



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: January 8, 2020

TIME: 4:45 p.m.

PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Jacalyn LaBre.
2. Consideration of and corrections to September 4, 2019 meeting minutes.
3. Introduction of new member: Chief Tim Barber; Acknowledgement of Chief Joe Collins' approaching retirement.
4. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. Diversion Program update.
 - c. Counselor at jail.
5. Discussion regarding "What next: Identifying issues in the Criminal Justice process."
6. Election of Council officers and Executive Committee.
7. Announcement of next meeting dates:
 - a. Council: March 4, 2020.
 - b. Executive Committee: January 27, 2020.
8. Adjournment.

Date: January 2, 2020

Chair Jacalyn LaBre

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council

Minutes

January 8, 2020

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: District Attorney Jacalyn LaBre (Chair), County Board Supervisor James Falkowski, Lori Fure (designee for Patricia Dodge,) Sheriff Dan Hartwig, Attorney Ann Larson, Kevin Mueller, Cindy Oswald, Judge Mark Rohrer (Vice-Chair), County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Joe Collins, Chief Tim Barber, and Attorney Phil Hoff.

Others: Patricia Koppa, Major Joy Brixius, Jason Latva and Darlene Wellner.

Attorney Ann Larson moved to approve the minutes of the September 4, 2019 meeting. Kevin Mueller seconded the motion. Motion passed unanimously.

Chair LaBre explained the changes regarding Law Enforcement representation. Chief JoAnn Mignon has retired. Chief Tim Barber will replace her as the small department representative. Sheriff Dan Hartwig indicated that Chief Barber has not gotten the notices. Pat Koppa states they have been sent to same address since the beginning of the Council but perhaps the address used is not correct. Additionally there is a new chief for Brillion/Reedsville. Sheriff Hartwig will get that information to Ms. Koppa so the mailing lists can be corrected. Additionally, Chief Joe Collins will be stepping down early February and Brian Kohlmeier will be promoted to Chief. It is not known who will represent the large departments.

Chair LaBre then turned to Jason Latva for a Drug Court report. There have been 15 completions. Eighteen (18) current participants: 3 in Phase One, 4 in Phase Two, 2 in each of Phases Three and Four and 7 in Phase 5. The Alumni group has been meeting since late August. Two terminations are pending. The team is being recognized with various accolades and will be presenting at the conferences. There is also one participant in the Diversion program; 6 have successfully completed that program avoiding a charge. The jail counselor, Michelle Waack, formerly employed at Marco, now has an office. Has been able to begin screenings and provide services. Latva responded to questions from the group.

Next agenda item is what the Council should address going forward with Drug Court well established. Darlene Wellner asked that we consider implementation of a Mental Health Court. Discussion regarding benefits of such a court and if a Family Treatment court might be better. Judge Jerilyn Dietz has expressed interest in running such a court.

Koppa pointed out that the Council has a broader mission and that we do not have a perfectly operating system. With that in mind should determine what the needs are before we assume a solution. County Executive Bob Ziegelbauer also emphasized that we must determine the needs, prioritize them and then address. Suggested that the Council as a whole undertake this rather than a separate committee. Decided that the Executive Committee would review and discuss further with the Council meetings becoming work sessions. Supervisor Falkowski asked that Domestic Violence concerns and Victim Rights be considered when looking at our needs.


Final action is election of officers and the executive committee for 2020-2021.

Chair LaBre nominated Judge Rohrer to serve as Chair as she has some additional obligations and feels she will not be able to continue. Judge Rohrer accepted. Attorney Larson then nominated Attorney LaBre for Vice Chair. She accepted. Sheriff Hartwig seconded both nominations. Executive Ziegelbauer moved for entry of a unanimous vote for the nominated. Attorney Larson seconded. All approved. For the three remaining positions, Sheriff Hartwig declined but nominated Attorney Larson and Kevin Mueller to continue. For the third position, Judge Rohrer nominated Clerk of Court Lynn Zigmunt. She agreed. Nomination seconded by Supervisor Falkowski. All approved.

Attorney LaBre noted the meeting date for March 4 and that the Executive Committee will meet next on January 27.

Motion to adjourn made by Supervisor Falkowski, seconded by Attorney Larson. Passed unanimously adjourning at 5:27 p.m.

Respectfully Submitted


Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: February 17, 2020
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of December 16, 2019 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
 - c. Jail Counselor
4. Discussion of priorities for action and process for study by Council.
5. Discussion of next meeting dates:
 - a. Council: March 4, 2020
 - b. Executive Committee: March 16, 2020
6. Adjournment.

Date: January 22, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
February 17, 2020 12:15 p.m.
Manitowoc County Courthouse, Room 119**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, and Lynn Zigmunt

Excused: Attorney Ann Larson and Kevin Mueller

Others in attendance: Patricia Koppa and Supervisor James Falkowski.

Chair Judge Mark Rohrer called the meeting to order at 12:25 p.m. Attendance taken. A motion to approve the minutes of the December 16, 2019 meeting was made by DA Jacalyn LaBre with a second by Lynn Zigmunt. Upon the vote, motion approved unanimously.

Judge Rohrer turned the meeting over to DA LaBre for a report on Drug Court in Jason Latva's absence. There a few potential new candidates being reviewed by the team with decisions to be made this week. The team has been nominated for various community awards and await the results. Letters for participation in the diversion program are being sent.

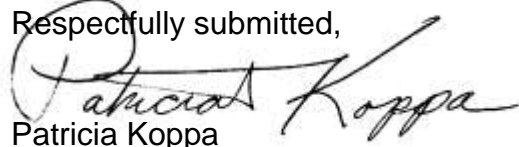
As far as Pretrial services, are anxious to hear from Attorney Larson on the Pre-trial services association's withdrawal of support for pretrial service assessment documents.

Judge Rohrer asked for discussion on the areas for CJCC attention. Reviewed list from meeting with Chief Collins prior to his departure. Translation/Interpreting services are unknown outside what is done in court. Not clear what is available at earlier stages. The family treatment or mental health court needs will have to be assessed. Ms. Koppa would like to see information from defendants verified prior to bail hearings; for example, do they have a job? Grant writing services or an employee devoted to that within the county would be beneficial.

Next Council meeting is scheduled for March 4. Next Executive meeting is slated for March 16, 2020.

DA LaBre moved to adjourn, Ms. Zigmunt seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:45 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Koppa", written over a horizontal line.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: March 4, 2020
TIME: 4:45 p.m.
PLACE: Manitowoc County Communications and Technology Building, Room 111-112
1024 South Ninth Street, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration of and corrections to January 8, 2020 meeting minutes.
3. Introduction of new members, if present: Chief Tim Barber; Chief Brian Kohlmeier
4. Reports and action, if required, regarding:
 - a. Drug Court update.
 - b. Diversion Program update
5. Executive Committee report: Discussion of issues to be explored; possible action to assign tasks.
6. Announcement of next meeting dates:
 - a. Council: May 6, 2020.
 - b. Executive Committee: March 16, 2020.
7. Adjournment.

Date: February 27, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Criminal Justice Coordinating Council

Minutes

March 4, 2020

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Chief Tim Barber, Judge Bob Dewane, County Board Supervisor James Falkowski, Lori Fure, Sheriff Dan Hartwig, Attorney Phil Hoff, Chief Brian Kohlmeier, Attorney Ann Larson, District Attorney Jacalyn LaBre (Vice-Chair), Kevin Mueller, Cindy Oswald, Clerk of Court Lynn Zigmunt, and County Executive Bob Ziegelbauer.

Excused/Absent: Judge Mark Rohrer.

Others: Jeremy Kronforst, Jennifer Zick, Jason Latva, Nancy Slattery, Cecelia Held.

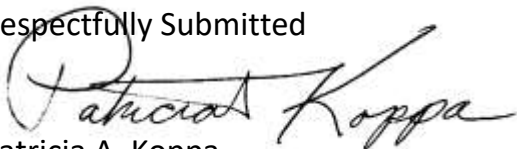
Vice Chair Jacalyn LaBre called the meeting to order at 4:48 p.m. Asked for approval of the minutes of the January 8, 2020 meeting. No one had corrections. Attorney Ann Larson moved to approve and Kevin Mueller seconded the motion. Motion passed unanimously.

