



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: January 21, 2020
TIME: 6:15 p.m.
PLACE: Manitowoc County Heritage Center
(Education Room – located in basement)
1701 Michigan Ave, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of December 11, 2019 committee meeting minutes.
3. Discussion and action regarding Emergency Services RESOLUTION ADOPTING 2020 TO 2025 HAZARD MITIGATION PLAN.
4. Announcement and discussion of next meeting; next regular date – February 12, 2020.
5. Adjournment.

Date: January 15, 2020

Randy Vogel, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

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Manitowoc County Public Safety Committee
Manitowoc County Heritage Center, Room 205

January 21, 2020 6:00 p.m.

Attendance: Supervisor Rick Henrickson, Supervisor James Falkowski, and Supervisor Tye Geimer.

Excused: Chairperson Randy Vogel and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa, Sheriff Dan Hartwig, Chief Deputy Brian Nack

Vice Chair Rick Henrickson called the meeting to order at 06:00 p.m. Roll call circulated.

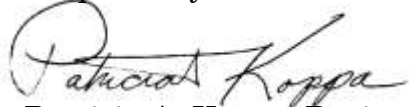
Minutes: Vice Chair Henrickson asked if there were any corrections to the minutes of the December 11, 2019 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Tye Geimer and seconded by Supervisor James Falkowski and unanimously approved

Emergency Services Director Travis Waack presented a resolution adopting the 2020 to 2025 Hazard Mitigation Plan. Spoke briefly about the plan contents, costs involved and reimbursement. Noted that the plan does not address potential causes of any issue or any technological hazards. Benefit of plan is potential FEMA funding in future with an eye to avoiding reoccurrence of the event.

Next meeting: Next date will be determined when there is an agenda to discuss. For February the regular meeting is February 12, but the board meeting is February 11.

Adjournment: Supervisor Tye Geimer moved to adjourn, Supervisor James Falkowski seconded the motion. Motion passed and the meeting adjourned at 06:20 p.m.

Respectfully Submitted



Patricia A. Koppa, Register in Probate

For Supervisor James Falkowski, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: February 11, 2020
TIME: 6:15 p.m.
PLACE: Manitowoc County Heritage Center
(Room 207 - behind County Board meeting room)
1701 Michigan Avenue, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of January 21, 2020 committee meeting minutes.
3. Discussion and action regarding Sheriff's Office Educational expense reimbursement requests:
 - a. Edward Wick
 - b. Zachary Smith
4. Announcement and discussion of next meeting; next regular date – March 11, 2020.
5. Adjournment.

Date: January 15, 2020

Randy Vogel, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Heritage Center, Room 207

February 11, 2020 6:15 p.m.

Attendance: Supervisor Rick Henrickson, Supervisor Dave Nickels, Supervisor James Falkowski, and Supervisor Tye Geimer.

Excused: Chairperson Randy Vogel.

Others in attendance: Patricia Koppa.

Vice Chair Rick Henrickson called the meeting to order at 06:15 p.m. Roll call circulated.

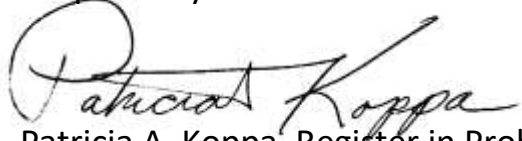
Minutes: Vice Chair Henrickson asked if there were any corrections to the minutes of the January 21, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Tye Geimer and seconded by Supervisor Dave Nickels and unanimously approved.

Vice Chair Henrickson presented the Sheriff's Office Educational expense reimbursement requests for Edward Wick and Zachary Smith. Committee reviewed the requests and decided to address in a single vote. Supervisor Falkowski moved to approve reimbursement, motion seconded by Supervisor Geimer. All voted in favor of approving.

Next regularly scheduled meeting is March 11 if there is an agenda needing attention.

Adjournment: Supervisor Rick Henrickson moved to adjourn, Supervisor James Falkowski seconded the motion. Motion passed and the meeting adjourned at 06:20 p.m.

Respectfully Submitted

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned above the printed name.

