

**2020 – 2021**

**COUNTY BOARD PROCEEDINGS**

**COUNTY BOARD OF SUPERVISORS OF MANITOWOC COUNTY**



Newly elected District Attorney and County Constitutional Officers: (L to R)  
District Attorney Jacalyn LaBre, Register of Deeds Kristi Tuesburg,  
County Clerk Jessica Backus and Treasurer Amy Kocian

**Sessions: April 21, 2020 - March 16, 2021**

*Published per Wisconsin Statutes Chapter 59.23(2)(a)*



**2020/2021 OFFICIAL PROCEEDINGS**  
**MANITOWOC COUNTY BOARD OF SUPERVISORS**

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MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, April 21, 2020

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at Expo Merchants Building – Manitowoc, in the City of Manitowoc, being the 21<sup>st</sup> day of April 2020, for the purpose of transacting business as a Board of Supervisors.

Supervisor Jim Brey called the meeting to order at 6:04 p.m.

Supervisor Brey gave the invocation and the Pledge of Allegiance to the Flag was recited by the entire assemblage.

Supervisor Brey certified the list of members elected to the County Board for a two-year term starting April 21, 2020, and expiring April 18, 2022.

Roll call: 23 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Maresh, Martell, Metzger, Muench, Neils, Nickels, Sitkiewitz, Vogt, Wagner, and Williams. Supervisors Shimulunas and Zimmer were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Henrickson the March 24, 2020 meeting minutes were approved on a unanimous vote.

Supervisor Brey announced there were no changes to the agenda.

**REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS**

Chairperson Brey acknowledged the following proclamations: Proclamation in Honor of National Public Safety Telecommunicators Week, Proclamation Proclaiming the Month of April Child Abuse and Neglect Prevention Month and, Proclamation Proclaiming the Month of May as Foster Care Month.

Establish County Board Rules: Supervisor Henrickson moved, seconded by Supervisor Vogt to adopt Resolution 1 (2020/2021-1) Adopting the Rules to Govern the Board for the 2020-2022 County Board term. Upon vote, the motion carried unanimously.

No. 2020/2021 - 1

**RESOLUTION ADOPTING COUNTY BOARD RULES**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, the Manitowoc County Board of Supervisors has found it useful to adopt a
- 2 set of County Board Rules to assist and guide it in conducting the county's business; and

3  
4 WHEREAS, a proposed set of Manitowoc County Board Rules for the County Board  
5 Elected April 2020 has been provided to the members-elect; and

6  
7 WHEREAS, the Manitowoc County Board of Supervisors wishes to adopt the proposed  
8 rules with the understanding that they will be reviewed by the Executive Committee, which may  
9 recommend additions, changes, or deletions to the rules at the next regular County Board meeting,  
10 and that the rules may be amended from time to time;

11  
12 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
13 Supervisors adopts the proposed Manitowoc County Board Rules for the County Board elected  
14 April 2020.

Dated this 21st day of April 2020.

Respectfully submitted by Jim Brey, Supervisor.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

#### Election of Officers

##### CHAIR:

Supervisor Behnke announced that nominations were open for Chair. Supervisor Baumann nominated Supervisor Brey. There were no more nominations. Supervisor Gerroll moved to close nominations and pass by unanimous vote, seconded by Supervisor Williams. Upon vote, Supervisor Brey was elected as Chair for a two-year term by unanimous vote.

##### FIRST VICE-CHAIR:

Chairperson Brey announced that nominations were open for the position of First Vice-Chair. Supervisor Maresh nominated Supervisor Behnke. There were no other nominations. Supervisor Hagen moved to close nominations and pass by unanimous vote, seconded by Supervisor Williams. Upon vote, Supervisor Behnke was elected as First Vice-Chair for a two-year term by unanimous vote.

SECOND VICE-CHAIR:

Chairperson Brey announced that nominations were open for Second Vice-Chair. Supervisor Maresh nominated Supervisor Gerroll. Supervisor Henrickson nominated Supervisor Nickels. There were no other nominations. Speeches were given by the candidates.

Ballots were cast and the results were read aloud as follows: Supervisor Gerroll received 16 votes, Supervisor Nickels received 7 votes. Supervisor Gerroll was elected Second Vice-Chair for a two year term.

Supervisor Dyzak moved to adjourn, seconded by Supervisor Falkowski, and the motion was adopted by acclamation. The meeting adjourned at 6:21 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, May 19, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 19<sup>th</sup> day of May 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Aulik gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Neils, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, and Zimmer. Supervisors Dyzak and Williams were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the April 21, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced the additions to the agenda: Under VII. Reports, 1. County Executive Bob Ziegelbauer, 1) Extension of the Declaration of Emergency – *Executive Proclamation Declaring Public Health Emergency* was added; Under XI. Appointments by County Executive, B. Board of Health – Dr. Todd Nelson was added for appointment. Supervisor Maresh moved, seconded by Supervisor Engelbrecht to approve the agenda. Upon voice vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer reported on the Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency. Approving the extension of the Emergency Declaration for another 60 days only deals with our ability to spend funds related to this emergency and our ability to seek reimbursement from the State and Federal Government. It has nothing to do with the Governor’s “Safe at Home” order and the extension by the secretary of Health that was dealt with in the Supreme Court case or the orders given, then rescinded by the Manitowoc County Health Officer.

County Executive Ziegelbauer provided an update on the COVID-19 Operations Status. Health Officer/Department Director Mary Halada and Travis Waack, Emergency Management Director are leading the County’s efforts. Director Waack is the voice of Manitowoc County along with handling disbursement of information and equipment. Health Officer Halada leads the health department and a group of nurses. They have been busy with isolating positive cases, assisting businesses with employees that have tested positive, and assisting businesses with safe reopening guidelines. Emergency Management continues with public outreach, dispersing protective



equipment, and much more. The County has remained open during this time, via appointment, phone calls or working from home. There will be a community testing site on May 21 and 22 from 11:00 a.m. to 7:00 p.m. at the Manitowoc County Expo.

County Executive Ziegelbauer reported on the WI Act 185-Property Tax Deferral, Resolution 2020/2021-2 Waiving Interest and Penalties on Property Taxes. Wisconsin Act 185 authorizes taxing districts to waive interest and penalties on 2020 property tax payments due and payable after April 1, 2020 provided certain conditions are met. The effect of this resolution is the 2020 property tax installment payments that are due and payable after April 1, 2020 are deferred until October 1, 2020 for all property taxpayers in the taxing districts that have passed these resolutions. This allows the County to delay the July 31 payment to October 1. It is only for this year. This is a two-step process where the County Board would adopt the resolution, then local municipalities would pass a similar resolution. There is no cost to the municipalities. The Finance Committee unanimously approved this resolution at last week's meeting. It is a little break, but an important break for our tax payers during these uncertain times. He recommends the County Board pass the resolution this evening.

County Executive Ziegelbauer reported on the County's current financial status during this uncertain time. We are in a strong financial position now, however the State suffered a 40% loss in sales and income tax revenue in April. This will affect all forms of government. The general fund is strong. We have other means to support the Expo and Human Services. Holding the line on property taxes this year will be very important in next year's budget. He will continue to report on the County's finance status in the coming months.

#### PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:44 p.m.

Dustin Johnson, City of Two Rivers, would like to know why there is a proclamation for an emergency declaration. What defines this time an emergency and when will life return to normal.

Margaret Pauwles, Town of Franklin, thanked the board for the opportunity to speak then expressed the following concerns due to COVID-19. She would like the restrooms opened at public parks. She would like to see the number of people allowed in essential business increased because parents cannot leave small children at home when they shop for groceries. She stated that every business is essential, especially the small businesses. She requested the regulations be closely reviewed to help these efforts.

Ben Shibley, Town of Cooperstown, had questions regarding the executive proclamation. The information he understood from the County Executive's report was that this proclamation needs to be put in place in order to receive funding. He would like clarification on where the money will come from if over spending happens during the next 60 days.

Adam Jankowski, Town of Two Creeks, had questions as to where the finances are to date and would there be a public report available on the money spent on COVID-19.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 6:57 p.m.

#### APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer's appointment of James Falkowski to the Aging and Disability Resource Center of the Lakeshore Board (ADRC) for a two-year term expiring April 2022. Supervisor Aulik moved, seconded by Supervisor Vogt to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Jonathan Neils and Dr. Todd Nelson to the Board of Health for a two-year term expiring April 2022. Supervisor Baumann moved, seconded by Supervisor Falkowski to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Jordan Herrmann and Barbara Palzewicz to the Expo-Ice Center Board for the remainder of the term expiring December 31, 2022. Supervisor Behnke moved, seconded by Supervisor Hansen to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Brian Kohlmeier and David Funkhouser to the Joint Dispatch Board for a two-year term expiring June 2022. Supervisor Neils moved, seconded by Supervisor Henrickson to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointment of Alternate) James Falkowski to the Local Emergency Planning Committee for a two-year term expiring April 2022. Supervisor Neils moved, seconded by Supervisor Vogt to approve the appointments. Upon voice vote, the motion carried unanimously.

#### COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating Council: Supervisor Falkowski gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Baumann to adopt Resolution (2020/2021-2) Waiving Interest and Penalties on Property Taxes. Upon discussion and vote, the motion carried unanimously.

**RESOLUTION WAIVING INTEREST AND PENALTIES ON PROPERTY TAXES**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, on March 12, 2020, the State of Wisconsin declared a public health  
2 emergency due to an outbreak of COVID-19, a contagious, and at times fatal, respiratory disease;  
3 and  
4

5           WHEREAS, the Manitowoc County Executive issued a proclamation declaring a public  
6 health emergency in Manitowoc County due to the COVID-19 on March 16, 2020, which was  
7 subsequently ratified by the Manitowoc County Board Supervisors on March 17, 2020; and  
8

9           WHEREAS, in response to COVID-19 pandemic, the Wisconsin Legislature adopted  
10 Wisconsin Act 185 (“Act 185”) on April 15, 2020, which was signed by Governor Evers on April  
11 16, 2020; and  
12

13           WHEREAS, Section 105(25) of Act 185 authorizes, *inter alia*, Manitowoc County to adopt  
14 a resolution enabling taxation districts in the County to waive interest and penalties until October  
15 1, 2020 on 2019 property tax installment payments due and payable after April 1, 2020; and  
16

17           WHEREAS, a resolution authorizing the above referenced waiver must also make either a  
18 general or case-by-case finding of hardship; and  
19

20           WHEREAS, Manitowoc County’s authorization for a taxation district to implement the  
21 above referenced waiver is contingent upon a taxation district adopting a resolution in similar form  
22 and content as to the County’s resolution;  
23

24           NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of  
25 Manitowoc finds that a general hardship exists in the County given the unprecedented number of  
26 businesses being required to suspend operations, causing high levels of unemployment coupled  
27 with the potential for an unparalleled number of permanent business closures throughout the  
28 County; and  
29

30           BE IT FURTHER RESOLVED that contingent upon a taxation district adopting a  
31 resolution that is similar in form and content to this Resolution, the County of Manitowoc  
32 authorizes each taxation district in Manitowoc County to waive interest and penalties on  
33 installment payments that are due and payable after April 1, 2020, but are received after the due  
34 date, if the total amount due and payable in 2020 is paid on or before October 1, 2020; and  
35

36           BE IT FURTHER RESOLVED that if a taxation district permits the waiver authorized by  
37 this Resolution, it must offer the waiver to all property taxpayers in the taxation district; and  
38

39 BE IT FURTHER RESOLVED that as further provided in § 105(25) of Act 185,  
40 Manitowoc County shall deviate from the settlement procedure set forth in Wis. Stat. § 74.29 and,  
41 instead the County shall settle property taxes, interest, and penalties collected on or before July  
42 31, 2020, on August 20, 2020, and such settlement shall be distributed proportionally to the  
43 underlying taxing jurisdictions as provided under Wis. Stat. § 74.29(1); and

44  
45 BE IT FURTHER RESOLVED that Manitowoc County shall settle the remaining unpaid  
46 taxes, interest, and penalties on September 20, 2020.

Dated this 19th day of May 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: The preliminary estimate to update the County Treasurer's Tax Receipting Program to handle the additional calculation on a municipality-by-municipality basis is \$7,500.

Indeterminable cost resulting from settling in September before final payments are due on October 1. Settling before final payments are made will result in a collection gap for the County for the period between the September 20 settlement date and the October 1 final collection deadline with the municipalities.

Indeterminable cost of lost interest and penalties that would otherwise accrue and become due and payable.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

Miscellaneous-Chairperson Brey: Supervisor Aulik moved, seconded by Supervisor Hansen to adopt Resolution (2020/2021-3) Ratifying County Executive's May 15, 2020 Proclamation of Continuing Public Health Emergency. Upon discussion and vote, the motion carried unanimously.

No. 2020/2021 - 3

**RESOLUTION RATIFYING COUNTY EXECUTIVE'S MAY 15, 2020  
PROCLAMATION OF CONTINUING PUBLIC HEALTH EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and  
4

5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County’s economy; and  
8

9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days; and  
12

13 WHEREAS, on March 17, 2020, the Manitowoc County Board of Supervisors ratified the  
14 County Executive’s March 16, 2020 proclamation; and  
15

16 WHEREAS, the COVID-19 pandemic has not fully abated and continues to pose an  
17 imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
18 security, and safety of the public and could impair critical systems of Manitowoc County; and  
19

20 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
21 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
22 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
23 COVID-19; and  
24

25 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on May 15, 2020, the Manitowoc  
26 County Executive issued a continuing proclamation declaring an ongoing public health emergency  
27 in Manitowoc County due to the COVID-19 pandemic; and  
28

29 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
30 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
31 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
32 validity of the proclamation”;  
33

34 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
35 County of Manitowoc hereby ratifies the May 15, 2020 proclamation by the Manitowoc County  
36 Executive declaring a continuing public health emergency due to the COVID-19 pandemic.

Dated this 19th day of May 2020.

Respectfully submitted Jim Brey, Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Behnke moved to adjourn, seconded by Supervisor Neils, and the motion was adopted by acclamation. The meeting adjourned at 7:38 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=DyIEh5nu0Tw&spfreload=5>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, June 16, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 16<sup>th</sup> day of June, 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Zimmer gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer. Supervisors Hagen and Neils were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Henrickson the May 19, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Proclaiming June Dairy Month.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:35 p.m.

No one present wished to speak, subsequently Chairperson Brey closed public input at 6:36 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer's appointments of Dave Christel and James Knorr to the Board of Adjustment for a two-year term expiring in July 2022. Supervisor Dyzak moved, seconded by Supervisor Hansen to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Adam Tegen, Alternate) Dan Pawlitzke, and Alternate) Peter Wills to the Northeast Wisconsin Regional Economic Partnership for a one-year term expiring July 2021. Supervisor Williams moved, seconded by Supervisor Vogt to approve the appointments. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES,  
AND FORTHCOMING EVENTS

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating Council: Supervisor Muench gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 2020/2021-4 Denying Claim (Bryan Miller). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 4

**RESOLUTION DENYING CLAIM**  
(Bryan Miller)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Bryan Miller filed a claim with Manitowoc County on June 4, 2020 seeking  
2 reimbursement in the amount of \$23,000.00 as a “Demand for Settlement of 1 Mustang  
3 Convertible [sic] being held by this group of named Manitowoc County WI Sheriff’s Department  
4 & Judicial [sic] public Servants bound by the willing word acts and omissions of each participant”;  
5 and  
6

7           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
8 its insurance carrier; and  
9

10           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
11 facts, and determined that Manitowoc County should deny the claim; and  
12

13           WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
14 insurance carrier’s recommendation that the claim be denied and that the county issue a formal  
15 disallowance;  
16

17           NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the  
18 County of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk  
19 are directed to provide such notice of the denial of the claim as may be required.

Dated this 16th day of June 2020.

Respectfully submitted by the Finance Committee.



FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Human Services Board: Supervisor Henrickson gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Public Safety Committee: Supervisor Nickels gave a brief report.

Public Works Committee: Supervisor Gerroll gave a brief report.

#### ANNOUNCEMENTS

Supervisor Engelbrecht invited the County Board members to attend the July 16, 2020 Wisconsin Towns Association meeting.

#### ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Baumann, and the motion was adopted by acclamation. The meeting adjourned at 7:10 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=GPwxNbGrD8k>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, July 21, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 21st day of July, 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:40 p.m.

Supervisor Behnke gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer. Supervisors Dyzak and Neils were excused.

On a motion by Supervisor Baumann, seconded by Supervisor Henrickson, the June 16, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced the deletion to the agenda: Under VII. Reports 1. County Executive Bob Ziegelbauer and Chairperson Jim Brey - Proclamation Proclaiming June Dairy Month. Supervisor Gerroll moved, seconded by Supervisor Engelbrecht to approve the agenda. Upon voice vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Commemorating the Life and Service of Allan F. Geimer.

Comptroller Todd Reckelberg introduced Bryan Grunewald, External Auditor from Clifton Larson, Allen, who summarized results of the 2019 audit and described the items distributed to the County Board. Mr. Grunewald stated that for the twenty-eighth consecutive year, Manitowoc County has received a Certificate of Achievement for Excellence in Financial Reporting. He went on to highlight several areas of the Comprehensive Annual Financial Report. He stated that Manitowoc County had several strong performing funds, including the General Fund increasing \$505,000, Human Services Fund increasing \$864,000, and the self-insurance (health, worker's comp and dental) funds all experienced increases in their reserves. General obligation debt shows strong perspective from a debt position; statutory limit for a county is \$286 million and Manitowoc County has \$28 million outstanding; the benchmark ratio is 20% or below and the county is at less than 10%. Mr. Grunewald stated that from a debt perspective the county is in strong financial condition and that overall the county had a very strong financial year.

County Executive Bob Ziegelbauer reported on the Extension of the Declaration Emergency – Executive Proclamation Declaring Public Health Emergency. This extension approval relates to the county’s eligibility for state and federal funding only with respect to the COVID-19 health crisis.

County Executive Bob Ziegelbauer presented a brief report on the financial position of Manitowoc County at year end. He noted that in May the County Board passed the Property Tax Deferral Resolution which required local municipalities to also pass a resolution to defer payment of taxes from July 31 to October 1. 29 of 30 municipalities passed the concurrent resolution which in turn aids our county residents. Mr. Ziegelbauer presented handout to the board highlighting the county’s strong financial position, including low debt, increases in various funds, paying off \$665,000 debt early this year, and large net positions in health fund. Mr. Ziegelbauer announced that for the seventh year in a row, there will be no increase in premiums. Manitowoc County is in strong financial position and he feels that the fact we do not have the 0.5% sales tax strengthens us. Unemployment rate is 8.5% statewide with state shared revenues uncertain in 2021. Holding the line on property taxes in 2021 will be more important than ever.

Emergency Management Director Travis Waack and Health Department Director Mary Halada presented report on COVID-19 Pandemic in Manitowoc County. The county has had 209 positive cases, with 139 active cases. Mr. Waack stated the percentage of positive test results has increased from 1% in early June to 2.4% today and is not due to more testing. The increases in the number of cases is due to increased social gatherings. Mary Halada stated that the overall goal in this response is to ensure they have the staff to respond to the crisis and keep hospitals from being overloaded. She explained the testing process, lab results and the process that takes place upon the return of those results. Mr. Waack described his department’s focus on the acquisition and distribution of personal protective equipment supplies. He also spoke about the hospital capacity in Northeast Wisconsin and states we are currently in a good position. Mary Halada also provided information on steps to take to prevent the spread of the virus. Questions were answered by Mr. Waack and Ms. Halada that were asked by the county supervisors, regarding mandatory mask orders, testing facilities, test result wait time, schools, and website information.

#### PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:50 p.m.

Margaret Pauwles, Town of Franklin, thanked the board for the opportunity to speak, requested the Lester Public Library be opened and is opposed to mask requirements by any government authority.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:54 p.m.

#### APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointments of Dave Christel and James Knorr to the Board of Adjustment for a three-year term expiring in July 2023. Supervisor Wagner moved, seconded by Supervisor Engelbrecht to approve the appointments. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Theresa Becker to the Joint Dispatch Board for a two-year term expiring August 2022. Supervisor Nickels moved, seconded by Supervisor Aulik to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board – Supervisor Wagner gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 2020/2021-5 Denying Claim (David Niles). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 5

**RESOLUTION DENYING CLAIM**  
(David Niles)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, David Niles filed a claim with Manitowoc County on May 19, 2020 seeking  
2 \$1,336.32 for “Hospital Treatment” as a result of injuries apparently and allegedly sustained when  
3 the Manitowoc County Sheriff’s Office took him into custody; and  
4

5           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
6 its insurance carrier; and  
7

8           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
9 facts, and determined that Manitowoc County should deny the claim; and  
10

11           WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
12 insurance carrier’s recommendation that the claim be denied and that the county issue a formal  
13 disallowance;  
14

15           NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the  
16 County of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk  
17 are directed to provide such notice of the denial of the claim as may be required.

Dated this 21st day of July 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution 2020/2021-6 Authorizing Grant Application (Wisconsin Elections Commission – County Election Security Subgrant). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 6

**RESOLUTION AUTHORIZING GRANT APPLICATION**  
(Wisconsin Elections Commission - County Election Security Subgrant)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Manitowoc County Clerk serves as the chief election officer of the  
2 County, and is charged with providing various election-related duties and support functions to the  
3 County and other local units of government; and  
4

5           WHEREAS, given the exigent need to guarantee election security for information  
6 technology infrastructure, the Wisconsin Elections Commission has created an Election Security  
7 Subgrant for counties to enhance election technology and make election security improvements  
8 with the goal of ensuring secure information technology systems are in place to protect the integrity  
9 of, and retain public confidence in election outcomes; and  
10

11           WHEREAS, upon a review of internal systems by the Manitowoc County Information  
12 Systems Department, it was determined certain actions and enhancements are needed to mitigate  
13 cyber vulnerabilities, which include conducting a deliberate security risk assessment, addressing  
14 unanticipated costs related to discoveries from the security risk assessment, establishing a secure  
15 email host, and dealing with non-technical physical security upgrades to meet certain baseline  
16 security protocols required by the grant; and  
17

18           WHEREAS, Manitowoc County is eligible for up to \$54,260.60 to address cyber  
19 vulnerabilities;  
20

21           NOW, THEREFORE, BE IT RESOLVED the county Board of Supervisors of the County  
22 of Manitowoc authorizes the County Clerk to apply for and accept the Wisconsin Elections  
23 Commission Elections Security Subgrant in an amount up to \$54,260.60 from the State of  
24 Wisconsin to ensure cyber vulnerabilities are addressed and election systems are secure; and  
25

26           BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal  
27 rules for the grant program and will maintain a record of expenditures; and  
28

29           BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors  
30 designates the County Clerk as Manitowoc County’s authorized representative for the grant; and  
31

32           BE IT FURTHER RESOLVED that revenues and expenses in the County Clerk’s Office  
33 and Information Systems budgets are amended by the amount of any grant award approved by the  
34 State of Wisconsin, and the Comptroller/Auditor is directed to record such information in the

35 official books of the County for the year ending December 31, 2020 with carryover to 2021 as may  
36 be required.

Dated this 21st day of July 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Fiscal Impact: No tax levy impact. Increases revenues and expenses by like amounts for the County Clerk’s Office and Information Systems budgets.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

Land Conservation Committee/UW-Extension Education and Agriculture Committee:  
Supervisor Wagner gave a brief report.

Planning & Park Commission: Supervisor Zimmer gave a brief report.  
Supervisor Zimmer moved, seconded by Supervisor Hagen to adopt Resolution 2020/2021-7  
Authorizing Recreational Boating Facility Program Grant (Horseshoe Lake Public Access).  
Upon vote, the motion carried unanimously.

No. 2020/2021 – 7

**RESOLUTION AUTHORIZING RECREATIONAL BOATING FACILITY  
PROGRAM GRANT  
(Horseshoe Lake Public Access)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has matching grant funding  
2 available through its Recreational Boating Facility Program to assist governmental units in  
3 developing boating facilities; and  
4

5 WHEREAS, the restroom facility at the Horseshoe Lake public access is not ADA  
6 compliant and is generally in poor condition; and  
7

8 WHEREAS, the project improvement plan for the next two years at the Horseshoe Lake  
9 public access includes the replacement of the existing restroom facility and the installation of a  
10 kiosk with signage (the “Project”); and  
11

12 WHEREAS, the Project may take up to two years to complete; and

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WHEREAS, the total cost of the Project is \$15,000 of which half, or \$7,500, could be funded by the State through the Wisconsin Department of Natural Resources Recreational Boating Facility Program if approved;

NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the County of Manitowoc that the Manitowoc County Planning Director is hereby authorized to apply for and accept a Wisconsin Department of Natural Resources grant in an amount of up to \$7,500 for the purpose of completing the Project at the Horseshoe Lake public access; and

BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents and take the actions necessary to undertake, direct, and complete the project authorized in the grant; and

BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal rules for the program; will be responsible for updating plans and monitoring ongoing operations; will obtain written approval from the Wisconsin Department of Natural Resources before making changes in the project; and will maintain a record of expenditures; and

BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Zoning Department budget are amended by the amount of any grant award approved by the State of Wisconsin, and that the Comptroller/Auditor is hereby directed to record such information in the official books of the County as may be required for the year ending December 31, 2020 with any unexpended funds carried-over to 2021.

Dated this 21st day of July 2020.

Respectfully submitted by the Planning and Parks Commission.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Zimmer moved, seconded by Supervisor Falkowski to enact Ordinance 2020/2021-8 Amending Zoning Map (RC Ag Ventures, LLC). Upon vote, the motion carried unanimously.

No. 2020/2021 - 8

**ORDINANCE AMENDING ZONING MAP**  
(RC Ag Ventures LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on June 22, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land located in Part of Lot 1 of Certified Survey Map Volume 32 Page 333  
12 Doc. No. 1177996 being part of the Northeast 1/4 of the Southeast 1/4 of Section 11,  
13 T21N - R22E, Town of Cooperstown, Manitowoc County, Wisconsin described as follows:  
14

15 Beginning at the East 1/4 Corner of Section 11; thence along the easterly line of the  
16 SE 1/4 South 0°07'25" West 656.67 feet; thence North 62°39'57" West 382.25 feet;  
17 thence North 32°52'46" East 506.78 feet thence continuing along said line 64.23  
18 feet along the arc of a 640.52 foot radius curve to the left whose long chord bears  
19 North 30°01'54" East 64.21 feet; thence South 89°57'00" East 33.77 feet to the point  
20 of beginning, said parcel containing approximately 2.730 acres of land more or less  
21 and is hereby rezoned from Large Estate (LE) District to General Agriculture (GA)  
22 District.  
23

24 And

25  
26 BE IT FURTHER RESOLVED that the board of supervisors of the County of Manitowoc  
27 does ordain as follows:  
28

29 A parcel of land located in a Part of Lot 1 of Certified Survey Map Volume 32 Page 333  
30 being part of the Northeast 1/4 of the Southeast 1/4 of Section 11, T21N - R22E, Town of  
31 Cooperstown, Manitowoc County, Wisconsin described as follows:  
32

33 Commencing at the East 1/4 Corner of Section 11; thence along the easterly line of  
34 the SE 1/4 South 0°07'25" West 656.67 feet to the point of beginning; thence  
35 continuing South 0°07'25" West 260.05 feet; thence along said line North  
36 71°19'07" West 535.60 feet; thence 84.72 feet along the arc of a 1,909.86 foot  
37 radius curve to the right whose long chord bears North 31°35'03" East 84.71 feet;  
38 thence North 32°52'46" East 228.40 feet; thence South 62°39'57" East 382.25 feet  
39 to the point of beginning, said parcel containing approximately 2.889 acres of land  
40 more or less and is hereby rezoned from Large Estate (LE) District to Small Estate  
41 (SE) District.

Dated this 21st day of July 2020.

Respectfully submitted by the Planning and Park Commission.



FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

Transportation Coordinating Committee: Supervisor Baumann gave a brief report.