Vice-Chair LaBre introduce Chief Brian Kohlmeier of Two Rivers and Chief Time Barber representing the smaller departments.

Jason Latva provided the report regarding Drug Court. Reviewed the participant statistics. Noted that the Manitowoc County Drug Court Program was awarded the Manitowoc Police Department Crime Prevention award. There are graduations coming upon on March 18, April 1 and 8.

The Executive Committee report was given by Vice Chair LaBre. Put the question to the group regarding how best to assess the community needs. Attorney Larson stated that there should be a plan to collect the data. Attorney LaBre suggested having a subcommittee formed to do this; Attorney Larson, Darlene Wellner, Phil Off, Lori Fure volunteered and with Jewel Scharenbroch from the Corporation Counsel's office. No other issues were brought up. Motion to adjourn by Attorney Larson and second by Sheriff Hartwig. Adjourned at 5:30.

Respectfully Submitted



Patricia A. Koppa

Council Secretary

Based upon the notes of Judge Dewane



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: March 16, 2020
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 17, 2020 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
4. Discussion and action regarding Council Action items.
5. Discussion of next meeting dates:
 - a. Council: May 6, 2020
 - b. Executive Committee: April 20, 2020
6. Adjournment.

Date: March 10, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE



DATE: March 16, 2020
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room 119
1010 South 8th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 17, 2020 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
4. Discussion and action regarding Council Action items.
5. Discussion of next meeting dates:
 - a. Council: May 6, 2020
 - b. Executive Committee: April 20, 2020
6. Adjournment.

Date: March 10, 2020

Cancelled: March 16, 2020 @ 9:55 a.m.

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: April 20, 2020
TIME: 12:00 p.m.
PLACE: Zoom Video Conference (Committee Members)/
Public monitoring: Manitowoc County Courthouse
Room B-15
1010 South 8th Street, Manitowoc, WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County and the Wisconsin Governor's Executive Order. Members of the public may attend the meeting in person at the address listed above. The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of March 16, 2020 Executive Committee meeting minutes.
3. Update, discussion and action, if required, regarding: (discussion may overlap)
 - a. Drug Court
 - b. Diversion Program
4. Discussion and action regarding issues COVID-19 has brought to light regarding criminal justice system in an emergency situation.
5. Discussion of scheduled next meeting dates and whether to hold and how:
 - a. Council: May 6, 2020
 - b. Executive Committee: May 18, 2020
6. Adjournment.

Date: April 15, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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CJCC Executive Committee
Minutes
4-20-20
Held by Zoom Video Conference Call

Attendance: Committee members: Ann Larson, Jacalyn LaBre, Kevin Mueller, Lynn Zigmunt, Jason Latva

Absent: Judge Mark Rohrer

Others: Nancy Slattery and James Falkowski

Meeting called to order by Jacalyn LaBre at 12:10 p.m.

Minutes from March 16, 2020 approved with no corrections, by motion of Ann Larson, seconded by Kevin Mueller. Motion passed unanimously.

Jason Latva provided an update on Drug Court and the Diversion Program, providing current statistical participant information. Jason indicated that the group is currently making masks to donate, with the program paying for materials. He also indicated that participants are struggling with the isolation portion of the quarantine. They are still conducting Drug Court through use of video technology.

Ann Larson indicated that it may be unrealistic to have a May CJCC meeting, but we should at least have the Executive Committee meeting scheduled for May 18th. The CJCC last met as a full council in March and she doesn't plan to take any action until the COVID-19 stay-at-home order is lifted. It was suggested that the May 6th CJCC meeting get pushed to June 3rd, and everyone was in agreement.

No further business.

Motion to adjourn was made by Kevin Mueller and seconded by Lynn Zigmunt. Meeting adjourned at 12:40 p.m.

Respectfully submitted,

Lynn Zigmunt
Acting Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: May 18, 2020
TIME: 12:00 p.m.
PLACE: Zoom Video Conference (Committee Members)/
Public monitoring: Manitowoc County Courthouse
Room B-15
1010 South 8th Street, Manitowoc, WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County and the Wisconsin Governor's Executive Order. Members of the public may attend the meeting in person at the address listed above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of April 20, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion of agenda for June 3, 2020 council meeting.
5. Next Executive Committee: June 15, 2020
6. Adjournment.

Date: May 12, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
May 18, 2020 12:15 p.m.
Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Kevin Mueller, Attorney Ann Larson

Excused: Lynn Zigmunt and Judge Mark Rohrer

Others in attendance: Patricia Koppa, Supervisor James Falkowski

Vice-Chair Jacalyn LaBre called the meeting to order at 12:25 p.m. Attendance taken.

Attorney Larson needs to head to jail for bail shortly so took items out of order.

Discussed the agenda for the council meeting on June 3. Attorney Larson hopes to be prepared to discuss the sub-committee on the second treatment court. The Drug Court update is important and can report on how the Covid-19 emergency was handled at the Courthouse.

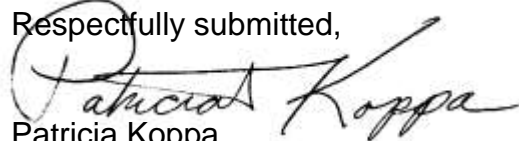
A motion to approve the minutes of the April 20, 2020 meeting was made by Kevin Mueller with a second by Attorney Ann Larson. Upon the vote, motion approved unanimously.

Jason Latva reported on Drug Court. There are 15 participants: 4 in phase 1, 2 in phase 2, 2 in phase 3, 4 in phase 4 and 3 in phase 5. There have been 2 terminations and there are 2 individuals starting the program. Most work is being done via Zoom meetings. The Drug Court professionals' conference has been moved to September and may be cancelled for the year. The requested raw data from the State has not been received. Jason is not aware of the plan for Human Services staff to return to in person client meetings.

Confirmed date for next Executive Committee meeting as June 15, 2020.

Attorney Larson moved to adjourn, Kevin Mueller seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:38 PM.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Patricia Koppa', written over a circular stamp.

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: June 3, 2020
TIME: 5:00 p.m. **(Note change of Time)**
PLACE: **Manitowoc County Office Complex, Room 300 (Note change of Place)**
4319 Expo Drive, Manitowoc, WI 54220
Also available remotely via Zoom conferencing.

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council have the option of appearing remotely via Zoom conferencing due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Zoom at the following link:

<https://wicourts.zoom.us/j/98135644618?pwd=R25nK2xHaHAwYlZoNHhNqRWFqNDhwUT09>
Password: 90634

Or in person at the address listed above.

Or telephone:

US: +1 312 626 6799
Meeting ID: 981 3564 4618
Password: 906349

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration and corrections to March 4, 2020 meeting minutes.
3. Reports and action, if required, regarding:
 - a. Drug court update.
 - b. General Operations in Manitowoc County Courts during Covid-19 Emergency – by Judge and department representatives present.
 - c. Subcommittee regarding creation of a second treatment court.
4. Announcement of next meeting dates:
 - a. Council: September 2, 2020
 - b. Executive Committee: June 15, 2020
5. Adjournment.

Date: May 27, 2020

Chair Judge Mark Rohrer

By: Patricia Koppa, Council Secretary

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Manitowoc County Criminal Justice Coordinating Council
Minutes
June 3, 2020
Manitowoc Office Complex, Room 300

Attendance: Council members Present in person:, County Board Supervisor James Falkowski, Lori Fure, Judge Mark Rohrer (Chair), Clerk of Court Lynn Zigmunt, and County Executive Bob Ziegelbauer.

Present via Zoom: Judge Bob Dewane, Judge Jerilyn Dietz, Sheriff Dan Hartwig, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Vice Chair), Attorney Ann Larson, Kevin Mueller

Excused/Absent: Chief Tim Barber, Chief Brian Kohlmeier, District Attorney Jacalyn LaBre (Vice-Chair), Cindy Oswald.

Others either in person or via zoom: Cecelia Held, Major Joy Brixius, Darlene Wellner.

Chair Mark Rohrer called the meeting to order at 5:05 p.m. Asked for approval of the minutes of the March 4, 2020 meeting. No one had corrections. Attorney Ann Larson moved to approve and Lynn Zigmunt seconded the motion. Motion passed unanimously.

