

**RESOLUTION CANCELING COUNTY CHECKS NOT PRESENTED  
WITHIN TWO YEARS OF ISSUANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, a few of the thousands of checks issued by Manitowoc County are not  
2 presented for payment within two years of their date of issuance; and  
3

4           WHEREAS, the County Treasurer is required to account for these uncashed checks in the  
5 reserve to the County’s checking account; and  
6

7           WHEREAS, Wis. Stat. § 59.64(4)(e) provides that the County Board may, at its annual  
8 meeting, cancel checks which have not been presented for payment within two years of their  
9 issuance; and  
10

11           WHEREAS, those checks shown on the attached list were issued by Manitowoc County  
12 prior to October 31, 2019, and were not presented for payment within two years of their issuance;  
13 and  
14

15           WHEREAS, after careful consideration and review, the Finance Committee recommends  
16 canceling those checks on the attached list that were not presented for payment within two years  
17 of their issuance;  
18

19           NOW, THEREFORE, BE IT RESOLVED that those checks which are shown on the  
20 attached list are hereby canceled and without value; and  
21

22           BE IT FURTHER RESOLVED that the payee of a canceled check may make application  
23 to the County Board Chair and County Clerk to have a new check issued for the original amount,  
24 without interest, and that the County Treasurer shall issue such a check within sixty days of written  
25 notice of approval of such application by the County Board Chair and County Clerk.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Finance Committee

\_\_\_\_\_  
Paul Hansen, Chair

FISCAL IMPACT:	Increased available cash balance in Account 100-001	\$3,638.04
	Increased available cash balance in Account 160-485	\$42.52
	<u>Increased available cash balance in Account 126-770</u>	<u>\$331.00</u>
	Total increase in available cash balance	\$4,011.56

FISCAL NOTE: Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION DENYING CLAIM**  
(Kimberly Howell)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Kimberly Howell filed a claim with Manitowoc County on September 8, 2021  
2 seeking an unnamed case to be thrown out, the return of unnamed children, \$100,000 in legal fees,  
3 and \$5,000,000 in punitive damages for every hour her family was without “family love and  
4 support or just contact”; and

5  
6           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
7 its insurance carrier; and

8  
9           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
10 facts, and determined that Manitowoc County should deny the claim; and

11  
12          WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
13 insurance carrier’s recommendation that the claim be denied and that the county issue a formal  
14 disallowance;

15  
16          NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors  
17 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide  
18 such notice of the denial of the claim as may be required.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Finance Committee

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Paul Hansen, Chair

FISCAL IMPACT:     None.

FISCAL NOTE:       Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE:        Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED:                                 \_\_\_\_\_  
   Bob Ziegelbauer, County Executive   Date



**RESOLUTION AUTHORIZING COUNTY CONSERVATION AIDS  
GRANT APPLICATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Manitowoc County Planning and Zoning Department wishes to complete  
2 upgrades to the park system including repairs to the Devils River State Trail; and  
3

4           WHEREAS, the Manitowoc County Planning and Zoning Department has identified a total  
5 cost of \$3,150.00 for this project; and  
6

7           WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding  
8 available through the County Conservation Aids (CCA) program specifically for the installation  
9 of fish and game projects under Wis. Stat. § 23.09(12); and  
10

11           WHEREAS, the CCA grant program may reimburse fifty percent of the total project cost  
12 for eligible projects; and  
13

14           WHEREAS, the Planning and Park Commission held a public hearing on October 25, 2021  
15 to consider the grant application and recommends the Planning and Zoning Department pursue the  
16 available grants under the CCA program;  
17

18           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
19 Supervisors authorizes the Planning and Zoning Director or his designee to accept grants from the  
20 WDNR in the total amount of up to \$1,575.00; and  
21

22           BE IT FURTHER RESOLVED that the Planning and Zoning Director or his designee is  
23 authorized to sign documents and take such other actions as necessary to accept the grant, direct,  
24 and complete the project as authorized in the County's grant application to the WDNR, including  
25 obtaining any permits that may be required; and  
26

27           BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Park  
28 budget are amended by the amount of any grant award approved by the State of Wisconsin, and  
29 the Finance Director is directed to record such information in the official books of the County for  
30 the year ending December 31, 2021 with carryover to 2022 as may be required.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

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David Dyzek, Chair

FISCAL IMPACT: Increases State Conservation Aid by an amount of the grant award up to \$1,575.00 and an associated expense account by an equal amount.

