



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Thursday, February 3, 2011
TIME: 4:00 p.m.
PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Wisconsin Medicaid Non-Emergency Medical Transportation Manager
5. Mobility Manager report
6. Next meeting
7. Adjourn

Date: January 25, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Transportation Coordinating Committee
Meeting Minutes
Thursday, February 3, 2011

The meeting was called to order at 4:05 PM by Chair Faye Konen.

Present: Donald Weiss, Shirley Fessler, Don Goeke, Frank Hlinak, Robert Kautzer, Derek Muench, Steve Roekle, and Sharon Walling. Also present: Julie Kubec, Dan Linsmeier, Linda Grider, and Judy Rank. Excused: Molly Burke and Rose Mary Hickman.

Motion by Frank Hlinak, second by Don Weiss, to approve the minutes of the November 11, 2010 meeting. Motion carried.

Public input: none

Motion by Shirley Fessler, second by Sharon Walling, to approve the agenda as printed. Motion carried.

Judy Rank expanded on the Wisconsin Medicaid Non-Emergency Medical Transportation Manager. Judy also provided an overview of managed transportation and defined it as a statewide transportation management system. As of July 1, 2011 LogistiCare of Atlanta, GA will manage Wisconsin's transportation systems. LogistiCare will contact transportation providers of Medicaid recipients. Currently 1.1 million Wisconsin residents receive medical assistance.

Linda Grider reported on mobility manager activities. Linda announced that Manitowoc County has been granted New Freedom monies which will allow the opportunity for continued mobility management efforts in 2011. Linda expounded on the effort being made to assist the Wisconsin Department of Transportation's research project to determine how WI can better serve the transportation needs of older residents. Linda also illustrated progress being made with the Volunteer Rural Elderly or Disabled Transportation program that began in August 2010.

Linda's data shows 98 one-way rides were provided in 2010; 64 one-way rides provided in 2011. Linda reports that ridership is greatest in the Kellnersville and Saint Nazianz areas. The goal is to increase ridership in the existing areas and create demand in more rural areas, to the point of operating two transportation vans, in the year 2011.

There being no other business, Derek Muench made a motion to adjourn, seconded by Dan Linsmeier. The meeting adjourned at 4:40 PM.

Next meeting: Wednesday, March 2, 2011 from 4:00 PM to 5:00 PM

Respectfully submitted
Linda Grider



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, March 2, 2011
TIME: 4:00 p.m.
PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Wisconsin Medicaid Non-Emergency Medical Transportation Manager
5. Approval of 2nd quarter 5310 report
6. Approval of 2nd quarter s.85.21 report
7. Approval of annual s.85.21 report
8. Forecasting Demand and Quantifying Need
9. Next meeting
10. Adjourn

Date: February 23, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
Meeting Minutes
Wednesday, March 2, 2011

The meeting was called to order at 4:00 PM by Chair Faye Konen.

Present: Donald Weiss, Shirley Fessler, Don Goeke, Rose Mary Hickman, Frank Hlinak, Derek Muench, Steve Roekle, and Sharon Walling.

Also Present: Dan Linsmeier, Linda Grider, and Judy Rank

Excused: Molly Burke and Char Kautzer

Motion by Frank Hlinak, second by Don Goeke, to approve the minutes of the February 3, 2011 meeting. Motion carried.

Public Input: None

Motion by Don Goeke, second by Sharon Walling to approve the agenda as printed. Motion carried.

Judy Rank began a discussion regarding Wisconsin Medicaid Non-Emergency Medical Transportation Manager by posing the question as to whether or not Transportation Coordinating Committee members should meet with the CTTA for a presentation about LogistiCare. Judy clarified the two types of MA providers. Judy Rank and Linda Grider were first presented with a copy of LogistiCare's contract at 4:00 PM on Wednesday, March 2, 2011. LogistiCare will be recruiting drivers throughout Wisconsin.

Copies of the 2nd half 5310 report were distributed to all present. Motion made by Shirley Fessler, second by Rose Mary Hickman, to approve the 2nd half 5310 report. Motion carried.

