject to available appropriations, make available any additional monies that may be found

60 necessary, upon request of the Secretary, to complete the project as described above; the Secretary

61 shall have the right to suspend or discontinue the project at any time additional monies are found

62 to be necessary by the Secretary and Manitowoc County does not provide the same; in the event

63 Manitowoc County unilaterally terminates the project, all reasonable federal and state expenditures

64 related to the project shall be paid by Manitowoc County; and

65

66 BE IT FURTHER RESOLVED that Manitowoc County is required by Wis.

67 Stat. § 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for, and disburse

68 any funds granted by the United States under the federal Airport and Airway Improvement Act,

69 and is authorized by law to designate the Secretary as its agent for other purposes; and

70

71 BE IT FURTHER RESOLVED that the Secretary is hereby designated as Manitowoc

72 County's agent and is requested to agree to act as such in matters relating to the airport

73 development project described above, and is hereby authorized as Manitowoc County's agent to

74 make all arrangements for the development and final acceptance of the completed project whether

75 by contract, agreement, force account, or otherwise; and to accept, receive, receipt for, and disburse

76 federal monies or other monies, either public or private, for the acquisition, construction,

77 improvement, maintenance and operation of the airport; and, to acquire property or interests in

78 property by purchase, gift, lease, or eminent domain under Wis. Stat. ch. 32; and, to supervise the

79 work of any engineer, appraiser, negotiator, contractor, or other person employed by the Secretary;

80 and, to execute any assurances or other documents required or requested by any agency of the

81 federal government and to comply with all federal and state laws, rules, and regulations relating to

82 airport development projects; and

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BE IT FURTHER RESOLVED that Manitowoc County requests that the Secretary provide, pursuant to Wis. Stat. § 114.33(8)(a), that Manitowoc County may acquire the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project; and

BE IT FURTHER RESOLVED that Manitowoc County agrees to maintain and operate the airport in accordance with the conditions established in Wis. Admin. Code ch. Trans 55, or in accordance with Manitowoc County’s assurances enumerated in a Federal Grant Agreement; and

BE IT FURTHER RESOLVED that the County Executive and the County Clerk are authorized to sign and execute any agency, or other, agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

Dated this 31st day of October 2022.

Respectfully submitted by the
Highway Committee

Kevin Behnke, Chair

FISCAL IMPACT: No tax levy impact and, based on the funding mechanism, no budget modifications are required at this time. If the petition is successful, the county will be eligible for grant funding for land acquisition and necessary work relating to the proposed improvements. Any necessary budget amendments will be brought to the County Board for approval.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____ Date
Bob Ziegelbauer, County Executive

RESOLUTION ACCEPTING DONATION FROM GEORGINNA KOHLBECK

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Sheriff’s Office is called upon to protect, investigate,
2 and respond to dangerous situations with limited warning; and

3
4 WHEREAS, the Manitowoc County Sheriff’s Office Detective Bureau has expanded
5 investigations into fraud, sexual exploitation, computer crimes, and other complex crimes; and

6
7 WHEREAS, specialized training and equipment can assist in these complex and lengthy
8 investigations; and

9
10 WHEREAS, the Manitowoc County Sheriff’s Office received a donation of \$7,500 from
11 Georgianna Kohlbeck to assist the Detective Bureau with equipment and training; and

12
13 WHEREAS, Sheriff Hartwig requests that this donation be accepted and placed in to trust
14 account 756.23425 until training or specialized equipment is researched and determined to assist
15 officers and provide the greatest impact on their work and safety; and

16
17 WHEREAS, after careful consideration and review, the Public Safety Committee
18 recommends accepting the donation of \$7,500 from Georgianna Kohlbeck;

19
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc accept the donation of Georgianna Kohlbeck in the amount of \$7,500;

Dated this 31st day of October 2022.

Respectfully submitted by the
Public Safety

James Falkowski, Chair

FISCAL IMPACT: No levy impact. Increases the funds in trust account no. 756.23425 by \$7,500.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

