

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
March 31, 2021
Manitowoc Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Manitowoc Public Library on Wednesday, March 31, 2021, at 5:30 p.m., by President of the Board, Ray Mueller.

Members Present: Jim Baumann, Ron Dietrich, Sarah Greuel, Julie Grinde, Linda Hunter, Cheryl Kjelstrup, Chuck Krueger, Ray Mueller, Darcie Schwalenberg-Kesler, Peggy Turnbull,

Members Absent: Sue Lisowe, Jeremy Sehloff, Ron Ziolkowski

Others Present: Rebecca Barry, Rebecca Schadrie, Margie Verhelst, Kate Verhelst, Julia Davis, Kristin Stoeger, Jeff Dawson

Minutes: A motion was made by Baumann and seconded by Dietrich to accept the minutes of the January 27, 2021, MCLS Board meeting. Motion carried.

Financial Business: A motion was made by Kjelstrup and seconded by Hunter to approve the January and February 2021 financial reports. Motion carried.

Kjelstrup noted Check Register Report from February 10, 2021 inadvertently signed by Treasurer with a 2020 date. A motion was made by Kjelstrup and seconded by Baumann to approve the February and March 2021 payment of bills. Motion carried.

A motion was made by Turnbull and seconded by Baumann to approve the LARS financial report through February 2021. Motion carried.

A motion was made by Baumann and seconded by Kjelstrup to approve the Reach Out and Read report through February 2021. Motion carried.

System Director's Report: A written report was included in the Board packets. Schadrie introduced Kate Verhelst, the new Administrative Assistant for MCLS, and discussed the hiring process, number of applicants and that Verhelst was the only interviewee. Kjelstrup commented on the interview, indicating Verhelst possessed the desired skill set to fill the position.

System IT/ILS Specialist's Report: A written report was included in the Board packets. In addition to the reported activities, Verhelst discussed her PC dying, and the internet hardware nearing end of life at Chilton, Kiel, New Holstein, and Brillion.

Member Library Directors' Reports: Reports were presented by Julia Davis, Rebecca Barry, Jeff Dawson and Kristin Stoeger. Mueller asked the Directors to comment on annual report requests and if the Dr. Suess controversy affected the libraries or patrons.

Unfinished Business: Discussed 2020 Manitowoc-Calumet Library System Annual Report. Noted the DPI has correct certification date for Schadrie on file.

New Business:

Set dates for Manitowoc and Calumet County Library Advisory Committee meetings: Decided Calumet County meeting to be held Wednesday, May 19th, 2021 at Chilton at 5:00 pm, and Manitowoc County to be held Thursday, May 20th, 2021 at Manitowoc at 5:00 pm. A motion was made by Dietrich and seconded by Baumann. Motion carried.

Federal American Rescue Plan funds: Discussed available funds of \$2.7 million to be distributed to Wisconsin. DPI to decide on fund distribution, with a strong consideration of implementing statewide broadband for WI residents. Funds available to use through the end of June 2022.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, May 26th, 2021, at 5:30 p.m., at the Manitowoc Public Library.

Adjourn: A motion to adjourn was made at 6:20 p.m. by Baumann and seconded by Dietrich. Motion carried.

Respectfully submitted,

Rebecca Schadrie and Kate Verhelst