Copies of the 2nd half s.85.21 reports were distributed to all present. Motion by Derek Muench, second by Sharon Walling, to approve the 2nd half s.85.21 report. Motion carried.

Annual s.85.21 reports were distributed and Judy Rank discussed transportation funding. Linda Grider provided a summary of The Executive Budget Bill that was released on Tuesday, March 1, 2011; Judy Rank and Derek Muench expounded that the budget moves transit funding from the Transportation Fund to the General Fund (where it will face intense competition from other programs) and keeps a 3% increase in 2011, and 10% reduction in 2012 and no increase in 2013. It also removes \$100 million in bonding authority for transit in S.E. Wisconsin (the KRM.) Note that the provision in the budget repair bill may cost the state \$44 million in federal transit aids. Motion by Derek Muench, second by Rose Mary Hickman to approve the annual s.85.21 report. Motion carried.

Judy Rank shared information from November 9, 2010 WisDot workshop entitled: *Methods of Forecasting Demand and Quantifying Need for Rural Passenger Transportation*. Judy explained that 1,847 total households in Wisconsin have no access to a vehicle. Nursing home rides were briefly discussed.

Transportation Coordinating Committee
Meeting Minutes
Wednesday, March 2, 2011

Judy provided an update regarding The National Center for Freight & Infrastructure Research & Education at the University of Wisconsin Madison research project – funded by WisDOT. Linda Grider distributed and collected 155 paper surveys to capture a clearer picture of the transportation habits and needs of older residents in Wisconsin and determine how their needs can better be served.

There being no other business, Don Goeke made a motion to adjourn, second by Derek Muench. The meeting adjourned at 5:00 PM

Next Meeting: Wednesday, April 6, 2011 at 4:00 PM

Respectfully submitted
Linda Grider



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, April 6, 2011

TIME: 4:00 p.m.

PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Wisconsin Medicaid Non-Emergency Medical Transportation Manager – Lotisticare Information
5. Approval of annual s.85.21 report
6. Forecasting Demand and Quantifying Need
7. Next meeting
8. Adjourn

Date: March 23, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
Meeting Minutes
Wednesday, April 6, 2011

The meeting was called to order at 4:05 PM by Chair Faye Konen.

Present: Donald Weiss, Molly Burke, Shirley Fessler, Don Goeke, Frank Hlinak, Char Kautzer, Derek Muench, Steve Roekle, and Sharon Walling
Also Present: Linda Grider, Dan Linsmeier, Robert Kautzer, and Judy Rank
Excused: Rose Mary Hickman

Motion by Sharon Walling, second by Frank Hlinak, to approve the minutes of the March 2, 2011 meeting. Motion carried.

Public Input: None

Motion by Don Goeke, second by Don Weiss to approve the agenda as printed. Motion carried.

Wisconsin Medicaid Non-Emergency Medical Transportation Manager – Judy Rank provided LogistiCare information updates and materials spelling out the revisions to the Wisconsin Transportation Provider Agreement. Judy reiterated the fact that the transportation brokerage system is expected to go live on July 1, 2011 and explained how the brokerage system works.

Char Kautzer reported that CR Mobility had been contacted by LogistiCare several months ago. Mrs. Kautzer attended LogistiCare's informational meeting in April; however, she has not been contacted by LogistiCare recently.

Linda Grider and Judy Rank reported that they had attended LogistiCare's informational meeting in April as well. Ms. Grider and Mrs. Rank shared the fact that LogistiCare will actively seek volunteer drivers to provide non-emergency medical transportation throughout Wisconsin. The two learned that volunteers from out of state can be brought in to compensate for lack of participation in Wisconsin. The Aging and Disability Resource Center's volunteer drivers will all be invited to an informational meeting with Linda Grider, Manitowoc County Mobility Manager and Judy Rank, Director of the Manitowoc County Aging and Disability Resource Center.

Molly Burke expressed concern with determining eligibility; under LogisitiCare Family Care-Managed Care clients transportation me be affected. Under the brokerage system, riders are required to be certified prior to approval for transportation. Linda and Judy plan to attend April 18, 2011 LogististiCare meeting to stay abreast on updates.

