



Cathy Ley, Department Director

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**ADRC OF THE LAKESHORE BOARD
(Aging & Disability Resource Center)
MEETING NOTICE**

DATE: Tuesday, February 23, 2021
TIME: 10:00 am
PLACE: Video Remote via Blue Jeans Conferencing or by phone

REMOTE MEETING NOTICE: Members of the ADRC Board have the option of appearing remotely via Blue Jeans conferencing or by phone due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Blue Jeans at the following link: <https://bluejeans.com/813986710>

Or telephone:

1.408.419.1715 (United States)

Meeting ID: 813 986 710

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Correspondence
4. Public comment
5. Approval of agenda as printed
6. Overview of ADRC Board
7. ADRC Board Election
8. Year to Date Budget Report
9. Aging Plan Updates
10. Nutrition Report & Updates
11. Transportation Report & Updates
12. Office Updates
13. ADRC Reinvestment Resolution (Discussion & Possible Action)
14. Legislative Updates
15. Upcoming Events
16. Next meeting date: March 23, 2021 at 10:00 am.
17. Adjourn

February 12, 2021

Chairperson Catherine Wagner

By: Cathy Ley, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

ADRC of the Lakeshore Board Minutes

Tuesday, February 23, 2021

Video Remote via Blue Jeans Conferencing or by phone

Cathy Wagner called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Joanne Lazansky, Linda Teske, Shirley Fessler, Linda Langman, Tim Nicholls and Cathy Wagner. Also present were: Cathy Ley, Kim Novak, Wendy Hutterer and Melissa Konop. Excused: Paul Ravet and Charles Hagen, Sr.

Motion by Shirley Fessler, second by Joanne Lazansky, to approve the minutes from November 2, 2020. Motion carried.

Correspondence: Cathy Ley shared letters and donations received from 5 individuals & businesses in December of 2020.

Public Comment: None

Motion by Linda Teske, second by Shirley Fessler, to approve the agenda as printed. Motion carried.

Overview of ADRC Board: Cathy Ley discussed the new ADRC Board structure – 3 citizen members from each county and 2 County Board members from each county. Duties and responsibilities of the ADRC Board were also discussed.

ADRC Board Election: Motion by Linda Teske, second by Tim Nicholls, to nominate Cathy Wagner as a co-chair for the ADRC Board. Motion by Shirley Fessler, second by Joanne Lazansky, to nominate Linda Teske as a co-chair for the ADRC Board. Motion carried. Motion by Linda Langman, second by Joanne Lazansky to cast a unanimous ballot to elect Cathy Wagner and Linda Teske as co-chairs for the ADRC Board. Motion carried.

The 2020 Year end expense report was distributed and discussed.

Aging Plan Updates: Wendy Hutterer went through the requirements for the ADRC Aging Plan for 2022-2024. Each plan includes goals based on the needs of the community in service areas which include: Information & Assistance, Disability Benefits, Elderly Benefits, Caregiver Needs, Dementia Services, Nutrition, Transportation, and Prevention. All Board members will receive assessment forms that they can utilize in the community for feedback.

Nutrition Report & Updates: The 2020 end of year nutrition report was distributed and discussed. Cathy Ley gave an update on nutrition sites and how funding was used to operate during the pandemic. Referrals to home delivered meals are up significantly. Cathy Ley has been notified that the ADRC will be receiving some emergency funding for meals within the next month. At this time there are no plans to re-open congregate dining before the fall of 2021. The Nutrition Team is evaluating closing congregate dining at the Mishicot site due to diminished interest. Most months, the only diners have been the volunteers who are working on home delivered meals. Home delivered meals would still be available to the Mishicot area. Any Mishicot diners could utilize the Two Rivers site or any other nutrition site in the county. After some discussion, this subject was tabled until the March 2021 meeting. Cathy Ley reported that the ADRC will have a drive-in event for their volunteers to thank them for their efforts, due to the inability to have a traditional volunteer banquet in 2020 or 2021. They are working on an event with a boxed meal pick-up and a thank you gift.

Transportation Updates: The ADRC was notified that they will get a reduced amount of 5310 funding for 2021. Cathy Ley and Kim Novak reviewed the current budget and are confident that they will be able to operate at this amount with minor changes. The \$85.21 budget will be adequate for 2021. The Transportation Coordinating Committee (TCC) will be meeting in March to discuss the purchase of a mini-van with a wheelchair ramp, to replace an existing older vehicle. Cathy Ley reported that the 5 year Transportation Plan was approved by the state. Kim Novak and Cathy are currently reviewing the transportation contract with the City of Manitowoc as it will expire in 2022. The TCC will be reviewing that.