Miscellaneous:

Chairperson Brey moved, seconded by Supervisor Hansen to adopt Resolution 2020/2021-9 Ratifying County Executive's July 14, 2020 Proclamation of Continuing Public Health Emergency. Upon vote, the motion carried unanimously.

No. 2020/2021 - 9

**RESOLUTION RATIFYING COUNTY EXECUTIVE'S JULY 14, 2020  
PROCLAMATION OF CONTINUING PUBLIC HEALTH EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and  
4

5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County's economy; and  
8

9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days; and  
12

13 WHEREAS, on March 17, 2020, the Manitowoc County Board of Supervisors ratified the  
14 County Executive's March 16, 2020 proclamation; and  
15

16 WHEREAS, on May 15, 2020, the Manitowoc County Executive issued a proclamation  
17 declaring a continuing public health emergency in Manitowoc County for an additional 60 days  
18 because the COVID-19 pandemic had not yet fully abated and continued to pose an imminent  
19 threat of disaster in Manitowoc County; and  
20

21 WHEREAS, on the County Board ratified the May 15, 2020 proclamation on May 19,  
22 2020; and  
23

24 WHEREAS, the COVID-19 pandemic still has not fully abated and continues to pose an  
25 imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
26 security, and safety of the public and could impair critical systems of Manitowoc County; and

27  
28 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
29 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
30 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
31 COVID-19; and

32  
33 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on July 14, 2020, the Manitowoc  
34 County Executive issued another continuing proclamation declaring an ongoing public health  
35 emergency in Manitowoc County due to the COVID-19 pandemic; and

36  
37 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
38 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
39 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
40 validity of the proclamation”;

41  
42 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
43 County of Manitowoc hereby ratifies the July 14, 2020 proclamation by the Manitowoc County  
44 Executive declaring a continuing public health emergency due to the COVID-19 pandemic.

Dated this 21st day of July 2020.

Respectfully submitted by Jim Brey, Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Aulik to adopt Resolution 2020/2021-10 Approving Town of Newton Zoning Ordinance Map Amendment (Geraldine Barnes). Upon vote, the motion carried unanimously.

No. 2020/2021 - 10

**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE MAP AMENDMENT  
(Geraldine Barnes)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority  
2 granted to towns under Wis. Stat. § 60.62; and

3  
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under Wis. Stat. § 59.69; and  
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and

10  
11 WHEREAS, the Town of Newton amended its zoning ordinance on June 1, 2020 by  
12 rezoning a 2.51 acre parcel of property owned by Geraldine Barnes from A-3 (Farmland  
13 Preservation) District to A-2 (General Agricultural) District in accordance with Wis. Stat. § 60.62;  
14 and

15  
16 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the  
17 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning  
18 ordinance has been provided to each member of the county board for review;

19  
20 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of  
21 Manitowoc County approves the Town of Newton’s amended zoning ordinance that rezones that  
22 certain 2.51 acre parcel of property owned by Geraldine Barnes from A-3 (Farmland Preservation)  
23 District to A-2 (General Agricultural) District and was adopted by the Town Board of Newton on  
24 June 1, 2020.

Dated this 21st day of July 2020.

Respectfully submitted by Kevin Behnke, Supervisor, District No. 12.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Behnke moved, seconded by Supervisor Muench to adopt Resolution 2020/2021-11  
Approving Town of Newton Zoning Ordinance Map Amendment (James Henry). Upon vote, the  
motion carried unanimously.

No. 2020/2021 - 11

**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE MAP AMENDMENT**  
(James Henry)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority  
2 granted to towns under Wis. Stat. § 60.62; and

3  
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under Wis. Stat. § 59.69; and

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WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments thereto, are subject to county board approval in counties that have adopted a zoning ordinance under Wis. Stat. § 59.69; and

WHEREAS, the Town of Newton amended its zoning ordinance on June 1, 2020 by rezoning a .24-acre parcel of property owned by James Henry from A-3 (Farmland Preservation) District to A-1 (Agricultural/Rural Residential) District and a .24-acre parcel from A-1 (Agricultural/Rural Residential) District to A-3 (Farmland Preservation) District in accordance with Wis. Stat. § 60.62; and

WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the Manitowoc County Board of Supervisors for approval and a copy of the amended zoning ordinance has been provided to each member of the county board for review;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the County of Manitowoc approves the Town of Newton’s amended zoning ordinance that rezones that certain .24-acre parcel of property owned by James Henry from A-3 (Farmland Preservation) District to A-1 (Agricultural/Rural Residential) District and that certain .24-acre parcel from A-1 (Agricultural/Rural Residential) District to A-3 (Farmland Preservation) District and was adopted by the Town Board of Newton on June 1, 2020.

Dated this 21st day of July 2020.

Respectfully submitted by Kevin Behnke, Supervisor, District No. 12.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENTS

Chairman Brey announced there will be a special county board meeting at 6:00 p.m. on July 28, 2020 at the Expo Merchants Building, in the City of Manitowoc for discussion on masking on county property and a possible resolution.

ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Sitkiewitz, and the motion was adopted by acclamation. The meeting adjourned at 8:21 p.m.

Respectfully submitted,  
Linda Herman, Manitowoc County Deputy Clerk

\*\*The County Board meeting is available for viewing at:  
<https://www.youtube.com/watch?v=GPwxNbGrD8k>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, August 18, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 18th day of August, 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:32 p.m.

Supervisor Gerroll gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 25 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Neils, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann, the July 21, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Declaring September as Juror Appreciation Month.

Planning and Zoning Director, Tim Ryan, introduced Brandon Robinson, Assistant Director of Bay-Lake Regional Planning Commission, who summarized the required decennial Manitowoc County 20-Year Comprehensive plan update which has been worked on since July of 2018. Public participation provided positive feedback and changes were made accordingly. Mr. Robinson stated the plan ensures that county agriculture and zoning ordinances are connected. He went on to state that the plan is a marketing tool for the county and is a synopsis of the county from different demographics; a story map that can be added to showing all the different developments (usability). Mr. Robinson expressed that the plan is not a stagnant tool, but an interactive one, allowing the county to move forward and plan for the future.

Public Works Director Gerry Neuser and Expo Facility Manager Jennell Shelton presented an Expo Overview and 2019 Results of Operation Report. Gerry Neuser explained Expo operations is accounted for in a Special Revenue Fund comprised of four activity areas, Expo Activities, County Fair, Expo Maintenance and Improvements, and Ice Center. None of the four activities currently receive tax levy dollars. Jennell Shelton highlighted capital projects completed, thanked the community supporters, and listed the various events that take place at the Expo Facility. She informed everyone that next year's Manitowoc County Fair would take place August 25-29, 2021 with the theme "Stars, Stripes and Fair Delights". Lydia Luebke, Manitowoc

County 2020 Fairest of the Fair introduced herself to those in attendance at the meeting. Ms. Luebke grew up in Kiel, currently attends UW-River Falls and looks forward to seeing everyone next year at the fair.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:13 p.m.

Eric Sitkiewitz, City of Manitowoc, reported that it is the responsibility of a County Board Supervisor to use his/her proper County email when conducting county business, not a personal email account. When someone uses a personal email account to conduct county business, those communications would not be subject to open records request.

Margaret Pawles, Town of Franklin, questioned the county’s request for funds under the Routes to Recovery and CARES Act. She also questioned why there is no difference in opinion on resolution/ordinance voting between the county supervisors.

Robin Walters, Manitowoc, commented on the coronavirus tracking and dollars being spent on isolation housing. She does not support either resolution that requests funding.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:24 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointments of Brian Kohlmeier to the Traffic Safety Commission. Supervisor Aulik moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Planning & Park Commission: Supervisor Dyzak gave a brief report. Supervisor Dyzak moved, seconded by Supervisor Falkowski to enact Ordinance 2020/2021-12 Amending Manitowoc County Code §29.02 (Adopting Manitowoc County 20-Year Comprehensive Plan Update). Upon vote, the motion carried unanimously.

No. 2020/2021 - 12

**ORDINANCE AMENDING MANITOWOC COUNTY CODE § 29.02  
(ADOPTING MANITOWOC COUNTY 20-YEAR COMPREHENSIVE PLAN UPDATE)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1           WHEREAS, Manitowoc County recognizes that benefits of comprehensive planning, which
- 2 include: providing guidance for the coordinated and harmonious development of Manitowoc
- 3 County; promoting the public health, safety, morals, order, prosperity, and general welfare;
- 4 providing for economy and efficiency in the development process, and; providing for coordinated
- 5 and harmonious development within the County; and

6  
7 WHEREAS, Manitowoc County adopted a 20-year comprehensive plan in December of  
8 2009; and

9  
10 WHEREAS, comprehensive plans must be updated at a minimum every ten (10) years  
11 pursuant to Wis. Stat. § 66.1001(2)(i); and

12  
13 WHEREAS, with the assistance of Bay Lake Regional Planning Commission, the County  
14 received a grant, through the Wisconsin Coastal Management Program, to update the Manitowoc  
15 County 20-year Comprehensive Plan; and

16  
17 WHEREAS, the planning process included the opportunity for public participation at every  
18 stage in the development of the Manitowoc County 20-year Comprehensive Plan Update,  
19 including open discussion, communication programs, information services, public meetings, and  
20 an opportunity for members of the public to submit written comments on the plan update; and

21  
22 WHEREAS, the Manitowoc County 20-year Comprehensive Plan Update addresses  
23 emerging regional and local issues such as impacts of Lake Michigan water levels, groundwater  
24 quality and quantity, climate change, coastal hazards, invasive species, agriculture best  
25 management practices, land use changes, sustainability, housing trends, transportation  
26 maintenance, and an aging and diversifying population; and

27  
28 WHEREAS, the Planning and Park Commission, after providing the required notice, held a  
29 public hearing seeking public comment on the Manitowoc County 20-year Comprehensive Plan  
30 Update on August 3, 2020; and

31  
32 WHEREAS, the Planning and Park Commission has provided the County Board with a copy  
33 of the Manitowoc County 20-Year Comprehensive Plan Update; and

34  
35 WHEREAS, after careful consideration and review, the Planning and Park Commission  
36 recommends that the County Board adopt the Manitowoc County 20-Year Comprehensive Plan  
37 Update as presented;

38  
39 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
40 ordain as follows:

41  
42 Section 29.02 is amended to read as follows:

43  
44 29.02 Comprehensive Plan Adopted.

45  
46 The Manitowoc County 20-Year Comprehensive Plan Update dated ~~December 7, 2009~~  
47 August 18, 2020 is hereby adopted and may be referred to as the Comprehensive Plan.

48  
49 and

50  
51 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 18th day of August 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Vogt to enact Ordinance 2020/2021-13 Amending Zoning Map (Neumeyer Revocable Living Trust). Upon vote, the motion carried unanimously.

No. 2020/2021 - 13

**ORDINANCE AMENDING ZONING MAP**  
(Neumeyer Revocable Living Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on August 3, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land being a part of the Southeast Quarter (SE1/4) of the Southeast Quarter  
12 (SE1/4) of Section 22, Township 18 North, Range 21 East, Town of Eaton, Manitowoc  
13 County, Wisconsin described as follows:  
14

15 Beginning at the Northwest Corner of Lot 1 of Certified Survey Map recorded in Volume  
16 24 of Certified Survey Maps, on Pages 375-376, as Document No. 983148; thence S89°-  
17 39'-30"E 333.00 feet along the North line of Lot 1 of said Certified Survey Map; thence  
18 N00°-07'-45"W 300.00 feet; thence N89°-39'-30"W 333.00 feet to the West line of the  
19 SE1/4 of the SE1/4 of said Section 22; thence S00°-07'-45"E along said West line 300.00  
20 feet to the point of beginning, said parcel containing approximately 99,900 square feet  
21 (2.29 acres) of land more or less and is hereby rezoned from Exclusive Agriculture (EA)  
22 District Small Estate (SE) District.

Dated this 18th day of August 2020.

Respectfully submitted by the Planning and Park Commission.



FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Cavanaugh to enact Ordinance 2020/2021-14 Amending Zoning Map (Kennard and Marie Wagner). Upon vote, the motion carried unanimously.

No. 2020/2021 - 14

**ORDINANCE AMENDING ZONING MAP**

(Kennard and Marie Wagner)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on August 3, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land being in the NE ¼ of the SW ¼ of Section 31, T19N, R23E, Town of  
12 Manitowoc Rapids, Manitowoc County, Wisconsin described as follows:  
13

14 Commencing at the S. ¼ Corner of said Section 31; thence N. 01°22'04" E. a distance of  
15 1314.98 feet, along the ¼ section line; thence N. 89°51'05" W. a distance of 37.47 feet,  
16 along the south line of said NE ¼ of the SW ¼ of Section 31, to the point of real beginning;  
17 thence continue N. 89 51'05" W. a distance of 382.53 feet, along said south line of the NE  
18 ¼ of the SW ¼ of Section 31; thence N. 01°22'04" E. a distance of 200.00 feet; thence S.  
19 89°51'05" E. a distance of 383.21 feet; thence S. 01°33'45" W. a distance of 200.02 feet,  
20 along the westerly right of way of Brunner Road, to the point of real beginning, said parcel  
21 containing 1.758 acres or 76,557 square feet and is hereby rezoned from Exclusive  
22 Agriculture (EA) District to Rural Residential (RR) District.

Dated this 18th day of August 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Hagen to enact Ordinance 2020/2021-15 Amending Zoning Map (Lucille Koenig). Upon vote, the motion carried unanimously.

No. 2020/2021 - 15

**ORDINANCE AMENDING ZONING MAP**  
(Lucille Koenig)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on August 3, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land being a part of the Southwest Quarter (SW1/4) of the Northeast Quarter  
12 (NE1/4) and the Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) and the  
13 Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of Section 29, Township 17  
14 North, Range 22 East, Town of Meeme, Manitowoc County, Wisconsin described as  
15 follows:  
16

17 Beginning at the Center of said Section 29; thence N00°-18'-08"W along the West line of  
18 the NE1/4 of said Section 29, a distance of 1346.32 feet to the North line of the South Half  
19 (S1/2) of the NE1/4 of said Section 29; thence S87°-00'-54"E along said North line 2703.69  
20 feet to the West Right of Way line of C.T.H. "M"; thence S00°-58'-21"W along said West  
21 line 20.01 feet; thence N87°-00'-54"W 1986.01 feet; thence S04°-27'-19"W 476.89 feet;  
22 thence S88°-47'-52"W 207.21 feet; thence S83°-13'-23"W 133.33 feet; thence S22°-50'-  
23 54"W 333.95 feet; thence S03°-11'-18"W 493.64 feet to the South line of the NE1/4 of  
24 said Section 29; thence N87°-38'-02"W along said South line 175.68 feet to the point of  
25 beginning and Tract 1 of Certified Survey Map recorded in Volume 25 of Certified Survey  
26 Maps, on Pages 123-124, as Document No. 992445, said parcel containing approximately  
27 20.78 acres of land more or less and is hereby rezoned from Exclusive Agriculture  
28 (District) to General Agriculture (GA) District.

Dated this 18th day of August 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Maresh to enact Ordinance 2020/2021-16 Amending Zoning Map (George and Angela Mueller). Upon vote, the motion carried unanimously.

No. 2020/2021 - 16

**ORDINANCE AMENDING ZONING MAP**  
(George and Angela Mueller)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on August 3, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land located in the NE ¼ of the NE ¼ of Section 3, T. 20 N., R. 24 E., Town  
12 of Mishicot, Manitowoc County, Wisconsin, described as follows:  
13

14 Commencing at the East ¼ Corner of said Section 3; thence N 00°22'02" W along the  
15 section line a distance of 1,302.02 feet to the point of real beginning; thence S 89°50'51"  
16 W along the 1/16th section line a distance of 521.00 feet; thence N 00°22'02" W a distance  
17 of 418.00 feet; thence N 89°50'51" E a distance of 521.00 feet; thence S 00°22'02" E along  
18 the said section line a distance of 418.00 feet to the point of real beginning, said parcel  
19 containing 5.00 acres or 217,776 square feet of land more or less and is hereby rezoned  
20 from Exclusive Agriculture (EA) District to Large Estate (LE) District.

Dated this 18th day of August 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Aging & Disability Resource Center Board – Supervisor Wagner gave a brief report.

Land Conservation Committee/UW-Extension Education and Agriculture Committee –  
Supervisor Wagner gave a brief report.

Board of Health – Supervisor Nickels gave a brief report.  
Supervisor Nickels moved, seconded by Supervisor Muench to adopt Resolution 2020/2021-17  
Accepting Routes to Recovery Funding. Discussion followed.

No. 2020/2021 - 17

**RESOLUTION ACCEPTING ROUTES TO RECOVERY FUNDING**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, on March 12, 2020, the State of Wisconsin declared a public health  
2 emergency due to COVID-19; and

3  
4           WHEREAS, on March 16, 2020, the Manitowoc County Executive issued a proclamation  
5 declaring a public health emergency in Manitowoc County due to the COVID-19 pandemic; and

6  
7           WHEREAS, on March 17, 2020, the Manitowoc County Board of Supervisors ratified the  
8 County Executive’s proclamation declaring a public health emergency; and

9  
10           WHEREAS, the local public health department has reached capacity to effectively conduct  
11 disease investigation, contact tracing and symptom monitoring; and

12  
13           WHEREAS, the State of Wisconsin has announced a fully reimbursable funding  
14 opportunity for local health departments for expenses from March 1, 2020 to November 6, 2020  
15 under the “Routes to Recovery: Local Government Aid Grants”; and

16  
17           WHEREAS, the Routes to Recovery: Local Government Aid Grants are aimed at helping  
18 local governments address some of their most urgent and unique COVID-19 recovery needs; and

19  
20           WHEREAS, Manitowoc County is eligible for up to \$1,327,314 in reimbursable expenses;  
21 and

22  
23           WHEREAS, reimbursement is available for expenditure the following categories:

- 24           • Increased workers compensation costs due to COVID-19;  
25           • Medical and protective services and equipment, including PPE;  
26           • Temporary isolation housing for infected or at-risk individuals; and  
27           • Testing and contact tracing costs above those covered by existing State programs;

28  
29 and

30  
31           WHEREAS, after careful consideration and review, the Board of Health recommends that  
32 the Manitowoc County Board of Supervisors authorize the Public Health Director to apply for and  
33 accept Routes to Recovery: Local Government Aid Grants; and

34

35 WHEREAS, the Board of Health further recommends that the 2020 Annual Budget be  
36 amended to incorporate the additional revenue and corresponding expenses associated with  
37 accepting the Routes to Recovery: Local Government Aid Grant;

38  
39 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the  
40 County of Manitowoc that the Manitowoc County Public Health Director is hereby authorized to  
41 apply for and accept Routes to Recovery: Local Government Aid Grant funds for program  
42 authorized expenses as identified herein; and

43  
44 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such  
45 amendments to the official books of the County for the year ending December 31, 2020 as may be  
46 required.

Dated this 18th day of August 2020.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: No Tax Levy Impact. Increases budgeted Revenues and Expenses by a like amount, that amount to be a sum sufficient amount as outlined in their documentation.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Falkowski moved to table Resolution 2020/2021-17. There was no second; motion failed.

Upon further discussion and vote, the original motion carried with 24 ayes and 1 no. Supervisor Falkowski voted no; all other supervisors voted aye.

Supervisor Nickels moved, seconded by Supervisor Baumann to adopt Resolution 2020/2021-18 Accepting Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding. Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 18

**RESOLUTION ACCEPTING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on March 12, 2020, the State of Wisconsin declared a public health  
2 emergency due to COVID-19; and

3  
4 WHEREAS, on March 16, 2020, the Manitowoc County Executive issued a proclamation  
5 declaring a public health emergency in Manitowoc County due to the COVID-19 pandemic; and  
6

7 WHEREAS, on March 17, 2020, the Manitowoc County Board of Supervisors ratified the  
8 County Executive’s proclamation declaring a public health emergency; and  
9

10 WHEREAS, the local public health department has reached capacity to effectively conduct  
11 emergency planning, testing coordination, disease investigation, contact tracing and symptom  
12 monitoring; and  
13

14 WHEREAS, the State of Wisconsin has announced funding opportunities for local health  
15 departments to enhance their COVID-19 activities through the Federal Coronavirus Aid, Relief,  
16 and Economic Security (CARES) Act; and  
17

18 WHEREAS, this funding provides support for local efforts toward the shared mission of  
19 stopping the spread of the COVID-19 virus; and  
20

21 WHEREAS, funding is available to Manitowoc County in the categories and amounts as  
22 follows:

23	Pandemic Planning	\$30,000
24	Community Testing Coordination	\$128,400
25	Contact Tracing	\$693,657
26	Emergency Preparedness	\$60,098
27	Laboratory Capacity	\$24,300
28		
29	Total:	\$936,455

30  
31 and  
32

33 WHEREAS, after careful consideration and review, the Board of Health recommends that  
34 the Manitowoc County Board of Supervisors amend the 2020 Annual Budget to incorporate the  
35 additional revenue and corresponding expenses associated with CARES Act funding identified  
36 herein;  
37

38 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the  
39 County of Manitowoc that the County hereby accepts the CARES Act funding as provided herein  
40 and directs the Comptroller/Auditor to record such amendments to the official books of the County  
41 for the year ending December 31, 2020 as may be required.

Dated this 18th day of August 2020.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: No Tax Levy Impact. Increases budgeted Revenues and Expenses by a like amount, \$936,455.

APPROVED: Bob Ziegelbauer, County Executive.

Executive Committee – Chairperson Brey gave a brief report.

Expo-Ice Center Board – Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 2020/2021-19 Denying Claim (Lee Meyer). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 19

**RESOLUTION DENYING CLAIM**  
(Lee Meyer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Lee Meyer filed a claim with Manitowoc County on July 27, 2020 seeking  
2 reimbursement in the amount of \$1,604.19 for alleged damage to her vehicle purportedly caused  
3 as a result of a rock being discharged from a county tractor that was cutting grass on the Highway  
4 151 Exit off Interstate 43; and

5  
6           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
7 its insurance carrier; and

8  
9           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
10 facts, and determined that Manitowoc County should deny the claim; and

11  
12           WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
13 insurance carrier’s recommendation that the claim be denied and that the county issue a formal  
14 disallowance;

15  
16           NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors  
17 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide  
18 such notice of the denial of the claim as may be required.

Dated this 18th day of August 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Baumann to adopt Resolution 2020/2021-20 Denying Claim (Lynette Simonar). Upon discussion and vote, motion carried unanimously.

**RESOLUTION DENYING CLAIM**  
(Lynette Simonar)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Lynette Simonar filed a claim with Manitowoc County on July 15, 2020  
2 seeking reimbursement in the amount of \$10,605.77 for alleged damage to her vehicle purportedly  
3 caused as a result of rocks being discharged from a county tractor that was cutting grass on County  
4 Road Q; and

5  
6           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
7 its insurance carrier; and

8  
9           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
10 facts, and determined that Manitowoc County should deny the claim; and

11  
12           WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
13 insurance carrier's recommendation that the claim be denied and that the county issue a formal  
14 disallowance;

15  
16           NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors  
17 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide  
18 such notice of the denial of the claim as may be required.

Dated this 18th day of August 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee/UW-Extension Education and Agriculture Committee:  
Supervisor Wagner gave a brief report.

Personnel Committee – Supervisor Maresh gave a brief report.  
Supervisor Maresh moved, seconded by Supervisor Cavanaugh to adopt Resolution 2020/2021-21  
Authorizing Addition of 3.0 Full-Time Equivalent Human Services Employees (Youth Justice  
Support Case Manager). Upon discussion and vote, motion carried unanimously.



**RESOLUTION AUTHORIZING ADDITION OF 3.0 FULL-TIME  
EQUIVALENT HUMAN SERVICES EMPLOYEES**  
(Youth Justice Support Case Manager)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Human Services Department currently contracts for the provision of  
2 Youth Justice Programming; and

3  
4           WHEREAS, the current contract service provider has provided the Human Services  
5 Department notification that it will cease providing contracted services as of August 31, 2020; and

6  
7           WHEREAS, Youth Justice Programming includes but is not limited to Restorative Justice,  
8 Intensive Case Management, Youth Tracking and the Youth Wellness Center; and

9  
10          WHEREAS, it is critical to continue to provide Youth Justice Programming; and

11  
12          WHEREAS, converting the contracted Youth Justice Programming service to County  
13 programming will give the Human Services Department greater control over the programs and will  
14 assist in the retention of Youth Justice Support Case Managers; and

15  
16          WHEREAS, converting the contracted Youth Justice Programming service to County  
17 programming will result in the addition of 3.0 full-time equivalent positions to the Human Services  
18 Department; and

19  
20          WHEREAS, there is no negative fiscal impact to the County by converting the contracted  
21 Youth Justice Programming service to 3.0 full-time equivalent positions in the Human Services  
22 Department; and

23  
24          WHEREAS, after careful consideration and review, the Personnel Committee recommends  
25 adding 3.0 full-time equivalent Youth Justice Support Case Manager positions to the Human  
26 Services Department;

27  
28          NOW, THEREFORE, BE IT RESOLVED that the number of authorized full-time Human  
29 Services Department positions is increased by 3.0 full-time equivalent positions; and

30  
31          BE IT FURTHER RESOLVED that the 2020 Full-Time Equivalent Report (FTE) by  
32 Department included in the 2020 Adopted Annual Budget Book is amended accordingly and that  
33 the Comptroller/Auditor is directed to record such information in the official books of the County  
34 for the year ending December 31, 2020 as may be required.

Dated this 18th day of August 2020.

Respectfully submitted by the Personnel Committee.

**FISCAL IMPACT:** Total annual cost of salaries and benefits for these three positions is estimated to be \$204,968. Annual cost of leased space to house the program is \$9,600; annual other operating supplies and monitoring costs estimated to be \$14,760; annual grand total estimate is \$229,328 which is \$45,205 less than the current arrangement.

**APPROVED:** Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

#### ANNOUNCEMENTS

Chairman Brey announced he would like to meet in September at the Heritage Center, but that would be dependent on circumstances.

#### ADJOURNMENT

Supervisor Henrickson moved to adjourn, seconded by Supervisor Dyzak, and the motion was adopted by acclamation. The meeting adjourned at 8:22 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/embed/os9KNDJXfk8?rel=0>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, September 15, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at The Heritage Center, County Board Meeting Room, in the City of Manitowoc, being the 15th day of September, 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:31 p.m.

Supervisor Wagner gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, and Williams. Supervisors Hagan, Neils and Zimmer were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Henrickson, the August 18, 2020 meeting minutes were approved on a unanimous vote.

County Clerk Backus announced the changes to the agenda. Under VII. Reports. 9. County Executive Bob Ziegelbauer – Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency was added and under XII. Committee Reports. O. Miscellaneous. 7. Resolution 2020/2021-28 Ratifying County Executive’s September 12, 2020 Proclamation of Continuing Public Health Emergency was added. Supervisor Engelbrecht moved seconded by Supervisor Aulik to approve the agenda. Upon voice vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Honoring 4-H Week. Kevin Palmer accepted the proclamation. Amelia Hansen and Clarissa Ulness, two student representatives of 4-H, spoke regarding how their valuable experiences in 4-H have shaped their lives and assisted in personal growth.

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Declaring October 2020 Crime Prevention Month. Sheriff Hartwig accepted the proclamation and stated the year 2020 has and will continue to be interesting. The department is partnering with various agencies in an effort to combat the many new drug related crimes and crimes against children and the elderly.

County Executive Bob Ziegelbauer and Chairperson Brey presented Proclamation Commending Lieutenant Michael Polich, Sergeant Robert Mancheski and Corrections Officer Zachary Stanull for their quick, decisive and heroic actions to extinguish a fire on August 8, 2020 in the mechanical room of the second floor of the Sheriff's Office.

Sheriff Dan Hartwig, Mike Strauss and Don Yanda, Past Presidents of Manitowoc Eagle Aerie #706 presented the Manitowoc County Sheriff Deputy of the Year to Deputy Christopher Hemauer and the Manitowoc County Correctional Officer of the Year to Corrections Officer Timothy Kluenker. Sheriff Hartwig spoke very highly of the character and accomplishments of both gentlemen and of their significant value to the sheriff's department.

