



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, January 10, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Office Complex
RM 300
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since December 13, 2016.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: January 04, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
January 10, 2017

Meeting of the Commission called to order by Mike Demske at 09:34 a.m. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 12/13/2016 Meeting read. Motion made by Tom Hoffman, seconded Al Karl to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE					

Cards issued since 12/13/2016 Commission Meeting: None

Relief Balance as of 01/09/2017: \$17,000 Donations Made as of 01/01/2017: \$0

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$482.87	Utilities	\$482.87
\$264.40	Utilities	\$264.40
\$75.00	Fees	\$75.00
\$500.00	Rent	\$500.00

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application(s).

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
\$158.26	Utilities	\$158.26

Motion made by Al Karl, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion:

There was discussion about the 2016 Love Lights held on December 7th. Al Karl discussed the rifle detail firing at the event. There was discussion about the Wisconsin Department of Veteran Affairs in regards to the Interim Secretary Kathy Marschman. There was discussion about the United Veterans Council of Manitowoc County. There was a reminder that the meeting times had been changed to start at 6:30 PM. There was also discussion in regards to organization membership, by-laws and meeting locations.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Al Karl, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:27 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, February 14, 2017
TIME: 9:30 a.m.
PLACE: Manitowoc County Office Complex
RM 300
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since January 10, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: February 7, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
February 14, 2017

Meeting of the Commission called to order by Mike Demske at _09:32 _ a.m. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 01/10/217 Meeting read. Motion made by Tom Hoffman seconded Al Karl to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>
<u>Approved</u>				
NONE				

Cards issued since 12/13/2016 Commission Meeting: 6 \$25 Gas Cards & 3 \$50 Grocery Cards

Relief Balance as of 02/13/217: \$15,684.30 Donations Made as of 01/10/2017: \$0

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$166.68	Utilities	\$166.68
\$451.18	Utilities	\$451.18

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
NONE		

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: The Soup for vets put on by the Elks club was discussed. A reminder of the upcoming United Veterans Council Meeting was put out that the time has changed to 6:30pm.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:15 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, March 14, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Office Complex
RM 300
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since February 14, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: March 8, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
March 14, 2017

Meeting of the Commission called to order by Mike Demske at 9:43 A.M. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 02/14/2017 Meeting read. Motion made by Tom Hoffman to accept minutes. Motion carried.

Motion made by N/A, seconded by N/A, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$737.00	Mortgage, Medical Bills	02/16/2017	\$737.00

Cards issued since 02/14/2017 Commission Meeting: 1 \$25 Gas Cards & 2 \$50 Grocery Cards

Relief Balance as of 03/13/2017: \$14,257.79 Donations Made as of 01/10/2017: \$25

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

Motion made by N/A, seconded by N/A, affirmed by all present, Motions carried to approve the application.

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
NONE		

Motion made by N/A, seconded by N/A, to reconvene in open session. Motion carried.

Discussion:

There were no applicants for assistance from the Manitowoc County Veterans Service Commission for the month of March. It was discussed that **the August 2017 Commission meeting will need to be moved from 08 August 2017 to 15 August 2017** due to a schedule conflict with two members. It was also discussed the wooden podium that was specifically built for the stone podium at the Veterans Memorial has been missing for the last 2 years. An all-out search was discussed.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Mike Demske seconded by Tom Hoffman to adjourn.

Meeting adjourned at 9:59 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, April 11, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Office Complex
RM 300
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since March 14, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: April 04, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
April 11, 2017

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 03/14/2017 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$462.35	Mortgage	03/23/2107	\$462.35

Cards issued since 03/14/2017 Commission Meeting: 3 \$25 Gas Cards & 4 \$50 Grocery Cards

Relief Balance as of 04/10/2017: \$13,795.44 Donations Made as of 04/10/2017: \$345.50

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$1100	Vehicle Repairs	\$175.95
\$75	Gas & Grocery Card	\$75.00

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
NONE		

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: The Manitowoc County United Veterans Council May meeting was discussed. As a reminder the meeting will be **May 16th 2017, 6:30 PM at the County Heritage Building located at 1701 Michigan Ave.** On April 22nd, 2017 at Fox Valley Technical College the Vietnam Veterans Association is hosting a Town Hall on Toxic Exposure. It was also noted that the Vietnam Veterans Association has a State Department Conference on Suicide which will be held September 22nd, 2017 at the Ramada Inn in Waupaca.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:27 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, May 9, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since March 14, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: May 3, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
May 9, 2017

Meeting of the Commission called to order by Mike Demske at 9:29 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl and Mike Demske - Commission Members.

Minutes of 04/11/2017 Meeting read. Motion made by Mike Demske, seconded Al Karl to accept minutes. Motion carried.