FISCAL NOTE: Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date





**RESOLUTION ADOPTING MANITOWOC COUNTY PLANNING AND  
PARK COMMISSION FEE SCHEDULE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County Code § 4.13(2) provides that the fees that the Planning  
2 and Zoning Department is authorized to charge must be set by County Board resolution and  
3 reviewed annually by the Planning and Park Commission; and  
4

5           WHEREAS, the Manitowoc County Planning and Park Commission has reviewed the  
6 Planning and Zoning Department Fee Schedule and recommends that it be adjusted by 3%; and  
7

8           WHEREAS, a copy of the proposed Planning and Zoning Department fee schedule has  
9 been provided to the County Board;  
10

11           NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
12 county of Manitowoc approves the proposed Planning and Zoning Department Fee Schedule to be  
13 effective January 1, 2022, and directs that a copy of the fee schedule be included as an appendix  
14 to the Manitowoc County Code Chapter 4, Finances.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
David Dyzak, Chair

FISCAL IMPACT: Indeterminable.

FISCAL NOTE: Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date



**ORDINANCE AMENDING ZONING MAP**  
(Michael Dell)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 27, 2021; and  
3

4           WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8           NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does  
9 ordain as follows:  
10

11           A tract of land located in the NE ¼ of the SW ¼ of Section 20, T. 20 N., R. 23 E., Town  
12 of Kossuth, Manitowoc County, Wisconsin, described as follows:  
13

14           Commencing at the S.¼ Corner of said Section 20; thence N. 00°10'08" E. a  
15 distance of 1969.07 feet, along the ¼ section line; thence N. 88°11'22" W. a  
16 distance of 40.02 feet, to the point of real beginning; thence N. 88°11'22" W. a  
17 distance of 1294.39 feet; thence N. 00°07'34" E. a distance of 673.14 feet, along  
18 the west line of said NE ¼ of the SW ¼ of Section 20; thence N. 89°29'52" E. a  
19 distance of 1294.45 feet, along the ¼ section line, to the westerly right of way line  
20 of Thunder Road; thence S. 00°10'08" W. a distance of 725.39 feet, along said  
21 westerly right of way of Thunder Road, to the point of beginning, said tract  
22 containing approximately 20.774 acres or 904,920 square feet of land and is hereby  
23 rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA)  
24 District.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
David Dyzak, Chair

FISCAL IMPACT:   None.

FISCAL NOTE:     Reviewed and approved by Finance Director.   \_\_\_\_\_

LEGAL NOTE:     Reviewed and approved as to form by Corporation Counsel.   \_\_\_\_\_

COUNTERSIGNED: \_\_\_\_\_ Date  
James Brey, County Board Chair

APPROVED: \_\_\_\_\_ Date  
Bob Ziegelbauer, County Executive



**ORDINANCE AMENDING ZONING MAP**  
(Frederick L. Schnell Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1            WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 27, 2021; and  
3

4            WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8            NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does  
9 ordain as follows:  
10

11            A parcel of land located in part of the Southeast Quarter (SE1/4) of the Southeast Quarter  
12 (SE1/4) of Section 2, Township 17 North, Range 21 East, Town of Schleswig, Manitowoc County,  
13 Wisconsin being described as follows:  
14

15            Commencing at the Southeast Corner of said Section 2; thence S89°-59'-06"W  
16 along the South line of the SE1/4 of said Section 2, a distance of 707.19 feet to the  
17 point of beginning; thence continuing S89°-59'-06"W along said South line 322.52  
18 feet; thence N00°-00'-54"W 309.00 feet; thence S89°-59'-06"E 322.52 feet; thence  
19 S00°-00'-54"E 309.00 feet to the point of beginning, said parcel containing  
20 approximately 99,658 square feet (2.29 acres) of land and is hereby rezoned from  
21 General Agriculture (GA) District to Small Estate (SE) Residential District.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
David Dyzak, Chair

FISCAL IMPACT:    None.

