



**MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING NOTICE**

DATE: June 24, 2020
TIME: 9:00 a.m.
PLACE: Manitowoc County Office Complex
Conference Room 300
4319 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve minutes and agenda, correspondence)
2. Public comment
3. County Retained Fee/Grant Report
4. Adjourn

Date: June 9, 2020

Tim Ryan
Planning and Zoning Department Director and Land Information Officer

By: Matt Randerson, GIS Coordinator and Alternate LIO

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF JUNE 24, 2020

The meeting was called to order by Chair Tim Ryan at 9:01 a.m. in Room 300 of the Manitowoc County Office Complex, 4319 Expo Drive, Manitowoc.

Members present: Tim Ryan, Matt Randerson, Cathy Wagner, Amy Kocian, Kristi Tuesburg, Aprille Calewarts, Jill Pope (via Zoom), and Travis Waack (via Zoom). Tony Lulloff was excused.

Others in attendance: County Surveyor Jason Bolz and Corporation Council Peter Conrad (via Zoom).

Kristi Tuesburg made a motion to approve the minutes from the December 12, 2019 meeting; it was seconded by Aprille Calewarts and passed.

Kristi Tuesburg made a motion to approve the agenda, it was seconded by Amy Kocian and passed.

No correspondence was received.

No members of the public were present.

Matt Randerson presented the "County Retained Fee/Grant Report" covering funds collected and spent under Wisconsin State Statute 16.967(7) and 59.72(5) from January 1, 2019 through December 31, 2019. A motion to approve the report was made by Kristi Tuesburg; it was seconded by Jill Pope and passed.

The new Real Property Lister was introduced.

The next Land Information Council meeting will be held in December, 2020.

A motion to adjourn was made by Amy Kocian at 9:09 a.m.; it was seconded by Kristi Tuesburg and passed.

Respectfully submitted,
Matt Randerson
Manitowoc County GIS Coordinator



MANITOWOC COUNTY LAND INFORMATION COUNCIL MEETING NOTICE

DATE: Thursday, December 17, 2020

TIME: 10:00 a.m.

PLACE: Manitowoc County Communications and Technology Building
Conference Room 111/112
1024 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve minutes and agenda, correspondence)
2. Public comment
3. Discuss the removal of a public representative from County Code 2.04(7m)(b).
4. Discuss and approve the 2021 Wisconsin Land Information Program grant application.
5. Set next meeting
6. Adjourn

Date: December 1, 2020

Tim Ryan
Planning and Zoning Department Director and Land Information Officer

By: Matt Randerson, GIS Coordinator and Alternate LIO

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF DECEMBER 17, 2020

The meeting was called to order by Chair Tim Ryan at 10:03 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9th Street, Manitowoc.

Members present: Jason Bolz, Supervisor James Falkowski, Amy Kocian, Matt Randerson, Tim Ryan, Travis Waack, and Supervisor Catherine Wagner. Aprille Calewarts and Jill Pope attended via Zoom. Krisi Tuesburg was absent.

Travis Waack made a motion to approve the agenda; it was seconded by Amy Kocian and passed.

Amy Kocian made a motion to approve the minutes; it was seconded by Jason Bolz and passed.

No correspondence was received.

No members of the public wished to speak.

The removal of the public representative position from County Code 2.04(7m)(b) was discussed. The position had been vacant for years until it was recently filled by Supervisor James Falkowski. Travis Waack made a motion to move this item to unfinished business and reevaluate before Supervisor James Falkowski's term ends in 2022; it was seconded by Amy Kocian and passed.

The county's 2021 Wisconsin Land Information Program grant application was discussed. The first project listed in the grant application is a large format printer for the Planning and Zoning Department for \$5,195.00. This is listed in the Manitowoc County 2019-2121 Land Information Plan as "other costs not associated with a specific project". The second project listed in the grant application is new land records software from Transcendent which would use the remaining \$44,805.00 of the \$50,000.00 grant. Amy Kocian discussed how this new software would benefit the Treasurer's Department. Matt Randerson discussed how this would benefit the Planning and Zoning Department. Tim Ryan mentioned that the services estimate section of the contract provided by Transcendent should not be open-ended as that leaves the county exposed to increased costs. Alternative projects were discussed, including oblique imagery, Project #4: Road Right-of-Way Improvements, Project #7: Data Download Site, and Project #9: GIS Health Check. Jason Bolz made a motion to approve the grant application with the large format printer and Transcendent software; it was seconded by Supervisor James Falkowski and passed.

The next Land Information Council meeting will be held in June, 2021.

A motion to adjourn was made by Amy Kocian at 10:49 a.m.; it was seconded by Jason Bolz and passed.

Respectfully submitted,
Matt Randerson
Manitowoc County GIS Coordinator