Jason Latva provided the report regarding Drug Court. Reviewed the participant statistics. Currently 17, 5 in phase 1, three each in phases 2, 3 and 5 and 4 in phase 4. 12 are male, 5 female and 9 are working with 3 attending classes. Program completion is averaging 465 days. Noted that there have been more issues during the two months of Covid-19 precautions that the entire run of the program. However, this is not all bad news because we were able to continue operating via zoom and other remote mechanisms and many other courts have not. Services were provided throughout and in person therapy is resuming. Numerous questions regarding people helped and those where after assistance there was still failure. 43 persons have participated.

Judge Rohrer reported on the court response to the Covid-19 Emergency and the process for resuming in person hearings. There is a set of guidelines from the Supreme Court that local courts must follow to prepare local plans, which must then be approved. While able to do a lot of preliminary matters via zoom, many fewer cases were resolved and there will be an extended period of catching up. Additionally the return to court will be in phases. Desire is to regain ability to conduct jury trials and have some level of pre-covid productivity related to disposing of cases.

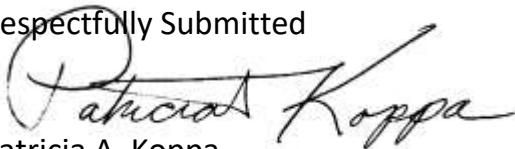
Attorney Larson reported regarding the findings and recommendation of the committee for a second treatment court. Are recommending what is known as a family treatment court. Numerous questions. Committee meeting was not conducted formally and no minutes were taken. Do not have records of what statistics or information led to the recommendation. Found this type of court was the easiest to implement as it is closely tied to the drug court and used similar services and other resources. Funding was a primary consideration. There are other Veteran's courts in the area taking our citizens upon request. A Mental Health court, while needed, uses a different structure which would be cost prohibitive. Committee is not aware of any grants currently available to create a Family Treatment Court. Family treatment court would be used in the CHIPS situations where parents face drug charges and a CHIPS order. Address needs of the whole family in effort to maintain family unit. Several asked for documentation and statistical information. Agreed to provide those to the Council at the next regular meeting in September.

Next Council meeting is September 2. Anticipate being able to meet in person. Stay alert for developments and the notice. If zoom is needed, may want all to appear that way or devise better means so all can hear. Executive committee will meet on 6/15 and monthly until the September meeting.

Darlene Wellner asked that the council take on reform sought following the death of George Floyd. Noted a vigil was happening at 6 pm. Executive Ziegelbauer suggested the topic be placed on the next agenda.

Motion to adjourn by Nicholas Muench and second by Clerk of Court Lynn Zigmunt. Adjourned at 5:45.

Respectfully Submitted

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned above the printed name and title.

Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: June 15, 2020
TIME: 12:00 p.m.
PLACE: Zoom Video Conference (Committee Members)/
Public monitoring: Manitowoc County Courthouse
Room B-15
1010 South 8th Street, Manitowoc, WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County and the Wisconsin Governor's Executive Order. Members of the public may attend the meeting in person at the address listed above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 18, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion documentation process regarding Family Drug Court recommendation.
5. Next Executive Committee: July 20, 2020
6. Adjournment.

Date: June 11, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

NOTE: Quorum not present for the June 15, 2020 CJCC EXECUTIVE COMMITTEE meeting. No minutes or attendance report available.

Meeting rescheduled for:
Monday, June 22, 2020



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: June 22, 2020 12:15 p.m.

Rescheduled from June 15, 2020

PLACE: Zoom Video Conference (Committee Members)/

Public monitoring: Manitowoc County Courthouse

Room B-15

1010 South 8th Street, Manitowoc WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County. Members of the public may attend the meeting in person at the address listed above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 18, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion regarding the Treatment Court Committee:
 - a. Meetings and minutes.
 - b. Documentation needed to support preliminary recommendation.
 - c. Next step in the process.
5. Next Executive Committee: July 20, 2020
6. Adjournment.

Date: June 15, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
June 22, 2020 12:15 p.m.
Manitowoc County Courthouse, Room B-15 and Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller

Excused: Lynn Zigmunt and Attorney Ann Larson,

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Erica Strauss, Cecilia Held, Nancy Slattery

Chair Jacalyn LaBre called the meeting to order at 12:15 p.m. Attendance taken. A motion to approve the minutes of the May 18, 2020 meeting was made by Jackie LaBre with a second by Kevin Mueller. Upon the vote, motion approved unanimously.

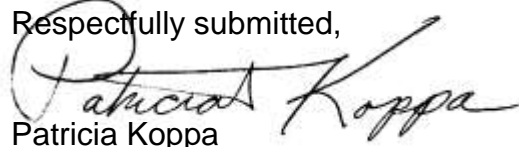
Chair Judge Mark Rohrer turned the meeting over to Jason Latva for a report on Drug Court. There are 15 participants: 2 in phase 1, 4 in phase 2, 2 in phase 3, 4 in phase 4 and 3 in phase 5. 3 participants are currently in jail. There have been serious set backs in recent weeks. Hope to get the participants back to in person appearances in the next several weeks. The conference for Treatment Court professionals is cancelled for 2020; planning for 2021 has begun. Team is meeting regarding the current issues and violations.

Discussion of the recommendation regarding a new treatment court. The committee will have meet again with notice and share the considerations in that format making minutes or simple present everything to the council as a whole. Using a workgroup does not resolve the issue according to Peter Conrad as one can't avoid the rules, and trying to find a way avoids the intent. A group can't make a decision without having open meeting on notice and minutes. Judge Rohrer will speak with Attorney Conrad about how to proceed next.

Council meeting doesn't meet until September. Next Executive Committee meeting is scheduled July 20. Those in attendance are able to make it.

Kevin Mueller moved to adjourn, Attorney LaBre seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:42 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Patricia Koppa". The signature is written in a cursive, flowing style. The first name "Patricia" is written with a large, looped "P" and the last name "Koppa" is written with a large, looped "K".

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: July 20, 2020
TIME: 12:15 p.m.
PLACE: Zoom Video Conference (Committee Members)/
Public monitoring: Manitowoc County Courthouse
Room B-15
1010 South 8th Street, Manitowoc WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County. Members of the public may attend the meeting in person at the address listed above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of June 22, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion regarding process for pursuing second treatment court.
5. Next Executive Committee: August 17, 2020
6. Adjournment.

Date: July 15, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
July 20, 2020 12:15 p.m.
Manitowoc County Courthouse, Room B-15 and Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Kevin Mueller, Lynn Zigmunt and Attorney Ann Larson

Excused: Judge Mark Rohrer,

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Nancy Slattery, Judge Jerilyn Dietz

Vice Chair Jacalyn LaBre called the meeting to order at 12:19 p.m. Attendance taken. A motion to approve the minutes of the June 15, 2020 meeting was made by Kevin Mueller with a second by Lynn Zigmunt. Vote taken and motion passed unanimously.

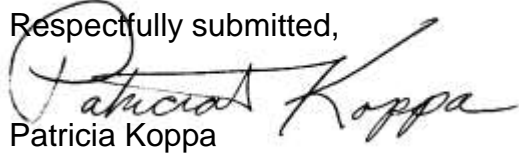
Vice Chair LaBre turned the meeting over to Jason Latva for a report on Drug Court. There are 15 participants: 3 in phase 1, 4 in phase 2, 2 in phase 3, 3 in phase 4 and 3 in phase 5. Two participants are being considered for termination, while several additional candidates are being considered for admission. There are two teams scheduled from the group for the Memorial Kickball Tournament in September. The new GHB testing strips are on order as this has been a significant issue.

Attorney Ann Larson had to leave the meeting due to technical difficulties. There is no additional information regarding the process to study need for a second treatment court. Kevin Mueller asked if funding for Drug Court upon expiration of the grant has been secured. Hearing that it has not, he suggested that the council focus on preparing the information needed to ensure funding of what we have before trying to expand. Discussed data that might be used and how to avoid anecdotal information. Discussed whether any funding will become available due to the additional hardships and set backs caused by coronavirus pandemic. There maybe be additional sober living facilities that are created.

Next Council meeting is scheduled for September so can decide upon course at August Executive Committee meeting to be held on August 17.

Mr. Mueller moved to adjourn, Ms. Zigmunt seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:32 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia Koppa".

Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: August 17, 2020
TIME: 12:15 p.m.
PLACE: Zoom Video Conference (Committee Members)/
Public monitoring: Manitowoc County Courthouse
Room B-15
1010 South 8th Street, Manitowoc WI 54220

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County. Members of the public may attend the meeting in person at the address listed above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of July 20, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Plan agenda for September 2 Council meeting:
 - a. Funding existing drug court
 - b. Exploration of any additional treatment court.
5. Next Executive Committee: September 21, 2020
6. Adjournment.

Date: August 12, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
August 17, 2020 12:15 p.m.
Manitowoc County Courthouse, Room B-15 and Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Kevin Mueller, Judge Mark Rohrer and Attorney Ann Larson

Excused: Lynn Zigmunt

Others in attendance: Patricia Koppa, Supervisor James Falkowski, Judge Jerilyn Dietz

Chair Judge Mark Rohrer called the meeting to order at 12:15 p.m. Attendance taken. A motion to approve the minutes of the July 20, 2020 meeting was made by Attorney Jacalyn LaBre with a second by Kevin Mueller. Vote taken and motion passed unanimously.

Chair Rohrer noted Jason Latva was not present for a drug court update and all agreed to move to the next agenda item.

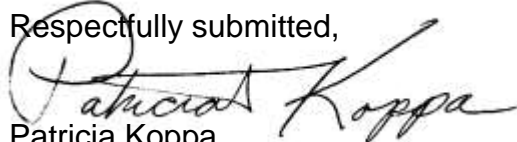
The September 2 meeting will have to include a report on Drug Court and the question regarding funding. Cannot address another court until the funding for this one is secure. The grant goes through end of 2021. The program takes an average of 18 months. We need to know in order to admit new participants or at minimum have a commitment to serve the individuals in the program at the end of 2021 until they have completed.

Extensive discussion regarding how to phrase the issue. Council is advisory and does not have any control. Needs to know what is happening in the Human Services Department and if there has been discussion. Pat Koppa asked to reach out; drug team members and Judge Rohrer will also seek to talk with Jason. Agenda wording should be approved by Jason before sent to County Clerk.

Next Executive meeting is September 21.

Mr. Mueller moved to adjourn, Attorney Ann Larson provided second. Motion passed upon unanimous voice vote and the meeting adjourned at 12:36 PM.

Respectfully submitted,


Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: September 2, 2020
TIME: 5:00 p.m. **(Note change of Time)**
PLACE: Zoom Video Conferencing

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council will be meeting remotely via Zoom conferencing due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Zoom at the following link:

<https://wicourts.zoom.us/j/99455660417>

No pass word required.

Or telephone: US: +1 312 626 6799 and enter Meeting ID: 994 5566 0417

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Consideration and corrections to June 3, 2020 meeting minutes.
3. Drug court – 3 Year status report by Jason Latva
4. Report and action, if required, Executive Committee:
 - a. Recommendation to delay consideration of additional treatment court
 - b. Discussion of funding for Drug Court after 2021
5. Discussion of Council position regarding justice reform concerning racial disparities.
6. Announcement of next meeting dates:
 - a. Council: November 4, 2020
 - b. Executive Committee: September 21, 2020
7. Adjournment.

Date: August 27, 2020

Chair Judge Mark Rohrer

By: Patricia Koppa, Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council
Minutes
September 2, 2020
Video Conference (Zoom) meeting

Attendance: Council members Present: Chief Tim Barber, County Board Supervisor James Falkowski, Lori Fure (designee for Patricia Dodge), Sheriff Dan Hartwig, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Vice-Chair), Kevin Mueller, Judge Mark Rohrer (Chair), County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Brian Kohlmeier, Attorney Ann Larson, Cindy Oswald.

Others: Patricia Koppa, Joy Brixius, Jason Latva, Capt. Jeremy Kronforst, Jerry Mutchie, Cecilia Held, Nancy Slattery, Maria Pla and Mary Wallace.

Chair Judge Mark Rohrer called meeting to order at 5 pm as a quorum had signed in to the meeting. Members continued to join.

Chair Rohrer announced that upon instruction from Corporation Counsel meeting protocol is being revised to permit public input only during designated comment time period or if it is a noticed as a public input session on a particular proposal. As such there is no public comment today. Additionally, pulling item 5 on the agenda as the subject matter is beyond the scope of the Council's mission.

Supervisor James Falkowski moved to approve the minutes of the June 3, 2020 meeting. DA Jacalyn LaBre seconded the motion. Motion passed unanimously.

Jason Latva gave the 3 year report. PowerPoint will be made available. Impressive numbers. Answered questions from Supervisor Falkowski, Attorney Phil Hoff. Explained what "recovery industry" means. Explained where the numbers came from as far as cost of incarceration; cost of jail, court, etc. The reduced number of court appearances is a real savings. Judge Rohrer also gave his perspective on the figures. Jason noted that there is one Brown County arrest/conviction included in the report numbers otherwise, just the cases and contacts in Manitowoc. [Copy of PowerPoint Presentation following page 2.](#)

Executive committee: Would like to address the drug court budgeting question first. County Executive comments on question of funding for 2022. It is too early for county budget commitment, but the county won't leave the participants without resources. Recognizes popularity and success of program. Discourages creating an issue where there isn't one. Believes the Court should continue to admit participants and perform its function. Judge Rohrer thanked the county executive for that reassurance.

With that established, can go back to working on a second treatment court. Phil asked a question about what the criteria is to create a second court. Kevin noted that there wasn't firm criteria set; but with the drug court secure can begin to look at the other needs more specifically. Executive committee will need to set direction going forward.

Chair Judge Rohrer noted the meeting date for November 4 and that it would be either in person or Zoom as the hybrid didn't work. Will determine as we get closer to that date. Executive Committee will meet on September 21 by Zoom.

Motion to adjourn made by Attorney LaBre, seconded by Attorney Hoff. Passed unanimously adjourning at 5:57 p.m.

Respectfully Submitted

A handwritten signature in cursive script, reading "Patricia A. Koppa". The signature is written in dark ink and is positioned to the right of the typed name.

Patricia A. Koppa
Council Secretary

CJCC 3 YEAR UPDATE

JASON W. LATVA, MS, LPC, CSAC, ICS, IDP-AT

MANITOWOC COUNTY DRUG COURT PROGRAM (MCDGP)

PROGRAM ACCOMPLISHMENTS/ACHIEVEMENTS



CJCC 3 YEAR REPORT

- Awarded “Democracy in Action” award from League of Women Voters
- Awarded “Crime Prevention” award from Manitowoc Crime Prevention Committee
- “Collaboration Award” nominee from The Manitowoc Chamber
- 2 Team Members awarded “Manitowoc Persons of the Year” by Manitowoc Herald Times Reporter.
- Awarded multiple grants improving existing services and bringing new services to the community
- Speaking requests at multiple State Conferences

CJCC 3 YEAR REPORT

- 8 nominees from MCDCP Team for “Dose of Hope Recovery Ally” Award
 - Capt. Jeremy Kronforst
 - Lt. Dave Remiker-AWARD WINNER
 - Judge Mark Rohrer-AWARD WINNER
 - Judge Bob Dewane
 - D.A Jackie Labre
 - Atty. Ann Larson
 - Jerry Mutchie
 - Don Sweet

CJCC 3 YEAR UPDATE

- 2 completed HSED
- 9 attending College
- 22 gainfully employed (7 in recovery industry)
- 20 obtained Drivers License
- 9 completed Certified Recovery Coach Training
- 7 completed Peer Support Specialist Training
- 6 beautiful children born to healthy parents (Supported 4 moms through entire pregnancy)
- 23 parent/child reunifications

PROGRAM STATISTICS



CJCC 3 YEAR UPDATE

- 46 total participants have been enrolled in program (28 male/18 female)
- 22 successful graduates (13 male/9 female)
- Average time of completion: 475 days
- 10 terminations (4 male/6 female)
- Average time to termination: 323 days**
- 69% successful completion rate
- \$22,858.48 fines paid off (\$13,760.28-Manitowoc County; \$9098.20-City of Manitowoc)