Patricia A. Koppa, Register in Probate

For Supervisor James Falkowski, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: June 10, 2020
TIME: 5:00 p.m.
PLACE: Manitowoc County Health Building (Room 207)
1028 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 11, 2020 committee meeting minutes.
3. Public Comment.
4. Election of Committee Officers.
5. Discussion and Selection of Meeting date and time.
6. Report from Sheriff Dan Hartwig:
 - a. Budget and staffing update.
 - b. Jail Inspection Tour * Jail Tour is closed to the public at the direction of Sheriff Hartwig.
7. Adjournment.

Date: June 3, 2020

Dave Nickels, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building

June 10, 2020 5:00 p.m.

Attendance: Chairperson Dave Nickels, Supervisor Rick Henrickson, Supervisor James Falkowski, Supervisor Nick Muench.

Excused: Supervisor Charles Hagen.

Others in attendance: Register in Probate Patricia Koppa, Sheriff Dan Hartwig.

Chairperson Dave Nickels called the meeting to order at 05:00 p.m. Roll call circulated.

Minutes: Chairperson Nickels asked if there were any corrections to the minutes of the February 11, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Rick Henrickson and seconded by Supervisor James Falkowski and unanimously approved.

Election of Committee Officers:

Supervisor Henrickson nominated Supervisor James Falkowski to serve as Vice-Chair. Supervisor Nick Muench seconded the nomination. No other nominations were made and unanimous election of Vice Chair Falkowski.

Supervisor Henrickson nominated Supervisor Muench to serve as committee Secretary. Supervisor Falkowski seconded the nomination. No other nominations were received and Secretary Muench was unanimously elected.

Meeting Date and Time:

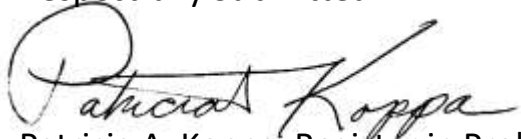
Chairperson Nickels indicated a meeting date should be established since this is a standing committee but will only meet as business requires. The Committee agreed to continue meeting for publication on the second Wednesday of the month at 5:00 p.m. in the Public Health building.

Sheriff Hartwig gave a detailed report of operations and staffing since February. Patrol is fully staffed and the eligibility list should have candidates for the anticipated retirements. Three openings in corrections, but there are candidates being processed to fill. One kitchen opening. COVID-19 emergency will impact revenues. However there have been savings due to the 12 hour shifts. Instigated a new modern/casual day to day uniform. Well received. It is optional and a matter of choice. Many day to day changes in operations and continuing to move forward in all areas. Responded to questions from the supervisors. Noted some items to be budgeted in 2021. Will again request increase in staff.

Group then departed for the annual jail tour and inspection led by Sheriff Hartwig. The tour was informative and positive marks given on inspection report.

Adjournment: Supervisor Henrickson adjourn, Supervisor Muench seconded the motion. Motion passed and the meeting adjourned at 06:52 p.m.

Respectfully Submitted

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned above the printed name.

Patricia A. Koppa, Register in Probate

For Supervisor Nicholas Muench, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: September 9, 2020
TIME: 5:00 p.m.
PLACE: Manitowoc County Office Complex (Room 300)
4319 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of June 10, 2020 committee meeting minutes.
3. Public Comment.
4. Report from District Attorney Jacalyn LaBre.
5. Report from Emergency Service Director Travis Waack.
6. Report from Sheriff Dan Hartwig:
 - a. Current Budget, operations and staffing update.
 - b. 2021 Budget requests.
 - c. Resolution Accepting Donation For The Manitowoc County Sheriff's Office K9 Unit.
 - d. Resolution Authorizing Acceptance of The Law Enforcement Enhance/Facilitate Drug Task Force Trafficking Investigations Grant Funds.
7. Adjournment.

Date: September 3, 2020

Dave Nickels, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building, Room 205

September 9, 2020 5:00 p.m.

Attendance: Chairperson Dave Nickels, Supervisor Rick Henrickson, Supervisor James Falkowski, and Supervisor Nick Muench.

Excused: Supervisor Charles Hagen.

Others in attendance: Patricia Koppa, Emergency Services Director Travis Waack, Sheriff Dan Hartwig

Chairperson Dave Nickels called the meeting to order at 05:13 p.m. Roll call circulated.

Minutes: Chairperson Dave Nickels if there were any corrections to the minutes of the June 10, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor James Falkowski and seconded by Supervisor Nick Muench and unanimously approved.

