



Manitowoc County Health Department
 1028 S 9th Street
 Manitowoc WI 54220
 (920) 683-4155

License Application – Transient (Temporary) Retail Food Establishment

ESTABLISHMENT INFORMATION:			
ESTABLISHMENT/STAND NAME	COUNTY:		
ESTABLISHMENT STREET ADDRESS FOR SERVICE BASE IF NEEDED	CITY:	STATE:	ZIP:
EMAIL ADDRESS:		ESTABLISHMENT PHONE NUMBER: () -	

LEGAL ENTITY INFORMATION – CHECK ONE				
<input type="checkbox"/> Individual	<input type="checkbox"/> Married Couple	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Limited Liability Partnership (LLP)	<input type="checkbox"/> Corporation
<input type="checkbox"/> Cooperative	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Partnership (LP)	In what state is your entity registered?	
LEGAL ENTITY (such as name of sole proprietor, partnership, LLC, LLP, or Inc.):			COUNTY:	
LEGAL ENTITY MAILING ADDRESS:		CITY:	STATE:	ZIP:
EMAIL ADDRESS:			LEGAL ENTITY PHONE NUMBER: () -	

CONTACT INFORMATION			
CONTACT PERSON:	TITLE:	PHONE NUMBER: () -	EMAIL ADDRESS:

LICENSE FEES	
<input type="checkbox"/> Transient Retail TCS (Final product does requires temperature control)	License Fee: \$189.00
<input type="checkbox"/> Transient Retail Non-TCS (Final product does not require temperature control)	License Fee: \$82.50
<input type="checkbox"/> Transient Retail - Pre-Packaged No Processing	License Fee: \$69.50

Please read carefully before signing

Operating without a license is a violation of Wisconsin Law and Manitowoc County Code. If you have been operating without a license, you will be required to pay an operating without a license fee in addition to the license fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30; unless issued after April 1, which will expire on June 30th of the following year. The license fee is not prorated for partial license years. The Department may inspect premises at any reasonable time. Missing information may delay the issuance of your license. You are not licensed to operate until the department conducts an inspection and the license is released. The undersigned hereby certifies that this is a true, complete and accurate application for the Retail Food Establishment license under Wis. Stat. § 97.30.

Within 30 days after receiving a complete application for a license, the department shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial. A license shall not be issued to an operator without prior inspection

SIGNATURE – APPLICANT: _____ DATE SIGNED: _____

Please make check payable to: Manitowoc County Health Department or MCHD

Date(s)	Location/Event

Menu: List all foods and beverages that will be served/sold

Will all foods/beverages be prepared at the temporary food booth? Yes No
 If No, then please indicate what other locations will be used to prepare foods.

No home prepared foods except limited bake sale items are allowed. No home butchered meats or home canned foods are allowed. All foods must come from a commercial approved source or a licensed facility.

What method/equipment will be used to cold hold potentially hazardous foods (below 41°F)?
 Refrigerator Coolers with ice N/A

Processing Licenses Only:

Will food workers be supplied with food service gloves, tongs, deli papers etc.. to eliminate bare hand contact with ready to eat foods? Yes No NA

Will a hand wash sink with hot and cold running water or an approved portable hand wash station be provided directly adjacent to food preparation and serving areas? Soap and paper towels must be provided. Yes No

What kind of sanitizer will be used for sanitizing food contact surfaces? Bleach (chlorine) Quats
 100 ppm chlorine = 1 capful of bleach + 1 gallon of water 200 ppm Quats = mix as directed on label

Do you have a supply of test strips for the sanitizer being used. Yes No

What method/equipment will be used to hot hold potentially hazardous foods? (above 135°F)?
 Nescos Stove/Oven N/A Other – please describe

Will a metal stem food thermometer with a range of 0-220°F (or digital) be available at the food stand for monitoring temperatures? Meat thermometers are not accepted. Yes No

Office Use Only

License Approved by/Date	Amt pd.	Cash	Check #	Lic. Given	Lic. Mailed	QB#	Temp Lic. #	Non Profit? Y N