**5 terminations post-COVID safer at home order

CJCC 3 YEAR UPDATE

- Average 42.6 days from referral to program entry. Goal is less than 50 days.
- Average 85 days for Phase I completion (minimum 60 days)
- Average 79 days for Phase II completion (minimum 60 days)
- Average 89 days for Phase III completion (minimum 60 days)
- Average 96 days for Phase IV completion (minimum 90 days)
- Average 114 days for Phase V completion (minimum 90 days)

CJCC 3 YEAR UPDATE

- Average 67 days for Intensive Outpatient Therapy (IOP) completion (minimum 49 days)
- Average 80 days for Breaking the Chains (Female-only trauma group) completion
- Average 221 days for Moral Reconciliation Therapy (MRT) completion
- Average 90 days for Recovery Management (RM) completion (minimum 56 days)

CJCC 3 YEAR UPDATE

- 58 known relapse events (self-report/UA's)
- 46 jail sanctions/PO holds
- 621 days in jail (4% of total days in jail sanctions)

CJCC 3 YEAR UPDATE

- Average age entered program:-
 - Male-30 years old
 - Female-29 years old
- Average age first use (any substance)-12.5 years old
- Average age first use Heroin-23 years old
- Average age first use Methamphetamine-24 years old

GOALS/RESULTS



CJCC 3 YEAR REPORT

- Program Goals:
 - Decrease recidivism by 20%
 - Decrease Failure to Appears
 - Decrease Bail Jumping charges
 - Decrease Operating After Revocations
 - Reduce Substance Use

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Criminal Cases-465***
- Total Felony Cases-243
- Total Misdemeanor Cases-153
- Total Criminal Traffic Cases-69
- Total Failure to Appear-162

AFTER DRUG COURT ENTRY

- Total Criminal Cases-3
- Total Felony Cases-3
- Total Misdemeanor Cases-0
- Total Criminal Traffic Cases-0
- Total Failure to Appear-0

***Criminal cases tabulated since participant's became a legal adult. **MANITOWOC COUNTY ONLY**

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Felony Charges-444
- Total Misdemeanor Charges-652
- Total OAR Charges-60
- Total Bail Jumpings-278
- Total Traffic Citations-175

AFTER DRUG COURT ENTRY

- Total Felony Charges-6
- Total Misdemeanor Charges-1
- Total OAR Charges-0
- Total Bail Jumpings-0
- Total Traffic Citations-1

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total MPD/TR Negative Contacts-1094
- Total MPD/TR Arrests-1041
- Total MPD/TR Criminal Charges-839
- Total MPD/TR Citations-642
- Total MPD/TR Warrants-208

AFTER DRUG COURT ENTRY

- Total MPD/TR Negative Contacts-9
- Total MPD/TR Arrests-6
- Total MPD/TR Criminal Charges-5
- Total MPD/TR Citations-20
- Total MPD/TR Warrants-0

***MPD/TR Arrests counted from 2005 forward.

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Circuit Court Time-496.5 Hours
- Total County Arrests-225
- Total County Bookings-661
- Total Days in Jail-18,189
- Total Days in Prison-13,283

AFTER DRUG COURT ENTRY

- Total Circuit Court Time-8.25 Hours
- Total County Arrests-8
- Total County Bookings-56
- Total Days in Jail-1816
- Total Days in Prison-810

CJCC 3 YEAR UPDATE

CATEGORY

- Total Criminal Cases
- Total Felony Cases
- Total Misdemeanor Cases
- Total Failure to Appear
- Total Felony Charges
- Total Misdemeanor Charges

PERCENT DECREASE

- 99%
- 99%
- 100%
- 100%
- 100%
- 99%

CJCC 3 YEAR UPDATE

CATEGORY

- Total Operating After Revocation
- Total Bail Jumpings
- Total Traffic Citations
- Total Court Time
- Total County Arrests
- Total County Bookings

PERCENT DECREASE

- 100%
- 100%
- 99%
- 98%
- 97%
- 92%

CJCC 3 YEAR UPDATE

CATEGORY

PERCENT DECREASE

- | | |
|----------------------------------|--------|
| • Total MPD/TR Negative Contacts | • 99% |
| • Total MPD/TR Arrests | • 99% |
| • Total MPD/TR Criminal Charges | • 99% |
| • Total MPD/TR Citations | • 97% |
| • Total MPD/TR Warrants | • 100% |

CJCC 3 YEAR UPDATE

CATEGORY

- Total Days in Jail
- Total Days in Prison

PERCENT DECREASE

- 91%
- 94%

CJCC 3 YEAR REPORT

- Total Criminal Cases (Counted from the time the participant turns 18, MANITOWOC COUNTY ONLY)- 465
- Total Criminal Cases (3 years prior to DC entry)- 218
- Total Criminal Cases (Post Drug Court entry)- 3
- 99% decrease

FINANCIAL



COST SAVINGS

- 16,803 participant days-621 participant days in jail=16,182 participant days in community
- 16,182 participant days in the community X \$105.87 daily incarceration rate=\$1,713,188.34
- Grant total-\$189,862.00/12 months=approx. \$15822.00 p/month
- \$15,822.00x44 months=approx. \$696,168.00; \$2.46 return on every dollar spent
- \$15,822.00x36 months=approx. \$569,592.00; \$3.00 return on every dollar spent

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- Increase fines being paid off
- Increase child support being collected
- Increase taxes being paid from wages
- Increase money being spent in community
- Increase community service performed

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- Decrease in police contact
- Decrease in arrests
- Decrease of court hearings
- Decrease in crimes committed/victimization
- Decrease costs of babies born addicted

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- The Journal of Addiction Medicine suggests that the cost of treatment for babies born with Neonatal Abstinence Syndrome (NAS) has increased dramatically. NAS is when a baby is born with opioids in their system and they are suffering from complications due to withdrawal of opioids.
- “A majority of the costs for treating NAS is paid for by state Medicaid programs, possibly indicating the greater tendency of opiate abusing mothers to be from lower income families. The cost of a baby being born with NAS averages \$66,700 compared to \$3,500 cost for healthy newborns“
- 4 moms X \$66,700=\$266,800
- 4 moms X \$3500=\$14,000
- \$252,800 difference
- <http://www.news-medical.net/news/20150520/Total-costs-of-treatment-for-babies-with-neonatal-abstinence-syndrome-on-the-rise.aspx>
- <http://www.modernhealthcare.com/article/20161217/MAGAZINE/312179896>

CJCC 3 YEAR UPDATE

- Total Court Hours-496.5 Hours X \$229.81 (Average Cost of Court time per hour)=\$145,082
- Total MPD/TR Arrests-1041 Arrests X 3 Hours (Estimated Average Time Spent per Arrest) X \$35.04 (Average Patrol Officer Wage)=\$109,429
- Total MPD/TR Citations-642 X 45 minutes (Estimated Average Time Spent per Citation) X \$35.04 (Average Patrol Officer Wage)= \$16,871
- Total Days in Prison-13,535 X \$105.87 (Cost per day of incarceration)=\$1,432,950.

Average time per court appearance provided by DA Jacalyn Labre. Average time per offense provided by Captain Jeremy Kronforst.

METHODOLOGY



ADULT DRUG COURT BEST PRACTICES	Recidivism Reduction	MCDCP
Program caseload < 125	567%	√
>90 days clean before graduation	164%	√
Average of 3 minutes or greater with Judge at status hearings	153%	√
Treatment communicates with Court via email	119%	√
Treatment rep attends Drug Court staffing's	105%	√
Review of data program stats has led to modification of program	105%	√
Treatment rep attends Court	100%	√
Allows non-drug charges	95%	√
Law enforcement is a member of team	88%	√
Program evaluations have led to modifications in program	85%	√
J. Mackin, Judge C. Carpenter, “Drug Court Best Practices: Putting Them Into Practice?” NPC Research, NADCP Annual Conference 2015		

DIVERSION

- 7 clients served
- 7 successful completions
- 0 criminal charges post completion

Manitowoc County Criminal Justice Coordinating Council
Minutes
September 2, 2020
Video Conference (Zoom) meeting

Attendance: Council members Present: Chief Tim Barber, County Board Supervisor James Falkowski, Lori Fure (designee for Patricia Dodge), Sheriff Dan Hartwig, Attorney Phil Hoff, District Attorney Jacalyn LaBre (Vice-Chair), Kevin Mueller, Judge Mark Rohrer (Chair), County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Brian Kohlmeier, Attorney Ann Larson, Cindy Oswald.