Chairperson Nickels called three times for public comment; as no one was present to speak, closed public comment at 5:15.

District Attorney Jacalyn LaBre was unable to attend and will give her report at the October meeting.

Chairperson Dave Nickels called upon Emergency Services Director Travis Waack for a report. First committee report since the Coronavirus (COVID 19) emergency began. However, picking up where the last report to the full board left off.

COVID tends to be the primary focus. Supplying PPE, disseminating public information, coordination of service calls, all such services continue. Dispatch is alerted to active positive cases in event of calls to residence. Kayla Beckerdite has been assisting the health department with data.

Next task: Vaccine delivery. Directions are to be ready by November 1 so that when it is available, there is a plan. Beginning to obtain supplies for vaccine clinics. Will find one or more locations as appropriate. Awaiting the delivery tiers as far a priority.

Other issues: There is pager interference which cannot be avoided. The official radio system is not affected. The problem is with the portable voice pagers used by volunteer fire departments; this is direct from the tower in Michigan. One way of resolving is to place device in "page mode" rather open monitoring. Have reached out through vendor for other solutions with the Michigan county and there simply isn't one with the tower placement. Other options such a new frequency are cost prohibitive. "PL" equipped pagers are available and have been suggested for local agencies.

Kayla Beckerdite began in February and focuses on Emergency Management. Has some amazing experience with the California wild fires.

Reported on a variety of software changes to be used in the department over the next few months.

MOU with Seehafer Broadcasting regarding emergency notifications. Generators and direct link from EOC to station which will be essential in the event of extensive power outage.

Mass care shelter response trailer has been created with 100 bed capacity.

Chairperson Nickels thanked Travis for detailed report.

Sheriff Dan Hartwig reported next. As far as staffing, two officers from patrol on military deployment. Two others are on medical leaves from job related injuries. Tom Beilke is retiring after 35 years. Various other departures including 2 female correctional officer positions open.

Changes caused by COVID with inmate contact have severely limited the professional contact. Will now be able to design an area for that visitation/consultation. Result will increase the security for all. Balance of space will be used for pastoral care areas.

Lobby area now has portable finger print area and DNA as well.

Sheriff provided the preliminary cost estimates and will be able to cover with other funds and will not be tax dollars (inmate canteen and jail assessment)

The new dryers arrived, Trailer for SWAT team arrived, TEMS agreement with TR police completed so all now are armed open carry. Valders service agreement being renegotiated.

Have put COVID expenses in a single line item so easier to track and have been stocking ahead too.

The change to 12 hour shifts has resulted in significant savings in the jail.

Very hard to know where revenues will land. Due to all of the closures; there have been fewer inmates, fewer actions for process.

Squads – will continue with the State procurement process. A number of line items went up. Squad cameras are at end of life, replacing half of them at this time and will have balance on the next cycle. Adding to the technology fund to help with future budget

AED - 2/21 supplies for current models will be discontinued. So starting to replace units in the next budget round.

Nursing - new medical record data process, increase Mental Health services staffing to 32 hours.

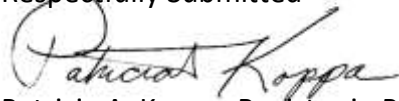
Increased the line item for out of county housing going forwards.

Resolutions: Resolution Accepting Donation for the Manitowoc County Sheriff's Office K9 Unit. This is a donation from the Ant Hill Mob. Department will be getting a new dog and this donation will cover the cost. Motion to approve and forward to Board by Supervisor Muench; second by Supervisor Falkowski.

Second resolution is a Resolution Authorizing Acceptance of The Law Enforcement Enhance/Facilitate Drug Task Force Trafficking Investigations Grant Funds. These monies will be used for obtaining Drug unit vehicles. Motion made by Supervisor Falkowski and second by Supervisor Muench.

Adjournment: Supervisor James Falkowski moved to adjourn, Supervisor Nick Muench seconded the motion. Motion passed and the meeting adjourned at 06:09 p.m.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Patricia A. Koppa".

Patricia A. Koppa, Register in Probate
For Supervisor Nick Muench, Committee Secretary



MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE

DATE: October 13, 2020

TIME: 6:00 p.m.