Don Weiss suggested that the Transportation Coordinating Committee approach the State of Wisconsin to oppose the use of LogistiCare; however, the committee concluded that the transportation providers voice their opposition to the brokerage system.

Transportation Coordinating Committee
Meeting Minutes
Wednesday, April 6, 2011

Annual s.85.21 reports were distributed to call attention to \$313.50 under reported on previously distributed reports. Motion by Derek Muench, second by Don Goeke to approve amendment of annual s.85.21 reports. Motion carried.

Forecasting Demand and Quantifying need for rural transportation was discussed in detail. Judy Rank provided allocation status forms with data taken directly from the census. The rural transit need/demand estimation – output table shows 8,955 total people who need transportation service. The total number of households in rural Manitowoc County without access to a vehicle equals 1,847. The mobility gap is 1.6 daily 1-way passenger trips per household; which equals 2,955 daily 1-way passenger trips. Based on this forecast, rural Manitowoc County has the potential to provide 886,600 annual 1-way passenger trips.

There being no other business, Shirley Fessler made a motion to adjourn, second by Don Goeke. Motion carried. The meeting adjourned at 4:55 PM.

Next Meeting: Wednesday May 11, 2011 at 4:00 PM.

Respectfully submitted
Linda Grider



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, May 11, 2011
TIME: 4:00 p.m.
PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Wisconsin Medicaid Non-Emergency Medical Transportation Manager
5. Next meeting
6. Adjourn

Date: May 4, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
May 11, 2011
Minutes

The meeting was called to order at 4:00 PM by Chair Faye Konen.

Present: Molly Burke, Shirley Fessler, Don Goeke, Frank Hlinak, Derek Muench, Sharon Walling, and Faye Konen. Also Present: Judy Rank and Kay Walling. Excused: Rose Mary Hickman, Don Weiss, and Char Kautzer.

Motion by Don Goeke, second by Frank Hlinak, to approve the minutes of the April 13, 2011 meeting. Motion carried.

Public Input: None

Motion by Frank Hlinak, second by Sharon Walling, to approve the agenda as printed. Motion carried.

Judy Rank discussed the responsibilities that LogisticCare has for Medicaid transportation in Wisconsin beginning July 1, 2011. She distributed key phone numbers and a web address for LogisticCare.

Sharon Walling did share that HFM CareVan services did meet with LogistiCare.

The member enrollment questions have been forwarded to the ADRC. These were reviewed and discussed. The ADRC will try to follow the progress of LogistiCare and be watchful of members getting assistance.

Linda Grider and Judy Rank did meet with the volunteers and discussed volunteer opportunities with LogistiCare. The ADRC will not be entering into a contract with LogistiCare.

There being no other business, Sharon Walling made a motion to adjourn, seconded by Derek Muench.

The meeting adjourned at 4:30 p.m.

The next meeting will be June 8, 2011 at 4:30 pm.

Respectfully submitted,
Shirley Fessler, Recording Secretary



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, June 8, 2011

TIME: 4:00 p.m.

PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Wisconsin Medicaid Non-Emergency Medical Transportation Manager – Quality Transportation for Medical Assistance task force formed and data gathering tool created.
5. Mobility Manager Report
6. Next meeting
7. Adjourn

Date: June 1, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee

June 8, 2011

Meeting Minutes

The meeting was called to order at 4:00 PM by Don Weiss.

Present: Molly Burke, Shirley Fessler, Frank Hlinak, Robert Kautzer, Derek Muench, Steve Roekle. Also Present: Linda Grider, Judy Rank, and Sharon Walling.

Excused: Faye Konen, Don Goeke, Rose Mary Kickman, and Char Kautzer.

Motion by Derek Muench, second by Sharon Walling to approve the minutes of the May 11, 2011 meeting. Motion carried.

Public Input: None

Motion by Frank Hlinak, second by Derek Muench, to approve the agenda as printed. Motion carried.