Others: Patricia Koppa, Joy Brixius, Jason Latva, Capt. Jeremy Kronforst, Jerry Mutchie, Cecilia Held, Nancy Slattery, Maria Pla and Mary Wallace.

Chair Judge Mark Rohrer called meeting to order at 5 pm as a quorum had signed in to the meeting. Members continued to join.

Chair Rohrer announced that upon instruction from Corporation Counsel meeting protocol is being revised to permit public input only during designated comment time period or if it is a noticed as a public input session on a particular proposal. As such there is no public comment today. Additionally, pulling item 5 on the agenda as the subject matter is beyond the scope of the Council's mission.

Supervisor James Falkowski moved to approve the minutes of the June 3, 2020 meeting. DA Jacalyn LaBre seconded the motion. Motion passed unanimously.

Jason Latva gave the 3 year report. PowerPoint will be made available. Impressive numbers. Answered questions from Supervisor Falkowski, Attorney Phil Hoff. Explained what "recovery industry" means. Explained where the numbers came from as far as cost of incarceration; cost of jail, court, etc. The reduced number of court appearances is a real savings. Judge Rohrer also gave his perspective on the figures. Jason noted that there is one Brown County arrest/conviction included in the report numbers otherwise, just the cases and contacts in Manitowoc. [Copy of PowerPoint Presentation following page 2.](#)

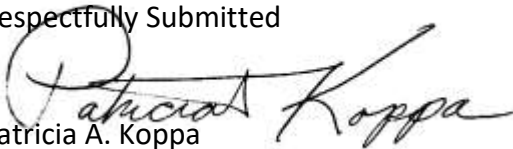
Executive committee: Would like to address the drug court budgeting question first. County Executive comments on question of funding for 2022. It is too early for county budget commitment, but the county won't leave the participants without resources. Recognizes popularity and success of program. Discourages creating an issue where there isn't one. Believes the Court should continue to admit participants and perform its function. Judge Rohrer thanked the county executive for that reassurance.

With that established, can go back to working on a second treatment court. Phil asked a question about what the criteria is to create a second court. Kevin noted that there wasn't firm criteria set; but with the drug court secure can begin to look at the other needs more specifically. Executive committee will need to set direction going forward.

Chair Judge Rohrer noted the meeting date for November 4 and that it would be either in person or Zoom as the hybrid didn't work. Will determine as we get closer to that date. Executive Committee will meet on September 21 by Zoom.

Motion to adjourn made by Attorney LaBre, seconded by Attorney Hoff. Passed unanimously adjourning at 5:57 p.m.

Respectfully Submitted


Patricia A. Koppa
Council Secretary

CJCC 3 YEAR UPDATE

JASON W. LATVA, MS, LPC, CSAC, ICS, IDP-AT

MANITOWOC COUNTY DRUG COURT PROGRAM (MCDGP)

PROGRAM ACCOMPLISHMENTS/ACHIEVEMENTS



CJCC 3 YEAR REPORT

- Awarded “Democracy in Action” award from League of Women Voters
- Awarded “Crime Prevention” award from Manitowoc Crime Prevention Committee
- “Collaboration Award” nominee from The Manitowoc Chamber
- 2 Team Members awarded “Manitowoc Persons of the Year” by Manitowoc Herald Times Reporter.
- Awarded multiple grants improving existing services and bringing new services to the community
- Speaking requests at multiple State Conferences

CJCC 3 YEAR REPORT

- 8 nominees from MCDCP Team for “Dose of Hope Recovery Ally” Award
 - Capt. Jeremy Kronforst
 - Lt. Dave Remiker-AWARD WINNER
 - Judge Mark Rohrer-AWARD WINNER
 - Judge Bob Dewane
 - D.A Jackie Labre
 - Atty. Ann Larson
 - Jerry Mutchie
 - Don Sweet

CJCC 3 YEAR UPDATE

- 2 completed HSED
- 9 attending College
- 22 gainfully employed (7 in recovery industry)
- 20 obtained Drivers License
- 9 completed Certified Recovery Coach Training
- 7 completed Peer Support Specialist Training
- 6 beautiful children born to healthy parents (Supported 4 moms through entire pregnancy)
- 23 parent/child reunifications

PROGRAM STATISTICS



CJCC 3 YEAR UPDATE

- 46 total participants have been enrolled in program (28 male/18 female)
- 22 successful graduates (13 male/9 female)
- Average time of completion: 475 days
- 10 terminations (4 male/6 female)
- Average time to termination: 323 days**
- 69% successful completion rate
- \$22,858.48 fines paid off (\$13,760.28-Manitowoc County; \$9098.20-City of Manitowoc)

**5 terminations post-COVID safer at home order

CJCC 3 YEAR UPDATE

- Average 42.6 days from referral to program entry. Goal is less than 50 days.
- Average 85 days for Phase I completion (minimum 60 days)
- Average 79 days for Phase II completion (minimum 60 days)
- Average 89 days for Phase III completion (minimum 60 days)
- Average 96 days for Phase IV completion (minimum 90 days)
- Average 114 days for Phase V completion (minimum 90 days)

CJCC 3 YEAR UPDATE

- Average 67 days for Intensive Outpatient Therapy (IOP) completion (minimum 49 days)
- Average 80 days for Breaking the Chains (Female-only trauma group) completion
- Average 221 days for Moral Reconciliation Therapy (MRT) completion
- Average 90 days for Recovery Management (RM) completion (minimum 56 days)

CJCC 3 YEAR UPDATE

- 58 known relapse events (self-report/UA's)
- 46 jail sanctions/PO holds
- 621 days in jail (4% of total days in jail sanctions)

CJCC 3 YEAR UPDATE

- Average age entered program:-
 - Male-30 years old
 - Female-29 years old
- Average age first use (any substance)-12.5 years old
- Average age first use Heroin-23 years old
- Average age first use Methamphetamine-24 years old

GOALS/RESULTS



CJCC 3 YEAR REPORT

- Program Goals:
 - Decrease recidivism by 20%
 - Decrease Failure to Appears
 - Decrease Bail Jumping charges
 - Decrease Operating After Revocations
 - Reduce Substance Use

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Criminal Cases-465***
- Total Felony Cases-243
- Total Misdemeanor Cases-153
- Total Criminal Traffic Cases-69
- Total Failure to Appear-162

AFTER DRUG COURT ENTRY

- Total Criminal Cases-3
- Total Felony Cases-3
- Total Misdemeanor Cases-0
- Total Criminal Traffic Cases-0
- Total Failure to Appear-0

***Criminal cases tabulated since participant's became a legal adult. **MANITOWOC COUNTY ONLY**

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Felony Charges-444
- Total Misdemeanor Charges-652
- Total OAR Charges-60
- Total Bail Jumpings-278
- Total Traffic Citations-175

AFTER DRUG COURT ENTRY

- Total Felony Charges-6
- Total Misdemeanor Charges-1
- Total OAR Charges-0
- Total Bail Jumpings-0
- Total Traffic Citations-1

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total MPD/TR Negative Contacts-1094
- Total MPD/TR Arrests-1041
- Total MPD/TR Criminal Charges-839
- Total MPD/TR Citations-642
- Total MPD/TR Warrants-208

AFTER DRUG COURT ENTRY

- Total MPD/TR Negative Contacts-9
- Total MPD/TR Arrests-6
- Total MPD/TR Criminal Charges-5
- Total MPD/TR Citations-20
- Total MPD/TR Warrants-0

***MPD/TR Arrests counted from 2005 forward.

COMPARISON PRE/POST DRUG COURT ENTRY

PRIOR TO DRUG COURT ENTRY

- Total Circuit Court Time-496.5 Hours
- Total County Arrests-225
- Total County Bookings-661
- Total Days in Jail-18,189
- Total Days in Prison-13,283

AFTER DRUG COURT ENTRY

- Total Circuit Court Time-8.25 Hours
- Total County Arrests-8
- Total County Bookings-56
- Total Days in Jail-1816
- Total Days in Prison-810