Chairperson Jim Brey gave a brief presentation of the proposed 2021 County Board Budget.

County Executive Bob Ziegelbauer reported on the Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency. Approving the extension of the Emergency Declaration for another 60 days only deals with our ability to spend funds related to the emergency and our ability to seek reimbursement from the State and Federal Government.

#### PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:05 p.m.

Eric Sitkiewitz, City of Manitowoc, expressed concern regarding Supervisor Zimmer using personal email when conducting county business and the fact that when someone uses a personal email account to conduct county business, those communications would not be subject to open records request.

Amanda Whorley, Town of Manitowoc Rapids, stated she feels the ethics code is outdated and challenges this body to update the code.

Kayla Raquet, Town of Schleswig, questioned where the money received is being used for COVID and stated only two deaths does not support an emergency being declared.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:13 p.m.

#### APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer's appointment of Jill Pope to the Land Information Council for a two-year term expiring in September 2022. Supervisor Behnke moved, seconded by Supervisor Aulik to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointment of James Falkowski to the Land Information Council for a two-year term expiring in September 2022. Supervisor Williams moved, seconded by Supervisor Baumann to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Matt Randerson and Jason Bolz to the Land Information Council for terms which end when employment with Manitowoc County terminates. Supervisor Falkowski moved, seconded by Supervisor Muench to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Supv. James Falkowski to the Bay-Lake Regional Planning Council for a six-year term expiring in October 2026. Supervisor Henrickson moved, seconded by Supervisor Aulik to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Resource Center Board – Supervisor Wagner gave a brief report.

Criminal Justice Coordinating Council – Supervisor Falkowski gave a brief report.

Executive Committee – Chairperson Brey gave a brief report.

Expo-Ice Center Board – Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

Supervisor Henrickson moved, seconded by Supervisor Maresh, to adopt Resolution (2020/2021-22) Authorizing Clarkbridge Hall Building Lease. Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 22

**RESOLUTION AUTHORIZING CLARKBRIDGE HALL BUILDING LEASE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Human Services Department currently contracts for the provision of  
2 Youth Justice Programming; and

3  
4           WHEREAS, Youth Justice Programming includes but is not limited to Restorative Justice,  
5 Intensive Case Management, Youth Tracking and the Youth Wellness Center; and

6  
7           WHEREAS, the current contract service provider provides its Youth Justice Programming  
8 in leased space at Clarkbridge Hall in the City of Manitowoc; and

9  
10           WHEREAS, the current contract service provider has provided the Human Services  
11 Department notification that it will cease providing contracted services as of August 31, 2020; and

12

13 WHEREAS, the County intends to continue to provide Youth Justice Programming  
14 directly, which will give the Human Services Department greater control over the programs; and  
15

16 WHEREAS, the Human Services Department would like to lease the existing Youth  
17 Wellness Center located in Clarkbridge Hall as that space is already established and includes  
18 needed furnishings and equipment; and  
19

20 WHEREAS, there is no negative fiscal impact to the County by leasing this space as the  
21 cost was already included in the Human Services Department budget; and  
22

23 WHEREAS, after careful consideration and review, the Human Services Board  
24 recommends that the County enter into a lease with the owner of Clarkbridge Hall on such terms  
25 and conditions that are substantially similar to those in the attached lease as modified and/or  
26 negotiated by the Corporation Counsel;  
27

28 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors authorizes  
29 the County to enter into a lease with the owner of Clarkbridge Hall on such terms and conditions  
30 that are substantially similar to those in the attached lease as modified and/or negotiated by the  
31 Corporation Counsel to continue the Youth Wellness Center programming.

Dated this 15th day of September 2020.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: Total annual cost of the lease to house the program is \$9,600.00.

APPROVED: Bob Ziegelbauer, County Executive.

UW-Extension Education and Agriculture Committee: Supervisor Wagner gave a brief report.

Personnel Committee – Supervisor Maresh gave a brief report.  
Supervisor Maresh moved, seconded by Supervisor Baumann, to adopt Resolution (2020/2021-  
23) Amending Employee Policy Manual Sections 8.05 and 8.07 (Performance Standards). Upon  
discussion and vote, motion carried unanimously.

No. 2020/2021 - 23

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTIONS  
8.05 AND 8.07  
(Performance Standards)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee  
2 Policy Manual”) to establish uniform personnel policies and procedures; and  
3

4 WHEREAS, Section 8.05 (Productivity) of the Employee Policy Manual establishes the  
5 County’s expectations for employee productivity; and  
6

7 WHEREAS, Section 8.07 (County Property) of the Employee Policy Manual establishes  
8 rules and guidelines for the use of County owned property; and  
9

10 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
11 to keep policies current, reflect current practice, and address new issues and circumstances; and  
12

13 WHEREAS, the proposed revisions to Sections 8.05 (Productivity) and 8.07 (County  
14 Property) update the County’s policies regarding employee cell/smart phone use to be consistent  
15 with current practice; and  
16

17 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
18 approval of the following amendments to the Manitowoc County Employee Policy Manual;  
19

20 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
21 County of Manitowoc amends Manitowoc County Employee Policy Manual Section 8.05  
22 (Productivity) as follows:  
23

24 8.05 Productivity  
25

26 Employees are expected to meet high productivity standards. Standards contributing to high  
27 productivity include but are not limited to:  
28

- 29 (1) Being at your work site prepared to begin work at the scheduled start time and  
30 working until the scheduled end time.
- 31 (2) Avoiding distractions and fully engaging in work while on paid time.  
32
- 33 (3) Avoiding unnecessary distractions of others at work.  
34
- 35 (4) Minimizing the need to conduct personal business during work hours. Except in  
36 the case of an emergency or when authorized by a supervisor, the use of County-  
37 issued or personally owned mobile devices for personal use is prohibited during  
38 work time.  
39

40  
41 and  
42

43 BE IT FURTHER RESOLVED that the County Board of Supervisors of the County of Manitowoc  
44 amends Manitowoc County Employee Policy Manual Section 8.07 (County Property) as follows:  
45

46 8.07 County Property

- 47  
48 (1) All employees shall use and maintain County property in a reasonable and proper  
49 manner.  
50  
51 (2) County property includes but is not limited to: real estate holdings, buildings and  
52 facilities owned, leased or occupied by the County, tools, equipment, books,  
53 furnishings, fixtures, materials owned or leased by the County, and any materials  
54 produced or resulting from County operations.  
55  
56 (3) Incidental use of the telephone, County issued cell phones, and Computer  
57 Resources is permitted to the extent that the use does not interfere with the  
58 performance of job duties and does not create an expense for Manitowoc County.  
59  
60 (4) Other than for incidental use as expressly permitted by this Employee Policy  
61 Manual, County property shall be used only for County purposes. Use of County  
62 property for private or personal reasons is prohibited. Theft or improper use of  
63 County property is sufficient grounds for discipline, up to and including discharge.

Dated this 15th day of September 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Engelbrecht, to adopt Resolution (2020/2021-24) Creating Employee Policy Manual Section 9 (Work From Home). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 24

**RESOLUTION CREATING EMPLOYEE POLICY MANUAL SECTION 9**  
(Work From Home)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish  
2 uniform personnel policies and procedures; and  
3

4 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
5 to keep policies current, reflect current practice, and address new issues and circumstances; and  
6

7 WHEREAS, the COVID pandemic has caused employees to more frequently request the  
8 opportunity to work from home and these requests are expected to continue; and  
9



10 WHEREAS, Manitowoc County currently does not have an adopted comprehensive policy  
11 for employees to work from home; and

12  
13 WHEREAS, the proposed § 9 (Work from Home) defines when and under what  
14 circumstances employees can be allowed to work from home and also defines the expectations and  
15 responsibilities for employees requesting to work from home; and

16  
17 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
18 approval of the proposed § 9 (Work from Home) policy;

19  
20 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
21 Supervisors creates Employee Policy Manual Section § 9 (Work from Home) as follows:

22  
23 **SECTION 9**

24  
25 **WORK FROM HOME**

26  
27 9.01 Purpose of Policy

28 9.02 Eligibility

29 9.03 Work from Home Requirements

30 9.04 Maintenance of Standards

31 9.05 Authorization Process

32  
33  
34 9.01 Purpose of Policy

35  
36 This policy defines when and under what circumstances employees can be allowed to work  
37 from home. This policy also defines the expectations and responsibilities for employees  
38 requesting to work from home.

39  
40 Manitowoc County retains the right to refuse work from home requests and to terminate a  
41 work from home arrangement at any time. The terms and conditions of employment with  
42 Manitowoc County remain the same for employees working from home.

43  
44 9.02 Eligibility

45  
46 Employees may be allowed to occasionally work from home if their job duties permit it.  
47 Jobs that require that the duties be performed at a specific location are not eligible to work  
48 from home. Other considerations to be evaluated in determining whether or not the  
49 employee is eligible to work form home include, but are not limited to, the following:

50  
51 (1) How does the employee working from home impact the quality and quantity of  
52 services performed?

53  
54 (2) Are there security or privacy issues?  
55

- 56           (3) Will working remotely make it more difficult to communicate, collaborate or  
57           accomplish departmental objectives?  
58  
59           (4) Are the necessary computer resources available?  
60  
61           (5) Is the employee fully trained and able to perform the essential functions of their  
62           position?  
63  
64           (6) Has the employee demonstrated the ability to meet productivity standards without  
65           close supervision?  
66

67 9.03 Work from Home Requirements

68  
69 Employees authorized to work from home must meet the following requirements:  
70

- 71           (1) The employee must designate a work space that is sufficient for the purpose of  
72           conducting work and maintaining strict adherence to privacy standards.  
73  
74           (2) All County business must be conducted using a Computer Resource as defined in  
75           Section 23.03(1) unless granted an exception by the Information Systems Division.  
76  
77           (3) Employees must provide a phone number that they can be reached at during  
78           designated work hours, and must respond to email in accordance with established  
79           standards.  
80  
81           (4) Any injury sustained while in the course of duties must be immediately reported  
82           using the established practice of the Department.  
83  
84           (5) Unless granted authorization to flex hours, the hours worked will be the customary  
85           hours of assignment. Employees shall be fully accessible during work hours and  
86           must attend meetings and appointments as required.  
87  
88           (6) Requests to flex time must be submitted using the established practice of the  
89           Department.  
90  
91           (7) Hourly employees must log on to Workforce Ready to record hours of work. All  
92           hours worked must be recorded. Exempt employees must complete their timecards  
93           using the established practices of the Department.  
94  
95           (8) Hours worked cannot exceed normally scheduled hours. Employees requesting to  
96           work in excess of their scheduled hours must obtain authorization to do prior to  
97           working the additional hours.  
98  
99           (9) If the employee incurs travel allowed to be reimbursed by Section 26.07 of this  
100           Policy Manual, the mileage reimbursement will be limited to the lesser of:  
101

102                   (a)     Your permanent work site to your travel destination OR your home to your  
103                                   travel designation AND

104  
105                   (b)     The travel destination to your permanent work site OR your home.  
106

107 9.04 Maintenance of Standards  
108

109                   (1)     The Manitowoc County Employee Policy Manual continues to govern the terms  
110                                   and conditions of employment.

111  
112                   (2)     Employees must continue to meet established productivity standards. Supervisors  
113                                   are responsible monitoring work performance by making at least weekly contact  
114                                   with the employee.

115  
116                   (3)     Privacy standards must be strictly adhered to. Employees must not allow  
117                                   nonauthorized persons to view work product.

118  
119                                   Employees must comply with all policies and procedures concerning the handling  
120                                   of protected health information.

121  
122                   (4)     Employees cannot provide care for children or other family members during  
123                                   working hours.

124  
125                   (5)     Employees cannot work at other jobs, run their own business, or conduct any other  
126                                   work or business during working hours.

127  
128                   (6)     Manitowoc County equipment cannot be used for private purposes. No one other  
129                                   than the employee may use County equipment.

130  
131                   (7)     Employees must guard equipment against damage and theft. If equipment is  
132                                   damaged or stolen the employee must immediately report this to their supervisor.

133  
134                   (8)     Office supplies may be approved and supplied by the employee's supervisor.

135  
136                   (9)     Manitowoc County is not responsible for private property used, lost, damaged or  
137                                   destroyed.

138  
139                   (10)    Manitowoc County will not be responsible for operating costs, utility costs, internet  
140                                   costs, home maintenance or any other incidental costs associated with the  
141                                   authorization to work from home.

142  
143                   (11)    Employees cannot meet with clients or hold business meetings at their residence.  
144                                   Employees working from home agree to hold the County harmless against any and  
145                                   all claim including injuries to others at the telecommuting location.  
146

147 9.05 Authorization Process

148  
149 (1) Employees must request authorization to work from home. The request must be  
150 limited to a specific period of time, not to exceed 30 days. Requests which exceed  
151 30 days must be approved by the County Executive. Work from Home cannot be  
152 authorized for more than 30 days per year unless approved by the County  
153 Executive.

154  
155 (2) Department Directors will approve or deny the request.

156  
157 (3) Granting a request to work from home does not create a guarantee that the  
158 arrangement may last as long as initially approved. Work from Home arrangements  
159 can be terminated at any time, with 24 hours advance notice to the employee.

160  
161  
162 **END OF SECTION**

Dated this 15th day of September 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Falkowski, to adopt Resolution (2020/2021-25) Amending Employee Policy Manual Section 23 (Computer Resources). Discussion followed.

Amendment: Supervisor Behnke moved, seconded by Supervisor Baumann, to amend Resolution (2020/2021-25) line 134 to include “or his or her designee” at the end of the sentence, so that Section 23.09(4) would read: “All information released by the use of Social Media must be approved by the Department Director or his or her designee.” Upon vote, motion carried unanimously.

Discussion followed on the main motion as amended. Upon vote on Resolution (2020/2021-25) Amending Employee Policy Manual Section 23 (Computer Resources) as amended, motion carried unanimously.

No. 2020/2021 - 25

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION 23**  
**(Computer Resources)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee  
2 Policy Manual”) to establish uniform personnel policies and procedures; and  
3

4 WHEREAS, Section 23 (Computer Resources) of the Employee Policy Manual establishes  
5 the rules and guidelines for security and use of Computer Resources; and  
6

7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
8 to keep policies current, reflect current practice, and address new issues and circumstances; and  
9

10 WHEREAS, the proposed revision to Section 23 (Computer Resources) updates  
11 technological capabilities and references, increases security for Manitowoc County Computer  
12 Resources, and ensures uniform practices throughout Manitowoc County; and  
13

14 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
15 approval of the following amendments to the Manitowoc County Employee Policy Manual;  
16

17 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
18 County of Manitowoc amends Section 23 (Computer Resources) of the Manitowoc County  
19 Employee Policy Manual as follows:  
20

21 Employee Policy Manual § 23.03 (Definitions) is amended to read as follows:  
22

23 23.03 Definitions  
24

- 25 (1) “Computer Resources” means any hardware, software, data or intellectual property  
26 that is owned, managed, maintained or created by Manitowoc County. While cell  
27 phones are not considered a Computer Resource, Sections 23.07 (Electronic Mail),  
28 23.08 (Internet Access), 23.09 (Social Media) and 23.10 (Prohibited Actions) do  
29 apply to County business conducted using personally owned and County-issued  
30 cell phones.  
31
- 32 (2) “Computer User” is any person who uses a Computer Resource for the purpose of  
33 conducting County business.  
34
- 35 (3) “County Business” means the performance of the employee’s official duties.  
36 County business does not include purely personal actions such as utilizing the  
37 timekeeping and human resources information systems (e.g. Workforce Ready).  
38
- 39 (34) “Record” is as defined by Wisconsin Statutes 19.32(2), or any successor statute  
40 thereto.  
41
- 42 (5) “Security Incident” is a threat to Computer Resources. Examples of security  
43 incidents include cybersecurity attacks (such as malware, worms, viruses, Trojans,  
44 etc.) and social engineering attacks (such as phishing emails and links and attempts  
45 to get the computer user to give protected information that should not be released).

46 Unauthorized access by someone who is not allowed to access a computer system  
47 is also considered a computer security incident.  
48

49 Employee Policy Manual § 23.05 (Security of Computer Resources) is amended to read as follows:  
50

51 23.05 Security of Computer Resources  
52

- 53 (1) Computer Users shall adhere to all Information Systems Division~~Department~~  
54 controls and procedures, avoid any action that would damage Computer Resources  
55 and report any Computer Resource malfunctions to the Information Systems  
56 Division~~Department~~.  
57
- 58 (2) Computer Users who experience a Security Incident are required to immediately  
59 report the Security Incident to the Information Systems Division. Self-reporting a  
60 Security Incident will not cause any adverse employment action. Failure to self-  
61 report a Security Incident may result in discipline and loss of access to Computer  
62 Resources.  
63
- 64 (23) Computer Users shall take reasonable precautions to prevent the disclosure of their  
65 password and are prohibited from disclosing their password to any person other  
66 than a member of the Information Systems Division~~Department~~ Computer Users  
67 shall immediately inform the Information Systems Division~~Department~~ if their  
68 password becomes compromised, disclosed, lost or stolen.  
69
- 70 (34) Computer Users shall not use any other person's username and password. This  
71 prohibition does not apply to Information Systems employees.  
72
- 73 (45) Computer Users shall abide by all administrative rights setting established by the  
74 Information Systems Division~~Department~~. Computer Users do not have  
75 administrative rights and privileges on any Computer Resource unless specifically  
76 authorized by the Information Systems Division~~Department~~. Administrative rights  
77 and privileges granted by the Information Systems Division~~Department~~ are limited  
78 to actions needed for a specific software program to function and do not allow other  
79 exceptions to this Computer Resources Policy. Computer Users exceeding the  
80 administrative rights and privileges granted may have those rights revoked.  
81
- 82 (56) Computer Users shall not connect personally owned devices to Computer  
83 Resources. Unauthorized personally owned devices that have been connected to  
84 Computer Resources will be removed by the Information Systems  
85 Division~~Department~~.  
86
- 87 (7) Computer Users must complete all required security training provided by the  
88 Information Systems Division.  
89
- 90 (8) The Information Systems Division evaluates security awareness by conducting  
91 unannounced phishing tests. Computer Users who repeatedly fail the phishing tests

92 will be required to attend additional security training. Failure to attend the required  
93 training may result in access to Computer Resources being revoked until the  
94 training is attended. Computer Users who continue to fail phishing tests after  
95 completing the additional security training may be subject to discipline and  
96 revocation of access to Computer Resources.

97  
98 Employee Policy Manual § 23.06 (Purchase and Installation of Computer Resources) is amended  
99 to read as follows:

100  
101 23.06 Purchase and Installation of Computer Resources

- 102  
103 (1) The Information Systems ~~Division~~Department is responsible for the research,  
104 selection and purchase of all Computer Resources.  
105  
106 (2) Computer Users shall not purchase or install Computer Resources unless authorized  
107 by the Information Systems ~~Division~~Department.

108  
109 Employee Policy Manual § 23.07(7) (Electronic Mail (E-Mail)) is amended to read as follows:

- 110  
111 (7) Computer Users who access County e-mail through any means other than OWA on  
112 a personally owned mobile device shall use a secure environment installed by the  
113 Information Systems Department on the Computer User's personally owned mobile  
114 device. Information Systems will install a secure environment only upon receipt of  
115 a written request from the Department Director.

116  
117 Employee Policy Manual § 23.07(8) (Electronic Mail (E-Mail)) is amended to read as follows:

- 118  
119 (8) Computer Users conducting County business on a Computer Resource or  
120 personally owned device are creating a Record as described in Section 23.03(34)  
121 of this Computer Resources Policy. This includes County Business conducted on  
122 a personally owned or County issued cell/smart phone. The Record may be subject  
123 to disclosure as described in Section 23.07(5).

124  
125 Employee Policy Manual § 23.09 (Social Media) is amended to read as follows:

126  
127 23.09 Social Media

- 128  
129 (1) Social media may not be used for any purpose that violates any Manitowoc County  
130 ordinance or policy.  
131  
132 (2) All social media accounts are the property of Manitowoc County and must grant  
133 the Information Systems Division administrator access.  
134  
135 (3) The Information System Division must be notified prior to the creation of any social  
136 media account so that the necessary security controls and archiving can be  
137 established for the account.

- 138  
 139 (24) All information released by the use of Social Media must be approved by the  
 140 Department Director or his or her designee.  
 141  
 142 (5) No comments may be deleted without the express written consent of Corporation  
 143 Counsel.  
 144  
 145 (3) ~~The use of Social Media is expressly limited to the dissemination of information.~~  
 146 ~~Social media platforms used may not allow the use of “Post” or “Reply.” All~~  
 147 ~~comments should be deleted with 1 business day after posting.~~

Dated this 15th day of September 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee – Supervisor Nickels gave a brief report.  
 Supervisor Nickels moved, seconded by Supervisor Henrickson, to adopt Resolution (2020/2021-26) Accepting Donation for the Manitowoc County Sheriff’s Office K9 Unit (Ant Hill Mob). Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 26

**RESOLUTION ACCEPTING DONATION FOR THE MANITOWOC  
 COUNTY SHERIFF'S OFFICE K9 UNIT  
 (Ant Hill Mob)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, the Manitowoc County Sheriff’s Office K9 Unit requires officers to respond  
 2 to high-risk situations with their K9 partners; and  
 3  
 4 WHEREAS, K9s require nutrition, veterinary care, and equipment; and  
 5  
 6 WHEREAS, the Ant Hill Mob has donated \$13,000 to defer expenses and purchase  
 7 equipment for the K9 Unit; and  
 8  
 9 WHEREAS, after careful consideration and review, the Public Safety Committee  
 10 recommends that the donation of the Ant Hill Mob be accepted to assist with the expense and cost  
 11 associated with County K9 units;  
 12  
 13 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
 14 County of Manitowoc accepts the donations from the Ant Hill Mob in the amount of \$13,000; and



15  
16 BE IT FURTHER RESOLVED that upon receipt of the aforementioned funds, such funds  
17 be deposited in account 756-23422 designated for the Manitowoc County Sheriff's Office K9 Unit.

Dated this 15th day of September 2020.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Increases funds available for Sheriff's Office K9 Unit.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Nickels moved, seconded by Supervisor Sitkiewitz, to adopt Resolution (2020/2021-27) Accepting Law Enforcement Enhance/Facilitate Drug Task Force Trafficking Investigations Grant. Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 27

**RESOLUTION ACCEPTING LAW ENFORCEMENT  
ENHANCE/FACILITATE DRUG TASK FORCE TRAFFICKING  
INVESTIGATIONS GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Justice will allocate additional resources for  
2 investigation and response to drug trafficking within the State of Wisconsin through the  
3 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant program; and  
4

5 WHEREAS, there is evidence that trafficking in narcotics and dangerous drugs exists in  
6 Manitowoc County and that such illegal activity has been substantial and detrimental to the health  
7 and general welfare of the public; and  
8

9 WHEREAS, the Manitowoc County Sheriff's Office has been awarded the  
10 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant from the Wisconsin  
11 Department of Justice in an amount up to \$50,000; and  
12

13 WHEREAS, after careful consideration and review, the Public Safety Committee  
14 recommends Manitowoc County accept the Enhance/Facilitate Drug Task Force Trafficking  
15 Investigations Grant as awarded;  
16

17 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
18 County of Manitowoc hereby accepts the Enhance/Facilitate Drug Task Force Trafficking  
19 Investigations Grant funds including an allocation of \$50,000 to be used for equipment, supplies,  
20 and operating expenses; and  
21

22 BE IT FURTHER RESOLVED, the Manitowoc County Sheriff is authorized to execute  
23 such papers and to take other action as necessary to accept the grant, direct, and complete the  
24 project; and

25  
26 BE IT FURTHER RESOLVED that the 2020 budget is amended by the amount of the grant  
27 funds allocated and that the Comptroller/Auditor is directed to record such information in the  
28 official books of the County for the year ending December 31, 2020 as may be required.

Dated this 15th day of September 2020.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Increases revenue (27500.45320.33 DRF Traffic Grant Revenue) by \$50,000 and expenditures (27500.58140 DTF Traffic Grant Expense) by \$50,000 in the 2020 budget.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

Miscellaneous:

Supervisor Behnke moved, seconded by Supervisor Aulik, to adopt Resolution (2020/2021-28) Ratifying County Executive's September 12, 2020 Proclamation of Continuing Public Health Emergency. Upon vote, the motion carried unanimously.

No. 2020/2021 - 28

**RESOLUTION RATIFYING COUNTY EXECUTIVE'S SEPTEMBER 12,  
2020 PROCLAMATION OF CONTINUING PUBLIC HEALTH  
EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and

4  
5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County's economy; and

8  
9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the  
12 County of Manitowoc on March 17, 2020; and

13  
14 WHEREAS, on May 15, 2020 and July 14, 2020, the County Executive issued  
15 proclamations declaring a continuing public health emergency in Manitowoc County for additional  
16 60 day time periods because the COVID-19 pandemic had not yet fully abated and continued to  
17 pose an imminent threat of disaster in Manitowoc County; and

18  
19 WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those  
20 proclamations on May 19, 2020 and July 21, 2020 respectively; and

21  
22 WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to  
23 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
24 security, and safety of the public and could impair critical systems of Manitowoc County; and

25  
26 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
27 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
28 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
29 COVID-19; and

30  
31 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on September 12, 2020, the  
32 Manitowoc County Executive issued another continuing proclamation declaring an ongoing public  
33 health emergency in Manitowoc County due to the COVID-19 pandemic; and

34  
35 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
36 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
37 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
38 validity of the proclamation”; and

39  
40 WHEREAS, ratifying the County Executive’s proclamation declaring a state of continuing  
41 emergency will facilitate and expedite the use of resources to protect persons from the impacts of  
42 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County  
43 as well as permitting the County to properly plan for and use County facilities, temporarily re-  
44 assign staff, and expend necessary funds to support any upcoming vaccination effort;

45  
46 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
47 County of Manitowoc hereby ratifies the September 12, 2020 proclamation by the Manitowoc  
48 County Executive declaring a continuing public health emergency due to the COVID-19  
49 pandemic.

Dated this 15th day of September 2020.

Respectfully submitted by Jim Brey, Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENTS

Chairman Brey announced upcoming meeting dates for October 13 and October 26, 2020.

ADJOURNMENT

Supervisor Aulik moved to adjourn, seconded by Supervisor Sitkiewitz, and the motion was adopted by acclamation. The meeting adjourned at 7:46 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/embed/JaDpaazyuCQ?rel=0>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, October 13, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at Expo Merchants Building, in the City of Manitowoc, being the 13<sup>th</sup> day of October 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Cavanaugh gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 19 members present: Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hansen, Henrickson, Maresh, Martell, Muench, Neils, Shimulunas, Sitkiewitz, Vogt, Wagner, and William. Supervisors Aulik, Hagan, Linsmeier, Metzger, Nickels, and Zimmer were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann the September 15, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer presented the proposed 2021 budget. Executive Ziegelbauer commented that he will hold the line on taxes again. The typical taxpayer will see a slight decrease in the county property tax. He explained the county's long term goals are to deliver high quality services while holding the line on taxes, keeping the debt low, continue with a robust capital improvement program, and maintain our facilities, county roads and equipment. Key items in the 2021 budget are: constructing a couple of park pavilions similar to Maribel Caves park, the resurfacing of 12.4 miles of County Truck Highways, and a bridge project on CTH "Q"; expanding the Sheriff's Department budget due to the aggressiveness and productivity by the Sheriff's management staff; adding two positions to the Human Services Department to the Mental Health division in the CCS program; appropriating funds to the Public Works Department for replacement of elevators in the Courthouse and Human Services Building, along with the replacement of the courthouse first floor bathrooms; and continuing to pay down the county debt. Manitowoc County has worked hard to hold the line on taxes and has concentrated on its expenditures seeing to it that we spend the taxpayers' money as efficiently as possible.