Robert Kautzer shared that CR Mobility is in the process of entering into a contract with LogistiCare but the details have not yet been worked out. Judy Rank stated that she was contacted via telephone from a LogistiCare representative whom she told the ADRC would only enter into a contract under terms favorable to the existing Volunteer Rural or Elderly Transportation Program. Sharon Walling reported that Holy Family has not yet made a final decision as to whether or not to enter into a contract with LogistiCare.

Linda Grider distributed and discussed a data gathering tool for Medicaid funded lost/dropped/disallowed rides which was created by the Quality Transportation for Medical Assistance (QTMA), on May 20, 2011 during the Wisconsin Public Transportation & NEMT update meeting held in the Inn on the Park Hotel in Madison. The population which depends on NEMT are too often easily silenced. Mobility Managers and transportation providers throughout Wisconsin must act as advocates to ensure that any complaints are followed up on. No checks-and-balance can be achieved if complaints are forwarded directly to the brokerage system.

Linda Grider confirmed in the mobility manager report that the transit funds are not being moved into the state general fund. Linda also shared information from a forwarded email she received from mobilitymanager-bounces@wi-mm.org in which Gary Goyke, legislative liaison with WURTA, stated: "I see a real possibility in a reduction in the 10% cut and a 15% chance or so that our transit workers would not be affected by the collective bargaining changes."

There being no other business, Derek Muench made a motion to adjourn, seconded by Sharon Walling. Motion carried.

The meeting adjourned at 4:30 PM

The next meeting will be on August 17, 2011 at 4:00 PM.

Respectfully submitted,
Shirley Fessler, Recording Secretary



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, August 10, 2011

TIME: 4:00 p.m.

PLACE: Room 300, Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Approval of agenda as printed
3. Public input
4. Approval of semi-annual 85.21 reports
5. 5310 reporting changes
6. Vehicle Maintenance Plan
7. LogistiCare contract information
8. Next meeting
9. Adjourn

Date: August 3, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
August 10, 2011
Meeting Minutes

The meeting was called to order at 4:00 PM by chair Faye Konen

Present: Faye Konen, Shirley Fessler, Don Goeke, Rose Mary Hickman, Frank Hkinak, Derek Muench, Steve Roekle, and Sharon Walling. Also Present: Linda Grider, Robert Kautzer, and Judy Rank.

Excused: Donald Weiss

Public Input: None

Motion by Frank Hlinak, second by Don Goeke, to approve the agenda as printed.
Motion carried.

s.85.21 semi-annual report distributed and Judy Rank explained the break down of the data and where the numbers come from. Motion by Derek, second by Don Goeke, to approve the s.85.21 semi-annual report as printed. Motion carried.

The 5310 reports were distributed and Judy Rank discussed the changes being made by WisDOT in the data collection process for future specialized transportation reports. 5310 reports are due on October 15, 2011. Proposed changes to the 5310 reports are currently in the "draft" stage; therefore, no approval by committee is necessary at this time.

Linda Grider displayed a copy of the vehicle maintenance plan for the Aging and Disability Resource Center's 2010 Dodge Caravan currently being utilized to transport rural elderly and/or disabled individuals throughout Manitowoc County. The FTA requires recipients of Federal and state capital funding to develop and implement a written maintenance plan to effectively protect and prolong the life of each transit unit. Motion carried by Don Goeke, second by Rose Mary Hickman, to approve the vehicle maintenance plan as printed. Motion carried.

Judy Rank shared the Aging and Disability Resource Center's willingness to partner with LogistiCare in an effort to provide efficient transportation services to MA clients. Linda Grider discussed the barriers encountered in working with LogistiCare. Ms. Grider also shared the ADRC's resourceful efforts being made to ensure that individuals continue to get where they need to go.

Robert Kautzer discussed interaction with LogistiCare from a private provider standpoint. CR Mobility extended interest in contracting with LogistiCare in June of 2011 and is still in the initial stages of becoming a LogistiCare non-emergency medical transportation provider. As of July 2011, Holy Family Memorial CareVan and CR Mobility collaborated services. CR Mobility is now sole contract owner; HFM has no contractual power. CR Mobility/ HFM is scheduled to begin LogistiCare's Driver Safety program the week of August 15, 2011. The cost of this required course is in excess of \$400.