Office updates: The ADRC currently has their doors open but due to concerns with COVID they are encouraging customers to work with the staff in alternative ways such as video conferencing and phone appointments. Cathy Ley reported that she has written for and received a Flu Vaccine Promotion Grant and that she would be applying for a grant from DHS to assist with Covid vaccines to the elderly and homebound. Cathy also reported that the 8 Information and Assistance staff had to take state proficiency testing for Functional Screening. Results will be back in about a month.

ADRC Reinvestment Resolution: Cathy presented materials and information regarding funding of ADRCs and a proposal/recommendation for increased funding in the next budget cycle. Motion made by Linda Teske, second by Joanne Lazansky, to take a resolution supporting increased funding for ADRCs to each county board. Motion carried. After discussion, it was agreed that Cathy Wagner would take the resolution to the Manitowoc County Board and Linda Teske would take the resolution to the Kewaunee County Board.

Legislative Updates: Cathy Ley reviewed the Governor Evers proposed budget areas that impact programs and services by the ADRC.

Upcoming Events: Trualta Online Learning Portal, Aging Master Program, Lending Library Additions, Virtual Support Groups, Dementia 101 Class and Dementia 201 Class.

Next Meeting: Tuesday, March 23, 2021 at 10:00 am – by video conference or phone. There being no other business, Joanne Lazansky made a motion to adjourn, seconded by Shirley Fessler. The meeting adjourned at 11:11 am.

Respectfully submitted,
Cathy Ley



Cathy Ley, Department Director

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ADRC OF THE LAKESHORE BOARD (Aging & Disability Resource Center) MEETING NOTICE

DATE: Tuesday, March 23, 2021
TIME: 10:00 a.m.
PLACE: Video Remote via Blue Jeans Conferencing or by phone

REMOTE MEETING NOTICE: Members of the ADRC Board have the option of appearing remotely via Blue Jeans conferencing or by phone due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Blue Jeans at the following link: <https://bluejeans.com/247334694>

Or telephone:

1.408.419.1715 (United States)

Meeting ID: 247 334 694

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Correspondence
4. Public comment
5. Approval of agenda as printed
6. Year to Date Budget Report
7. Aging Plan Updates
8. Nutrition Report & Updates
9. Mishicot Congregate Dining Site (Discussion & Possible Action)
10. Transportation Report & Updates
11. Office Updates
12. Legislative Updates
13. Upcoming Events
14. Next meeting date: May 25, 2021 at 10:00 am.
15. Adjourn

March 10, 2021

Chairperson Linda Teske

By: Cathy Ley, Director

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www.ADRCofttheLakeshore.com

ADRC of the Lakeshore Board Minutes
Tuesday, March 23, 2021
Video Remote via Blue Jeans Conferencing or by phone

Linda Teske called the meeting to order at 10:07 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Joanne Lazansky, Linda Teske, Shirley Fessler, Linda Langman and Cathy Wagner. Also present were: Cathy Ley, Kim Novak, Wendy Hutterer and Melissa Konop. Excused: Tim Nicholls, Paul Ravet and Charles Hagen, Sr.

Motion by Shirley Fessler, second by Linda Langman, to approve the minutes from February 23, 2021. Motion carried.

Correspondence: None
Public Comment: None

Motion by Joanne Lazansky, second by Linda Langman, to approve the agenda as printed. Motion carried.

The January 2021 expense report was distributed and discussed.

Aging Plan Updates: Wendy Hutterer went through the requirements for the ADRC Aging Plan for 2022-2024. Each plan includes goals based on the needs of the community in service areas which include: Information & Assistance, Disability Benefits, Elderly Benefits, Caregiver Needs, Dementia Services, Nutrition, Transportation, and Prevention.

Nutrition Report & Updates: The January 2021 nutrition report was distributed and discussed. The Nutrition Team is evaluating closing congregate dining at the Mishicot site due to diminished interest. Most months, the only diners have been the volunteers who are working on home delivered meals. Home delivered meals would still be available to the Mishicot area. Any Mishicot diners could utilize the Two Rivers site or any other nutrition site in the county.

