AMENDED 8/8/2022

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 13, 2022

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, D. Klein, D. Weiss, D. Zimmer, K. Sitkiewitz

Absent & Excused:

Other County Board Members Present:

Others Attending: G. Neuser, C. Breit, J. Reisenbuechler, K. Burg,

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson Gerroll.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Zimmer, seconded by Sitkiewitz, to approve the public works committee meeting minutes. Motion carried unanimously.

Donation Tracker Donation tracker was submitted for approval. Motion was made by Klein, seconded by ~~Martell~~ **Sitkiewitz** to approve the Donations tracker report. Motion carried unanimously.

Ethics Code Reports No Ethics Code reports were presented.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Master Solid Waste Contract Update

2022 Clean Sweep Results

Compost Week Sale Results

Recycling Center Manager Reisenbuechler reported on the Recycling and Solid Waste Programs & Markets as well as the status of the Master Solid Waste Contract with Waste Management/Ridgeview Landfill that has capped annual price increases at 3% which is well below the current CPI increase, the 2022 Clean Sweep Results that showed a higher volume of hazardous waste collected at this year's event, and the results of the May Compost Week sale that sold 299 yards of compost materials. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2022 Capital Projects

Buildings & Grounds Supervisor Craig Breit reported on the 2022 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

Breit reported on the pay request to Schaus Mechanical Inc. included in the committee packet totaling $40,200.00 for the Law Enforcement Center Heat Exchanger project and is a partial billing. Motion was made by Zimmer, seconded by Klein to approve the Schaus Mechanical Inc. pay request for $40,200.00. Motion carried unanimously.

CDBG Funded Projects – Update

Neuser reported on the CDBG Funded Projects included in the committee packet, noting that the Parks Pavilions in Cato Falls and Walla Hi Parks were complete, the ADA Accessible Piers at Pigeon, English, and Wilke Lakes were complete, and that the Courthouse ADA Accessible Restrooms project is nearing completion with only the 3rd floor women's restroom still under construction. Discussion.

CDBG Funded Projects – Pay Requests

Neuser reported on the Courthouse Restroom Remodeling Project pay request from Greenwood Project Management for $14,060.88. Motion was made by Zimmer, seconded by Sitkiewitz to approve the Pay Request to Greenwood Project Management for $14,060.88. Motion carried unanimously.

Neuser reported on the Cato Falls and Walla Hi Parks Pavilions Project pay request from Jos. Schmitt Construction for $29,585.00. Motion was made by Klein, seconded by Weiss to approve the Pay Request to Jos. Schmitt Construction for $29,585.00. Motion carried unanimously.

ARPA (American Rescue Plan Act) Funded Projects – Update

Neuser reported on the ARPA Funded Projects included in the committee packet, noting that all projects are either underway or already completed. Discussion.

Bid Results – Courthouse Branch IV Remodel

Neuser presented the bid results for this project. Motion made by Weiss, seconded by Zimmer to award the project to the low bidder, Hamann Construction, at a cost of $883,388.00. Motion carried unanimously.

Donation Requests – St. Croix Correctional Center and UW Extension FoodWise.

Neuser reported on the donation request from St. Croix Correctional Center included in the committee packet requesting HVAC controls that Manitowoc County has decommissioned. Neuser added the controls were destined to be recycled and have no value to Manitowoc County. Motion by Sitkiewitz, seconded by Weiss to approve the donation to St. Croix Correctional Center of the surplus HVAC controls. Motion carried unanimously.

Neuser reported on the donation request from UW-Extension FoodWise program included in the committee packet requesting approximately 4 yards of compost materials from the Recycling Center Compost Site. Motion made by Zimmer, seconded by Klein to approve the donation to the UW-Extension FoodWise program of compost materials. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser gave an overview of the duties and responsibilities that comprise the DPW Communications Division. Discussion.

2022 Capital Projects Update

Neuser reported on the 2022 Communications Division Capital Projects included in the committee packet.

INFORMATION SYSYEMS DIVISION

Operations/Projects – Update

Information Systems Manager Kody Burg reported on the Information Systems Capital Projects and activities included in the committee packet.

Update on Cyber Security Initiatives

Burg reported on the latest Cyber Hygiene Report Card from the US Dept. of Homeland Security for Manitowoc County's Information Systems Division. Discussion.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Neuser reported on upcoming events and other Expo related matters. Discussion

Report on 2022 Manitowoc County Fair

Neuser reported on the upcoming Manitowoc County Fair set for August 24-28. Discussion.

Expo Improvements 2022 (Outlay from Land Sale) – Update

Neuser reported on the status of 2022 projects underway.

Recommendation to the County Executive supporting the Expo Board's recommended 6-Year Capital Outlay Plan (Outlay from Land Sale)

Neuser reported the Expo Board unanimously passed a motion recommending that the Public Works Committee recommend to the County Executive to include the 6-Year Capital Outlay Plan (included in the committee packet) into the 2023 Budget. Motion made by Sitkiewitz, seconded by Zimmer, to recommend to the County Executive to include the 6-Year Capital Outlay plan into the 2023 Budget. Motion carried unanimously.

Fairest of the Fair Proclamation

Motion made by Weiss, seconded by Sitkiewitz, to support the proclamation commending 2023 Manitowoc County Fairest of the Fair, Tess Salm. Motion carried unanimously.

Camping Rates

Neuser reported on the current camping rate of $20.00 per day and that the rate has not changed since at least 2005. Neuser added that the current rate is no longer competitive in the area's camping market and has attracted a transient population requiring numerus calls to law enforcement. Staff and local law enforcement recommend raising the daily rate to make the grounds less attractive to transients and to be more in line with local camping rates that supply similar amenities. Discussion. Motion made by Zimmer, seconded by Sitkiewitz to increase the daily camping rate to $40 per day, effective at the start of the 2023 camping season. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Weiss, seconded by Zimmer to adjourn the meeting at 5:24pm. Motion carried unanimously

Minutes taken by Neuser

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Signed by Klein