CJCC 3 YEAR UPDATE

CATEGORY

- Total Criminal Cases
- Total Felony Cases
- Total Misdemeanor Cases
- Total Failure to Appear
- Total Felony Charges
- Total Misdemeanor Charges

PERCENT DECREASE

- 99%
- 99%
- 100%
- 100%
- 100%
- 99%

CJCC 3 YEAR UPDATE

CATEGORY

- Total Operating After Revocation
- Total Bail Jumpings
- Total Traffic Citations
- Total Court Time
- Total County Arrests
- Total County Bookings

PERCENT DECREASE

- 100%
- 100%
- 99%
- 98%
- 97%
- 92%

CJCC 3 YEAR UPDATE

CATEGORY

PERCENT DECREASE

- | | |
|----------------------------------|--------|
| • Total MPD/TR Negative Contacts | • 99% |
| • Total MPD/TR Arrests | • 99% |
| • Total MPD/TR Criminal Charges | • 99% |
| • Total MPD/TR Citations | • 97% |
| • Total MPD/TR Warrants | • 100% |

CJCC 3 YEAR UPDATE

CATEGORY

- Total Days in Jail
- Total Days in Prison

PERCENT DECREASE

- 91%
- 94%

CJCC 3 YEAR REPORT

- Total Criminal Cases (Counted from the time the participant turns 18, MANITOWOC COUNTY ONLY)- 465
- Total Criminal Cases (3 years prior to DC entry)- 218
- Total Criminal Cases (Post Drug Court entry)- 3
- 99% decrease

FINANCIAL



COST SAVINGS

- 16,803 participant days-621 participant days in jail=16,182 participant days in community
- 16,182 participant days in the community X \$105.87 daily incarceration rate=\$1,713,188.34
- Grant total-\$189,862.00/12 months=approx. \$15822.00 p/month
- \$15,822.00x44 months=approx. \$696,168.00; \$2.46 return on every dollar spent
- \$15,822.00x36 months=approx. \$569,592.00; \$3.00 return on every dollar spent

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- Increase fines being paid off
- Increase child support being collected
- Increase taxes being paid from wages
- Increase money being spent in community
- Increase community service performed

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- Decrease in police contact
- Decrease in arrests
- Decrease of court hearings
- Decrease in crimes committed/victimization
- Decrease costs of babies born addicted

FINANCIAL BENEFITS RECEIVED (NOT CALCULATED)

- The Journal of Addiction Medicine suggests that the cost of treatment for babies born with Neonatal Abstinence Syndrome (NAS) has increased dramatically. NAS is when a baby is born with opioids in their system and they are suffering from complications due to withdrawal of opioids.
- “A majority of the costs for treating NAS is paid for by state Medicaid programs, possibly indicating the greater tendency of opiate abusing mothers to be from lower income families. The cost of a baby being born with NAS averages \$66,700 compared to \$3,500 cost for healthy newborns“
- 4 moms X \$66,700=\$266,800
- 4 moms X \$3500=\$14,000
- \$252,800 difference
- <http://www.news-medical.net/news/20150520/Total-costs-of-treatment-for-babies-with-neonatal-abstinence-syndrome-on-the-rise.aspx>
- <http://www.modernhealthcare.com/article/20161217/MAGAZINE/312179896>

CJCC 3 YEAR UPDATE

- Total Court Hours-496.5 Hours X \$229.81 (Average Cost of Court time per hour)=\$145,082
- Total MPD/TR Arrests-1041 Arrests X 3 Hours (Estimated Average Time Spent per Arrest) X \$35.04 (Average Patrol Officer Wage)=\$109,429
- Total MPD/TR Citations-642 X 45 minutes (Estimated Average Time Spent per Citation) X \$35.04 (Average Patrol Officer Wage)= \$16,871
- Total Days in Prison-13,535 X \$105.87 (Cost per day of incarceration)=\$1,432,950.

Average time per court appearance provided by DA Jacalyn Labre. Average time per offense provided by Captain Jeremy Kronforst.

METHODOLOGY



ADULT DRUG COURT BEST PRACTICES	Recidivism Reduction	MCDCP
Program caseload < 125	567%	√
>90 days clean before graduation	164%	√
Average of 3 minutes or greater with Judge at status hearings	153%	√
Treatment communicates with Court via email	119%	√
Treatment rep attends Drug Court staffing's	105%	√
Review of data program stats has led to modification of program	105%	√
Treatment rep attends Court	100%	√
Allows non-drug charges	95%	√
Law enforcement is a member of team	88%	√
Program evaluations have led to modifications in program	85%	√
J. Mackin, Judge C. Carpenter, “Drug Court Best Practices: Putting Them Into Practice?” NPC Research, NADCP Annual Conference 2015		

DIVERSION

- 7 clients served
- 7 successful completions
- 0 criminal charges post completion



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: September 21, 2020
TIME: 12:15 p.m.
PLACE: Manitowoc County Courthouse, Room B-15
1010 South 8th Street, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 17, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion regarding process for pursuing second treatment court.
5. Next Executive Committee: October 19, 2020.
6. Adjournment.

Date: September 16, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the hearing to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

NOTE: Quorum not present for the Sept. 21, 2020 CJCC Executive Committee meeting. Minutes and attendance report not available for this meeting. Meeting not rescheduled.



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: October 19, 2020
TIME: 12:15 p.m.

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council EXECUTIVE COMMITTEE will appear remotely via Zoom video conferencing due to the public health emergency declared by the County and the Wisconsin Governor's Office. **Members of the public may attend the meeting on Zoom at the following link:**

Join Zoom Meeting:

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RIMXIDb1lpNVdFVEZiUElrUT09>

Meeting ID: 958 2494 3600

Passcode: 906349

Or Telephone: +1-312-626-6799

Meeting ID: 958 2494 3600

Passcode: 906349

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 17, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion regarding process for pursuing second treatment court.
5. Setting agenda for November 4 general meeting.
6. Next Executive Committee: November 16, 2020
7. Adjournment.

Date: October 15, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
October 19, 2020 12:15 p.m.
Zoom Videoconference**

Attendance: District Attorney Jacalyn LaBre, Judge Mark Rohrer, Kevin Mueller, Lynn Zigmunt and Attorney Ann Larson

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski

Attorney Ann Larson called the meeting to order at 12:17 p.m. as neither Chair Judge Mark Rohrer nor Vice Chair DA Jackie LaBre had signed in to the video conference. Ask Pat Koppa to check on Judge Rohrer's availability. Attendance taken. A motion to approve the minutes of the August 17, 2020 meeting was made by Kevin Mueller with a second by V. Upon the vote, motion approved unanimously. Note Attorney LaBre signed in just as motion was being made.

Attorney Larson turned the meeting over to Jason Latva for a report on Drug Court. There are 14 participants: There are 2 possibly 3 about to begin the program. Back to virtual court appearances which is a very big concern as the participants need the in person public support and accountability. Also, there is less contact and assistance with supporting services. There have been 4 graduates since the pandemic shutdown took place in March.

Discussion of the next agenda and process to begin a second court. While the executive was supportive all felt waiting to see what was accomplished with the 2022 budget. Vice Chair LaBre noted that the Department of Corrections is looking to add staff to work with new TAD grants, but that is all the information available about the next state budget. All agreed that information could justify revisiting the question during 2021.

Chair Judge Rohrer took over the meeting. If not addressing another specialty court, that leaves the Council to look for other issues to address. Attorney Larson raised the question of offering implicit bias training or some other variety to look at diversity issues.

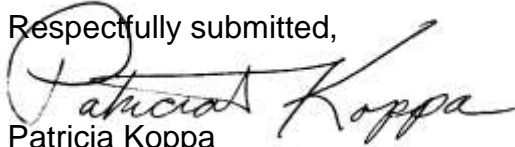
Discussed why examination of pretrial services stalled. Could reexamine some of those areas and what has happened in the last year.

Should survey the council members to see what interest there is in addressing any of these or other concerns.

Next Council meeting is scheduled for November 4. Pat will work on survey ideas before the end of the week so responses can be used for agenda. Next Executive meeting is slated for November 16, 2020. Pat mentioned that for November 4 she will contact the county IT to see if it can be set up as a webinar, but would need to figure out how public gets to comment in that version. Will find the best option.

District Attorney LaBre moved to adjourn, Attorney Larson seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 12:38 PM.