PLACE: ~~Manitowoc County Heritage Center~~ **Expo Merchants Building**
~~2nd Floor Breakroom, Room 207~~ **North Meeting Area**
~~1701 Michigan Ave.~~ **4921 Expo Drive**
~~Manitowoc, WI 54220~~ **Manitowoc, WI 54220**

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of September 9, 2020 committee meeting minutes.
3. Public Comment.
4. Present from County Executive, Robert Ziegelbauer, regarding budgets for departments supervised by Committee.
5. Scheduling next meeting.
6. Adjournment.

Date: October 6, 2020

Amended: October 8, 2020

Dave Nickels, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Expo Grounds, Merchant Building, North meeting area

October 13, 2020 6:00 p.m.

Attendance: Chairperson Dave Nickels, Supervisor Rick Henrickson, Supervisor James Falkowski, and Supervisor Nick Muench.

Excused: Supervisor Charles Hagen.

Others in attendance: Patricia Koppa, County Executive Bob Ziegelbauer

Chairperson Dave Nickels called the meeting to order at 06:00 p.m. Roll call circulated.

Minutes: Chairperson Dave Nickels asked if there were any corrections to the minutes of the September 9, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Rick Henrickson and seconded by Supervisor James Falkowski and unanimously approved.

Chair Nickels turned the meeting over to County Executive Ziegelbauer. Spoke regarding 2021 budget as it relates to the Sheriff's Office. Sheriff Hartwig made many aggressive cost saving changes. To reward and encourage this, his agency is getting the largest increase in the budget. This addresses several needed equipment and remodeling areas. These items are affordable this year. It is good for the whole. Supporting our law enforcement agency when support is needed.

Questions from Supervisors: Will there continue to be 7 squad cars annually? Noted approved 7 squads and Sheriff had asked for 8. This is an increase from the traditional 6 two years back. It will need to be looked at each year. Also noted that the department had received a grant for the drug related vehicle in the last few months. Nick asked about drug unit personnel. No plans at this time from Executive to increase the deputies allocated. The squad car cameras are better replacement units. Allowing all this year since funding is available.

Chair Nickels thanked the Executive for sharing this information early and taking questions.

Discussed options for next committee meeting. Still want to hear from the District Attorney. Chose to meet ahead of the November 5, 2020 County Board meeting at 6 p.m. with location to be determined based upon the location of the CB meeting.

Adjournment: Supervisor Rick Henrickson moved to adjourn, Supervisor James Falkowski seconded the motion. Motion passed and the meeting adjourned at 06:10 p.m.

Respectfully Submitted



Patricia A. Koppa, Register in Probate

For Supervisor Nicholas Muench, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: Thursday, November 5, 2020

TIME: 6:00 p.m.

PLACE: Manitowoc County EXPO
Merchants Building - North Meeting Area
4921 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of October 13, 2020 committee meeting minutes.
3. Public Comment.
4. Report of District Attorney Jacalyn LaBre.
5. Scheduling next meeting.
6. Adjournment.

Date: October 29, 2020

Dave Nickels, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Expo Grounds, Merchant Building, North meeting area

November 5, 2020 6:00 p.m.

Attendance: Chairperson Dave Nickels, Supervisor Rick Henrickson, Supervisor James Falkowski, Charles Hagen, and Supervisor Nick Muench.

Others in attendance: Patricia Koppa, District Attorney Jacalyn LaBre.

Chairperson Dave Nickels called the meeting to order at 06:00 p.m. Roll call circulated.

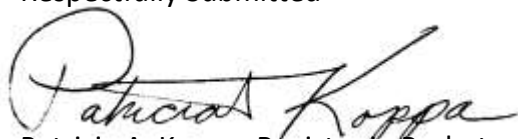
Minutes: Chairperson Dave Nickels if there were any corrections to the minutes of the October 13, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Charles Hagen and seconded by Supervisor James Falkowski and unanimously approved.

Chair Nickels recognized District Attorney Jacalyn LaBre. Spoke regarding 2021/22 State budget and her on going need for additional attorneys in her office. Caseload shows she should have several more assistants. Added one last cycle, though had initially been approved for two. Noted that there was a very high level of cases still being filed; in 2019 were 870 felony files while already over 820 in 2020. Noted in response to questions that drug cases remain high. Have to prioritize efforts. This has not yet resulted in a lack of prosecution of any meritorious complaints. The staff is being creative on how to do so. In response to the need, asks for letter of support for the additional assistant. This is similar to what has been done in the past. Greater details were provided to all committee members in August.