Mishicot Congregate Dining Site: Motion by Shirley Fessler, second by Joanne Lazansky, to close the Mishicot dining site (congregate only). Motion carried.

Transportation Updates: The ADRC had surplus funding in 2020 in their 85.21 transportation funding due to Covid-19. The money went into the transportation trust fund, creating a surplus. The ADRC was planning to apply for grant funding to get 2 new wheelchair vans to replace older vans in the fleet. They will now buy them outright rather than apply for the DOT grants. The funding comes from the DOT either way.

Office updates: The ADRC currently has their doors open but due to concerns with COVID they are encouraging customers to work with the staff in alternative ways such as video conferencing and phone appointments. Cathy Ley reported that she has written for and received a grant from DHS to assist with Covid-19 vaccines to the elderly and homebound. The ADRC will partner with the health departments in Kewaunee & Manitowoc. Cathy also reported that the 8 Information and Assistance staff had to take state proficiency testing for Functional Screening. Results will be back this month.

Legislative Updates: Cathy Ley reported that the resolution supporting increased funding for ADRCs was passed by the Manitowoc County Board at their March meeting. It is on the agenda for the Kewaunee County Board meeting in April 2021.

Upcoming Events: Trualta Online Learning Portal, Aging Master Program, Lending Library Additions, Virtual Support Groups, Dementia 101 Class and Dementia 201 Class.

Next Meeting: Tuesday, May 25, 2021 at 10:00 am – to be determined – but possibly in person in Manitowoc. There being no other business, Shirley Fessler made a motion to adjourn, seconded by Linda Langman. The meeting adjourned at 10:55 am.

Respectfully submitted,
Cathy Ley



Cathy Ley, Department Director

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ADRC OF THE LAKESHORE BOARD (Aging & Disability Resource Center) MEETING NOTICE

DATE: Tuesday, May 25, 2021
TIME: 10:00 am
PLACE: ADRC of the Lakeshore – 1701 Michigan Avenue, Manitowoc
In Person in the Manitowoc County Board Meeting Room – 2nd Floor

REMOTE MEETING NOTICE: Members of the ADRC Board have the option of appearing remotely via Blue Jeans conferencing or by phone due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Blue Jeans at the following link: <https://bluejeans.com/629957090>

Or telephone:

1.408.419.1715 (United States)

Meeting ID: 629 957 090

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Previous minutes
3. Correspondence
4. Public comment
5. Approval of agenda as printed
6. Year to Date Budget Report
7. Office Updates
8. Aging Updates
9. Nutrition Report & Updates
10. Homebound Vaccine Grant Information
11. Transportation Report & Updates
12. Legislative Updates
13. Upcoming Events
14. Next meeting date: July 37, 2021 at 10:00 am in Kewaunee
15. Adjourn

May 14, 2021

Chairperson Cathy Wagner

By: Cathy Ley, Director

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ADRC of the Lakeshore Board Minutes
Tuesday, May 25, 2021
Manitowoc County Board Meeting Room

Cathy Wagner called the meeting to order at 10:03 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Joanne Lazansky, Linda Teske, Shirley Fessler, Linda Langman, Tim Nicholls, Charles Hagen, Sr. and Cathy Wagner. Also present were: Cathy Ley, Kim Novak, and Melissa Konop. Excused: Paul Ravet.

Motion by Shirley Fessler, second by Linda Langman, to approve the minutes from March 23, 2021. Motion carried.

Correspondence: Cathy Ley shared two thank you notes that the ADRC received.
Public Comment: None

Motion by Linda Langman, second by Joanne Lazansky, to approve the agenda with the following correction: "Next meeting date: July 27, 2021 at 10:00 am in Kewaunee". Motion carried.

The March 2021 Monthly Financial Summary was distributed and discussed.

Office Updates: Cathy Ley shared the ADRC Post COVID-19 Operation Policies that they are currently using. These were developed using guidance from the state and local policies.

Aging Updates: Cathy Ley handed out information on Farmer's Market Voucher Distribution dates and times for both counties. She reminded the Board members that they could fill out the Aging Plan Survey until 7/1/21. There is link on the ADRC website. The ADRC is discussing options for hybrid, virtual and in-person prevention program classes. Volunteer Appreciation events were well received. 133 volunteers attended. The Caregiver Specialists have started a virtual caregiver "luncheon" support network. This is a temporary substitute to regular programming. The ADRC is hoping to return to in-person in the future. The Elder Benefit Specialists will re-start their in-person outreach to Kiel and Two Rivers in June. Cathy also shared that Sara Koenig, Elder Nutrition Program Manager at the state did a presentation at a national conference where she highlighted the ADRCs Hmong Meal Site in Manitowoc County.

