

## MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 12, 2022

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9<sup>th</sup> St, Manitowoc

**Present:** Supervisors R. Gerroll, K. Sitkiewitz, D. Dyzak, M. Linsmeier

**Absent & Excused:** D. Zimmer

### **Other County Board Members Present:**

**Others Attending:** G. Neuser, C. Breit, K. Burg, Luke Kalista, J. Reisenbuechler

**Called to Order** The meeting was called to order at 4:30 pm by the Committee Chairperson.

**Minutes** Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Linsmeier to approve the public works committee meeting minutes. Motion carried unanimously.

**Donation Tracker** No donation tracker was submitted for approval.

**Ethics Code Reports** No Ethics Code reports were submitted for approval.

**Public Comment** The Committee Chairperson called for public comment three times. No public comment.

### **SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

#### **Recycling and Solid Waste Programs**

Reisenbuechler reported on the Recycling and Solid Waste Programs & Markets and 2021 Business Recycling Survey included in the committee packet. Discussion.

### **BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

#### **2022 Capital Projects**

Breit reported on the 2022 Capital Projects included in the committee packet.

#### **Pay Request(s) for Capital Projects**

Breit reported on the pay request to Hamann Construction Company included in the committee packet totaling \$53,097.54 for the remodeling of the Manitowoc County Jail Visitation Area. Motion was made by Linsmeier, seconded by Dyzak to approve the Hamann Construction Company pay request for \$53,097.54. Motion carried unanimously.

Breit reported on the pay request to Denor Electric LLC included in the committee packet totaling \$5,062.00 for the Electrical Service & Generator project at the Manitowoc County Heritage Center. Motion was made by Sitkiewitz, seconded by Linsmeier to approve the Denor Electric pay request for \$5,062.00. Motion carried unanimously.

#### **Bid Results – Office Complex Boilers Replacement Project**

Breit reported on the Office Complex Boilers Replacement Project and bid recording sheet handed out at the meeting noting that Schaus Mechanical submitted the low bid of \$62,800.00 with Alternate #1 for a Performance & Material Bond at an added cost of \$567.00. Discussion. Motion was made by Dyzak, seconded by Linsmeier to approve the low bid from Schaus Mechanical for \$62,800.00 and to not require the Performance and Material bond. Motion carried unanimously.

#### **CDBG Funded Projects – Update**

Neuser reported on the CDBG Funded Projects included in the committee packet. Discussion.

### **CDBG Funded Projects – Pay Requests**

Neuser reported on the Courthouse ADA Restroom Renovation Project pay request from Greenwood Project Management for \$94,411.10. Motion was made by Sitkiewitz, seconded by Dyzak to approve the Pay Request to Greenwood project Management for \$94,411.10. Motion carried unanimously.

Neuser reported on the Cato Falls and Walla Hi Park Pavilion Projects pay request from Jos. Schmitt Construction Company for \$69,345.29. Motion was made by Linsmeier, seconded by Sitkiewitz to approve the Pay Request to Jos. Schmitt Construction Company for \$69,345.29. Motion carried unanimously.

### **ARPA ( American Rescue Plan Act ) Funded Projects – Update**

Neuser reported on the ARPA Funded Projects included in the committee packet. Discussion.

### **COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

#### **Report on Activities by Public Works Director Gerry Neuser**

Neuser reported the final report for the 911 Grant for the upgrade of the County's 911 System has been accepted by the Department of the Military and the \$104,000 in grant funds should arrive soon.

#### **2022 Capital Projects Update**

Neuser reported on the 2022 Capital Projects included in the committee packet.

### **INFORMATION SYSTEMS DIVISION**

#### **Operations/Projects – Update**

Burg reported on the Capital Projects and activities included in the committee packet.

#### **Annual Cyber Security Report**

Burg and Kalista reported on the County's cyber security posture and recent upgrades initiated in 2021 and planned initiatives for 2022. Discussion.

### **EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

#### **Report on Activities by Public Works Director Gerry Neuser**

Neuser reported on upcoming events, fair related matters, and other Expo related matters.

#### **Expo Improvements 2022 (Outlay from Land Sale) – Update**

Neuser reported on the status of 2022 projects underway.

#### **Market Animal Proposal – Hog Scale/Lester Building**

Neuser reported on the unanimous recommendation from the Expo-Ice Center Board to approve a room be constructed in the Lester Building by the market Animal Committee to store their animal scale with all labor and materials for the room to be provided by the Market Animal Committee. Motion was made by Sitkiewitz, seconded by Linsmeier to approve the Project. Motion carried unanimously.

#### **Recommendation for appointment for Expo-Ice Center Board member due to resignation**

Neuser reported on the unanimous recommendation from the Expo-Ice Center Board to appointment of Savannah Schuette to the Expo-Ice Center Board. Motion was made by Sitkiewitz, seconded by Dyzak to recommend the appointment to the County Executive. Motion carried unanimously.

#### **Finance Director's Expo Special Revenue Fund Report**

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

#### **Adjournment**

Motion was made by Dyzak, seconded by Sitkiewitz to adjourn the meeting at 5:03pm. Motion carried unanimously

Minutes taken by Neuser

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Signed by Zimmer