FISCAL NOTE:      Reviewed and approved by Finance Director.   \_\_\_\_\_

LEGAL NOTE:       Reviewed and approved as to form by Corporation Counsel.   \_\_\_\_\_

COUNTERSIGNED:   \_\_\_\_\_                      \_\_\_\_\_  
                                    James Brey, County Board Chair                      Date

APPROVED:           \_\_\_\_\_                      \_\_\_\_\_  
                                    Bob Ziegelbauer, County Executive                      Date



**ORDINANCE AMENDING ZONING MAP**  
(Silver Stream Acres LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 27, 2021; and  
3

4           WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8           NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does  
9 ordain as follows:  
10

11           A tract of land in the SW 1/4 of the SW 1/4 of Section 23, T. 21 N., R. 24 E., Town of Two  
12 Creeks, Manitowoc County, Wisconsin, and further described as follows:  
13

14           Commencing at the SW Corner of said Section 23, thence N. 89°58'04" E. a  
15 distance of 200.00 feet, along the section line; thence N. 44°25'00" W. a distance  
16 of 57.37 feet, to the point of real beginning; thence N. 44°25'00" W. a distance of  
17 171.42 feet, along the right of way S.T.H. "42"; thence N. 00°28'53" W. a distance  
18 of 499.37 feet, along the easterly right of way of S.T.H. "42"; thence S. 89°57'39"  
19 E. a distance of 1297.05 feet, along the north line of the S. 1/2 of the SW 1/4 of the  
20 SW 1/4 of Section 23; thence S. 00°04'06" E, a distance of 620.24 feet, along the  
21 east line of the SW 1/4 of the SW 1/4 of said Section 23; thence S. 89°58'04" W. a  
22 distance of 1173.62 feet, along the northerly right of way of Nuclear Road, to the  
23 point of real beginning, said tract containing approximately 18.293 acres of land  
24 and is hereby rezoned from Exclusive Agriculture (EA) District to General  
25 Agriculture (GA) District.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
David Dyzak, Chair

FISCAL IMPACT:   None.

FISCAL NOTE:     Reviewed and approved by Finance Director.   \_\_\_\_\_

LEGAL NOTE:     Reviewed and approved as to form by Corporation Counsel.   \_\_\_\_\_



COUNTERSIGNED: \_\_\_\_\_  
James Brey, County Board Chair Date

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**ORDINANCE AMENDING ZONING MAP**  
(Wisconsin Steel and Tube)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 27, 2021; and  
3

4           WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8           NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11           A parcel of land located in Part of Lot 1, Volume 34 Certified Survey Maps, Page 99,  
12 recorded in the Manitowoc County Register of Deeds Office as Document No. 1209367, located  
13 in part of the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 20 North, Range 23 East,  
14 Town of Kossuth, Manitowoc County, Wisconsin being more particularly described as follows:  
15

16           Beginning at the Northwest corner of said Lot 1; thence North 89°-56'-23" East along the  
17 North line of said Lot 1, a distance of 594 feet more or less to the Westerly line of lands  
18 currently zoned Industrial District; thence Southwesterly along said Westerly line, a  
19 distance of 590 feet more or less to the South line of said Lot 1; thence South 89°-57'-44"  
20 West along said South line, a distance of 476 feet more or less to the Southwest corner of  
21 said Lot 1; thence North 00°-11'-47" East along the West line of said Lot 1, a distance of  
22 576.97 feet to the point of beginning, said parcel containing approximately 7.15 acres of  
23 land and is hereby rezoned from Commercial Business (CB) District to Industrial (ID)  
24 District.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Planning and Park Commission

\_\_\_\_\_  
David Dyzak, Chair

FISCAL IMPACT:   None.