Nutrition Report & Updates: The April 2021 nutrition report was distributed and discussed. The Nutrition Team is working on re-opening guidelines for congregate meal sites and the ADRC is hoping to open sites in mid-September. Cathy shared that the ADRC received \$60,661 for Home Delivered Meals through the Consolidated Appropriations Act. The ADRC will be receiving more money through the American Rescue Plan Act sometime in June. The amount has not been disclosed but the state has said it is significant. Need for home delivered meals continues to increase.

Homebound Vaccine Grant Information: The ADRC received about \$18,000 to assist with getting vaccinations to homebound individuals. Thus far they have been able to get 52 individuals vaccinated. The ADRC purchased billboards in Kewaunee and Manitowoc counties, along with radio advertising, news articles and social media posts.

Transportation Updates: The ADRC has an upcoming Transportation Audit on 6/8/21 with the DOT. All paperwork has been submitted for this. These audits occur every 5 years and are standard. The ADRC should be receiving two new wheelchair vans any time now.

Legislative Updates: Cathy Ley shared information regarding the state budget.

Upcoming Events: Virtual Medicare A-D June 8th 3-4:30 pm. Dementia Care Specialist is doing Brain Health Friday videos this summer.

Next Meeting: Tuesday, July 27, 2021 at 10:00 am – in person in Kewaunee There being no other business, Sandi Schleis-Ulmen made a motion to adjourn, seconded by Linda Langman. The meeting adjourned at 11:15 am.

Respectfully submitted,

Cathy Ley



Cathy Ley, Department Director

cathyley@co.manitowoc.wi.us

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ADRC OF THE LAKESHORE BOARD (Aging & Disability Resource Center) MEETING NOTICE

DATE: Tuesday, July 27, 2021
TIME: 10:00 am
PLACE: Kewaunee County Board Room – (Upper Parking Lot)
810 Lincoln Street, Kewaunee

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Approval of agenda as printed
3. Previous minutes
4. Correspondence
5. Public comment
6. Year to Date Budget Report
7. Office Updates
8. Aging Updates
9. Nutrition Report & Updates
10. Homebound Vaccine Grant Information
11. Transportation Updates
12. Legislative Updates
13. Upcoming Events
14. Next meeting date: September 21, 2021 at 10:00 am in Manitowoc
15. Adjourn

July 19, 2021

Chairperson Linda Teske
By: Cathy Ley, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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ADRC of the Lakeshore Board Minutes
Tuesday, July 27, 2021
Manitowoc County Board Room

Linda Teske called the meeting to order at 10:15 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Linda Teske, Shirley Fessler, Linda Langman, Tim Nicholls, and Cathy Wagner. Also present were: Cathy Ley, Kim Novak, and Melissa Konop. Excused: Paul Ravet, Joanne Lazansky and Charles Hagen Sr.

Motion by Linda Langman, second by Shirley Fessler, to approve the agenda as printed. Motion carried.

Motion by Cathy Wagner, second by Linda Langman, to approve the minutes from May 25, 2021. Motion carried.

Correspondence: None

Public Comment: Sherry Schuelke, Regional Quality Specialist from the state came to the meeting to congratulate Cathy Ley on her retirement and note that the ADRC of the Lakeshore has done wonderful things over the years. Sherry also congratulated Wendy Hutterer on her promotion to ADRC Director.

The May 2021 Monthly Financial Summary was distributed and discussed.

Office Updates: Cathy Ley shared that the ADRC has hired a new OAA Manager to replace Wendy Hutterer. Paul Hacker, who is currently a supervisor in the Joint Dispatch Center will transition over on a part time basis in September and be full time with the ADRC in October. The ADRC is currently recruiting for an I & A Specialist in the Manitowoc location. The Senior Scene newsletter which was only running in Kewaunee, will now be expanded to Manitowoc County. The ADRC staff resumed home visits in July (to customers who are comfortable). Medicare Open Enrollment will be back to in-person appointments this year.

Aging Updates: Wendy Hutterer gave an update on the Aging Plan. The goals are nearly complete and were developed with much input from customers and staff.