Judy Rank reiterated the fact that nursing home residents and family care clients are exempt from LogistiCare transportation services. The ADRC is currently contracting with Lakeland Care District to provide non-emergency medical transportation to LCD clients. Assist-to-Transport now provided NEMT to Hamilton Home residents from Two Rivers, WI.

All transportation barriers and/or discrepancies are to be brought to Linda Grider's attention to ensure that Manitowoc County residents continue to receive adequate transportation services.

There being no other business, Derek Muench made a motion to adjourn the meeting, second by Sharon Walling. Motion carried.

The next meeting will be held on September 14, 2011 at 4:00 PM.

Respectfully submitted,
Linda Grider, Manitowoc County Mobility Manager



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Wednesday, October 12, 2011

TIME: 4:00 p.m.

PLACE: Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Public input
3. Approval of agenda as printed
4. Transportation Coordinating Committee Board Member Opening
5. Section 5310 Elderly & Disabled Transportation Capital Assistance Grant Application
6. Transportation RFP
7. Nuclear Power Plant Incident/ADRC Transportation
8. Next meeting
9. Adjourn

Date: October 5, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
October 12, 2011
Meeting Minutes

The meeting was called to order at 4:05 PM by chair Faye Konen

Present: Faye Konen, Rose Mary Hickman, Frank Hlinak, Derek Muench, Steve Roekle, Molly Burke, and Sharon Walling. Also Present: Linda Grider, Judy Rank, Robert Kautzer, and Colleen Wisnicky.

Excused: Donald Weiss, Don Goeke, and Shirley Fessler

Public Input: None

Motion by Frank Hlinka, second by Derek Muench, to approve agenda as printed.
Motion carried.

Two members of the Transportation Coordinating Committee (TCC) one-year terms are due to expire; therefore, the following action was taken by the committee. Frank Hlinak was asked to serve another one-year term. Mr. Hlinak accepted the offer; however, Sharon Walling was not extended the offer to serve another one-year term as member of the TCC. Members of the TCC are appointed in accordance with Manitowoc County Code s.2.04(1)(r)(2)-(4) and are subject to the rules of the Manitowoc County Board of Supervisors. Judy Rank shared that an offer was extended to Donald Vorpahl to serve a one-year term as a TCC board member. Mr. Vorpahl currently operates the Kiel Transportation Program.

Judy Rank discussed the Aging & Disability Resource Center's intent to apply for Section 5310 Capital Assistance monies to fund the purchase of four new full-sized busses to replace four that are approaching the end of their useful life. Application for funds for the purchase of the aforementioned four vehicles would take place in the second year of the grant cycle. The 20% local match would come from the County's trust fund, with anticipated delivery to take place in 2013. Motion by Frank Hlinka, second by Derek Muench to apply for section 5310 Elderly & Disabled Transportation Capital Assistance for the aforementioned purpose.

Derek Muench briefly explained the City's transportation request for proposal (RFP). Mr. Muench shared that the RFP has been submitted to WisDOT for initial approval and that it is written as a straight five year with no one year extensions; the previous specialized transportation RFP was written as 3/1/1. Also, the bid process will allow for providers to bid on one to all three of the provisions of the RFP. For example, a provider may opt to bid on providing transportation for strictly elderly, ambulatory individuals; while another provider may opt to choose the fuel option. Past transportation RFP did not allow for such provisions.

Judy Rank and Linda Grider described the Manitowoc County Aging & Disability Resource Centers initial experience with participation at the Emergency Operations Center (EOC) during this year's Kewaunee Nuclear Emergency exercise.

Transportation Coordinating Committee

October 12, 2011

Meeting Minutes

Mrs. Rank reminded the transportation providers as to the roles and responsibilities assumed during an actual emergency. She explained that as contracted transportation providers, their organization would become employees of the county during an actual emergency or disaster. Mrs. Rank stressed the importance of emergency preparedness and the evaluation of emergency preparedness plans.

There being no other business, Sharon Walling made a motion to adjourn the meeting, second by Frank Hlinak. Motion carried.