ANNOUNCEMENTS

Chairperson Brey announced the Annual County Board meeting and Public Hearing on the 2021 Budget will be Monday, October 26, 2020 at the Expo Merchants Building.

ADJOURNMENT

Supervisor Engelbrecht moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 6:55 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:  
[https://www.youtube.com/watch?v=nPQNp4C\\_Org](https://www.youtube.com/watch?v=nPQNp4C_Org)

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Monday, October 26, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session the Expo Merchants Building, in the City of Manitowoc, being the 26<sup>th</sup> day of October 2020, for the purpose of conducting the Annual Meeting and Public Hearing on the Budget as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Shimulunas gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Muench, Neils, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer. Supervisor Martell and Supervisor Metzger were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann, the October 13, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

Wisconsin Counties Association Representative Kyle Christianson presented Senator Devin LeMahieu with the Legislator of the Year Award. Mr. Christianson also thanked the County Board for their committed service to Manitowoc County.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment regarding the County Executive's Proposed 2021 Annual Budget open at 6:36 p.m.

Margaret Pawles, Town of Franklin, questioned the increase in funding for the Manitowoc County libraries in the proposed 2021 budget. The libraries remain closed during the pandemic, but they are essential during this time of online schooling for the students of Manitowoc County. She requested the County Board ask the libraries to open to the public again.

No one else present wished to speak at the public hearing of the County Executive's Proposed 2021 Annual Budget, subsequently Chairperson Brey closed public comment at 6:40 p.m. and opened public comment on any non-budget items.

Margaret Pawles, Town of Franklin, referenced the Winnebago County communication on the agenda and requested the Manitowoc County Board not follow suit with a similar resolution.

No one else present wished to speak on non-budget issues, subsequently Chairperson Brey closed public comment at 6:42 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Stephanie Lambert as Health Officer. Supervisor Baumann moved, seconded by Supervisor Maresh to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Supervisor Mike Williams to the Industrial Development Corporation. Supervisor Henrickson moved, seconded by Supervisor Aulik to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Planning & Park Commission: Supervisor Dyzak gave a brief report. Supervisor Dyzak moved, seconded by Supervisor Hansen to adopt Resolution 2020/2021-29 Authorizing and Accepting Conservation Aids Grant (Horseshoe Lake, Fischer Creek Conservation Area, and Devil’s River State Trail). Upon vote, the motion carried unanimously.

No. 2020/2021 - 29

**RESOLUTION AUTHORIZING AND ACCEPTING CONSERVATION AIDS GRANT**

(Horseshoe Lake, Fischer Creek Conservation Area, and Devil's River State Trail)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Planning and Zoning Department wishes to complete  
2 upgrades to the park system including the construction of a bathroom at the Horseshoe Lake boat  
3 launch, establishing a walking path at the Fischer Creek Conservation Area, repairing the Devils  
4 River State Trail, and controlling nuisance and invasive weeds along the Devil’s River State Trail  
5 (“Projects”); and  
6

7 WHEREAS, the Manitowoc County Planning and Zoning Department had identified a total  
8 cost of approximately \$20,000.00 for the Projects; and  
9

10 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding  
11 available through the County Conservation Aids (CCA) program specifically for the installation  
12 of fish and game projects under Wis. Stat. § 23.09(12); and  
13

14 WHEREAS, the CCA program grants may reimburse fifty percent of the total project cost  
15 for eligible projects; and  
16



17 WHEREAS, pursuant to this Resolution, the county board of supervisors of the County of  
18 Manitowoc authorizes the Planning and Zoning Director (or his designee) to apply for a CCA grant  
19 in an amount up to \$10,000.00 on October 26, 2020; and  
20

21 WHEREAS, the WDNR has now awarded a CCA grant to Manitowoc County in the  
22 amount of \$3,123.00; and  
23

24 WHEREAS, the Planning and Park Commission held a public hearing on September 28,  
25 2020 to consider the grant CCA application and recommends the Planning and Zoning Department  
26 pursue available grants under the CCA program;  
27

28 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
29 County of Manitowoc authorizes the Planning and Zoning Director, or his designee, to apply for a  
30 CCA grant from the WDNR in the total amount of up to \$10,000.00 for the Projects; and  
31

32 BE IT FURTHER RESOLVED that the county board of supervisors of the County of  
33 Manitowoc accepts the CCA grant from the WDNR in the amount of \$3,123.00 for the Projects;  
34 and  
35

36 BE IT FURTHER RESOLVED that the Planning and Zoning Director or his designee is  
37 authorized to sign documents and take actions necessary to complete the project as authorized in  
38 the County's grant application to the WDNR, including obtaining any permits that may be  
39 required; and  
40

41 BE IT FURTHER RESOLVED that the Comptroller/Auditor is directed to record such  
42 information in the official books of the County for the year ending December 31, 2020 as may be  
43 required with carryover to 2021 as needed.

Dated this 26th day of October 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Increases State Conservation Aid by \$243.00 and an associated expense  
account by an equal amount as budgeted for 2020.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Neils to adopt Resolution 2020/2021-30  
Authorizing County Conservation Aids Grant Application (English Lake). Upon vote, the motion  
carried unanimously.

**RESOLUTION AUTHORIZING COUNTY CONSERVATION AIDS  
GRANT APPLICATION  
(English Lake)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Manitowoc County Planning and Zoning Department wishes to complete  
2 upgrades to the park system including the construction of an ADA handicapped accessible boat  
3 launch dock at English Lake; and  
4

5           WHEREAS, the Manitowoc County Planning and Zoning Department has identified a total  
6 cost of \$30,000.00 for this project; and  
7

8           WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding  
9 available through the County Conservation Aids (CCA) program specifically for the installation  
10 of fish and game projects under Wis. Stat. § 23.09(12); and  
11

12           WHEREAS, the CCA grant program may reimburse fifty percent of the total project cost  
13 for eligible projects; and  
14

15           WHEREAS, the Planning and Park Commission held a public hearing on September 28,  
16 2020 to consider the CCA grant application to construct an ADA handicapped accessible boat  
17 launch dock at English Lake and recommends the Planning and Zoning Department pursue the  
18 available grants under the CCA program;  
19

20           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
21 Supervisors authorizes the Planning and Zoning Director or his designee to apply for and accept a  
22 CCA grant from the WDNR to construct an ADA handicapped accessible boat launch dock at  
23 English Lake in the total amount of up to \$15,000.00; and  
24

25           BE IT FURTHER RESOLVED that the County Executive, the County Clerk and the  
26 Director of the Planning and Zoning Department are authorized to execute such papers and to take  
27 other action as necessary to accept the grant, direct and complete the project; and  
28

29           BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Park  
30 budget are amended by the amount of any grant award approved by the State of Wisconsin, and  
31 the Comptroller/Auditor is directed to record such information in the official books of the County  
32 for the year ending December 31, 2020 with carryover to 2021 as may be required.

Dated this 26th day of October 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Increases State Conservation Aid by an amount of the grant award up to \$15,000 and an associated expense account by an equal amount.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Williams to enact Ordinance 2020/2021-31 Amending Zoning Map (Ryan and Michelle Collins). Upon vote, the motion carried unanimously.

No. 2020/2021 - 31

**ORDINANCE AMENDING ZONING MAP**  
(Ryan and Michelle Collins)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 28, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 An existing parcel of land located in Lot 1 of Certified Survey Map recorded in Volume  
12 22 of Certified Survey Maps, on Pages 371-372, as Document No. 933235; being a part of the  
13 Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) of Section 25, Township 21 North,  
14 Range 22 East, Town of Cooperstown, Manitowoc County, described as follows:  
15

16 Commencing at the East Quarter Corner of said Section 2; thence N89°-27'-59"W along  
17 the South line of the NE1/4 of said Section 25 a distance of 486.53 feet; thence N00°-32'-  
18 01"E 45.00 feet to the Northerly line of Pautz Road and the point of beginning; thence  
19 N82°-07'-33"W along said Northerly line 352.88 feet to a meander point located S82°-07'-  
20 33"E 29 feet more or less from the waters edge of Kriwanck Creek; thence N24°-50'-43"E  
21 along a meander line 129.66 feet; thence N03°-36'-54"E along a meander line 112.95 feet;  
22 thence N10°-59'-28"W along a meander line 171.80 feet; thence N77°-33'-23"E along a  
23 meander line 271.21 feet to a meander point located S03°-02'-20"W 46 feet more or less  
24 from the waters edge of said Kriwanck Creek and being the Westerly line of C.T.H. "R";  
25 thence S15°-52'-29"E along said Westerly line 201.56 feet; thence S08°-44'-59"E along  
26 said Westerly line 267.50 feet; thence S40°-51'-40"W along said Westerly line 62.87 feet  
27 to the point of beginning and including those lands lying between said meander lines and  
28 the waters edge of said Kriwanck Creek, said parcel containing 186,504 square feet (4.28  
29 acres) of land more or less and is hereby rezoned from Large Estate (LE) District to Small  
30 Estate (SE) District.

Dated this 26th day of October 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Falkowski to enact Ordinance 2020/2021-32 Amending Zoning Map (Patrick and Kari Matthias). Upon vote, the motion carried unanimously.

No. 2020/2021 - 32

**ORDINANCE AMENDING ZONING MAP**  
(Patrick and Kari Matthias)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on September 28, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land located in the NE 1/4 of the SE 1/4 of Section 20, T21N, R23E, Town of  
12 Gibson, Manitowoc County, Wisconsin described as follows:  
13

14 Commencing at the East 1/4 corner of said Section 20, the point of real beginning, thence  
15 S89°42'14"W (recorded as S89°25'34"W) along the 1/4 section line 1322.37 feet to the  
16 1/16th section line, thence S00°08'11"W along said 1/16th section line 663.19 feet, thence  
17 N89°40'05"E 1321.99 feet to the section line, thence N00°10'11"E along said section line  
18 662.36 feet to the point of real beginning, said parcel containing 20.12 acres (87,628 square  
19 feet) and is hereby rezoned from Exclusive Agriculture (EA) District to General  
20 Agriculture (GA) District.

Dated this 26th day of October 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Board of Health – Supervisor Neils gave a brief report.

Expo-Ice Center Board – Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution 2020/2021-33 Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the “Wisconsin Investment Series Cooperative” and Authorizing Participation in the Investment Programs of the Fund. Upon discussion and vote, motion carried unanimously.

No. 2020/2021 - 33

RESOLUTION AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL  
COOPERATION AGREEMENT RELATING TO THE “WISCONSIN  
INVESTMENT SERIES COOPERATIVE” AND AUTHORIZING  
PARTICIPATION IN THE INVESTMENT PROGRAMS OF THE FUND

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin school districts, technical college districts, cities, villages, counties  
2 and towns may invest their monies as authorized by Wis. Stat. § 66.0603 (1m); and  
3

4 WHEREAS, Wisconsin Stat. § 66.0301 (the “Intergovernmental Cooperation Act”)  
5 provides, among other things, that Counties may contract with municipalities, as that term is  
6 defined in Wis. Stat. § 66.0301 (hereinafter “Municipalities”), for the joint exercise of any power  
7 or duty required or authorized by law, including investment of their monies; and  
8

9 WHEREAS, the Wisconsin Investment Series Cooperative (formerly known as the  
10 Wisconsin School District Liquid Asset Fund) (“Fund”) was formed on June 23, 1988 pursuant to  
11 the Intergovernmental Cooperation Act by the adoption of an Intergovernmental Cooperation  
12 Agreement relating to the Wisconsin School District Liquid Asset Fund by Oregon School District  
13 and Sheboygan Area School District, as the initial participants of the Fund, which Agreement was  
14 amended as of July 15, 1994 and July 12, 2002 (the “Intergovernmental Cooperation Agreement”);  
15 and  
16

17 WHEREAS, the Fund is governed by the Wisconsin Investment Series Cooperative  
18 Commission (the “Commission”) in accordance with the terms of the Intergovernmental  
19 Cooperation Agreement; and  
20

21 WHEREAS, the Intergovernmental Cooperation Agreement has been presented to the  
22 board of supervisors of the County of Manitowoc; and  
23

24 WHEREAS, the Intergovernmental Cooperation Agreement authorizes Municipalities to  
25 adopt and enter into the Intergovernmental Cooperation Agreement and become participants of the  
26 Fund; and

27  
28 WHEREAS, the board of supervisors of the County of Manitowoc deems it to be advisable  
29 for Manitowoc County (“County”) to adopt and enter into the Intergovernmental Cooperation  
30 Agreement and become a participant of the Fund for the purpose of exercising jointly with other  
31 Municipalities the power to invest their monies, so as to enhance the investment earnings accruing  
32 to each; and

33  
34 WHEREAS, the board of supervisors of the County of Manitowoc deems it advisable for  
35 the County to make use from time to time, in the discretion of the officials of the County identified  
36 in Section 2 of this Resolution, of the Fixed Rate Investment Program available to participants of  
37 the Fund; and

38  
39 WHEREAS, the board of supervisors of the County of Manitowoc deems it advisable for  
40 the County to make use of, from time to time, the services provided by PMA Financial Network,  
41 LLC, PMA Securities, LLC, U. S. Bank National Association, and/or their affiliates and  
42 successors, in connection with the County’s utilization of the Fund.

43  
44 NOW, THEREFORE, BE IT RESOLVED by the board of supervisors of the County of  
45 Manitowoc that:

46  
47 Section 1. The Manitowoc County Board of Supervisors shall join with other Wisconsin  
48 Municipalities in accordance with the Intergovernmental Cooperation Act by becoming a  
49 participant of the Fund and adopting and entering into the Intergovernmental Cooperation  
50 Agreement. A copy of the Intergovernmental Cooperation Agreement shall be filed in the minutes  
51 of the meeting at which this Resolution was adopted. The County Executive and the Clerk are  
52 authorized to take such actions and execute any and all such documents as they may deem  
53 necessary and appropriate to effectuate the entry of the County into the Intergovernmental  
54 Cooperation Agreement and to utilize Fund programs through PMA Financial Network, LLC,  
55 PMA Securities, LLC, U. S. Bank National Association, and/or their affiliates and successors.

56  
57 Section 2. The County is authorized to invest its available monies from time to time and  
58 to withdraw such monies from time to time in accordance with the provisions of the  
59 Intergovernmental Cooperation Agreement, including investment in the fixed-income program of  
60 the Fund through the intermediaries PMA Financial Network, LLC and PMA Securities, LLC The  
61 following officers and officials of the County and their respective successors in office each are  
62 designated as “Authorized Officials” with full power and authority to effectuate the investment  
63 and withdrawal of monies of the County from time to time in accordance with the  
64 Intergovernmental Cooperation Agreement and pursuant to the Fixed Rate Investment Program  
65 available to participants of the Fund:

- 66  
67 • Treasurer  
68 • Deputy Treasurer; and  
69 • Comptroller/Finance Director

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Section 3. The Clerk or Treasurer shall advise the Commission of any changes in Authorized Officials in accordance with procedures established by the Commission.

Section 4. The County Executive, members of the board of supervisors of the County of Manitowoc, and such other appropriate officials of the County are authorized to serve as Commissioners of the Commission from time to time if selected as such pursuant to the provisions of the Intergovernmental Cooperation Agreement.

Section 5. The County may open depository accounts, enter into wire transfer agreements, safekeeping agreements, and lockbox agreements, or other applicable or related documents with U. S. Bank National Association, and any other institutions participating in the Fund programs or programs of PMA Financial Network, LLC and PMA Securities, LLC, pursuant to Wis. Stat. § 34.05, Wis. Stat. § 120.12(7) (if applicable) and, when directed by one of the Authorized Officials, Wis. Stat § 66.0603. PMA Financial Network, LLC and/or PMA Securities, LLC are authorized to act on behalf of the County as its agent with respect to such accounts and agreements.

Section 6. Credit unions, banks, savings banks, trust companies and savings and loan associations authorized to transact business in the State of Wisconsin which qualify as depositories under Wisconsin law and are included on a list approved and maintained for such purpose by the Administrator of the Fund are designated as depositories of the County pursuant to Wis. Stat. § 120.12(7) (if applicable) and Wis. Stat. § 34.05. Monies of the County may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Rate Investment Program available to participants of the Fund through the intermediary PMA Financial Network, LLC; and

BE IT FURTHER RESOLVED that the Comptroller/Auditor is authorized to make any technical corrections to the budget that are necessary.

Dated this 26th day of October 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution 2020/2021-34 Repealing and Replacing Citizen Participation Plan for the Community Development Block Grant Program. Upon discussion and vote, motion carried unanimously.

**RESOLUTION REPEALING AND REPLACING CITIZEN  
PARTICIPATION PLAN FOR THE COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County Adopted a Citizen Participation Plan in December of  
2 1999 when it began participating in the Federal/State of Wisconsin program titled Community  
3 Development Block Grant Program for Economic Development (CDBG-ED); and  
4

5           WHEREAS, since the County joined the CDBG-ED program, a number of modifications  
6 have been made to the Citizen Participation Plan design and requirements; and  
7

8           WHEREAS, the County is beginning the process of closing its CDBG-ED program as  
9 required by the States' contract with the Federal Government; and  
10

11           WHEREAS, as part of closing the CDBG-ED program, Manitowoc County desires to take  
12 advantage of its ability to write for grants against the funds the County returns to the State; and  
13

14           WHEREAS, the County is in need of a new and updated Citizen Participation Plan to be  
15 in compliance with the current rules and regulations for participation in the CDBG Close Program;  
16

17           NOW, THEREFORE BE IT RESOLVED that the county board of supervisors of the  
18 County of Manitowoc hereby repeals it previous Citizens Participation Plan adopted in 1999 and  
19 replaces it with the Citizens Participation Plan attached to this Resolution and incorporated as if  
20 fully set forth herein.

Dated this 26th day of October 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: This resolution has no fiscal impact by itself. However, if passed and the  
County is successful in writing for the grants, the potential return to  
Manitowoc County for the approved projects is approximately \$1,200,000.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

Public Works Committee: Supervisor Gerroll gave a brief report.

ANNOUNCEMENTS



Chairman Brey announced the next county board meeting will be Thursday, November 5 at 6:30pm.

ADJOURNMENT

Supervisor Williams moved to adjourn, seconded by Supervisor Henrickson, and the motion was adopted by acclamation. The meeting adjourned at 7:04 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=E5sWDGZXUUE>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Thursday, November 5, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 5<sup>th</sup> day of November 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Engelbrecht gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Chairperson Brey acknowledged supervisors who had served or are currently serving in the military.

Roll call: 25 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Neils, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer.

On a motion by Supervisor Behnke, seconded by Supervisor Aulik, the October 26, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented the proclamation honoring the 75<sup>th</sup> anniversary of the Clipper City Chordsmen to current members Jim Rasmus, Don Lewellen, and Derek Luckow.

County Executive Bob Ziegelbauer reported on the Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency. Approving the extension of the Emergency Declaration for another 60 days only deals with our ability to spend funds related to the emergency and our ability to seek reimbursement from the State and Federal Government.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Declaring Manitowoc County America Recycles Day 2020 to Public Works Director Gerry Neuser on behalf of Ascend Services and the Manitowoc County Recycling Center.

Jason Latva, TAD Program/AODA Supervisor provided a three-year update on the progress of the Manitowoc County Drug Court Program.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 7:04 p.m.

Greg Buckley, City Manager for City of Two Rivers, requested the City of Two Rivers 24<sup>th</sup> St Road Construction Project in the amount of \$185,000 be added to the Resolution Authorizing Manitowoc County to apply for and accept CDBG-CLOSE Fund Grants.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 7:10 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Greg Grotegut as Highway Commissioner. Supervisor Baumann moved, seconded by Supervisor Gerroll to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointments of Brian Herr, Richard Kohlbeck, Dan Newberg, Jerome Vetting, and Justin Zipperer to the Expo-Ice Center Board. Supervisor Sitkiewitz moved, seconded by Supervisor Hansen to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Eleanor Agnew to the Human Services Board. Supervisor Henrickson moved, seconded by Supervisor Neils to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Robert Barbier to the Joint Dispatch Board. Supervisor Falkowski moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Mike Demske to the Veterans Service Commission. Supervisor Henrickson moved, seconded by Supervisor Hansen to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Planning & Park Commission: Supervisor Dyzak gave a brief report.

Supervisor Dyzak moved, seconded by Supervisor Williams to enact Ordinance (2020/2021-35) Amending Zoning Map (Eric and Dawn Ebben). Upon vote, the motion carried unanimously.

No. 2020/2021 - 35

**ORDINANCE AMENDING ZONING MAP**  
(Eric and Dawn Ebben)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on October 26, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A tract of land, being the NW 1/4 of the SW 1/4 of Section 34, T. 20 N., R. 21 E., Town  
12 of Maple Grove, Manitowoc County, Wisconsin described as follows:  
13

14 Commencing at the SW Corner of said Section 34; thence N. 00°20'37" W. a distance of  
15 1309.20 feet, along the section line; thence S. 89°42'44" E. a distance of 35.78 feet, along  
16 the south line of said NW 1/4 of the SW 1/4 of Section 34, to the point of real beginning;  
17 thence N. 00°13'20" W. a distance of 417.50 feet, along the east right of way line of Maple  
18 Rock Road; thence S. 89°42'44" E. a distance of 417.50 feet; thence S. 00°13'20" E. a  
19 distance of 417.50 feet; thence N. 89°42'44" W. a distance of 417.50 feet, along the south  
20 line of the NW 1/4 of the SW 1/4 of Section 34, to the point of real beginning, said tract  
21 containing 4.00 acres or 174,299 square feet of land and is hereby rezoned from Exclusive  
22 Agriculture (EA) District to Small Estate (SE) District.

Dated this 5th day of November 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Engelbrecht to enact Ordinance (2020/2021-36) Amending Zoning Map (Kohnle Revocable Living Trust). Upon vote, the motion carried unanimously.

No. 2020/2021 - 36

**ORDINANCE AMENDING ZONING MAP**  
(Kohnle Revocable Living Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on October 26, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;

7  
8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:

10  
11 A parcel of land being a part of the NE 1/4 and NW 1/4 of the NW 1/4 of Section 5, Town  
12 21 North, Range 24 East, Town of Mishicot, Manitowoc County, Wisconsin, described as follows:

13  
14 Commencing at the N 1/4 Corner of said Section 5; Thence S 89°46'15" W, 15.49 feet  
15 coincident with the north line of said NW 1/4 to the S 1/4 Corner of Section 32, Town 22  
16 North, Range 24 East; Thence S 89°48'07" W, ±1044 feet coincident with said north line  
17 of the NW 1/4 to the point of beginning; Thence continuing S 89°48'07" W, ±494 feet;  
18 Thence S 00°11'53" E, ±60 feet; Thence S 59°09'14" W, ±30 feet; Thence S 89°48'07" W,  
19 ±124 feet; Thence N 61°04'43" W, ±30 feet; Thence S 89°48'07" W, ±147 feet to the center  
20 of the East Twin River; Thence Southerly, approximately 590 feet coincident with said  
21 center of the river; Thence N 89°48'07" E, ±1154 feet coincident with a line that is parallel  
22 to said north line of the NW 1/4; Thence N 00°11'22" E, ±502 feet to the point of beginning,  
23 said parcel containing ±462,979 Square Feet (±10.629 Acres) of land and is hereby rezoned  
24 from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 5th day of November 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Maresh to enact Ordinance (2020/2021-37)  
Amending Zoning Map (Jeff and Ruth Lensmeyer). Upon vote, the motion carried unanimously.

No. 2020/2021 - 37

**ORDINANCE AMENDING ZONING MAP**  
(Jeff and Ruth Lensmeyer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on October 26, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;

7  
8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:

10  
11 A parcels of land being a part of the Northeast Quarter (NE ¼) of the Northeast Quarter  
12 (NE ¼) and the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section 19,  
13 Township 20 North, Range 23 East, Town of Kossuth, Manitowoc County, Wisconsin described  
14 as follows:

15  
16 Commencing at the NE Corner of Section 19, which is also the point of beginning, thence  
17 N 89°36'53" W 1639.25 feet, along the North line of the Northeast Quarter of said Section;  
18 thence S 0°41'07" W 640.00 feet; thence S 00°16'53" E 400.00 feet; thence South 289.83  
19 feet to the South line of the North half of the Northeast Quarter of said Section; thence  
20 S 89°12'04" E 1646.46 feet, along said South line, to the Southeast corner of the Northeast  
21 Quarter of the Northeast Quarter of said Section; thence N 23°46'47" W 349.20 feet; thence  
22 N 17°45'00" E 443.34 feet; thence N 02°08'58" W 230.88 feet; thence N 89°31'59" E  
23 13.29 feet, to the East line of the Northeast Quarter of said Section; thence N 00°03'35" W  
24 369.09 feet, along said East line and to the point of beginning, said parcel containing  
25 approximately 49.52 acres of land more or less and is hereby rezoned from General  
26 Agriculture (GA) District to Exclusive Agriculture (EA) District.

27  
28 and

29  
30 A parcel of land located in the Northwest Quarter (NW ¼) of the Northwest Quarter  
31 (NW ¼) of Section 20, Township 20 North, Range 23 East, Town of Kossuth, Manitowoc County,  
32 Wisconsin described as follows:

33  
34 Commencing at the NW Corner of Section 20, which is also the point of beginning; thence  
35 N 89°49'38" E 627.19 feet; thence S 8°43'19" W 210.52 feet; thence N 89°22'30" W  
36 235.27 feet; thence S 10°53'59" W 214.4 feet; thence S 86°39'10" W 217.4 feet; thence  
37 N 39°07'02" W 75.00 feet; thence S 89°31'59" W 54.74 feet, to the West line of the  
38 Northwest Quarter of said Section; thence N 00°03'35" W 369.09 feet, along said West  
39 line and to the point of beginning, said parcel contains approximately 4.28 acres of land  
40 more or less and is hereby rezoned from Small Estate Residential (SE) District to Exclusive  
41 Agriculture (EA) District.

Dated this 5th day of November 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Maresh to enact Ordinance (2020/2021-38) Amending Zoning Map (Jeff & Ruth Lensmeyer and Scott Lensmeyer). Upon vote, the motion carried unanimously.

No. 2020/2021 - 38

**ORDINANCE AMENDING ZONING MAP**  
(Jeff & Ruth Lensmeyer and Scott Lensmeyer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on October 26, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land located in the Southeast Quarter (SE<sup>1</sup>/<sub>4</sub>) of the Southeast Quarter (SE<sup>1</sup>/<sub>4</sub>) of  
12 Section 18, Township 20 North, Range 23 East, Town of Kossuth, Manitowoc County, Wisconsin  
13 described as follows:  
14

15 Commencing at the Southeast Corner of Section 18, which is also the point of beginning;  
16 thence N 00°13'22" E 1095.97 feet, along the East line of the Southeast Quarter of said  
17 Section; thence N 89°32'46" W 1319.76 feet, to the West line of the Southeast Quarter of  
18 the Southeast Quarter of said Section; thence S 00°17'24" E 1097.56 feet along said west  
19 line to the Southwest corner of the Southeast Quarter of the Southeast Quarter of said  
20 Section; thence S 89°36'53" E 1318.46 feet, along the South line of the Southeast Quarter  
21 of said Section and to the point of beginning, said parcel containing approximately 33.21  
22 acres of land more or less and is hereby rezoned from Natural Area (NA) District to  
23 Exclusive Agriculture (EA) District.

Dated this 5th day of November 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Criminal Justice Coordinating Committee – Supervisor Falkowski gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report. Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution (2020/2021-39) Adopting 2021 Budget and Property Levy. Upon discussion and vote, motion carried 22 ayes and 3 noes. Supervisors Hansen, Henrickson, and Nickels voted no; all other supervisors voted yes.