Nutrition Report & Updates: The June 2021 nutrition report was distributed and discussed. The ADRC is re-opening congregate meal sites in mid-September. The ADRC will be receiving additional money through the American Rescue Plan Act sometime in August. The amount has not been disclosed but the state has said it is significant. Need for home delivered meals continues to increase. The Two Rivers Senior Center has switched over from cooking on-site to receiving catered meals similar to all of the other sites the ADRC serves.

Homebound Vaccine Grant Information: The ADRC received about \$18,000 to assist with getting vaccinations to homebound individuals. The program has been successful and is wrapping up.

Transportation Updates: The ADRC received two new wheelchair vans. The staff is also working on the 5310 Mobility Manager grant application.

Legislative Updates: Cathy Ley shared information regarding the state budget.

Upcoming Events: Virtual Medicare A-D August 10th 3-4:30 pm. Dementia Care Specialist is doing Brain Health Friday videos this summer. Living Well Class starting 9/14/21 (Tuesdays) from 1-3:30 at the ADRC of the Lakeshore Manitowoc office. This class runs 6 weeks. Stepping On Class will start on 8/17/21 (Tuesdays) from 10-Noon at St. John's Church in Rankin. This class runs 7 weeks.

Cathy Ley thanked the Board for their support over her time as Director.

Next Meeting: Tuesday, September 21, 2021 at 10:00 am in Manitowoc. Please note that this is a date change in order to avoid conflict with the Wisconsin Counties Association meeting. There being no other business, Shirley Fessler made a motion to adjourn, seconded by Linda Langman. The meeting adjourned at 11:25 am.

Respectfully submitted,
Cathy Ley



Wendy Hutterer, Department Director

wendyhutterer@manitowocountywi.gov

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**ADRC OF THE LAKESHORE BOARD
(Aging & Disability Resource Center)
MEETING NOTICE**

DATE: Tuesday, September 21st, 2021
TIME: 10:00 a.m.
PLACE: Manitowoc County Heritage Center
County Board Meeting Room
1701 Michigan Avenue, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Approval of agenda as printed
3. Previous minutes
4. Correspondence
5. Public comment
6. Year to Date Budget Report
7. Office Updates
8. Aging Updates
9. Nutrition Report & Updates
10. Transportation Updates
11. Legislative Updates
12. Upcoming Events
13. Next meeting date: November 23rd, 2021 at 10:00 am in Kewaunee
14. Adjourn

September 9th, 2021

Chairperson Cathy Wagner
By: Wendy Hutterer, Director

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ADRC of the Lakeshore Board Minutes
Tuesday, September 21, 2021
Manitowoc County Board Room

Cathy Wagner called the meeting to order at 10:00 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Linda Teske, Linda Langman, Tim Nicholls, Joanne Lazansky, and Cathy Wagner. Also present were: Wendy Hutterer. Kim Novak, Melissa Konop, and Paul Hacker. Excused: Paul Ravet, and Shirley Fessler. Charles Hagen Sr. was Absent.

Motion by Joanne Lazansky, second by Linda Langman, to approve the agenda as printed. Motion carried.

Motion by Linda Langman, second by Tim Nicholls, to approve the minutes from July 27, 2021. Motion carried.

Correspondence: None

Public Comment: None

The 2022 Budget was distributed and discussed. Motion by Sandi Schleis-Ulmen, second by Linda Langman, to combine ADRC and Older Adult and Transportation financial summaries and budget. Motion carried. Motion by Sandi Schleis-Ulmen, second by Joanne Lazansky, to approve the budget as presented. Motion carried.

The July 2021 Monthly Financial Summary was distributed and discussed.

Office Updates: Wendy Hutterer introduced the new OAA Manager, Paul Hacker. Paul is working two days per week in September and will be with us full time starting in October. We also hired a new I&A Specialist, Lauren Daun to fill a vacancy we had in Manitowoc.

Aging Updates: Wendy Hutterer gave an update on the Aging Plan. The goals are complete and approved by State. Public hearing will be held September 28th in Kewaunee and 29th in Manitowoc.

Nutrition Report & Updates: The August 2021 nutrition report was distributed and discussed. The ADRC opened congregate meal sites on September 20th.

Transportation Updates: The 5310 Mobility Manager grant application was submitted the end of August. The 85.21 Specialized Transportation grant application is in process and is due December 17th. The two vans we replaced went to auction and were sold.

