



**MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
AMENDED MEETING NOTICE**

DATE: Wednesday, January 5, 2022
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. *Election of Officers*
4. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. No Committee Meeting; Committee Update
 - B. OPERATIONS SUB-COMMITTEE:
 1. No Committee Meeting; Committee Update; Jr. Fair-Open Class Rules & Regulations; Market Animal Committee Meeting; Ice Center Operations; Contests and Exhibits Working Group Updates-Brew Competition; Dairy Cattle (Ice Center) Show Ring; Education & Outreach-AG Adventureland Tent; Teeny Weeny Donut Contest; Celebrity Cream Puff Eating Contest; Youth Art Show; King Arthur Baking Contest
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Schnell Bros – Tractor Pull Contract; Fireworks Contract; Polka Music; Wednesday Kickoff – Parade-Fireworks; Woman’s Day Event
 - D. PARKING/SECURITY SUB-COMMITTEE:
 1. No Committee Meeting; Committee Update
 - E. MARKETING-ADVERTISING SUB-COMMITTEE
 1. Marketing Materials Review; Fairest of the Fair – Competition Update-Convention 2022-Centerpiece; Social Media Update; Advertising-Media Budget
5. Review, Discussion, and Possible Action on Fair Matters
 - A. Board Members as Superintendents
 - B. Market Animal Committee Request to Erect Scale Room – Lesters Building
 - C. Fair Update
6. Finance Director’s Financial Report – Review; Capital Projects Update
7. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. *Appointment of New Board Member*
 - B. Purchasing Policy
 - C. Rummage-A-Rama – February 12; Volunteer Sign Up; Concessions Vendor
 - D. WI Association of Fairs Conference – January 9-12 2022
 - E. Expo-Ice Center Month Events; Expo Grounds Update
8. Adjourn

Date: December 28, 2021
Amended: January 4, 2022

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.