No. 2020/2021 - 39

**RESOLUTION ADOPTING 2021 BUDGET AND PROPERTY LEVY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, a detailed copy of the County Executive’s proposed 2021 annual budget has  
2 been made available to each county board supervisor and to the general public; and  
3

4           WHEREAS, the proposed 2021 annual budget was presented to the Manitowoc County  
5 Board of Supervisors at its meeting on October 13, 2020; and  
6

7           WHEREAS, formal publication of a budget summary and announcement of a public  
8 hearing was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc  
9 Herald Times Reporter on October 4, 2020; and  
10

11           WHEREAS, a public hearing on the proposed 2021 annual budget was held for the purpose  
12 of obtaining public input and the proposed 2021 annual budget was reviewed by the Manitowoc  
13 County Board of Supervisors at its annual meeting on October 26, 2020; and  
14

15           WHEREAS, the proposed 2021 annual budget includes performance-based increases for  
16 the Manitowoc County pay plan pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e);  
17 and  
18

19           WHEREAS, employees below midpoint who meet or exceed job requirements (*i.e.* receive  
20 a cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase;  
21 and  
22

23           WHEREAS, employees at or above midpoint who exceed job requirements (*i.e.* receive a  
24 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%  
25 increase; and  
26

27           WHEREAS, employees at or above midpoint whose performance exceeds the proficient  
28 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)  
29 will receive a 2.0% increase; and  
30

31           WHEREAS, employees at or above maximum who exceed job requirements (*i.e.* receive a  
32 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%  
33 increase, paid to them per pay period for the following year; and  
34



35 WHEREAS, employees at or above maximum whose performance exceeds the proficient  
36 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)  
37 will receive a 2.0% increase, paid to them per pay period for the following year; and  
38

39 WHEREAS, due to continual monitoring and progressive plan design Manitowoc County's  
40 self-insured group health plan has been able to maintain current rates since 2015; and  
41

42 WHEREAS, a separate resolution will be presented to the County Board to authorize the  
43 borrowing of approximately \$1,000,000 for road construction, maintenance, and bridge repair  
44 costs;  
45

46 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
47 County of Manitowoc hereby adopts a Governmental Funds Budget and a service delivery  
48 Proprietary Fund Budget for the calendar year beginning January 1, 2021 as indicated in the  
49 attached 2021 annual budget for Manitowoc County and any attachments or addenda thereto; and  
50

51 BE IT FURTHER RESOLVED that the county board of supervisors of the County of  
52 Manitowoc hereby authorizes that the following sums of money be raised for the ensuing year:  
53

54	State Special Charges - Charitable & Penal	\$	315.00
55	County Aid Bridges (Wis. Stat. § 82.08)	\$	225,485.00
56	Illegal Real Estate Taxes Charged Back (Prior Year)	\$	3,050.41
57	<u>All Other County Taxes</u>	\$	<u>30,915,123.00</u>
58	Gross County Tax Levy	\$	31,143,973.41

59  
60 and  
61

62 BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for Bridges  
63 under Wis. Stat. § 82.08 on the taxable property of the participating districts; and  
64

65 BE IT FURTHER RESOLVED that Manitowoc County shall enter in the Tax  
66 Apportionment, State Special Charges for Charitable and Penal purposes, as follows:  
67

68	<u>Court Related Proceedings –</u>	<u>\$315.00</u>
69	Total	\$315.00

70  
71 and  
72

73 BE IT FURTHER RESOLVED that Manitowoc County Officials are hereby directed to  
74 reapportion the illegal real estate taxes charged back in the amount of \$3,050.41; and  
75

76 BE IT FURTHER RESOLVED that the 2021 annual budget in detail hereto attached shall  
77 be made a part of the Tax Levy; and  
78

79 BE IT FURTHER RESOLVED that the performance-based increases included in the 2021  
80 annual budget will be granted pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e) as  
81 follows:

- 82  
83 (1) Employees below midpoint who meet or exceed job requirements (*i.e.* receive a  
84 cumulative score of 1.75 or greater on their employee evaluation) are eligible for a  
85 step increase; and
- 86  
87 (2) Employees at or above midpoint who exceed job requirements (*i.e.* receive a  
88 cumulative score of between 2.01 and 2.74 on their employee evaluation) will  
89 receive a 1.0% increase; and
- 90  
91 (3) Employees at or above midpoint whose performance exceeds the proficient  
92 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their  
93 employee evaluation) will receive a 2.0% increase; and
- 94  
95 (4) Employees at or above maximum who exceed job requirements (*i.e.* receive a  
96 cumulative score of between 2.01 and 2.74 on their employee evaluation) will  
97 receive a 1.0% increase, paid to them per pay period for the following year; and
- 98  
99 (5) Employees at or above maximum whose performance exceeds the proficient  
100 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their  
101 employee evaluation) will receive a 2.0% increase, paid to them per pay period for  
102 the following year; and

103  
104 BE IT FURTHER RESOLVED that the monthly premiums for the self-insured group  
105 health plan continue to be maintained at the rate established in 2015;

106  
107 BE IT FURTHER RESOLVED that the Comptroller/Auditor is authorized to make any  
108 technical corrections to the budget that are necessary.

Dated this 5th day of November 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as  
printed, as follows:

Tax Levy of \$31,143,973.41  
Composite Tax Rate of \$5.301272 per \$1,000 of equalized value.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution (2020/2021-40)  
Authorizing Manitowoc County to apply for and Accept CDBG-CLOSE Fund Grants. Discussion  
followed.

Amendment: Supervisor Hansen moved, seconded by Supervisor Metzger to amend line 21 to add the words ‘to be considered’ to ADA compliant updates, line 25 change the amount \$381,600 to \$196,600, line 34 add Manitowoc County-City of Two Rivers Cooperative Project (24<sup>th</sup> St) in the amount of \$185,000. Discussion followed. Upon vote, motion failed 7 ayes and 18 noes. Supervisors Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Maresh, Martell, Muench, Neils, Sitkiewitz, Vogt, Wagner, Williams, Zimmer voted no; all other supervisors voted yes.

Discussion took place on the main motion to adopt Resolution (2020/2021-40) Authorizing Manitowoc County to apply for and Accept CDBG-CLOSE Fund Grants. Upon vote, the motion carried 23 ayes and 2 noes. Supervisor Hagen and Henrickson voted no; all others supervisors voted yes.

No. 2020/2021 - 40

**RESOLUTION AUTHORIZING MANITOWOC COUNTY TO APPLY  
FOR AND ACCEPT CDBG-CLOSE FUND GRANTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County’s Revolving Loan Program was funded using Federal  
2 Community Development Block Grant (CDBG) funds that were funneled through the State of  
3 Wisconsin; and

4  
5 WHEREAS, due to problems that were uncovered during Federal audits of the State, the  
6 Federal Government came to an agreement with the State to close the local CDBG program down;  
7 and

8  
9 WHEREAS, with the close down of the local CDBG program, the County is required to  
10 return to the State any funds we have in our possession on or before January 31, 2021 that are  
11 associated with the program; and

12  
13 WHEREAS, the State’s agreement with the Federal Government allows for those local  
14 units of government returning funds to apply for grants to fund projects that meet certain federal  
15 and state initiatives (“CDBG-CLOSE Grant”); and

16  
17 WHEREAS, the State has given informal approval to the County for the projects listed  
18 below, pending a formal CDBG-CLOSE Grant application and review by the State:

19  
20

	<u>Estimated Project Cost</u>
21 Courthouse: ADA compliant updates:	
22 1 <sup>st</sup> floor Men’s & Women’s bathrooms	
23 2 <sup>nd</sup> floor Women’s bathroom	
24 2 <sup>nd</sup> floor Men’s bathroom	
25 3 <sup>rd</sup> floor Women’s bathroom	<u>\$381,600</u>

26		
27	Park Department: ADA compliant updates and improvements	
28	Cato Falls Park – Restroom upgrade for ADA Compliance	\$325,000
29	Walla Hi Park – Restroom upgrade for ADA Compliance	\$325,000
30	Maribel Caves – Access paving for Handicapped Accessibility	\$119,000
31	English Lake – Handicapped Accessible Dock	\$35,000
32	Pigeon Lake - Handicapped Accessible Dock	\$35,000
33	Wilke Lake - Make Handicapped Accessible Dock	<u>\$35,000</u>
34	Total Project Cost Estimate	\$1,255,600

35  
36 and;

37  
38 WHEREAS, the County estimates that it will be returning approximately \$1,240,000 to the  
39 State that will be eligible for CDBG-CLOSE Grant funds; and

40  
41 WHEREAS, after careful consideration and review, the Finance Committee recommends  
42 that the County apply for and accept CDBG-CLOSE Grant funds for above referenced projects;

43  
44 NOW, THEREFORE BE IT RESOLVED that the board of supervisors of the County of  
45 Manitowoc hereby directs appropriate staff to apply for and accept CDBG-CLOSE Grant funds  
46 for the above listed projects; and

47  
48 BE IT FURTHER RESOLVED, that appropriate staff is allowed to adjust, as may be  
49 required, the amounts listed based upon the County’s final settlement amount with the State; and

50  
51 BE IT FURTHER RESOLVED, that the Comptroller/Auditor shall record such  
52 information in the official books of the County as may be required.

Dated this 5<sup>th</sup> day of November 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: This resolution has no tax levy affect. Increases authorized revenues and expenses by a like amount based upon the value of approved grants.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Dyzak to adopt Resolution (2020/2021-41) Amending Manitowoc County Code to Change Title of Comptroller/Auditor to Finance Director. Upon discussion and vote, motion carried unanimously.

**ORDINANCE AMENDING MANITOWOC COUNTY CODE TO CHANGE TITLE OF  
COMPTROLLER/AUDITOR TO FINANCE DIRECTOR**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County currently uses the title Comptroller/Auditor to reference  
2 the head of the department that oversees the County’s finances; and  
3

4           WHEREAS, while the title Comptroller/Auditor is referenced in state statute, the title is  
5 antiquated in today’s business environment; and  
6

7           WHEREAS, amendments must be made to the Manitowoc County Code from time-to-time  
8 to keep policies current, reflect current practice, and address new issues and circumstances; and  
9

10          WHEREAS, the more contemporary title for the Comptroller/Auditor position is Finance  
11 Director; and  
12

13          WHEREAS, after careful consideration and review, the Finance Committee recommends  
14 that the title of Comptroller/Auditor be changed to Finance Director and the department that the  
15 Finance Director oversees be changed from Office of Comptroller to Finance Department;  
16

17          NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
18 ordain that the title of Comptroller/Auditor be changed throughout the Manitowoc County Code  
19 to Finance Director including, but not limited to Sections 1.04(3)(a), 2.02(6), 2.02(10), 2.04(21)(h),  
20 ch. 4 table of contents, 4.02(2), 4.03(5)(c), 4.03(7)(d), 4.04(1)(a), 4.04(1)(b), 4.04(1)(c), 4.04(2),  
21 4.05(5), 4.07(7), 4.05(2), 4.05(6), 4.06(1), 4.07(1), 4.07(2), 4.09, 4.09(1), 4.09(2), 4.09(3), 4.10,  
22 4.12(2), 4.16(1), ch. 17 table of contents, 17.14, 30.09(2), and 30.21(2); and  
23

24          BE IT FURTHER ORDAINED that the title of the department that the Finance Director  
25 oversees be changed throughout the Manitowoc County Code from Office of Comptroller to  
26 Finance Department including, but not limited to Sections 2.02(6), 4.03(5)(c)4., 4.03(5)(c)5.,  
27 4.09(1), 5.03, and 17.14; and  
28

29          BE IT FURTHER ORDAINED that  
30  
31 Manitowoc County Code § 4.09(1) is amended to read as follows:  
32

- 33           (1) Pursuant to Wis. Stat. §§ 59.225 and 59.47, there is created the Finance  
34 Department, which shall act as the office of Comptroller/Auditor. The Finance  
35 Director shall be the County’s Comptroller pursuant to Wis. Stat. § 59.255 and  
36 Auditor pursuant to Wis. Stat. § 59.47. The position of Finance Director shall be  
37 held by a person with training and experience in accounting and financial  
38 management. ~~The Comptroller/Auditor shall serve at the pleasure of the Finance~~  
39 ~~Committee.~~

40  
41 and

42  
43 BE IT FURTHER ORDAINED that the Corporation Counsel is permitted to change any  
44 other references to Comptroller/Auditor or Comptroller’s Office in the Manitowoc County Code  
45 and make other such necessary technical corrections not identified herein pursuant to MCC  
46 § 16.04(3); and

47  
48 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 5th day of November 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

Public Safety Committee: Supervisor Nickels gave a brief report.

Miscellaneous:

Chairperson Brey moved, seconded by Supervisor Behnke, to adopt Resolution (2020/2021-42) Ratifying County Executive’s November 5, 2020 Proclamation of Continuing Public Health Emergency. Upon vote, the motion carried unanimously.

No. 2020/2021 - 42

**RESOLUTION RATIFYING COUNTY EXECUTIVE’S NOVEMBER 5,  
2020 PROCLAMATION OF CONTINUING PUBLIC HEALTH  
EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and

4  
5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County’s economy; and

8  
9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County

11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the  
12 County of Manitowoc on March 17, 2020; and

13  
14 WHEREAS, on May 15, 2020, July 14, 2020, and September 15, 2020, the County  
15 Executive issued proclamations declaring a continuing public health emergency in Manitowoc  
16 County for additional 60 day time periods because the COVID-19 pandemic had not yet fully  
17 abated and continued to pose an imminent threat of disaster in Manitowoc County; and

18  
19 WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those  
20 proclamations on May 19, 2020, July 21, 2020, and September 15, 2020 respectively; and

21  
22 WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to  
23 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
24 security, and safety of the public and could impair critical systems of Manitowoc County; and

25  
26 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
27 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
28 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
29 COVID-19; and

30  
31 WHEREAS, the September 12, 2020 Proclamation is set to expire on November 11, 2020,  
32 which is 34 days before the county board of supervisors is next scheduled to meet on December  
33 15, 2020; and

34  
35 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on November 5, 2020, the  
36 Manitowoc County Executive issued another continuing proclamation declaring an ongoing public  
37 health emergency in Manitowoc County due to the COVID-19 pandemic; and

38  
39 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
40 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
41 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
42 validity of the proclamation”; and

43  
44 WHEREAS, ratifying the County Executive’s November 5, 2020 continuing Proclamation  
45 declaring a public health emergency in advance of the expiration of the September 12, 2020  
46 Proclamation is appropriate because it permits the county board of supervisors the opportunity to  
47 review the emergency declaration without delay; and

48  
49 WHEREAS, ratifying the County Executive’s proclamation declaring a state of continuing  
50 emergency will facilitate and expedite the use of resources to protect persons from the impacts of  
51 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County  
52 as well as permitting the County to properly plan for and use County facilities, temporarily re-  
53 assign staff, and expend necessary funds to support any upcoming vaccination effort;

54  
55 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
56 County of Manitowoc hereby ratifies the November 5, 2020 proclamation by the Manitowoc

57 County Executive declaring a continuing public health emergency due to the COVID-19  
58 pandemic.

Dated this 5th day of November 2020.

Respectfully submitted, Jim Brey, Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Neils moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 8:04 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=KnqB8N-mfAA>



MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, December 15, 2020

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 15<sup>th</sup> day of December 2020, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Hansen gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 25 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Neils, Nickels, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann, the November 5, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation of January as Mentoring Month for Big Brothers Big Sisters. Becky Wilhelm thanked the County Board for the proclamation and the support. Big Brothers Big Sisters continues to create and support one-to-one mentoring relationships that ignite the power and promise of youth. She informed the board this has been a difficult year, but they have been innovating and adapting around COVID.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Commending Clean Sweep Program Volunteers and Staff. Public Works Director Gerry Neuser accepted the proclamation on behalf of the volunteers and staff. He informed the County Board that there was an increase of 9,000 pounds from 2019's collection.

County Executive Bob Ziegelbauer introduced Stephanie Lambert as the new health officer. Stephanie thanked the County Board and was happy to be back home in Manitowoc. She is hoping to have everyone in a smaller room by summer time.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:44 p.m.

No one present wished to speak, subsequently Chairperson Brey closed public input at 6:44 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointment of JJ Gutman as Finance Director. Supervisor Aulik moved, seconded by Supervisor Baumann to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Shirley Fessler to the ADRC of the Lakeshore Board. Supervisor Wagner moved, seconded by Supervisor Neils to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Tim Nicholls to the ADRC of the Lakeshore Board. Supervisor Behnke moved, seconded by Supervisor Baumann to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Linda Langman to the ADRC of the Lakeshore Board. Supervisor Dyzak moved, seconded by Supervisor Muench to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Kristin Winkel to the Expo-Ice Center Board. Supervisor Sitkiewitz moved, seconded by Supervisor Hagan to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Stephanie Lambert to the Local Emergency Planning Committee. Supervisor Hagan moved, seconded by Supervisor Falkowski to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointments of Supervisor Jim Baumann, Julie Grinde, and Jeremy Sehloff to the Manitowoc-Calumet Library System Board of Trustees. Supervisor Dyzak moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Gregory Grotegut to the Traffic Safety Commission. Supervisor Behnke moved, seconded by Supervisor Sitkiewitz to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging and Disability Resource Center Board: Supervisor Wagner gave a brief report. Supervisor Wagner moved, seconded by Supervisor Williams to adopt Resolution (2020/2021-43) Repealing and Replacing Section 2.04(3) and (4) of the Manitowoc County Code (Boards, Commissions, and Committees). Upon vote, the motion carried unanimously.

No. 2020/2021 - 43

**ORDINANCE REPEALING AND REPLACING SECTION 2.04(3) AND (4) OF THE  
MANITOWOC COUNTY CODE  
(BOARDS, COMMISSIONS, AND COMMITTEES)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Older Americans Act of 1965 (“OAA”) was established to provide our  
2 nation’s citizens who are age 60 and older with an equal opportunity to access the resources  
3 necessary for them to live their retirement years in health, honor, and dignity; and  
4

5 WHEREAS, under the Wisconsin Elders Act of 1991, county aging units play an important  
6 role as a means to ensure that all older individuals, regardless of income, have access to  
7 information, services, and opportunities available; and  
8

9 WHEREAS, Kewaunee and Manitowoc County have integrated the Aging Unit OAA  
10 programs into the existing ADRC of the Lakeshore since 2012; and  
11

12 WHEREAS, the Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) has  
13 notified the ADRC of the Lakeshore that the ADRC of the Lakeshore Commission on Aging and  
14 the ADRC of the Lakeshore Governing Board can be combined following ADRC and Aging  
15 guidelines, as well as equal representation from each county; and  
16

17 WHEREAS, the ADRC of the Lakeshore Commission on Aging and the ADRC of the  
18 Lakeshore Board agree that these committees should be combined into a single Aging and  
19 Disability Board;  
20

21 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
22 ordain as follows:  
23

24 Sections 2.04(3) and (4) of the Manitowoc County Code are hereby repealed in their  
25 entirety and recreated as § 2.04(3) to read as follows:  
26

27 (3) There is hereby created an Aging and Disability Board, which shall act as a combined aging  
28 and disability resource center board pursuant to Wis. Stat. § 46.283(6) and commission on  
29 aging pursuant to Wis. Stat. § 46.82(4).  
30

31 (a) Composition. The Aging and Disability Board shall be composed of 10 members  
32 as follows: two (2) county board supervisors from each of Manitowoc and  
33 Kewaunee County; four (4) citizens representing older adults; (1) one citizen  
34 representing persons with developmental disabilities, and one (1) citizen  
35 representing persons with physical disabilities.  
36

37 (b) Appointment. The county executive shall appoint the Manitowoc County  
38 representatives of the Aging and Disability Board, subject to confirmation by the  
39 county board. A member of the Board may be removed by the county executive  
40 for cause.  
41

42 (c) Terms. Citizen members of the commission on aging shall serve for terms of three  
43 (3) years, except that the initial appointments to the board shall be as follows: four

44 (4) of the initial appointments shall be for a three (3) year term; three (3) of the  
45 initial appointments shall be for a two (2) year term; and three (3) of the initial  
46 appointment shall be for a one (1) year term. Members may serve until a  
47 replacement has been confirmed, except that the term of a county board member  
48 shall immediately end when that individual is no longer a member of the county  
49 board. Vacancies shall be filled in the same manner as the original appointments.

50  
51 (d) Powers and Duties. The Aging and Disability Board shall have those powers and  
52 duties as established by state law.

53  
54 (e) Officers. The Aging and Disability Board shall elect a Chair, Vice Chair, and a  
55 Secretary at its first meeting following each county's annual meeting. Officers shall  
56 serve for a term of one year. The Board may adopt its own bylaws and rules, except  
57 that no bylaw or rule may conflict with Wisconsin law, County ordinance, or  
58 County Board rule.

59  
60 (f) Compensation and Expense Reimbursement. Each county may compensate the  
61 Aging and Disability Board members who are county supervisors in accordance  
62 with its respective policies. Citizen members will not receive compensation for  
63 their service on the Board, but are eligible for reimbursement of mileage and other  
64 approved out-of-pocket expenses incurred as a result of their attendance at Aging  
65 and Disability Board or ADRC functions. Funds for the reimbursement of mileage  
66 and out-of-pocket expenses for citizen members will be included as part of the  
67 ADRC operations budget.

68  
69 (g) Limitations. The Aging and Disability Board may not levy taxes, borrow funds, or  
70 enter into contracts in its own name or in the name of either county. No member  
71 of the Board may profit from ADRC operations or provide services to the Board or  
72 either county.

73  
74 and

75  
76 BE IT FURTHER ORDAINED that this ordinance shall be effective January 1, 2021.

Dated this 15<sup>th</sup> day of December 2020.

Respectfully submitted by the Aging & Disability Resources Center Board.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Board of Health: Supervisor Metzger gave a brief report.  
Supervisor Metzger moved, seconded by Supervisor Hansen to adopt Resolution (2020/2021-44)  
Approving 2020 Health Department Budget Adjustment. Upon vote, the motion carried  
unanimously.

**RESOLUTION APPROVING 2020 HEALTH DEPARTMENT BUDGET  
ADJUSTMENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Manitowoc County Health Department provides numerous public health  
2 services to the residents of Manitowoc County that are funded by the return of our federal and state  
3 tax dollars through grants, and  
4

5           WHEREAS, when preparing its annual budget, the Health Department can only include  
6 grant funds that it has been scheduled or contracted to receive during the calendar year covered by  
7 the budget; and  
8

9           WHEREAS, the Health Department learns of changes in grant funding after the budget has  
10 been approved because various federal and state grants are administered on a state or federal fiscal,  
11 rather than calendar, year basis; and  
12

13           WHEREAS, the following changes in grant funding have taken place since the 2020  
14 Annual Budget was approved:  
15

16	Immunization	(\$35)
17	MCH Block Grant	(\$2,492)
18	WIC	(\$700)

19  
20 and  
21

22           WHEREAS, the Board of Health recommends that the Manitowoc County Board of  
23 Supervisors amend the 2020 Annual Budget to incorporate these changes;  
24

25           NOW, THEREFORE, BE IT RESOLVED that the board of supervisors of the County of  
26 Manitowoc hereby approves the following amendment to the revenue and expense line items in  
27 the 2020 Annual Budget to incorporate the changes as shown herein:  
28

29	Immunization	(\$35)
30	MCH Block Grant	(\$2,492)
31	WIC	(\$700)

32  
33 and  
34

35           BE IT FURTHER RESOLVED that the Finance Director is hereby directed to record such  
36 information in the official books of the County for the year ended December 31, 2020, as may be  
37 required.

Dated this 15th day of December 2020.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: Fiscal Impact: No Tax Levy Impact. Increases or decreases revenue and expenses by equal amounts for the program areas listed.

APPROVED: Bob Ziegelbauer, County Executive.

Executive Committee: Chairperson Brey gave a brief report. Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution (2020/2021-45) Creating Special Committee on Number and Apportionment of Supervisory District. Upon vote, the motion carried unanimously.

No. 2020/2021 - 45

**RESOLUTION CREATING SPECIAL COMMITTEE ON NUMBER AND APPORTIONMENT OF SUPERVISORY DISTRICTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin law specifies the maximum number of supervisors that a county  
2 may have and further requires: a) that each county prepare a tentative county supervisory district  
3 plan setting forth the number of supervisory districts and tentative boundaries or a description of  
4 boundary requirements; b) hold a public hearing on the proposed plan; and c) adopt a tentative  
5 plan within 60 days after the population count by block established in the decennial federal census  
6 of population and maps showing the location and numbering of census blocks become available  
7 in printed form from the federal government or are published for distribution by a state agency,  
8 but not later than July 1 following the year of the decennial census; and  
9

10 WHEREAS, a county is required to solicit suggestions from the municipalities concerning  
11 the development of an appropriate plan and to submit the tentative supervisory district plan that it  
12 adopts to each municipal governing body in the county so that each municipality in the county can  
13 adjust its wards as required by Wis. Stat. § 5.15; and  
14

15 WHEREAS, the county board is required to hold a public hearing and adopt a final  
16 supervisory district plan within 60 days after every municipality in the county has adjusted its  
17 wards; and  
18

19 WHEREAS, County Board Rule 8 authorizes the county board to create special committees  
20 as the need arises, with the chair and members of the special committee to be appointed by the  
21 county board chair, subject to the approval of the county board;  
22

23 NOW, THEREFORE, BE IT RESOLVED that a Special Committee on the size and  
24 apportionment of the county board is created for the purpose of preparing a tentative supervisory  
25 district plan, holding a public hearing on the tentative supervisory district plan, and performing

26 such other work as may be necessary to submit the tentative supervisory district plan to the county  
27 board for consideration; and

28  
29 BE IT FURTHER RESOLVED that the Special Committee will consist of the members of  
30 the Executive Committee and six (6) other supervisors to be appointed by the county board chair,  
31 subject to the approval of the county board; and

32  
33 BE IT FURTHER RESOLVED that the Special Committee may be assisted by the County  
34 Clerk, the Corporation Counsel, and such other county officers, officials, and employees as the  
35 Special Committee may request; and

36  
37 BE IT FURTHER RESOLVED that the Special Committee will be dissolved when the  
38 county board adopts a final supervisory district plan.

Dated this 15th day of December 2020.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Gerroll moved, seconded by Supervisor Neils to appoint Supervisors Maresh, Henrickson, Baumann, Metzger, Aulik, and Sitkiewitz to the Special Committee on Number and Apportionment of Supervisory Districts. Upon vote, the motion carried unanimously.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution (2020/2021-46) Creating Manitowoc County Code §2.06 (Fair Housing). Upon vote, the motion carried unanimously.

No. 2020/2021 - 46

**ORDINANCE CREATING MANITOWOC COUNTY CODE § 2.06  
(FAIR HOUSING)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County's Revolving Loan Program was funded through the  
2 Federal Community Development Block Grant Program for Economic Development (CDBG-ED);  
3 and  
4

5 WHEREAS, due to problems that were uncovered during Federal audits of the State, the  
6 Federal Government came to an agreement with the State to close local CDBG-ED programs  
7 down; and

8  
9 WHEREAS, with the close down of the CDBG-ED program, the County is required to  
10 return to the State any funds in our possession on or before January 31, 2021 associated with the  
11 program; and

12  
13 WHEREAS, the funds returned to the state may be returned to the County as a grant to  
14 fund projects that meet certain federal and state initiatives; and

15  
16 WHEREAS, the County is in the process of closing its CDBG-ED program as required by  
17 the State's contract with the Federal Government; and

18  
19 WHEREAS, as part of closing the CDBG-ED program, Manitowoc County desires to take  
20 advantage of its ability to apply for grants against the funds the County returns to the State; and

21  
22 WHEREAS, to be eligible for state CDBG Close Program grants, the County needs to be  
23 in compliance with the current rules and regulations for participation in the CDBG Close Program,  
24 which includes adopting a Fair Housing Ordinance; and

25  
26 WHEREAS, after careful consideration and review, the Finance Committee recommends  
27 adoption of the following Fair Housing Ordinance;

28  
29 NOW THEREFORE, the County Board of Supervisors of the county of Manitowoc does  
30 ordain as follows:

31  
32 Manitowoc County Code § 2.06 is hereby created to read as follows:

33  
34 2.06 Fair Housing.

35  
36 (1) The provisions of Wis. Stat. § 106.50 are adopted and incorporated into this code  
37 by reference as if fully set forth herein.