Legislative Updates: The ADRC should be receiving additional money through the American Rescue Plan Act sometime before the end of the year. Discussed protocols for conducting home visits/screens.

Upcoming Events: Wendy Hutterer reviewed events through the end of the year.

Next Meeting: There being no other business, Linda Langman made a motion to adjourn, seconded by Joanne Lazansky. The meeting adjourned at 11:25 am.

Respectfully submitted,

Kim Novak
ADRC Business Services Manager



Wendy Hutterer, Department Director

wendyhutterer@manitowocountywi.gov

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ADRC OF THE LAKESHORE BOARD (Aging & Disability Resource Center) MEETING NOTICE

DATE: Tuesday, November 23, 2021
TIME: 10:00 AM
PLACE: Kewaunee County Public Health and Human Services Center
County Board Meeting Room
810 Lincoln Street, Kewaunee, WI 54216

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll call
2. Approval of Agenda as Printed
3. Previous minutes
4. Correspondence
5. Public Comment
6. ADRC Board Appointments: Shirley Fessler and Paul Ravets
7. Year to Date Budget Report
8. Adjusted Grant Funding Resolutions for 2021 (Discussion & Possible Action)
9. Office Updates
10. Aging Updates
11. Nutrition Reports and Updates
12. Transportation Updates
 - a. 2022 s85.21 Transportation Grant Application
13. Legislative Updates
14. Upcoming Events
15. Next meeting date: January 25th, 2022 10:00 a.m.
16. Adjourn

November 8, 2021

Chairperson Linda Teske

By: Wendy Hutterer, Director

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ADRC of the Lakeshore Board Minutes
Tuesday, November 23, 2021
Kewaunee County Board Room
(Corrected 1/25/2022)

Linda Teske called the meeting to order at 10:07 a.m. Roll call was taken. Those present were: Jim Hathaway, Sandi Schleis-Ulmen, Tim Nicholls, Joanne Lazansky, Linda Teske, and Shirley Fessler. Also present were: Wendy Hutterer, Kim Novak, Melissa Konop, and Paul Hacker. Excused: Cathy Wagner, Paul Ravet, Charles Hagen Sr., and Linda Langman.

Motion by Shirley Fessler, second by Sandi Schleis-Ulmen, to approve the agenda as printed. Motion carried.

Motion by Joanne Lazansky, second by Jim Hathaway, to approve the minutes from September 21, 2021. Motion carried.

Correspondence: Wendy Hutterer acknowledged thank you's and donations received by the ADRC.
Public Comment: None

ADRC Board Appointments: Shirley Fessler and Paul Ravets were appointed to another term on the ADRC Board.

The October 2021 Monthly Financial Summary was distributed and discussed.

Adjusted Grant Funding Resolutions for 2021: Wendy shared with the ADRC Board the revisions to the ADRC Older American's Act funding for 2021, as well as funding received from the COVID Vaccine Outreach grant. The ADRC will receive \$41,417 more than budgeted for. Motion was made by Jim Hathaway and seconded by Shirley Fessler to amend the 2021 ADRC budget to accept the additional grant funding. Motion carried.

Office Updates: Wendy Hutterer gave an update on the Kewaunee Senior Resource Fair, the holiday office closures, the search for a new Algoma meal site and a new caterer for our nutrition program. Melissa Konop gave an update on a new IRIS provider in Manitowoc County as of January 1, 2022.

Aging Updates: Wendy Hutterer reported that the Aging Plan for 2022-2024 has been submitted to the State for approval. All 2019-2021 Aging Plan goals have been completed.

Nutrition Report & Updates: The October 2021 nutrition report was distributed and discussed.

Transportation Updates: Kim Novak reported that the 85.21 Specialized Transportation grant application would be for \$238,415 with a county match of \$47,683. Motion by Joanne Lazansky, second by Jim Hathaway to approve the application. Motion carried.

Legislative Updates: None

Upcoming Events: Discussed Senior Advocacy Days held in Madison sometime in May 2022.

Next Meeting: January 25th, 2022 at 10:00 am in Manitowoc. There being no other business, Sandi Schleis-Ulmen ~~Langman~~ made a motion to adjourn, seconded by Tim Nicholls. The meeting adjourned at 11:10 am.

Respectfully submitted,

Kim Novak
ADRC Business Services Manager