Motion made by Mike Ddemske seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE					

Cards issued since 04/11/2017 Commission Meeting: 5 \$25 Gas Cards & 4 \$50 Grocery Cards

Relief Balance as of 05/08/2017: \$13,619.49 Donations Made as of 05/08/2017: \$345.50

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$2927.60	Vehicle Repairs	\$500.00
\$1473.31	Vehicle Repairs & Utilities	\$477.55
\$2472.78	Mortgage & Lot Rent	\$687.00
\$465.77	Vehicle Repairs	\$465.77

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
NONE		

Motion made by Mike Demske, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
NONE	

Motion made by Mike Demske, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion:

There was discussion in regards to volunteers contacting the CVSO office looking for opportunities to volunteer. It was suggested to have them contact Tom Hoffman for assistance with putting flags on graves at Evergreen Cemetery for Memorial Day or perhaps to offer to have them assist in watering the flowers at the Memorial. The Memorial Day Parade and Ceremony were discussed, with the parade start time approximately 9 AM and the Ceremony starting around 10:30 AM. The Commission authorized the CVSO to purchase an additional \$250 (10 X \$25) gas and \$300 (6 X \$50) grocery cards.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH --- The August 2017 Commission Meeting will be on 08/15/2017

Motion made by Mike Demske, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:20 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, June 13th, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since March 14, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: June 7, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
June 13, 2017

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 110 in the Manitowoc County Heritage Center, 1701 Michigan Avenue. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman and Mike Demske - Commission Members.

Minutes of 05/09/2017 Meeting read. Motion made by Mike Demske, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Mike Demske seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE					

Cards issued since 05/09/2017 Commission Meeting: 1 \$25 Gas Cards & 2 \$50 Grocery Cards

Relief Balance as of 06/12/2017: \$10,265.93 Donations Made as of 06/12/2017: \$345.50

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$2839.49	Ambulance & Medical	\$400.00
\$99.65	Utilities	\$99.65
\$300.00	Air Conditioner(Medical)	\$300.00

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Denied</u>
NONE		

Motion made by Mike Demske, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
NONE	

Motion made by Mike Demske, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion:

There was discussion in regards to volunteers helping water and care for the flowers at the Veterans Memorial Park.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH --- The August 2017 Commission Meeting will be on 08/15/2017

Motion made by Mike Demske, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:28 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, July 11th, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since June 13, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: June 29, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
July 11, 2017

Meeting of the Commission called to order by Mike Demske at 09:39 a.m. in Conference Room 110 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 06/13/2017 Meeting read. Motion made by Mike Demske, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Mike Demske, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$350.00	Hotel/Homeless	06/27-07/03/2017	Yes

Cards issued since 06/13/2017 Commission Meeting: 1 \$25 Gas Cards & 5 \$50 Grocery Cards

Relief Balance as of 07/10/2017: \$10,116.28 Donations Made as of 07/10/2017: \$345.50

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$345.34	Rent & Utilities	\$345.34
\$435.25	Medical & Utilities	\$435.25
\$107.00	Utilities	\$107.00

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
\$320.25	Lawn Care

Motion made by Tom Hoffman, seconded by Mike Demske, affirmed by all present, Motions carried to approve the application.

Motion made by Mike Demske, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion: None

The next 3 Commission meeting dates are:

AUGUST MEETING IS TUESDAY AUGUST 15, 2017

SECOND TUESDAY OF EACH MONTH

Motion made by Mike Demske, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:21 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, August 15, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since July 11, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: August 8, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes

August 15, 2017

Meeting of the Commission called to order by Mike Demske at 9:28 a.m. in Conference Room 110 in the Manitowoc County Heritage Building, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 07/11/2017 Meeting read. Motion made by Tom Hoffman, seconded Al Karl to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE			

Cards issued since 06/13/2017 Commission Meeting: 2 \$25 Gas Cards & 2 \$50 Grocery Cards

Relief Balance as of 08/14/2017: \$8,609.69 Donations Made as of 08/14/2017: \$381.33

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$Any	Travel to Hospital	3 X \$25 Gas Cards

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
\$1500.00	Past Due Bills

Motion made by Tom Hoffman, seconded by Mike Demske, affirmed by all present, Motions carried to approve the application.