38  
39 (2) Manitowoc County officials and employees will assist in the orderly prevention and  
40 removal of all discrimination in housing within the County by implementing the  
41 authority and enforcement procedures set forth in Wis. Stat. § 106.50.

42  
43 (3) The Manitowoc County Clerk shall maintain forms for complaints to be filed under  
44 Wis. Stat. § 106.50, and shall assist any person alleging a violation thereof in  
45 Manitowoc County to file a complaint thereunder with the Wisconsin Department  
46 of Workforce Development, Equal Rights Division, for enforcement of Wis. Stat.  
47 § 106.50.

48  
49 and



51 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication

Dated this 15th day of December 2020.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Supervisor Maresh moved, seconded by Supervisor Behnke to adopt Resolution (2020/2021-47) Approving Settlement of 2021 Collective Bargaining Agreement with Sheriff’s Department Employees Represented by Wisconsin Professional Police Association. Upon vote, the motion carried unanimously.

No. 2020/2021 - 47

**RESOLUTION APPROVING SETTLEMENT OF 2021 COLLECTIVE BARGAINING AGREEMENT WITH SHERIFF'S DEPARTMENT EMPLOYEES REPRESENTED BY WISCONSIN PROFESSIONAL POLICE ASSOCIATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Personnel Committee has reached a tentative settlement with Sheriff’s  
2 Department employees represented by the Wisconsin Professional Police Association for a 2021  
3 collective bargaining agreement; and  
4

5 WHEREAS, this voluntary settlement avoids the uncertainty, delay, and expense of interest  
6 arbitration; and  
7

8 WHEREAS, the voluntary settlement includes a 2.0% wage increase effective January 1,  
9 2021, which is included in the 2021 budget; and  
10

11 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
12 approval of the proposed 2021 Wisconsin Professional Police Association collective bargaining  
13 agreement;  
14

15 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
16 Supervisors hereby approves the 2021 collective bargaining agreement negotiated between the

17 Personnel Committee and the Sheriff's Department employees represented by the Wisconsin  
18 Professional Policy Association; and

19  
20 BE IT FURTHER RESOLVED that the 2021 collective bargaining agreement as  
21 negotiated between the Personnel Committee and the Sheriff's Department employees represented  
22 by the Wisconsin Professional Policy Association is ratified, confirmed, and approved with pay  
23 schedules and terms set forth; and

24  
25 BE IT FURTHER RESOLVED that the County Executive, Personnel Committee Chair,  
26 and Personnel Director are authorized to execute this agreement.

Dated this 15th day of December 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: A 2.0% wage increase is included in the 2021 budget, the cost of which is  
as follows:

Wages	\$	43,843
FICA	\$	3,354
WRS	\$	5,282
Total	\$	52,479

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Baumann to adopt Resolution (2020/2021-48)  
Authorizing Addition of 2.0 Full-Time Equivalent Human Services Employees (AODA Case  
Manager and AODA Counselor). Upon vote, the motion carried unanimously.

No. 2020/2021 - 48

**RESOLUTION AUTHORIZING ADDITION OF 2.0 FULL-TIME  
EQUIVALENT HUMAN SERVICES EMPLOYEES  
(AODA Case Manager and AODA Counselor)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department has received a renewal for its State Opioid  
2 Response (SOR) grant in the amount of \$806,600.00 to provide substance use disorder services to  
3 Manitowoc County residents; and

4  
5 WHEREAS, this grant continues funding for existing AODA services created under the  
6 prior grant and will further allow for the creation of 2.0 additional full-time equivalent positions;  
7 and

8  
9  
10  
11  
12  
13  
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15  
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21  
22  
23  
24

WHEREAS, approximately \$161,434.00 of the grant will be used to create one full-time equivalent AODA Case Manager and 1.0 full-time equivalent AODA Counselor position; and

WHEREAS, after careful consideration and review the Personnel Committee recommends the addition of 2.0 full-time equivalent positions in the Human Services Department, 1.0 full-time equivalent AODA Case Manager position and 1.0 full-time equivalent AODA Counselor position;

NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the County of Manitowoc authorizes the creation of a 1.0 full-time equivalent AODA Case Manager position and a 1.0 full-time equivalent AODA Counselor position in the Human Services Department; and

BE IT FURTHER RESOLVED that the 2021 Full-Time Equivalent Report (FTE) by Department included in the 2021 Adopted Annual Budget Book is amended accordingly and that the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2021 as may be required.

Dated this 15th day of December 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: No tax levy impact. Total annual cost of each position is estimated to be \$80,717.00. Grant funding will cover the cost of the positions in 2021.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Henrickson to adopt Resolution (2020/2021-49) Authorizing Addition of 1.0 Full-Time Equivalent Human Services Employees (Program Assistant). Upon vote, the motion carried unanimously.

No. 2020/2021 - 49

**RESOLUTION AUTHORIZING ADDITION OF 1.0 FULL-TIME EQUIVALENT HUMAN SERVICES EMPLOYEE**  
(Program Assistant)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

WHEREAS, participation in the Children’s Long-Term Support Services program allows children to remain in their home, which provides better outcomes and avoids costly out of home placements; and

5 WHEREAS, participation in the Children’s Long-Term Support program has increased by  
6 51 participants in the past year; and  
7

8 WHEREAS, the creation of a provider registry and additional quality standards have  
9 increased the amount of administrative work required to maintain compliance with state  
10 requirements and maximize reimbursement of costs; and  
11

12 WHEREAS, participation in the Comprehensive Community Services program continues  
13 to grow, requiring additional support in auditing and billing to assure maximum reimbursement is  
14 achieved; and  
15

16 WHEREAS, the addition of a 1.0 full-time Program Assistant to provide administrative  
17 support and assist with auditing and billing is estimated to cost \$67,792.00 on an annualized basis;  
18 and  
19

20 WHEREAS, after careful consideration and review the Personnel Committee recommends  
21 the addition of a 1.0 full-time equivalent Program Assistant in the Human Services Department;  
22

23 NOW, THEREFORE, BE IT RESOLVED that county board of supervisors of the County  
24 of Manitowoc authorizes the creation of a 1.0 full-time equivalent Program Assistant position in  
25 the Human Services Department; and  
26

27 BE IT FURTHER RESOLVED that the 2021 Full-Time Equivalent Report (FTE) by  
28 Department included in the 2021 Adopted Annual Budget Book is amended accordingly and that  
29 the Finance Director is directed to record such information in the official books of the County for  
30 the year ending December 31, 2021 as may be required.

Dated this 15th day of December 2020.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: No tax levy impact. Total annual cost of the position is estimated to be  
\$67,792.00, which will be reimbursed by Medicaid and state program funds.

APPROVED: Bob Ziegelbauer, County Executive.

Planning & Park Commission: Supervisor Dyzak gave a brief report.  
Supervisor Dyzak moved, seconded by Supervisor Muench to enact Ordinance (2020/2021-50)  
Amending Zoning Map (Kenneth and Sharon Davis). Upon vote, the motion carried unanimously.

**ORDINANCE AMENDING ZONING MAP**  
(Kenneth and Sharon Davis)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on December 7, 2020; and  
3

4           WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8           NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11           A tract of land being in the SW¼ of the NW¼ of Section 35, T. 20 N., R. 23 E., Town of  
12 Kossuth, Manitowoc County, Wisconsin, described as follows.  
13

14           Commencing at the W¼ Corner of said Section 35; thence N. 00°14'53" E. a distance of  
15 525.00 feet, along the section line, to the northwest corner of Tract 3 of Certified Survey  
16 Map recorded in Volume 7 Page 545; thence N. 89°49'33" E. a distance of 40.00 feet, to  
17 the point of real beginning; thence N. 00°14'53" E. a distance of 95.79 feet, along the  
18 easterly right of way of Wagon Wheel Road; thence S. 89°45'07" E. a distance of 471.00  
19 feet, partly along the south line of Tract 1 of Certified Survey Map recorded in Volume 26  
20 Page 9, to the southeast corner of said Tract 1; thence S. 01°36'03" E. a distance of 305.95  
21 feet; thence S. 08°37'12" W. a distance of 315.15 feet, to the northeast corner of Tract 1 of  
22 Certified Survey Map recorded in Volume 20 Page 113; thence S. 89°49'33" W. a distance  
23 of 193.00 feet, along the ¼ section line, to the southeast corner of Tract 1 of Certified  
24 Survey Map recorded in Volume 6 Page 459; thence N. 00°14'53" E. a distance of 525.00  
25 feet, along the east line of said Tract 1 of Certified Survey Map recorded in Volume 6 Page  
26 459 and Tracts 2 and 3 of Certified Survey Map recorded in Volume 7 Page 545; thence S.  
27 89°49'33" W. a distance of 242.00 feet, along the north line of said Tract 3 of Certified  
28 Survey Map recorded in Volume 7 Page 545, to the point of real beginning, said tract  
29 containing approximately 3.718 acres or 161,968 square feet and is hereby rezoned from  
30 General Agriculture (GA) District to Small Estate (SE) District.

Dated this 15th day of December 2020.

Respectfully submitted by the Planning and Park Commission

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Neils to enact Ordinance (2020/2021-51) Amending Zoning Map (Allen and Patricia Schreiber). Upon vote, the motion carried unanimously.

No. 2020/2021 - 51

**ORDINANCE AMENDING ZONING MAP**  
(Allen and Patricia Schreiber)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on December 7, 2020; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land located in the Northwest Quarter (NW1/4) of the Southwest Quarter  
12 (SW1/4) of Section 20, Township 17 North, Range 22 East, Town of Meeme, Manitowoc County,  
13 Wisconsin, described as follows:  
14

15 Commencing at the West Quarter Corner of said Section 20; thence S01°-06'-39"W along  
16 the West line of the SW1/4 of said Section 20, a distance of 905.04 feet to the point of  
17 beginning; thence N83°-37'-33"E 353.50 feet; thence N87°-06'-39"E 208.02 feet; thence  
18 S01°-06'-39"W 160.56 feet; thence N88°-53'-21"W 558.00 feet to the West line of the  
19 SW1/4 of said Section 20; thence N01°-06'-39"E along said West line 100.00 feet to the  
20 point of beginning, said parcel containing approximately 74,931 square feet (1.72 acres) of  
21 land and is hereby rezoned from Natural Area (NA) District to Rural Residential (RR)  
22 District.

Dated this 15th day of December 2020.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee: Supervisor Nickels gave a brief report.  
Supervisor Nickels moved, seconded by Supervisor Falkowski to adopt Resolution (2020/2021-52) Adopting County Use of Excessive Force Policy. Upon discussion and vote, motion carried 24 ayes and 1 no. Supervisor Zimmer voted no; all others voted aye.

**RESOLUTION ADOPTING COUNTY USE OF EXCESSIVE FORCE POLICY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County’s Revolving Loan Program was funded through the  
2 Federal Community Development Block Grant Program for Economic Development (CDBG-ED);  
3 and  
4

5           WHEREAS, due to problems that were uncovered during Federal audits of the State, the  
6 Federal Government came to an agreement with the State to close local CDBG-ED programs  
7 down; and  
8

9           WHEREAS, with the close down of the CDBG-ED program, the County is required to  
10 return to the State any funds in our possession on or before January 31, 2021 associated with the  
11 program; and  
12

13           WHEREAS, the funds returned to the state may be returned to the County as a grant to  
14 fund projects that meet certain federal and state initiatives; and  
15

16           WHEREAS, the County is in the process of closing its CDBG-ED program as required by  
17 the States’ contract with the Federal Government; and  
18

19           WHEREAS, as part of closing the CDBG-ED program, Manitowoc County desires to take  
20 advantage of its ability to apply for grants against the funds the County returns to the State; and  
21

22           WHEREAS, § 104(L)(1) of Title I of the Housing and Community Development Act of  
23 1974 as amended (42 U.S.C. 69 § 5304) prohibits the State from expending or obligating any  
24 Community Development Block Grant funds to any unit of general local government that does not  
25 have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies  
26 within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations  
27 along with a policy of enforcing State and local laws against physically barring entrance to or exit  
28 from a facility or location which is the subject of such nonviolent civil rights demonstration within  
29 its jurisdiction; and  
30

31           WHEREAS, it is in the interest of Manitowoc County to pursue Community Development  
32 Block Grant Funds and to adopt policy that complies with § (L)(1) of Title I of the Housing and  
33 Community Development Act of 1974 as amended (42 USC 69 § 5304); and  
34

35           WHEREAS, after careful consideration and review, the Public Safety Committee  
36 recommends adoption of the following Use of Force Policy;  
37

38           NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
39 County of Manitowoc along with its Sheriff’s Office holds the policy prohibiting the use of

40 excessive force by its deputies against any individual engaged in nonviolent civil rights  
41 demonstrations; and

42  
43 BE IT FURTHER RESOLVED that by operation of State law, all law enforcement  
44 agencies within Manitowoc County should have use of force policies available for public scrutiny;  
45 and

46  
47 BE IT FURTHER RESOLVED that it is the policy of Manitowoc County to enforce a policy  
48 of following applicable State and local laws against physically barring entrance to or exit from a  
49 facility or location that is the subject of such nonviolent civil rights demonstrations within its  
50 jurisdiction.

Dated this 15th day of December 2020.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Transportation Coordinating Committee: Supervisor Baumann gave a brief report.

Miscellaneous-Supervisor Kevin Behnke: Supervisor Behnke moved, seconded by Supervisor Aulik to adopt Resolution (2020/2021-53) Approving Town of Centerville Zoning Ordinance Map Amendment (Gerald and Sara Gordon). Upon vote, the motion carried unanimously.

No. 2020/2021 - 53

**RESOLUTION APPROVING TOWN OF CENTERVILLE ZONING  
ORDINANCE MAP AMENDMENT**  
(Gerald and Sara Gordon)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Centerville adopted a zoning ordinance pursuant to the authority  
2 granted to towns under Wis. Stat. § 60.62; and

3  
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under Wis. Stat. § 59.69; and

6  
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and

10



11           WHEREAS, the Town of Centerville amended its zoning ordinance on August 13, 2020  
12 by rezoning a 1.9 acre parcel of property owned by Gerald and Sara Gordon A-3 (Exclusive  
13 Agricultural) District to A-4 (Agricultural Residential) District in accordance with Wis. Stat.  
14 § 60.62; and

15  
16           WHEREAS, the Town of Centerville has submitted its amended zoning ordinance to the  
17 county board of supervisors for the County of Manitowoc for approval and a copy of the amended  
18 zoning ordinance has been provided to each member of the county board for review;

19  
20           NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
21 County of Manitowoc approves the Town of Centerville’s amended zoning ordinance that rezones  
22 that certain 1.9 acre parcel of property owned by Gerald and Sara Gordon A-3 (Exclusive  
23 Agricultural) District to A-4 (Agricultural Residential) District and was adopted by the town board  
24 of the Town of Centerville on August 13, 2020.

          Dated this 15th day of December 2020.

          Respectfully submitted by Kevin Behnke, Supervisor, District No. 12.

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 7:37 p.m.

  Respectfully submitted,  
  Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

[https://www.youtube.com/watch?v=r4Ax\\_UbXxSI](https://www.youtube.com/watch?v=r4Ax_UbXxSI)

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, January 19, 2021

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 19<sup>th</sup> day of January 2021, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Neils gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Henrickson, Linsmeier, Maresh, Martell, Metzger, Muench, Neils, Shimulunas, Sitkiewitz, Vogt, Wagner, Williams and Zimmer. Supervisors Hagen, Hansen, and Nickels were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Baumann, the December 15, 2020 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer reported on the Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency. Approving the extension of the Emergency Declaration for another 60 days only deals with our ability to spend funds related to the emergency and our ability to seek reimbursement from the State and Federal Government.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:35 p.m.

Tiffany Sprang, Town of Gibson, understands the concerns surrounding COVID-19 and the pandemic; however, she would like to see the library back open and the Manitowoc school district back to in-person schooling. She commented that the library being closed and the school district being virtual was a disservice to the students. She was also concerned with the mental health of the citizens during the pandemic.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 6:39 p.m.

APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Supervisor Catherine Wagner and Supervisor Charles Hagan, Sr. to the Aging and Disability Board. Supervisor Falkowski moved, seconded by Supervisor Muench to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer’s appointment of Tom Musial to the Ethics Board. Supervisor Vogt moved, seconded by Supervisor Neils to approve the appointment. Upon voice vote, the motion carried unanimously.

COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging and Disability Resource Center Board: Supervisor Wagner gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Aulik gave a brief report. Supervisor Aulik moved, seconded by Supervisor Williams to adopt Resolution (2020/2021-54) Adopting Residential Antidisplacement and Relocation Assistance Plan. Upon vote, the motion carried unanimously.

No. 2020/2021 - 54

**RESOLUTION ADOPTING RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County’s Revolving Loan Program was funded through the  
2 Federal Community Development Block Grant Program for Economic Development (CDBG-ED);  
3 and  
4

5 WHEREAS, due to problems that were uncovered during federal audits of the State of  
6 Wisconsin, the federal government came to an agreement with the State to close local CDBG ED  
7 programs down; and  
8

9 WHEREAS, with the close down of the CDBG-ED program, the County is required to  
10 return to the State and any funds in our possession on or before January 31, 2021 associated with  
11 the program; and  
12

13 WHEREAS, the funds returned to the State may be returned to the County as a grant to  
14 fund projects that meet certain federal and state initiatives; and  
15

16 WHEREAS, the County is in the process of closing its CDBG-ED program as required by  
17 the State’s contract with the federal government; and

18  
19 WHEREAS, as part of closing the CDBG-program, Manitowoc County desires to take  
20 advantage of its ability to apply for grants against the funds the County returns to the State; and

21  
22 WHEREAS, to be eligible for state CDBG Close Program grants, the County needs to be  
23 in compliance with the current rules and regulations for participation in the CDBG Close Program,  
24 which includes adopting a residential antidisplacement and relocation assistance plan; and

25  
26 WHEREAS, a copy of the proposed Manitowoc County Residential Antidisplacement and  
27 Relocation Assistance Plan has been placed on each Supervisor’s desk and is attached to this  
28 resolution and incorporated herein; and

29  
30 WHEREAS, after careful consideration and review, the Finance Committee recommends  
31 adoption of the Manitowoc County Residential Antidisplacement and Relocation Assistance Plan  
32 as attached hereto and incorporated herein;

33  
34 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
35 County of Manitowoc adopts the Manitowoc County Residential Antidisplacement and Relocation  
36 Assistance Plan as attached hereto and incorporated herein.

Dated this 19th day of January 2021.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.  
Supervisor Behnke moved, seconded by Supervisor Maresh to enact Ordinance (2020/2021-55)  
Repealing Manitowoc County Code §15.02(12)(e) (Controlled Access Highways). Upon  
discussion and vote, the motion carried unanimously.

No. 2020/2021 - 55

**ORDINANCE REPEALING MANITOWOC COUNTY CODE § 15.02(12)(e)  
(CONTROLLED ACCESS HIGHWAYS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Highway Department has driveway permit granting  
2 authority pursuant to Manitowoc County Code § 15.06 (Permits for Driveways on Right of Way);  
3 and

4  
5 WHEREAS, Manitowoc County Code § 15.02(12)(e) purports to establish a driveway  
6 permit application fee at \$75.00; and

7  
8 WHEREAS, Manitowoc County Code § 15.06(2) establishes the correct fee for a driveway  
9 permit application in the amount \$150.00; and

10  
11 WHEREAS, Manitowoc County Code §§ 15.02(12)(e) and 15.06(2) are currently in  
12 conflict with each other; and

13  
14 WHEREAS, Manitowoc County Code § 15.06(2) was last updated on December 19, 2017,  
15 while § 15.02(12)(e) has not been amended since January 18, 2005; and

16  
17 WHEREAS, the Highway Department has been charging the most recently updated fee of  
18 \$150.00 since its adoption; and

19  
20 WHEREAS, after careful consideration and review, the Manitowoc County Highway  
21 Committee recommends repealing Manitowoc County Code § 15.02(12)(e) because it is in conflict  
22 with § 15.06(2), which provides the intended fee to charge for a driveway permit application;

23  
24 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does  
25 ordain as follows:

26  
27 Manitowoc County Code § 15.02(12)(e) is repealed in its entirety.

28  
29 and

30  
31 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication; and

32  
33 BE IT FURTHER ORDAINED that Chapter 15 of the Manitowoc County Code, as  
34 amended, shall be recorded in the office of the Register of Deeds of Manitowoc County, Wisconsin  
35 in accord with § 15.02(12)(h) of the Code.

Dated this 19th day of January 2021.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

Miscellaneous-Chairperson Brey: Supervisor Engelbrecht moved, seconded by Supervisor Aulik to adopt Resolution (2020/2021-56) Supporting Increased State Utility Tax Payments. Upon discussion and vote, the motion carried 20 ayes and 2 noes. Supervisors Dyzak and Zimmer voted no.

**RESOLUTION SUPPORTING INCREASED STATE UTILITY TAX  
PAYMENTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, public utilities are generally exempt from local property taxes and taxed  
2 instead by the state of Wisconsin under Wis. Stat. ch. 76; and  
3

4           WHEREAS, in lieu of payment through local property taxes, the state gives a portion of  
5 the amounts it collects to counties and municipalities through a shared revenue utility aid payment;  
6 and  
7

8           WHEREAS, shared revenue utility aid payments help counties and municipalities pay for  
9 services provided to the tax-exempt utility property; and  
10

11           WHEREAS, these shared revenue utility aid payments are also viewed as partial  
12 compensation for the air pollution, noise, traffic congestion, and land use limitations caused by the  
13 presence of utility property; and  
14

15           WHEREAS, the state has historically retained about eighty percent of utility tax collections  
16 for use as General Purpose Revenue, rather than return those dollars to counties and municipalities  
17 where the utilities are located; and  
18

19           WHEREAS, in 2019-20, the state collected \$351.4 million in utility taxes, but only  
20 returned \$75.6 million to local governments as utility aid, and  
21

22           WHEREAS, payments generated through the current utility aid formula have largely been  
23 stagnant, both as a percentage of tax collections and in the actual dollars distributed to counties  
24 and municipalities; and  
25

26           WHEREAS, stagnant or declining aid has resulted in a burdensome shift in taxes to owners  
27 of the remaining taxable property in the county;  
28

29           NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the  
30 County of Manitowoc hereby requests the Honorable Tony Evers to build in an inflationary  
31 increase in the utility aid formula in the Governor's 2021-23 budget plan, which will result in a  
32 fairer, more equitable return of utility tax collections; and  
33

34           BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this  
35 resolution to Governor Evers and the legislators who represent Manitowoc County.

Dated this 19th day of January 2021.

Respectfully submitted by Jim Brey, County Board Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Aulik moved, seconded by Supervisor Behnke to adopt Resolution (2020/2021-57) Ratifying County Executive's January 5, 2021 Proclamation of Continuing Public Health Emergency. Upon discussion and vote, the motion carried 21 ayes and 1 no. Supervisor Dyzak voted no.

No. 2020/2021 - 57

**RESOLUTION RATIFYING COUNTY EXECUTIVE'S JANUARY 5, 2021,  
PROCLAMATION OF CONTINUING PUBLIC HEALTH EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and  
4

5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County's economy; and  
8

9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the  
12 County of Manitowoc on March 17, 2020; and  
13

14 WHEREAS, on May 15, 2020, July 14, 2020, September 15, 2020, November 5, 2020, the  
15 County Executive issued proclamations declaring a continuing public health emergency in  
16 Manitowoc County for additional 60 day time periods because the COVID-19 pandemic had not  
17 yet fully abated and continued to pose an imminent threat of disaster in Manitowoc County; and  
18

19 WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those  
20 proclamations on May 19, 2020, July 21, 2020, September 15, 2020, and November 5, 2020,  
21 respectively; and  
22

23 WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to  
24 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
25 security, and safety of the public and could impair critical systems of Manitowoc County; and  
26

27 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
28 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those

29 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
30 COVID-19; and

31  
32 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on January 5, 2021, the Manitowoc  
33 County Executive issued another continuing proclamation declaring an ongoing public health  
34 emergency in Manitowoc County due to the COVID-19 pandemic; and

35  
36 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
37 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
38 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
39 validity of the proclamation”; and

40  
41 WHEREAS, ratifying the County Executive’s proclamation declaring a state of continuing  
42 emergency will facilitate and expedite the use of resources to protect persons from the impacts of  
43 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County  
44 as well as permitting the County to properly plan for and use County facilities, temporarily re-  
45 assign staff, and expend necessary funds to support any upcoming vaccination effort;

46  
47 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
48 County of Manitowoc hereby ratifies the January 5, 2021 proclamation by the Manitowoc County  
49 Executive declaring a continuing public health emergency due to the COVID-19 pandemic.

Dated this 19th day of January 2021.

Respectfully submitted Jim Brey, County Board Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENT

Chairperson Brey announced the February County Board meeting will be held on February 9 due to the February 16<sup>th</sup> Primary election.

ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Henrickson, and the motion was adopted by acclamation. The meeting adjourned at 7:05 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=aqCAIqeV7Aw>



MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, February 9, 2021

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 9<sup>th</sup> day of February 2021, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Muench gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 21 members present: Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Maresh, Martell, Metzger, Muench, Neils, Shimulunas, Sitkiewitz, Wagner, Williams and Zimmer. Supervisors Aulik, Linsmeier, Nickels and Vogt were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Engelbrecht, the January 19, 2021 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced there were no changes to the agenda.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:36 p.m.

Pat Kohlmann, Town of Cato, provided her philosophy that elected officials are to protect the rights of their citizens. She believes the rights that needed protection were the right to vote, have the vote counted correctly, and to protect against fraudulent votes. She encouraged the board to watch the video “absolute proof”, which was an opinion about the basis of correcting our voting system all over the United States. She stated the video portrayed voting integrity, weighted race, and voting machines connected to the internet. She expressed concern that being connected to the internet would give someone the ability to tap into our computers. She felt as long as we used technology, our votes would never be safe again. She demanded that Manitowoc County have paper ballots only.

Bob Desjarlais, Town of Mishicot, thanked the County Executive and the County Board for keeping the taxes level and being responsible with using our tax dollars. He mentioned we are coming up on one year of corona virus and believes actions from governors and local officials have been inconsistent, erratic, and in many ways more harmful than the virus itself. He mentioned people that are sick should be quarantined and others should maintain their free choice of whether or not they want to wear a mask or get the vaccine. He states that business owners should be allowed their right to operate their businesses. He believes the government, including the county board should step back and stop stepping on our constitutional liberties.

Henry Koch, City of Manitowoc, thanked the County Board for their service to the citizens. He mentioned that he was appalled to learn that his vote was counted by machines instead of the old fashioned way. He thought machines were supposed to be more progressive and efficient, but he believes it is the opposite. He asked for elections to be run the old fashioned way with paper, pencil, a personal vote, and a local count.

Michael Rossa, City of Manitowoc, spoke against a mask mandate because it was not good for a person's health. He stated the body gets rid of toxins many different ways, but the biggest way is by exhaling and when you wear a mask it is trapping the bacteria and then a person is breathing it back into your body. He mentioned statistics pertaining to COVID-19 in the state and for Manitowoc County, along with flu statistics for comparison. He was concerned with the response that the government has taken in regards to COVID. He believes this virus should be treated through life-style changes and not the government mandating rules. He wants the public to have the ability to make their own choices.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 6:51 p.m.

#### APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer's appointment of Gary Shavlik, Alternate) Tim Herzog for a two year term to the Local Emergency Planning Committee. Supervisor Henrickson moved, seconded by Supervisor Neils to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointment of Joshua Falk to Traffic Safety Commission. Supervisor Behnke moved, seconded by Supervisor Hansen to approve the appointment. Upon voice vote, the motion carried unanimously.

#### COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Executive Committee: Chairperson Brey gave a brief report on the Special Committee on Number and Apportionment of Supervisory Districts.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Williams to adopt Resolution (2020/2021-58) Denying Claim (Tim Heus). Upon vote, the motion carried unanimously.