FISCAL NOTE:     Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE:      Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

COUNTERSIGNED: \_\_\_\_\_  
James Brey, County Board Chair Date

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**RESOLUTION CANCELING CHECKS NOT PRESENTED WITHIN  
TWO YEARS OF ISSUANCE**  
(Sheriff's Office)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, a few of the thousands of checks issued by the Manitowoc County Sheriff's  
2 Office from the Inmate Trust Account are not presented for payment within two years of their date  
3 of issuance; and

4  
5           WHEREAS, the Sheriff is required to account for these uncashed checks in the Sheriff's  
6 Office checking account; and

7  
8           WHEREAS, Wis. Stat. § 59.64(4)(e) provides that the County Board may, at its annual  
9 meeting, cancel checks that have not been presented for payment within two years of their  
10 issuance; and

11  
12           WHEREAS, those checks shown on the attached list were issued by the Manitowoc County  
13 Sheriff's Office prior to October 31, 2019 and were not presented for payment within two years of  
14 their issuance; and

15  
16           WHEREAS, after careful consideration and review, the Public Safety Committee  
17 recommends canceling those checks on the attached list that were not presented for payment within  
18 two years of their issuance;

19  
20           NOW, THEREFORE, BE IT RESOLVED the checks shown on the attached list are hereby  
21 canceled and without value; and

22  
23           BE IT FURTHER RESOLVED that the payees of these canceled checks may make  
24 application to the County Board Chair and County Clerk to have a new check issued for the original  
25 amount, without interest, and that the County Treasurer shall issue such a check within sixty days  
26 of written notice of approval of such application by the County Board Chair and County Clerk.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Public Safety Committee

\_\_\_\_\_  
Dave Nickels, Chair

FISCAL IMPACT:   Increases available cash balance in Account 100.23409 by \$8,656.83.

FISCAL NOTE:     Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date





**RESOLUTION ADOPTING FINAL MANITOWOC COUNTY  
SUPERVISORY DISTRICT PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Wisconsin counties are required by the Wisconsin Statutes to adopt a tentative  
2 supervisory district plan, submit the tentative plan to municipalities in the county to permit the  
3 municipalities to divide their jurisdiction into wards in accordance with the tentative plan, conduct  
4 a public hearing upon receipt of the last municipal ward plan, and adopt a final county supervisory  
5 district plan; and  
6

7           WHEREAS, Manitowoc County adopted a tentative Manitowoc County Supervisory  
8 District Plan on September 21, 2021, which provided for 25 supervisory districts, and submitted  
9 said plan to all the municipalities for their consideration and preparation of municipal ward plans  
10 that are in accord with the county plan; and  
11

12           WHEREAS, the last municipal ward plan necessary to prepare a final Manitowoc County  
13 Supervisory District Plan was submitted to the Manitowoc County Clerk on October 19, 2021; and  
14

15           WHEREAS, the county board of supervisors of the county of Manitowoc conducted the  
16 required public hearing on the final supervisory district plan on October 25, 2021 to allow citizens  
17 the opportunity to express their views on the Plan;  
18

19           NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
20 county of Manitowoc hereby adopts the final supervisory district plan dated October 25, 2021,  
21 which provides for 25 county supervisory districts with the district boundaries as described in  
22 detail in text and map form within the plan, a copy of which is on file in the office of the County  
23 Clerk; and  
24

25           BE IT FURTHER RESOLVED that the Manitowoc County Board Chair shall file a  
26 certified copy of the Manitowoc County Supervisory District Plan with the Secretary of State.

Dated this 25th day of October 2021.

Respectfully submitted by the  
Special Committee on Number and  
Apportionment of County Board Supervisory  
Districts

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Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date