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: Birch Creek Inn closing, discussion ensued as to where County homeless veterans could receive assistance. There was also discussion in regards to the Eternal Flame in regards to fund raising and maintenance.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:04 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, September 12, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since August 15, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: September 6, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes

September 12, 2017

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 110 in the Manitowoc County Heritage Building, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 08/15/2017 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Al Karl, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE					

Cards issued since 08/15/2017 Commission Meeting: 2 \$50 Grocery Cards

Relief Balance as of 09/11/2017: \$7,896.79 Donations Made as of 09/11/2017: \$381.33

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$1800	Refrigerator	\$400
\$1696	Mortgage, Electric Bills, Property Tax	\$614.08

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion:

The CVSO requested and was granted authority to purchase 5 additional \$25 gas cards and 12 additional \$50 grocery cards for a total expense of \$725. The United Veterans Council (UVC) had received a donation of \$600 from a fund raiser held at The Bar None in Two Rivers on August 25th. The UVC also received a donation from the Manitowoc Gun Club. There was lengthy discussion on the light bulb replacement and maintenance at the Veterans Memorial and also the "Eternal Flame." Tom Hoffman decided to volunteer to replace light bulbs at the Memorial. Marcia Schmidt was announced to the Commission as the new person that has volunteered to maintain the flowers at the Veterans Memorial. All three Commission members agreed that she has been doing a great job this summer. It was announced that the Soup of the Day for the Soup for Vets hosted monthly by the Manitowoc Elks Lodge is 3 bean chili.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Mike Demske, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:40 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, October 10, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since September 12, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: October 4, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes

October 10, 2017

Meeting of the Commission called to order by Mike Demske at 9:35 a.m. in Conference Room 110 in the Manitowoc County Heritage Building, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Al Karl and Mike Demske - Commission Members. Tom Hoffman absent.

Minutes of 09/12/2017 Meeting read. Motion made by Mike Demske, seconded Al Karl to accept minutes. Motion carried. Motion made by Mike Demske, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>
<u>Approved</u>				
NONE				

Cards issued since 09/12/2017 Commission Meeting: NONE

Relief Balance as of 10/09/2017: \$7,896.79 Donations Made as of 10/09/2017: \$381.33

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$625	Rent	\$625

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Mike Demske, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion:

The CVSO discussed the memorial/eternal flame regarding upkeep costs. Discussion also of the Veterans Dinner.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Mike Demske, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:17 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, November 14, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since October 10, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: November 8, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County
Veterans Service Commission Minutes
November 14, 2017

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 110 in the Manitowoc County Heritage Building, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 10/10/2017 Meeting read. Motion made by Tom Hoffman, seconded by Al Karl to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$280	Homeless Veteran Hotel	11/01/2017	Yes

Cards issued since 10/10/2017 Commission Meeting: 1 Grocery Card & 1 Gas Card

Relief Balance as of 11/13/2017: \$5,282.71 Donations Made as of 11/13/2017: \$381.33

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$580	Rent Deposit	\$580

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: The CVSO discussed the Wal Mart Foundation Grant for Veteran's needs, the Commission members suggested applying for the grant in order to be able to get phone cards. The Commission members agreed to order additional grocery and gas cards in the month of December. The Commission members agreed to allow the CVSO to use the assistance to needy veterans fund to order additional flag holders for veteran's graves. Commission member Mike Demske was thanked and acknowledged for his commitment to another term on the Commission.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Mike Demske, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:31 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, December 12, 2017

TIME: 9:30 a.m.

PLACE: Manitowoc County Heritage Building
RM 110
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
 - Roll Call
 - Election of Officers
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since November 14, 2017.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: December 6, 2017

Mike Demske, Chair

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County
Veterans Service Commission Minutes
December 12, 2017

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 110 in the Manitowoc County Heritage Building, 1701 Michigan Ave. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 11/14/2017 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Tom Hoffman, Seconded by Al Karl to keep the same officers as the previous year for the Manitowoc County Veterans Service Commission.

Motion made by Mike Demske, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
None					

Cards issued since 11/14/2017 Commission Meeting: 2 X Grocery Card & 1 X Gas Card

Relief Balance as of 12/11/2017: \$4,418.20 Donations Made as of 12/11/2017: \$381.33

After meeting with applicants, the Commission GRANTED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$800	Rent	Yes
2X \$50	Grocery Cards	Yes
2X \$25	Gas Cards	Yes
\$500	Mattress/Box Spring	Yes
\$910.14	Property Tax	Yes
\$200	VA debt	Yes

After meeting with applicants, the Commission DENIED assistance for the following purposes:

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Al Karl, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion: The CVSO was instructed to follow up on the Eternal Flame Foundation progress. The CVSO was also instructed to ask Marcia if she would be willing to plant the flowers at the Veterans Memorial along with maintaining them this coming year. The CVSO was instructed to purchase additional Flag Holders for veteran's graves to prevent running out prior to Memorial Day, up to \$500 used towards flag holders. The CVSO was also instructed to replenish the gas and grocery card with additional purchases of cards, 9 grocery cards \$50 each for a total of \$450 and 11 gas cards at \$25 each for a total of \$725.

The next 3 Commission meeting dates are:

SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Mike Demske, to adjourn.

Meeting adjourned at 10:46 A.M.