Chair Nickels thanked the District Attorney for attending and her report. Motion made by Supervisor Henrickson that Chair Nickels send letter of support for additional DA staff to the Department of Justice or other state offices. Second by Supervisor Falkowski. All voted in favor.

Adjournment: Supervisor Nick Muench moved to adjourn, Supervisor Hagen seconded the motion. Motion passed and the meeting adjourned at 06:15 p.m.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia Koppa". The signature is fluid and cursive, with the first name "Patricia" written in a larger, more prominent script than the last name "Koppa".

Patricia A. Koppa, Register in Probate
For Supervisor Nicholas Muench, Committee Secretary



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: December 15, 2020
TIME: 6:00 p.m.
PLACE: Manitowoc County EXPO
Expo Office Conference Room
4921 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of June 10, 2020 committee meeting minutes.
3. Public Comment.
4. Report from Sheriff Dan Hartwig:
 - a. Current Budget, operations and staffing update.
 - b. Report of 5K Donation from the Manitowoc JayCees.
 - c. Resolution Adopting County Use Of Excessive Force Policy.
 - d. Annual purchase of squad cars on state contract price for 2021.
5. Next meeting date: January 13, 2021
6. Adjournment.

Date: December 9, 2020

Dave Nickels, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Expo Grounds, Merchant Building, Expo Office Conference Room

December 15, 2020 6:00 p.m.

Attendance: Chairperson Dave Nickels, Supervisor Rick Henrickson, and Supervisor James Falkowski.

Excused: Supervisor Charles Hagen and Supervisor Nick Muench

Others in attendance: Patricia Koppa, Sheriff Dan Hartwig, Todd Reckleberg and JJ Gutman.

Chairperson Dave Nickels called the meeting to order at 06:00 p.m. Roll call circulated.

Minutes: Chairperson Dave Nickels if there were any corrections to the minutes of the November 5, 2020 committee meeting, and none being offered, asked for a motion to approve. Motion was made by Supervisor Rick Henrickson and seconded by Supervisor James Falkowski and unanimously approved.

Chair Nickels called three calls for public comment. No one wished to speak and public comment was closed at 6:01.

Chair Nickels recognized Sheriff Dan Hartwig. The Sheriff reported regarding the 2020 budget. After giving the status of various expenses and revenues, it was clear that overall the budget should be in the black. Responded to supervisor question regarding monetary seizures and the disposition of such funds. Noted that he worked with State to get the payments made for state prisoners held in local jails due to the COVID-19 situations prohibiting transfers to correctional facilities. Staffing was discussed including information on absences due to COVID-19 quarantines. Also still short with one person out due to injury and two on military deployments. One current opening in the jail. Noted donations to the K-9 program, two in the amount of \$1000 and one of \$5000 from the Jaycees. These do not require resolutions to accept, but wanted to make the community aware.

Sheriff addressed the Resolution Adopting County Use of Excessive Force Policy. This should not be controversial as it is an adoption of existing law and constitutional requirements. Necessary to put into writing in order to apply for funds from the state and federal government as noted in the resolution. Supervisor Falkowski noted he had contacted the Sheriff for additional information and is satisfied that the policy as presented is appropriate without being too vague or too limiting. Training is the key. In mutual aid situations, it is important there are local policies to account for the variations in training. Currently annual training is required. Also reviewed a recent death at the jail, though it was unrelated to any use of force issues. Motion to approve and forward the resolution to the County Board made by Supervisor Falkowski and seconded by Supervisor Henrickson. All voted in favor.

Final issue from Sheriff was the squad cars ordered based upon the state contract system. Saved money over local prices. Ordered Chevy Tahoes at the cost of \$38,100 each. Also obtained a 15 passenger van at the cost of \$30,500 for use in transports. Experience with the Tahoe has been positive with lower incidence of vehicles being stuck in snow, mud, etc.

Chair Nickels thanked the Sheriff for his report.

Adjournment: Supervisor Rick Henrickson moved to adjourn, Supervisor Falkowski seconded the motion. Motion passed and the meeting adjourned at 06:20 p.m.

Respectfully Submitted

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia A. Koppa, Register in Probate

For Supervisor Nicholas Muench, Committee Secretary