Respectfully submitted,


Patricia Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL MEETING NOTICE



DATE: Wednesday, November 4, 2020
TIME: 4:45 p.m.
PLACE: Zoom Video Conferencing

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council will be meeting remotely via Zoom conferencing due to the COVID-19 public health emergency as declared by the Manitowoc County Executive.

Members of the public may attend the meeting on Zoom at the following link:

<https://wicourts.zoom.us/j/95918805285?pwd=NDZwclhvRDVST0thdThCNkR6RUhDZz09>

Meeting ID: 959 1880 5285

Passcode: 613060

Or telephone: US: +1 312 626 6799 and enter Meeting ID and password shown above.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order by Chair Judge Mark Rohrer.
2. Roll call.
3. Consideration and corrections to September 2, 2020 meeting minutes.
4. Public Comment.
5. Drug court report by Jason Latva.
6. Discussion and report regarding scope of CJCC role and mission:
 - a. Areas addressed by councils elsewhere in Wisconsin - Report Pat and Executive Committee members.
 - b. Manitowoc County existing programs addressing justice issues - DA and Major Brixius.
 - c. Discussion regarding areas of interest/concern by council members - What could Manitowoc County do better?
7. Announcement of next meeting dates:
 - a. Council: January 6, 2021
 - b. Executive Committee: November 16, 2020
8. Adjournment.

Date: October 27, 2020

Chair Judge Mark Rohrer

By: Patricia Koppa, Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County Criminal Justice Coordinating Council
Minutes
November 4, 2020
Zoom VideoConferencing due to the pandemic

Attendance: Council members Present: County Board Supervisor James Falkowski, Lori Fure (designee for Patricia Dodge), Sheriff Dan Hartwig, Chief Brian Kohlmeier, Capt. Jeremy Kronforst, District Attorney Jacalyn LaBre (Vice-Chair), Attorney Ann Larson, Kevin Mueller, County Executive Bob Ziegelbauer and Clerk of Court Lynn Zigmunt.

Excused/Absent: Chief Tim Barber, Attorney Phil Hoff, Cindy Oswald Judge Mark Rohrer (Chair).

Others: Patricia Koppa, Joy Brixius, Jason Latva, Darlene Wellner, Caitlin Haynes, and Mary Wallace.

Call to order at 4:49 by Vice Chair DA Jacalyn LaBre. Noted we would get attendance from the Zoom conference report. Asked for corrections of the September 2, 2020 minutes. No corrections offered. Motion by Supervisor James Falkowski, second by Kevin Mueller to approve the minutes. Unanimously approved.

Asked for public comment. Made three requests and no one wanted to speak. Public comment closed at 4:50.

Drug Court report by Jason Latva. There are 17 active participants. Currently 6 in phase one, 2 in phase two, 2 in phase three, 4 in phase four and 3 in phase five. There was a brief period where in person appearances for drug court took place, though clients only, but have gone back to virtual. Anticipated for balance of year. This is not as effective. Fortunately treatment is face to face as are able to follow other safety recommendations. The pandemic period has been a serious struggle. Have had as many terminations in these few month as during the prior two years.

Will report to County Board on 11-5. Open to public, meeting at 630. 10 potential persons for diversion have received letters from the DA's office.

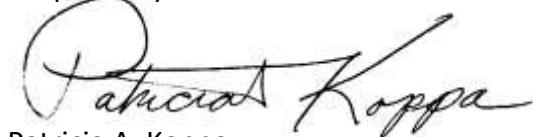
In regard to activities of other county courts, Pat Koppa reported that focus is on treatment courts, pre-trial programs and diversions. In many counties, there is a separate department for justice services. Supervisor Falkowski noted there is a refining and focus of services nationally where treatment courts are in place. Attorney Larson noted that one of the purposes of the Council is to communicate and share issues don't know what the issues are among the differing agencies.

Discussion of looking back at the map and determine if there are areas to address. Bob Z pointed out the video conference doesn't work for this type of activity. Ms. Koppa suggested personal study of the map. Kevin noted there should be a key of some sort. Original members will seek the key and share with everyone.

All agreed that we should not meet in January since it would again need to be virtual. That would make the next meeting March. Members should review and consider map materials in the meantime noting changes since it was made and any remaining gaps or areas of need.

Motion to adjourn made by Captain Brian Kohlmeier and second by Sheriff Dan Hartwig. Meeting adjourned on unanimous vote at 5:06.

Respectfully Submitted

A handwritten signature in black ink, reading "Patricia Koppa". The signature is fluid and cursive, with the first name "Patricia" written in a larger, more prominent script than the last name "Koppa".

Patricia A. Koppa
Council Secretary



MANITOWOC COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL



Executive Committee MEETING NOTICE

DATE: November 16, 2020
TIME: 12:15 p.m.
PLACE: Zoom Video Conference

REMOTE MEETING NOTICE: Members of the Criminal Justice Coordinating Council Executive Committee will appear remotely via Zoom Video Conference due to the public health emergency declared by the County. **Members of the public may observe the meeting by signing in to the meeting.**

Join Zoom Meeting:

<https://wicourts.zoom.us/j/95824943600?pwd=SDQ0Y2RlMXlDb1pNVdFVEZiUElrUT09>

Meeting ID: 958 2494 3600

Passcode: 906349

To join by telephone (audio only) call 1-312-626-6799 and follow prompts.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of October 19, 2020 Executive Committee meeting minutes.
3. Report from Jason Latva regarding Drug Court.
4. Discussion regarding current criminal justice map and obtaining input from agencies.
5. Next Executive Committee: December 21, 2020 or January 18, 2021
6. Adjournment.

Date: November 12, 2020

Chair Judge Mark Rohrer

Prepared by: Patricia Koppa
Council Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Minutes of the Manitowoc County Criminal Justice Coordinating Council
Executive Committee
November 16, 2020 12:15 p.m.
Manitowoc County Courthouse, Zoom Videoconference**

Attendance: Judge Mark Rohrer, Kevin Mueller, Lynn Zigmunt

Excused: District Attorney Jacalyn LaBre and Attorney Ann Larson,

Others in attendance: Patricia Koppa, Jason Latva, Supervisor James Falkowski, Nancy Slattery, Cecilia Held, Joy Brixius, Chief Tim Barber.

Call to order and roll call by Judge Rohrer. Attorneys Larson and LaBre are excused. Three is a quorum. Additional viewers are welcomed.

Motion to approve October 19, 2020 Executive Committee meeting minutes made by Kevin Mueller, second by Judge Rohrer as Ms. Zigmunt's microphone is not working. She sent a chat message. All voted to approved.

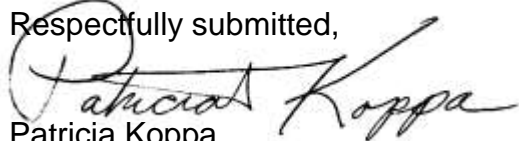
Report from Jason Latva regarding Drug Court. Seventeen still participating. There is a graduation scheduled for December 2, 2020. Team was recognized with a number of Dose of Hope awards from Lighthouse Recovery Community Center: Nominees- Jeremy Kronforst, Ann Larson, Judge Bob Dewane, Sarina Hoffman, Jerry Mutchie, Maria Pla, Don Sweet, Michelle Waack, Jason Latva. Award Winners- Jeremy Kronforst, Ann Larson, Manitowoc County Dept. of Human Services (Jerry/Maria/Michelle/Don.) Judge Rohrer noted that the participants continue to struggle with the isolation and reduced in-person contact caused by the pandemic.

Pat Koppa had sent the system map out with the meeting notice. In Attorney Larson's absence, she indicated the intent is that the Council members review the map and access where we have made changes as well as where there are still gaps in services or if there are new gaps that were not identified at the time. All agreed that should be the assignment and that agencies should be encouraged to review their place in the process to discuss at the March Council meeting. Ms. Koppa was asked to send out the map again and note the task to be done.

Since the Council will not meet in January, all agreed to forego a December executive meeting and to next meet on January 18, 2021. That meeting will likely still be by Zoom videoconference.

Motion to adjourn made by Kevin Mueller, second by Judge Rohrer and meeting adjourned at 12:35.

Respectfully submitted,



Patricia Koppa
Council Secretary