No. 2020/2021 - 58

### **RESOLUTION DENYING CLAIM**

(Tim Heus)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Tim Heus filed a claim with Manitowoc County on January 8, 2021 seeking  
2 reimbursement for an alleged cracked windshield on his vehicle purportedly caused as a result of  
3 a rock being discharged from a county snow plow that was plowing on Highway 67; and  
4

5           WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
6 its insurance carrier; and  
7

8           WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
9 facts, and determined that Manitowoc County should deny the claim; and  
10

11           WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal  
13 disallowance;  
14

15           NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors  
16 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide  
17 such notice of the denial of the claim as may be required.

Dated this 9th day of February 2021.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:   None.

APPROVED:         Bob Ziegelbauer, County Executive.

Human Services Board: Supervisor Henrickson gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.  
Supervisor Maresh moved, seconded by Supervisor Baumann to adopt Resolution (2020/2021-59)  
Authorizing Self-Insurance Status for Worker's Compensation. Upon vote, the motion carried  
unanimously.

No. 2020/2021 - 59

**RESOLUTION AUTHORIZING SELF-INSURANCE STATUS FOR  
WORKER'S COMPENSATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, a political subdivision of the State of Wisconsin may establish a self-insured  
2 worker's compensation program without a special order from the Wisconsin Department of  
3 Workforce Development if it agrees to faithfully report all compensable injuries and agrees to

4 comply with the Wisconsin Worker's Compensation Act and Department of Workforce  
5 Development rules; and

6  
7 WHEREAS, Manitowoc County is a political subdivision of the State of Wisconsin and  
8 established a self-funded worker's compensation program January 1, 2011; and

9  
10 WHEREAS, every three years each self-insured political subdivision must provide the  
11 Department of Workforce Development with a resolution that states the political subdivision's  
12 intent and agreement to self-insure its worker's compensation program; and

13  
14 WHEREAS, the Personnel Committee recommends the continuance of a self-insured  
15 worker's compensation program;

16  
17 NOW, THEREFORE, BE IT RESOLVED that Manitowoc County agrees to faithfully  
18 report all compensable injuries and agrees to comply with the Wisconsin Worker's Compensation  
19 Act and Department of Workforce Development rules; and

20  
21 BE IT FURTHER RESOLVED that Manitowoc County will continue to self-insure its  
22 worker's compensation program; and

23  
24 BE IT FURTHER RESOLVED that the County Clerk is directed to forward a certified  
25 copy of this resolution to the Department of Workforce Development, Worker's Compensation  
26 Division.

Dated this 9th day of February 2021.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Dyzak gave a brief report.  
Supervisor Dyzak moved, seconded by Supervisor Muench to enact Ordinance (2020/2021-60)  
Amending Zoning Map (Greg Riederer). Upon vote, the motion carried unanimously.

No. 2020/2021 - 60

**ORDINANCE AMENDING ZONING MAP**  
(Greg Riederer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on January 25, 2021; and

3  
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;

7  
8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:

10  
11 A parcel of land located in part of Tract 1 of a Certified Survey Map recorded in volume  
12 29, page 85, Located in the SE 1/4 of the SE 1/4 of Section 4, Town 19 North, Range 22 East,  
13 Town of Cato, Manitowoc County, Wisconsin, described as follows:

14  
15 Commencing at the E 1/4 Corner of said Section 4; Thence S 00°44'01" W, 1255.66 feet  
16 coincident with the east line of said SE 1/4; Thence N 89°19'31" W, 511.48 feet coincident  
17 with the north line of said SE 1/4 of the SE 1/4 to the northeast corner of said Tract 1 being  
18 the point of beginning; Thence continuing N 89°19'34" W, 546.64 feet; Thence S 02°20'28"  
19 W, 278.30 feet; Thence S 86°03'31" E, 298.16 feet; Thence N 28°25'28" E, 131.00 feet;  
20 Thence S 88°19'09" E, 192.88 feet; Thence N 01°40'51" E, 182.66 feet to the point of  
21 beginning, said parcel containing ±133,868 Square Feet (±3.073 Acres) of land and is  
22 hereby rezoned from General Agriculture (GA) District to Small Estate (SE) Residential  
23 District;

24  
25 and

26  
27 A parcel of land located in a part of Tract 1 of a Certified Survey Map recorded in volume  
28 29, page 85, Located in the SE 1/4 of the SE 1/4 of Section 4, Town 19 North, Range 22 East,  
29 Town of Cato, Manitowoc County, Wisconsin, described as follows:

30  
31 Commencing at the E 1/4 Corner of said Section 4; Thence S 00°44'01" W, 1255.66 feet  
32 coincident with the east line of said SE 1/4; Thence N 89°19'32" W, 1058.12 feet coincident  
33 with the north line of said SE 1/4 of the SE 1/4 to a point on the north line of said Tract 1  
34 being the point of beginning; Thence continuing N 89°19'31" W, 122.18 feet; Thence S  
35 42°59'58" W, 136.78 feet; Thence S 00°09'24" W, 50.00 feet; Thence S 24°23'04" W,  
36 109.65 feet; Thence N 00°09'24" E, 134.72 feet; Thence N 51°35'30" W, 13.46 feet;  
37 Thence S 00°17'58" W, 638.76 feet; Thence N 79°02'59" E, 318.79 feet; Thence  
38 N 54°41'09" E, 77.69 feet; Thence N 28°25'28" E, 386.73 feet; Thence N 86°03'31" W,  
39 298.16 feet; Thence N 02°20'28" E, 278.30 feet to the point of beginning, said parcel  
40 containing ±251,467 Square Feet (±5.773 Acres) of land and is hereby rezoned from  
41 General Agriculture (GA) District to Commercial Business (CB) District.

Dated this 9th day of February 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report. Supervisor Gerroll moved, seconded by Supervisor Sitkiewitz to adopt Resolution (2020/2021-61) Authorizing Nextgen 9-1-1 Reimbursement Grant. Upon vote, the motion carried unanimously.

No. 2020/2021 - 61

**RESOLUTION AUTHORIZING NEXTGEN 9-1-1 REIMBURSEMENT GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County owns, operates, and manages a Public Safety Joint  
2 Dispatch Center to serve all citizens of Manitowoc County; and  
3

4 WHEREAS, the Manitowoc County Joint Dispatch Center is the Public Safety Access  
5 Point (PSAP) where emergency calls initiated by any mobile or landline subscriber are answered;  
6 and  
7

8 WHEREAS, many of these emergency calls are made using the Universal Emergency  
9 9-1-1 system; and  
10

11 WHEREAS, the Manitowoc County Public Works Department manages and maintains the  
12 9-1-1 emergency communication infrastructure; and  
13

14 WHEREAS, the Manitowoc County Public Works Department was allocated \$184,000 in  
15 the 2021 budget to upgrade the 9-1-1 system to a NextGen 9-1-1 system to be compatible for the  
16 next wave of technology and create a faster, more resilient system that allows voice, photos,  
17 videos, and text messages to flow seamlessly from the public to the 9-1-1 network; and  
18

19 WHEREAS, the Manitowoc County Public Works Department was made aware of a grant  
20 opportunity through the Wisconsin Dept. of Military Affairs/Office of Emergency  
21 Communications (DMA/OEC) and applied for said grant; and  
22

23 WHEREAS, the DMA/OEC awarded Manitowoc County a grant in the amount of  
24 \$104,897.83 for programs or projects pursuant to the NextGen 9-1-1 Reimbursement Grant  
25 program; and  
26

27 WHEREAS, after careful consideration and review, the Public Works Committee of the  
28 Manitowoc County Board of Supervisors recommends the NextGen 9-1-1 Grant be accepted and  
29 applied to the planned 2021 NextGen 9-1-1 system upgrade, if approved;  
30

31 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
32 County of Manitowoc authorizes the Public Works Director to sign for and accept the DMA/OEC  
33 Wisconsin NG9-1-1 Reimbursement Grant in the amount of \$104,897.83; and

34  
35 BE IT FURTHER RESOLVED that the county board of supervisors of the County of  
36 Manitowoc designates the Public Works Director as Manitowoc County’s authorized  
37 representative for the grant; and

38  
39 BE IT FURTHER RESOLVED that revenues and expenses in the Public Works  
40 Department budget is amended by the amount of the grant award and the Finance Director is  
41 directed to record such information in the official books of the County for the year ending  
42 December 31, 2021 with carryover to 2022 as may be required.

Dated this 9th day of February 2021.

Respectfully submitted by the Public Works Committee.

FISCAL IMPACT: No tax levy impact. Amends the adopted 2021 County Budget by the addition of the exact amount of grant funds received.

APPROVED: Bob Ziegelbauer, County Executive.

Miscellaneous-Public Works Committee and Finance Committee: Supervisor Gerroll moved, seconded by Supervisor Hansen to adopt Resolution (2020/2021-62) Authorizing Jail Visitation Project Remodel and Commitment of Undesignated Fund Balance. Upon discussion and vote, the motion carried unanimously.

No. 2020/2021 - 62

**RESOLUTION AUTHORIZING JAIL VISITATION PROJECT REMODEL AND COMMITMENT OF UNDESIGNATED FUND BALANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Jail visitation area is in need of remodeling; and  
2  
3 WHEREAS, the original estimated cost to complete the “Jail Visitation Area Project” was  
4 \$250,000, which would include an appropriate contingency for the project to be completed, and  
5  
6 WHEREAS, the 2021 adopted Manitowoc County Budget, as approved by the county  
7 board, included \$250,000 for the Jail Visitation Area Project; and  
8  
9 WHEREAS, when the Jail Visitation Area Project was bid, the low bid received was  
10 \$337,689; and  
11

12 WHEREAS, the Public Works Committee and County Executive have reviewed the Jail  
13 Visitation Area Project and determined that it cannot wait any longer due to the safety and security  
14 upgrades needed; and

15  
16 WHEREAS, a transfer of \$100,000 from the undesignated fund balance is necessary to  
17 complete the Jail Visitation Area Project; and

18  
19 WHEREAS, after careful consideration and review, the Finance Committee and the Public  
20 Works Committee recommend the Jail Visitation Area Project be approved including a fund  
21 balance transfer in the amount of \$100,000;

22  
23 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
24 County of Manitowoc hereby approves the Jail Visitation Area Project in the amount of \$350,000;  
25 and

26  
27 BE IT FURTHER RESOLVED, that the Finance Director is authorized to complete a fund  
28 balance appropriation of \$100,000 for the Jail Visitation Area Project; and

29  
30 BE IT FURTHER RESOLVED that the Public Works Director is authorized to execute  
31 such contracts and perform such other administrative duties as may be necessary to complete the  
32 Jail Visitation Area project;

Dated this 9th day of February 2021.

Respectfully submitted by the Public Works Committee and Finance Committee.

FISCAL IMPACT: Authorizes the expenditure of up to \$350,000 for the Jail Visitation Area Project and directs the Finance Director to appropriate the usage of Fund Balance in the amount of \$100,000.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Kevin Behnke: Supervisor Behnke moved, seconded by Supervisor Hagan to adopt Resolution (2020/2021-63) Approving Town of Newton Zoning Ordinance (T & L Investments Group LLC). Upon vote, the motion carried unanimously.

No. 2020/2021 - 63

**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE  
(T & L INVESTMENTS GROUP LLC)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:



1           WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority  
2 granted to towns under to Wis. Stat. § 60.62; and

3  
4           WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under to Wis. Stat. § 59.69; and

6  
7           WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and

10  
11           WHEREAS, the Town of Newton amended its zoning ordinance on January 4, 2021 by  
12 rezoning a 1.13-acre parcel of property owned by T & L Investment Group LLC from B-1  
13 (Business District) District to A-2 (General Agriculture) District, a 1.05-acre parcel from B-1  
14 (Business District) District to A-2 (General Agriculture) District, and a .05-acre parcel from B-1  
15 (Business District) District to A-2 (General Agriculture) District in accordance with Wis. Stat.  
16 § 60.62; and

17  
18           WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the  
19 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning  
20 ordinance has been provided to each member of the county board for review;

21  
22           NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
23 County of Manitowoc approves the Town of Newton’s amended zoning ordinance that rezones  
24 that certain 1.13-acre parcel of property owned by T & L Investment Group LLC from B-1  
25 (Business District) District to A-2 (General Agriculture) District, that certain 1.05-acre parcel from  
26 B-1 (Business District) District to A-2 (General Agriculture) District, and that certain .05-acre  
27 parcel from B-1 (Business District) District to A-2 (General Agriculture) District and was adopted  
28 by the Town Board of Newton on January 4, 2021.

          Dated this 9th day of February 2021.

Respectfully submitted by Kevin Behnke, Supervisor.

FISCAL IMPACT:   None.

APPROVED:           Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Maresh, and the motion was adopted by acclamation. The meeting adjourned at 7:22 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=f2Qbplp6MDw&t=1313s>

MEETING OF THE COUNTY BOARD OF SUPERVISORS  
MANITOWOC COUNTY, WISCONSIN

Tuesday, March 16, 2021

6:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Expo Merchants Building, in the City of Manitowoc, being the 16<sup>th</sup> day of March 2021, for the purpose of transacting business as a Board of Supervisors.

Chairperson Brey called the meeting to order at 6:30 p.m.

Supervisor Dyzak gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members present: Aulik, Baumann, Behnke, Brey, Cavanaugh, Dyzak, Engelbrecht, Falkowski, Gerroll, Hagen, Hansen, Henrickson, Linsmeier, Martell, Metzger, Muench, Neils, Shimulunas, Sitkiewitz, Vogt, Wagner and Zimmer. Supervisors Maresh, Nickels and Williams were excused.

On a motion by Supervisor Behnke, seconded by Supervisor Henrickson, the February 9, 2021 meeting minutes were approved on a unanimous vote.

Chairperson Brey announced the addition to the agenda: Under XI. Appointments by County Executive, Item E. Board of Health. Supervisor Aulik moved, seconded by Supervisor Neils to approve the agenda. Upon voice vote, the motion carried unanimously.

REPORTS OF COUNTY SUPERVISORS, OFFICERS, AND DEPARTMENT DIRECTORS

County Executive Bob Ziegelbauer reported on the Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency. Approving the extension of the Emergency Declaration for another 60 days helps with our ability to seek reimbursement from the State and Federal Government for spent funds related to the emergency.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation Proclaiming the Month of April as Child Abuse and Neglect Prevention Month to Human Services Director Patricia Dodge. Ms. Dodge thanked the Board for the proclamation. She provided information on how the Human Services Department and other community organizations drive awareness with multiple events during the month of April. She wanted to note that these events are to raise awareness, and provide a healthy, family bonding time.

County Executive Bob Ziegelbauer and Chairperson Brey presented a Proclamation in Honor of National Public Safety Telecommunicators Week to Emergency Management Director Travis Waack. Mr. Waack thanked the Board on behalf of the staff at the Joint Dispatch Center for the proclamation. He commended them on the excellent job they do when it comes to being the first responder to an emergency to help the untrained individual on the other end of the line.

## PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairperson Brey declared public comment open at 6:43 p.m.

Ryan Harden, City of Kiel, spoke against an emergency declaration and mask mandate. He is a small business owner, who has become very frustrated with the rules and limits put on running a small business during the pandemic. He would like someone to explain what the emergency declaration does and how will it help him recover from the past year. He wants his business and other businesses to succeed, but it is becoming unbearable with all the regulations set forth from the emergency orders.

No one else present wished to speak, subsequently Chairperson Brey closed public input at 6:49 p.m.

## APPOINTMENTS BY COUNTY EXECUTIVE

Chairperson Brey presented County Executive Ziegelbauer's appointment of Paige Soukup to the Expo-Ice Center Board for a term expiring on December 31, 2023. Supervisor Cavanaugh moved, seconded by Supervisor Vogt to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Supervisor Jim Baumann and Supervisor Mike Williams to the Human Services Board for a three-year term expiring in April 2024. Supervisor Falkowski moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointment of Supervisor Nicholas Muench to the Manitowoc Public Library Board of Trustees for a three-year term expiring on April 30, 2024. Supervisor Aulik moved, seconded by Supervisor Neils to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Kara Ottum and Steve Roekle to the Transportation Coordinating Committee for a three-year term expiring in April 2024. Supervisor Baumann moved, seconded by Supervisor Henrickson to approve the appointment. Upon voice vote, the motion carried unanimously.

Chairperson Brey presented County Executive Ziegelbauer's appointments of Shirley Fessler, Dr. Brian Konowalchuk, and Shannon Wanek to the Board of Health for a two-year term expiring in April 2023. Supervisor Metzger moved, seconded by Supervisor Aulik to approve the appointment. Upon voice vote, the motion carried unanimously.

## COMMITTEE REPORTS ON MEETINGS, PETITIONS, RESOLUTIONS, ORDINANCES, AND FORTHCOMING EVENTS

Aging & Disability Board: Supervisor Wagner gave a brief report.

Supervisor Wagner moved, seconded by Supervisor Hansen to adopt Resolution 2020/2021-64 Supporting Increased Funding for Aging and Disability Resource Centers. Upon vote, the motion carried unanimously.

**RESOLUTION SUPPORTING INCREASED FUNDING FOR AGING AND  
DISABILITY RESOURCE CENTERS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to  
2 get accurate unbiased information on all aspects of life related to aging or living with a disability;  
3 and

4  
5           WHEREAS, ADRC services include providing information and assistance, options and  
6 benefits counseling, coordinating short-term services, conducting functional screens, and  
7 enrollment processing and counseling; and

8  
9           WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-  
10 county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with  
11 an ADRC; and

12  
13           WHEREAS, ADRCs serve the fastest growing demographic of our state's population; and

14  
15           WHEREAS, the funding method for ADRCs has not been revised in more than a decade,  
16 and funding for ADRCs has not increased since 2006; and

17  
18           WHEREAS, it has become evident that ADRC funding needs revision for a number of  
19 reasons, including the current inequitable distribution of funding among ADRCs along with the  
20 need to increase funding so all ADRCs may effectively meet their mission, as outlined in the Scope  
21 of Services contract addendum; and

22  
23           WHEREAS, the Office for Resource Center Development within the Department of Health  
24 Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and

25  
26           WHEREAS, the stakeholder advisory group identified a number of issues with the current  
27 funding formula, such as:

- 28  
29           • Dollars are distributed based on the date of ADRC establishment - older ADRCs  
30 (Generation One) receive more funding than ADRCs established at a later date  
31 (Generation Two and Three ADRCs);  
32           • The current formula does not take into account elements associated with health and  
33 social inequity that require a greater need for ADRC services;  
34           • The current formula does not adjust with need – Wisconsin's aging and disability  
35 populations continue to grow and are expected to grow significantly over the next  
36 20 years;  
37           • The current formula does not account for needed cost of living adjustments;

38  
39 and

40  
41 WHEREAS, a significant state GPR investment is needed to implement the  
42 recommendations of the stakeholder advisory group; and  
43

44 WHEREAS, such a significant state investment would provide consistency in ADRC  
45 funding statewide, cover the services required and recommended in the Scope of Services contract  
46 addendum, and equalize services among ADRCs; and  
47

48 WHEREAS, the work of the stakeholder advisory group complements the work of the  
49 Governor’s Task Force on Caregiving.  
50

51 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
52 County of Manitowoc does hereby support increasing the 2021-23 state biennial budget to provide  
53 an additional \$27,410,000 GPR in funding to our state’s ADRCs to ensure access to critical  
54 services provided by ADRCs to Wisconsin’s aging and disability populations; and  
55

56 BE IT FURTHER RESOLVED that the County Board supports providing additional  
57 funding to expand/equalize ADRC services across the state as follows:  
58

- 59 • Expand Dementia Care Specialist funding statewide by \$3,320,000;
- 60 • Fully fund Elder Benefit Specialists statewide by \$2,300,000;
- 61 • Expand Caregiver Support and Programs by \$3,600,000;
- 62 • Expand Health Promotion Services by \$6,000,000;
- 63 • Expand Care Transition Services by \$6,000,000;
- 64 • Fund Aging and Disability Resources in tribes by \$1,180,000;
- 65 • Fully fund Aging and Disability Resource support systems by \$2,650,000;
- 66

67 and  
68

69 BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony  
70 Evers, DOA Secretary Joel Brennan, DHS Interim Secretary Karen Timberlake, and all area  
71 legislators.

Dated this 16th day of March 2021.

Respectfully submitted by the Aging and Disability Board.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Cavanaugh gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Aulik to adopt Resolution 2020/2021-65 Authorizing Fund Balance Designations, Carry-over, Transfers, and Reappropriation of Specified Funds from 2020 to 2021. Upon vote, the motion carried unanimously.

No. 2020/2021 - 65

**RESOLUTION AUTHORIZING FUND BALANCE DESIGNATIONS,  
CARRY-OVER, TRANSFERS, AND REAPPROPRIATION OF  
SPECIFIED FUNDS FROM 2020 TO 2021**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, events occur after the adoption of the Annual Budget that affect various  
2 program activities and their appropriations for a given budget year; and

3  
4           WHEREAS, some of the activities, programs, and projects that were planned for the 2020  
5 budget year did not take place, were not completed, or are ongoing and must be carried over into  
6 the next budget year; and

7  
8           WHEREAS, the county board has previously adopted Resolution Implementing Fund  
9 Balance Policy In Accordance With GASB Statement No. 54 in December 2011; and

10  
11           WHEREAS, the Comptroller/Auditor has compiled a pre-audit list designating those  
12 activities, programs, projects, and funds that should be carried forward and re-appropriated in the  
13 2021 budget; and

14  
15           WHEREAS, the appropriate oversight committees and the Finance Committee have  
16 reviewed the requests and recommend that the designation, carryover, transfer, and re-  
17 appropriation requests be approved; and

18  
19           WHEREAS, Wisconsin statutes and county board rules require that the county board take  
20 official action to authorize the designation, carry over, transfer, and re-appropriation of funds; and

21  
22           WHEREAS, sound financial practice requires that such carry over designations and  
23 transfers be recorded in the official books of the county; and

24  
25           WHEREAS, the General Fund had another good year in 2020 to the point that funds are  
26 available to transfer to the Debt Service to pay off a portion of the remaining balance of the 2012  
27 General Obligation Note; and

28

29 WHEREAS, any additional items or adjustments that may be required at the completion of  
 30 the county's external audit will be brought to the county board in a separate resolution at the  
 31 conclusion of the field work of the external audit;

32  
 33 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
 34 County of Manitowoc authorizes the following funds and their designations to be carried over from  
 35 the official books of the county for the year ended December 31, 2020 to the official books of the  
 36 county for the year ending December 31, 2021; that the funds be re-appropriated and expended as  
 37 may be required; and that the 2021 Annual Budget is amended and the appropriate line items in  
 38 the General Fund or Debt Service Fund may be increased as necessary;

39  
 40 NON-SPENDABLE FUND BALANCE

41

42 <u>Account Number</u>	43 <u>Description</u>	44 <u>Amount</u>
45 100.34100	46 Resrvd-Property Taxes	\$1,314,989.18*
100.34103	Resrvd-Mortgage Receivable	\$99,000.00
100.34115	Resrvd-Prepaid Items	\$57,368.11
100.34120	Resrvd-Inventory	\$47,324.28
47 TOTAL		\$1,518,681.57

48  
 49 RESTRICTED FUND BALANCE

50

51 <u>Account Number</u>	52 <u>Description</u>	53 <u>Amount</u>
54 100.34240	55 Unres/Desig-Public Health	\$2,308.43
100.34245	Unres/Desig-Veterans Srv	\$43,871.79
100.24256	Unres/Desig-Utility Conservation	\$20,299.77
100.34270	Unres/Desig-Lnd Rec Modern	\$288,538.89
100.34271	Unres/Desig-ROD Redaction	\$85,812.48
100.34284	Unres/Desig-UW Extension	\$952.89
58 TOTAL		\$441,784.25

59  
 60 COMMITTED FUND BALANCE

61

62 <u>Account Number</u>	63 <u>Description</u>	64 <u>Amount</u>
65 100.34232	66 Unres/Desig-Mapping	\$104,620.94
100.34233	Unres/Desig-Area Plan PP	\$155,472.82
100.34238	Unres/Desig-PZ Coastal Grant	\$10,315.50
100.34277	Unres/Desig-Vehicle Pool PW	\$150,178.50
100.34278	Unres/Desig-D.A. Office	\$10,000.00
100.34280	Unres/Desig-Emgt Hazmat	\$165,209.53
100.34282	Unres/Desig-Personnel	\$8,059.00
100.34287	Unres/Desig-System Updates	\$35,000.00
100.34289	Unres/Desig-Elections CC	\$121,231.66
100.34290	Unres/Desig-Treasurer Outlay	\$130,000.00
100.34293	Unres/Desig-Communications Pro	\$256,138.11
74 100.34294	Unres/Desig-PW-PBX Phone Sys	\$165,657.01

75	<u>100.34295</u>	<u>Unres/Desig-Future Cap Proj</u>	<u>\$100,000.00</u>
76	TOTAL		\$1,411,833.07

77  
78 \*will be revised when reports are received from Treasurer Department

79  
80 and

81  
82 BE IT FURTHER RESOLVED that \$450,000.00 is hereby transferred from the General  
83 Fund to the Debt Service Fund to pay off a portion of the 2012 General Obligation Note; and

84  
85 BE IT FURTHER RESOLVED that remaining funds in the county’s Special Revenue  
86 Funds, Debt Service Funds, and Capital Projects Funds be carried forward for their intended  
87 purpose as previously approved by the county board and may be re-appropriated in the 2021 budget  
88 as may be required; and

89  
90 BE IT FURTHER RESOLVED that the Finance Director is directed to record such  
91 information in the official books of the county for the year ended December 31, 2020 and for the  
92 year ending December 31, 2021 as may be required.

Dated this 16th day of March 2021.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Carries over and transfers the amounts specified from the 2020 budget to  
the 2021 budget and amends the 2021 Annual Budget as may be required.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Cavanaugh to adopt Resolution 2020/2021-  
66 Denying Claim (Randolph Valenta). Upon vote, the motion carried unanimously.

No. 2020/2021 - 66

**RESOLUTION DENYING CLAIM**  
(Randolph Valenta)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Randolph Valenta filed a claim with Manitowoc County on December 23,  
2 2020 seeking reimbursement for an alleged cracked windshield on his vehicle purportedly caused  
3 as a result of a rock being discharged from a county snow plow that was plowing on Highway 147;  
4 and

5  
6 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to  
7 its insurance carrier; and

8



9 WHEREAS, the insurance carrier has reviewed the information provided, investigated the  
10 facts, and determined that Manitowoc County should deny the claim; and

11  
12 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the  
13 insurance carrier’s recommendation that the claim be denied and that the county issue a formal  
14 disallowance;

15  
16 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of Supervisors  
17 that the claim is denied and that the Corporation Counsel and County Clerk are directed to provide  
18 such notice of the denial of the claim as may be required.

Dated this 16th day of March 2021.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Hansen moved, seconded by Supervisor Baumann to adopt Resolution 2020/2021-67  
Authorizing the Redemption of Taxable General Obligation Refunding Bonds, Dated May 8,  
2012. Upon vote, the motion carried unanimously.

No. 2020/2021 - 67

**RESOLUTION AUTHORIZING THE REDEMPTION OF TAXABLE  
GENERAL OBLIGATION REFUNDING BONDS, DATED MAY 8, 2012**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the “County”) has outstanding its Taxable  
2 General Obligation Refunding Bonds, dated May 8, 2012 (the “2012 Bonds”); and

3  
4 WHEREAS, the County Board of Supervisors has determined that it is necessary and  
5 desirable to call the 2012 Bonds maturing on April 1, 2022 for redemption on April 16, 2021 with  
6 funds of the County on hand;

7  
8 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
9 County of Manitowoc call the 2012 Bonds maturing on April 1, 2022 for prior payment on April  
10 16, 2021 at the price of par plus accrued interest to the date of redemption; and

11  
12 BE IT FURTHER RESOLVED that the County Clerk is directed to work with Robert W.  
13 Baird & Co. Incorporated to cause timely notice of redemption, in substantially the form attached  
14 hereto as Exhibit A and incorporated herein by this reference (the “Notice”), to be provided at the  
15 times, to the parties, and in the manner set forth on the Notice.

Dated this 16th day of March 2021.

Respectfully submitted by the Finance Committee.

**FISCAL IMPACT:** The total payoff amount will be \$450,553.13 (\$450,000 principal and \$553.13 accrued interest to the 4/16/21 call date) which will come from the Undesignated General Fund Balance.

**APPROVED:** Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Henrickson gave a brief report.

UW-Extension Education and Agriculture Committee: Supervisor Wagner gave a brief report.

Personnel Committee: Supervisor Baumann gave a brief report.

Planning and Park Commission: Supervisor Dyzak gave a brief report. Supervisor Dyzak moved, seconded by Supervisor Falkowski to enact Ordinance 2020/2021-68 Amending Manitowoc County Code Ch. 31 (Floodplain Zoning Appendix). Upon vote, the motion carried unanimously.

No. 2020/2021 - 68

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 31  
(FLOODPLAIN ZONING APPENDIX)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has adopted a floodplain zoning ordinance that contains  
2 a Floodplain Study Appendix listing each revision to Manitowoc County's official floodplain  
3 zoning maps; and  
4

5 WHEREAS, after careful consideration and review, the Planning and Park Commission  
6 recommends amending the official maps for the Manitowoc River; and  
7

8 WHEREAS, the proposed amendment is intended to protect life, health, and property in  
9 floodplain areas and will govern the uses permitted in the mapped floodplain area; and  
10

11 WHEREAS, the proposed amendment is intended to meet the requirements of the Federal  
12 Emergency Management Agency, the Wisconsin Department of Natural Resources, and Wis.  
13 Admin. Code ch. NR 116, and, as required by state and federal law, will govern development in  
14 the mapped floodplain area;  
15

16 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
17 ordain as follows:

18  
19 Manitowoc County Code ch. 31, Appendix A, Manitowoc County Floodplain Study  
20 Appendix, is amended by adding the following:

Flood Study Name	Town	FEMA Case #	Location
Manitowoc CTH R Bridge	Manitowoc Rapids	20-05-4694P	SE, SE, Sec. 23, T19N-R23E and NE, NE, Sec. 26, T19N- R23E

21  
22  
23  
24  
25  
26  
27 and

28  
29 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Muench to enact Ordinance 2020/2021-69 Amending Zoning Map (Garrow Properties). Upon vote, the motion carried unanimously.

No. 2020/2021 - 69

**ORDINANCE AMENDING ZONING MAP**  
(Garrow Properties)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:

10  
11 A parcel of land being all of Tract 3 of Certified Survey Map Volume 1 Page 449 in Part  
12 of the Northeast 1/4 of the Southwest 1/4 of Section 1, T19N-R22E, Town of Cato, Manitowoc  
13 County, Wisconsin, described as follows:  
14

15 Beginning at the northeast corner of said Tract 3; thence South 0°16'30" West (recorded as  
16 S1°16'45" E) 234.50 feet to the northerly line of STH. "10"; thence along said line South  
17 88°59'50" West 68.67 feet; thence continuing along said line South 85°15'50" West 56.64  
18 feet to the westerly line of said Tract 3; thence along said line North 0°16'30" East  
19 (recorded as North 1°16'45" W) 237.89 feet to the northerly line of said Tract 3; thence  
20 along said line North 88°51'50" East 125.11 feet (recorded as 119.7'), said parcel  
21 containing approximately 0.67 Acres and is hereby rezoned from High Density (HD)  
22 District to Commercial Business (CB) District.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Vogt to enact Ordinance 2020/2021-70 Amending Zoning Map (Adam and Brianna Schmitt). Upon vote, the motion carried unanimously.

No. 2020/2021 - 70

**ORDINANCE AMENDING ZONING MAP**  
(Adam and Brianna Schmitt)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A tract of land being in the NW¼ of the SW¼ of Section 13, T20N, R21 E, Town of Maple  
12 Grove, Manitowoc County, Wisconsin, described as follows:  
13

14 Commencing at the W¼ Corner of said Section 13; thence S 89°22'33" E a distance of  
15 33.00 feet, along the ¼ section line, to the point of real beginning; thence S 89°22'33" E a  
16 distance of 1292.58 feet, along the ¼ section line; thence S 00°37'50" W a distance of  
17 661.52 feet, along the easterly line of said NW¼ of the SW¼ of Section 13; thence N

18 89°18'59" W a distance of 1293.40 feet; thence N 00°42'05" E a distance of 660.17 feet,  
19 along the easterly right of way of Pleasant View Road, to the point of real beginning, said  
20 tract containing approximately 19.616 acres or 854,456 square feet of land and is hereby  
21 rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) district.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Hagen to enact Ordinance 2020/2021-71 Amending Zoning Map (Victor Grimm). Upon vote, the motion carried unanimously.

No. 2020/2021 - 71

**ORDINANCE AMENDING ZONING MAP**  
(Victor Grimm)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A parcel of land being part of the Northeast Quarter of the Southeast Quarter and part of  
12 the Southeast Quarter of the Southeast Quarter of Section 19, Township 20 North, Range 21 East,  
13 Town of Maple Grove, Manitowoc County, Wisconsin, described as follows:  
14

15 Commencing at the East Quarter Corner of said Section 19; thence South 00°14'11" West  
16 a distance of 662.68 feet along the east line of the southeast quarter to the point of  
17 beginning; thence continuing South 00°14'11" West a distance of 895.00 feet along the  
18 east line; thence North 89°33'00" West a distance of 486.71 feet; thence North 00°14'11"  
19 East a distance of 895.00 feet to the north line of the south-half of the northeast quarter of  
20 the southeast quarter; thence South 89°33'00" East a distance of 486.71 feet along the north  
21 line to the point of beginning, said parcel containing approximately 435,600 square feet or

22 10 acres of land and is hereby rezoned from Exclusive Agriculture (EA) District to General  
23 Agriculture (GA) district.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Sitkiewitz to enact Ordinance 2020/2021-72 Amending Zoning Map (Spring Hill Farms). Upon vote, the motion carried unanimously.

No. 2020/2021 - 72

**ORDINANCE AMENDING ZONING MAP**  
(Spring Hill Farms)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held  
2 a public hearing on a petition for a zoning ordinance amendment on February 22, 2021; and  
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony  
5 and an examination of the facts, recommends that the petition be approved for the reasons stated  
6 in the attached report;  
7

8 NOW, THEREFORE, the county board of supervisors of the County of Manitowoc does  
9 ordain as follows:  
10

11 A tract of land located in part of the Northeast 1/4 of the Southeast 1/4 of Section 28,  
12 Township 19 North, Range 21 East, Town of Rockland, Manitowoc County, Wisconsin, described  
13 as follows:  
14

15 Commencing at the East 1/4 corner of Section 28; Thence N 89°11'28" W along the North  
16 line of the Southeast 1/4 of said Section 28, 689.00 feet to the West line of lands described  
17 in Document Number 526096 and the point of beginning of the parcel to be described;  
18 Thence S 00°17'43" W along said West line and the West line of Tract 1 of Certified Survey  
19 Map recorded in Volume 10 Certified Survey Maps Page 489, 439.44 feet to the North  
20 right-of-way line of Main Street; Thence N 89°36'42" W along said North right-of-way  
21 line and the extension thereof, 444.42 feet; Thence N 00°17'43" E, 442.70 feet to the said  
22 North line of the Southeast 1/4; Thence S 89°11'28" E along said North line, 444.44 feet  
23 to the point of beginning, said described parcel containing approximately 196,020 Sq. Feet

24 (4.500 Acres) of land and is hereby rezoned from General Agriculture (GA) District to  
25 Commercial Business (CB) District.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Dyzak moved, seconded by Supervisor Engelbrecht to adopt Resolution 2020/2021-73 Authorizing 2021-2022 Snowmobile Trail Program. Upon vote, the motion carried unanimously.

No. 2020/2021 - 73

**RESOLUTION AUTHORIZING 2021-2022 SNOWMOBILE TRAIL PROGRAM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Aids Program provides funds for the acquisition,  
2 development, and maintenance of public snowmobile trails in eligible counties; and  
3

4 WHEREAS, Manitowoc County has completed 48 years of participation in the Wisconsin  
5 Snowmobile Aids Program by acquiring, developing, insuring, and maintaining public  
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources  
7 (“DNR”) standards; and  
8

9 WHEREAS, Manitowoc County is eligible to continue its participation in the Snowmobile  
10 Aids Program and has budgeted \$67,410.00 for a Snowmobile Trail Program to cover the costs for  
11 224.7 miles of trail; and  
12

13 WHEREAS, the Planning and Zoning Department has provided the County Board with a  
14 trail system map showing the 224.7 miles of trail that are included in the Snowmobile Trail  
15 Program;  
16

17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
18 County of Manitowoc approves the trail system map provided by the Planning and Zoning  
19 Department; and  
20

21 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby  
22 designates the Planning and Zoning Department as the agency to act on behalf of Manitowoc  
23 County in submitting applications for state snowmobile aids for acquisition, bridge rehabilitation,

24 development, insurance, and maintenance costs of Manitowoc County’s public snowmobile trail  
25 system; and

26  
27 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign  
28 documents and take the actions necessary to undertake, direct, and complete the 2021-2022  
29 Snowmobile Trail Program; and

30  
31 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and  
32 redevelopment of the snowmobile trails through the Snowmobile Trail Program, the trails will be  
33 designated as public snowmobile trails; and

34  
35 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds  
36 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that  
37 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail  
38 Program in accordance with DNR requirements and funding criteria; comply with state and federal  
39 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;  
40 keep facilities open to the general public during reasonable hours consistent with the type of  
41 facility; and obtain approval in writing from the DNR before any changes are made in the use of  
42 the project site.

Dated this 16th day of March 2021.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. \$67,410.00 is included in the 2022 approved budget.  
The State of Wisconsin reimburses Manitowoc County the total amount  
spent on the program.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Gerroll gave a brief report.

Miscellaneous-Chairperson Brey: Chairperson Brey moved, seconded by Supervisor Aulik to  
adopt Resolution 2020/2021-74 Ratifying County Executive’s March 5, 2021, Proclamation of  
Continuing Public Health Emergency. Upon discussion and vote, the motion carried with 21 ayes  
and 1 no. Supervisor Dyzak voted no.

No. 2020/2021 - 74

**RESOLUTION RATIFYING COUNTY EXECUTIVE’S MARCH 5, 2021,  
PROCLAMATION OF CONTINUING PUBLIC HEALTH EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:



1           WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and  
4

5           WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County’s economy; and  
8

9           WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the  
12 County of Manitowoc on March 17, 2020; and  
13

14           WHEREAS, on May 15, 2020, July 14, 2020, September 15, 2020, November 5, 2020, and  
15 January 5, 2021 the County Executive issued proclamations declaring a continuing public health  
16 emergency in Manitowoc County for additional 60 day time periods because the COVID-19  
17 pandemic had not yet fully abated and continued to pose an imminent threat of disaster in  
18 Manitowoc County; and  
19

20           WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those  
21 proclamations on May 19, 2020, July 21, 2020, September 15, 2020, November 5, 2020, and  
22 January 19, 2021 respectively; and  
23

24           WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to  
25 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
26 security, and safety of the public and could impair critical systems of Manitowoc County; and  
27

28           WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
29 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
30 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
31 COVID-19; and  
32

33           WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on March 5, 2021, the Manitowoc  
34 County Executive issued another continuing proclamation declaring an ongoing public health  
35 emergency in Manitowoc County due to the COVID-19 pandemic; and  
36

37           WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
38 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
39 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
40 validity of the proclamation”; and  
41

42           WHEREAS, ratifying the County Executive’s proclamation declaring a state of continuing  
43 emergency will facilitate and expedite the use of resources to protect persons from the impacts of  
44 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County  
45 as well as permitting the County to properly plan for and use County facilities, temporarily re-  
46 assign staff, and expend necessary funds to support any upcoming vaccination effort;

47  
48 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the  
49 County of Manitowoc hereby ratifies the March 5, 2021 proclamation by the Manitowoc County  
50 Executive declaring a continuing public health emergency due to the COVID-19 pandemic.

Dated this 16th day of March 2021.

Respectfully submitted by Jim Brey, Chair.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Human Services Board and Personnel Committee: Supervisor Henrickson moved, seconded by Supervisor Behnke to adopt Resolution 2020/2021-75 Authorizing Addition of 1.0 Full-Time Equivalent Human Services Employee (Comprehensive Community Services Supervisor). Upon discussion and vote, the motion carried unanimously.

No. 2020/2021 - 75

**RESOLUTION AUTHORIZING ADDITION OF 1.0 FULL-TIME  
EQUIVALENT HUMAN SERVICES EMPLOYEE  
(Comprehensive Community Services Supervisor)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department provides comprehensive community  
2 services for adults and children; and

3  
4 WHEREAS, comprehensive community services have been effective in reducing inpatient  
5 hospitalizations and out of county placements; and

6  
7 WHEREAS, participation in the comprehensive community services program requires  
8 additional supervisory resources to review, direct, and monitor the services provided by employees  
9 and contracted service providers; and

10  
11 WHEREAS, additional supervisory oversight will assist in assuring that the comprehensive  
12 community services program receives maximum reimbursement of expenses and meets all of the  
13 state and federal program requirements; and

14  
15 WHEREAS, the Human Services Department has concluded that medical assistance  
16 reimbursement will cover the entire cost of the proposed 1.0 full-time equivalent comprehensive  
17 community services supervisor position; and

18

19 WHEREAS, after careful consideration and review, both the Human Services Board and  
20 the Personnel Committee recommend adding a 1.0 full-time comprehensive community services  
21 supervisor position in the Human Services Department;

22  
23 NOW, THEREFORE, BE IT RESOLVED that the number of authorized full-time Human  
24 Services Department positions is increased by 1.0 full-time equivalent positions; and

25  
26 BE IT FURTHER RESOLVED that the 2021 Full-Time Equivalent Report (FTE) by  
27 Department included in the 2021 Adopted Annual Budget Book is amended accordingly and that  
28 the Finance Director is directed to record such information in the official books of the County for  
29 the year ending December 31, 2021 as may be required.

Dated this 16th day of March, 2021.

Respectfully submitted by the Human Services Board and Personnel Committee.

FISCAL IMPACT: Total annual cost of the position is estimated to be \$104,038 and will be covered by medical assistance funding. No tax levy required.

APPROVED: Bob Ziegelbauer, County Executive.

Special Committee on Number and Apportionment of Supervisory Districts: Supervisor Aulik moved, seconded by Supervisor Falkowski to adopt Resolution 2020/2021-76 Establishing Number of Supervisory Districts. Upon discussion and vote, the motion carried unanimously.

No. 2020/2021 - 76

**RESOLUTION ESTABLISHING NUMBER OF SUPERVISORY DISTRICTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board has created a Special Committee on Number and  
2 Apportionment of Supervisory Districts to, *inter alia*, establish the number of supervisory districts  
3 for the county board’s consideration; and  
4

5 WHEREAS, the Special Committee on Number and Apportionment of Supervisory  
6 Districts has discussed the number of supervisory districts that best serves the interest of the county  
7 and its residents and has considered the effect that the size of the county board would have on the  
8 number of voters represented by each supervisor; the ability to find candidates for office; the  
9 relationship between county board districts and municipal voting districts; the balance of  
10 representation between city and rural interests; the cost of operating the county board; the cost of  
11 the county and its municipalities of conducting elections; and the number and structure of county  
12 board committees; and  
13

14 WHEREAS, after careful consideration and review, the Special Committee has balanced  
15 these factors and recommends that the size of the county board remain at 25 supervisory districts;  
16

17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
18 County of Manitowoc directs the Special Committee on Number and Apportionment of  
19 Supervisory Districts to proceed with the preparation of a tentative county supervisory district plan  
20 consisting of 25 supervisory districts.

Dated this 16th day of March 2021.

Respectfully submitted by the Special Committee on Number and Apportionment of Supervisory  
Districts.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Jamie Aulik: Supervisor Aulik moved, seconded by Supervisor Hansen to adopt  
Resolution 2020/2021-77 Approving Town of Newton Zoning Ordinance Map Amendment (Steve  
and Kim Fischer). Upon vote, the motion carried unanimously.

No. 2020/2021 - 77

**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE MAP AMENDMENT**  
(Steve and Kim Fischer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority  
2 granted to towns under to Wis. Stat. § 60.62; and  
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under to Wis. Stat. § 59.69; and  
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and  
10

11 WHEREAS, the Town of Newton amended its zoning ordinance on February 10, 2021 by  
12 rezoning a 0.176-acre parcel of property owned by Steve and Kim Fischer from A-3 (Farmland  
13 Preservation) District to A-2 (General Agriculture) District in accordance with Wis. Stat. § 60.62;  
14 and  
15

16 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the  
17 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning  
18 ordinance has been provided to each member of the county board for review;

19  
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the  
21 County of Manitowoc approves the Town of Newton's zoning ordinance amendment that rezones  
22 that certain .176-acre parcel of property owned by Steve and Kim Fischer from A-3 (Farmland  
23 Preservation) District to A-2 (General Agriculture) District and was adopted by the Town Board  
24 of Newton on February 10, 2021.

Dated this 16th day of March 2021.

Respectfully submitted by Jamie Aulik, Supervisor, District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

#### ANNOUNCEMENTS

Supervisor Engelbrecht informed supervisors the Wisconsin Town Association-Manitowoc County Unit will be holding an in-person meeting on March 18 at 7:00p.m.

Chairperson Brey informed the board that he planned to have the April County Board meeting back at the County Board room at the Heritage Center.

#### ADJOURNMENT

Supervisor Gerroll moved to adjourn, seconded by Supervisor Falkowski, and the motion was adopted by acclamation. The meeting adjourned at 7:35 p.m.

Respectfully submitted,  
Jessica Backus, Manitowoc County Clerk

\*\*The County Board meeting is available for viewing at:

<https://www.youtube.com/watch?v=f1wvneCvn2Y>



# COUNTY BOARD PROCEEDINGS INDEX

## APPOINTMENTS

### **April 21, 2020 Session:**

- Transportation Coordinating Committee: Tim Nicholls and Don Vogt.

### **May 19, 2020 Session:**

- ADRC of the Lakeshore Board: Supervisor James Falkowski.
- Board of Health: Supervisor Jonathan Neils and Dr. Todd Nelson.
- Expo-Ice Center Board: Jordan Herrmann and Barbara Palzewicz.
- Joint Dispatch Board: Brian Kohlmeier and David Funkhouser.
- Local Emergency Planning Committee: Alternate Supervisor James Falkowski.

### **June 16, 2020 Session:**

- Northeast Wisconsin Regional Economic Partnership: Adam Tegen, and alternates Dan Pawlitzke and Peter Wills.

### **July 21, 2020 Session:**

- Board of Adjustment: Dave Christel and James Knorr.
- Joint Dispatch Board: Theresa Becker.

### **August 18, 2020 Session:**

- Traffic Safety Commission: Brian Kohlmeier.

### **September 15, 2020 Session:**

- Land Information Council: Jill Pope, Supervisor James Falkowski, Matt Randerson and Jason Bolz.
- Bay-Lake Regional Planning Commission: Supervisor James Falkowski.

### **October 26, 2020 Session:**

- Health Department Health Officer: Stephanie Lambert.
- Industrial Development Corporation: Supervisor Mike Williams.

### **November 5, 2020 Session:**

- Highway Department Highway Commissioner: Gregory Grotegut.
- Expo-Ice Center Board: Brian Herr, Richard Kohlbeck, Dan Newberg, Jerome Vetting and Justin Zipperer.
- Human Services Board: Eleanor Agnew.
- Joint Dispatch Board: Robert Barbier.
- Veterans Service Commission: Mike Demske.

### **December 15, 2020 Session:**

- Finance Department: James (JJ) Gutman.
- ADRC of the Lakeshore Board: Shirley Fessler, Tim Nicholls and Linda Langman.
- Expo-Ice Center Board: Kristin Winkel.
- Local Emergency Planning Committee: Stephanie Lambert.
- Manitowoc-Calumet Library System Board of Trustees: Supervisor Jim Baumann, Julie Grinde and Jeremy Sehloff.
- Traffic Safety Commission: Gregory Grotegut.

## **APPOINTMENTS continued...**

### **January 19, 2021 Session:**

- Aging and Disability Board: Supervisor Catherine Wagner and Supervisor Charles Hagen, Sr.
- Ethics Board: Tom Musial.

### **February 9, 2021 Session:**

- Local Emergency Planning Committee: Gary Shavlik and alternate Tim Herzog.
- Traffic Safety Commission: Joshua Falk.

### **March 16, 2021 Session:**

- Expo-Ice Center Board: Paige Soukup.
- Human Services Board: Supervisor Jim Baumann and Supervisor Mike Williams.
- Manitowoc Public Library Board of Trustees: Supervisor Nicholas Muench.
- Transportation Coordinating Committee: Kara Ottum and Steve Roekle.
- Board of Health: Shirley Fessler, Dr. Brian Konowalchuk and Shannon Wanek.



## COMMUNICATIONS

### **April 21, 2020 Session:**

1. Eau Claire County - Resolution 19-20/16 Requesting the Wisconsin Legislature Act to Protect Refugees Living in the State of Wisconsin.
2. Eau Claire County - Resolution 19-20/112 Supporting the Commitment to Veterans Support and Outreach (CVSO) Act.

### **May 19, 2020 Session:**

1. Portage County - Resolution and Referendum Results Regarding Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps.

### **June 16, 2020 Session:**

1. Wood County - Resolution No. 20-5-8 Supporting Legislation known as the “Commitment to Veterans Support and Outreach Act” (CVSO Act).

### **July 21, 2020 Session:**

1. Crawford County - Resolution No. 10-2020 to Conduct Countywide Advisory Referendum on Creation of a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps.
2. Waushara County - Resolution No. 14-06-20 Supporting the Commitment to Veterans Support and Outreach (CVSO) Act.
3. Wood County - Resolution 20-6-1 Requesting State Senate to Address 13 “Water Bills”.

### **August 18, 2020 Session:**

1. Adams County - Resolution 21-2020 Requesting the State Senate to Convene to Address 13 “Water Bills” Passed by Assembly Earlier this Year.
2. Winnebago County - Resolution 030-062020 Support the Commitment to Veterans Support and Outreach (CVSO) Act.

### **September 15, 2020 Session:**

1. Jackson County - Resolution 30-8-2020 Re: Support of Grant Funds Using Indian Gaming Revenues.
2. Jackson County - Resolution 29-8-2020 Re: Supporting a Proposed Eau Claire - Black River Falls - Tomah Amtrak Shuttle Connection.
3. Pepin County - Resolution No. 26-20 Supporting a State Senate Special Session on Water Quality.
4. Pepin County - Resolution No. 22-20 Support the Commitment to Veterans Support and Outreach (CVSO).

### **October 26, 2020 Session:**

1. Winnebago County - Resolution 070-082020 Support Pending Legislation to Amend Hearing Timelines for Juveniles Taken into Custody (Chapter 938, Wis. Stats.) to Coincide with Hearing Timelines for Children in Need of Protection or Services (CHIPS) Taken into Custody (Chapter 48, Wis. Stats.) so that a Day in Which the Clerk of Circuit Court’s Office is Closed Does Not Count Toward the Computation of the Chapter 938 Detention Hearing Timeline.

### **November 5, 2020 Session:**

1. Kewaunee County - Resolution No. 26-10-2020 – Requesting that the State Senate Convene in Extraordinary Session to Address 13 “Water Bills” Passed by the Wisconsin Assembly.

## COMMUNICATIONS continued...

### **December 15, 2020 Session:**

1. Eau Claire County - Resolution No. 20-21/085 Requesting the Wisconsin State Legislature to Convene a Special Session to Provide COVID-19 Direction for the State of Wisconsin.
2. Monroe County - Resolution No. 11-20-02 in Support of Increased County Child Support Funding.

### **January 19, 2021 Session:**

1. Eau Claire County - Resolution 20-21/089 Support Pending Legislation to Amend Hearing Time Frames for Juveniles Taken into Custody Under Wisconsin Statutes Chapter 938 to Coincide With Hearing Timelines for Children Taken into Custody Under Wisconsin Statutes Chapter 48.
2. Jackson County - Resolution 53-12-2020 – Request to Review Funding for APS and Increase Long Term Care Placement Locations Within Wisconsin.
3. Jackson County - Resolution 54-12-2020 – In Support of State Funding for Equitable Return of Utility Tax Collections to Counties and Municipalities as Utility Aid.
4. Trempealeau County - Resolution Number 2020-12-01 Requesting the Wisconsin State Legislature to Convene a Special Session to Provide COVID-19 Direction for the State of Wisconsin.

### **February 9, 2021 Session:**

1. Kenosha County - Resolution 59 Supporting the Commitment to Veterans Support and Outreach Act (The Act).
2. Outagamie County - Resolution No. 110-2020-21 Support Reauthorization of the Knowles-Nelson Stewardship Program for Ten Years and Consideration of Wisconsin Department of Natural Resources (WDNR) Budget of \$50 Million Per Year.
3. Price County - Resolution 5-21 Support Legislation to Align Detention Hearing Deadlines in Wisconsin Statutes Chapters 48 and 938.
4. Price County - Resolution 6-21 Revise Wisconsin Act 67 to Return Authority on Conditional Use Permits to Local Control.

### **March 16, 2021 Session:**

1. Lincoln County - Resolution 2021-01-01 Support of Increased County Child Support Funding.
2. Lincoln County - Resolution 2021-02-02 Expressing Lincoln County's Support for Action on Climate Change.
3. Outagamie County - Resolution No. 122-2020-21 Support Public Health Emergency Declaration.
4. Polk County - Resolution No. 01-21 to Support a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans.
5. Price County - Resolution 8-21 Request Elimination of the 0% Levy Cap Imposed on Wisconsin Counties.
6. Wood County - Resolution 21-2-7 Support Efforts to Introduce "Clean Water" Measures Legislatively.

## PETITIONS

### June 16, 2020 Session:

1. RC AG Ventures, LLC - Town of Cooperstown

### October 26, 2020 Session:

1. Eric and Dawn Ebben - Town of Maple Grove
2. Kohnle Revocable Trust - Town of Mishicot (2 Parcels)
3. Jeff and Ruth Lensmeyer - Town of Kossuth (6 Parcels)
4. Jeff and Ruth Lensmeyer & Scott F. Lensmeyer - Town of Kossuth

### December 15, 2020 Session:

#### Bridge Petitions -

1. Town of Centerville - Center Road Bridge B-36-0221
2. Town of Cooperstown - Pleasant Road B-36-0216
3. Town of Cooperstown - Cooperstown Road Bridge-36-0235
4. Town of Cooperstown - Elmer Bridge
5. Town of Cooperstown - Kane Bridge
6. Town of Eaton - Neumeyer Bridge
7. Town of Franklin - Hillcrest Road (East) B-36-0214
8. Town of Franklin - Hillcrest Road (West) B-36-0220
9. Town of Franklin - Ebert Bridge
10. Town of Gibson - Old "Y" Road Bridge B-36-0001
11. Town of Gibson - Old Y Road B-36-0225
12. Town of Gibson - Babiash Bridge
13. Town of Manitowoc Rapids - North Union Road P-36-0144
14. Town of Maple Grove - Beaupre Bridge
15. Town of Maple Grove - Cherney Bridge
16. Town of Maple Grove - Lopponow Bridge
17. Town of Meeme - West Washington Road Bridge P-36-0193
18. Town of Meeme - County Line Road Bridge P-36-0908
19. Town of Meeme - Greylak Bridge
20. Town of Meeme - Misc. Bridge Deck Sealing (6)
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22. Town of Schleswig - Rockville Road Bridge B-36-0023
23. Town of Two Creeks - Johanek Bridge
24. Town of Two Rivers - East Hillcrest P-36-0134

### January 19, 2021 Session:

1. Greg Riederer - Town of Cato

\* Denotes an Ordinance.

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