The next meeting is scheduled to take place on Thursday, November 3, 2011 at 4:00 PM



MANITOWOC COUNTY
Transportation Coordinating Committee
MEETING NOTICE

DATE: Thursday, November 3, 2011

TIME: 4:00 p.m.

PLACE: Room 110/111, Office Complex, 4319 Expo Drive

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (roll call, previous minutes, correspondence)
2. Approval of agenda as printed
3. Public input
4. "Application-Lite" continued New Freedom funding for 2012
5. s.85.21 Application
6. 5310 Grant Application
7. Public Meeting Date
8. Next meeting date
9. Adjourn

Date: October 26, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Transportation Coordinating Committee
November 3, 2011
Meeting Minutes

The meeting was called to order at 4:05 PM by chair Faye Konen

Present: Faye Konen, Donald Weiss, Shirley Fessler, Frank Hlinak, Derek Muench, Steve Roekle, and Donald Vorpahl. Also Present: Linda Grider and Judy Rank.

Excused: Molly Burke, Don Goeke, Rose Mary Hickman, and Char Kautzer.

Public Input: None

Motion by Donald Weiss, second by Frank Hlinak, to approve previous meeting minutes. Motion carried.

Motion by Frank Hlinak, second by Don Weiss, to approve the agenda as printed. Motion carried.

Judy Rank explained 2012 New Freedom (NF) continued funding. Mrs. Rank explained that WisDOT has prepared an abbreviated application for use by current New Freedom subrecipients to enable them to sufficiently document progress made with their existing projects in order to continue receiving funding for CY2012. The proposed NF budget was distributed and explained.

Judy Rank briefed the committee on the fact that the Veteran's office has received funding to provide transportation services to Manitowoc County residents going to the Cleveland Veterans Clinic. A collaboration of resources allows for use of the Aging & Disability Resource Center's second transportation van to be utilized for such medical appointments. Linda Grider, Manitowoc County Mobility Manager will oversee the details of this program.

Judy Rank and Linda Grider discussed the s.85.21 application process. Budget summary forms were distributed to the group. Mrs. Rank ensured all that the county funding proposal for CY2012 is similar to that of CY2011. Funding is necessary toward continuation of existing programs funded with s.85.21 monies (i.e. elderly and individuals with disabilities). S.85.21 funds support the volunteer driver program that the county initiated in 2010. Application for s.85.21 requires the county to hold a public hearing at least 10 days after notice of the hearing is published and at least two weeks prior to the submittal of the application so that the public can be fairly considered before an application is finalized and submitted. The committee concluded that the public hearing will be held on December 1, 2011 at 4:00 PM; immediately preceding the regular Transportation Coordinating Committee meeting scheduled on the same date.

Judy Rank informed the TCC that the Section 5310 application is now available and that the Manitowoc County Aging & Disability Resource Center will be submitting an application for elderly & disabled transportation capital assistance for grant cycles 37-38 (2012-2013). This is a competitive grant with numerous deadlines and requirements. Applicants are ranked and scored relative to other applicants. The county currently owns

Transportation Coordinating Committee
November 3, 2011
Meeting Minutes

and three conventional busses; which are leased to and operated by Assist-to-Transport to support the Holiday House route. Under Section 5310 the county intends to apply to the WisDOT for a federal grant for three new conventional busses to assist in meeting transportation needs of the elderly and persons with disabilities in Manitowoc County. All three vehicles currently have approximately 400,000 miles on them. According to the WisDOT "useful life" criteria, the aforementioned vehicles will have reached the useful life standard by the year 2013; therefore funds are not being sought until 2013. Furthermore, the aforementioned busses are currently ten years old, according to Steve Roekle, owner Assist-To-Transport. Each new conventional bus costs \$109,000 for a total of \$327,000. The county is requesting 80% of this amount or \$261,600, the 20% match or \$65,400 will come from the county's trust fund. No tax levy dollars will be utilized in the acquisition. Each new bus will have the capacity to transport 28 individuals plus 2 wheel chairs. Motion by Derek Muench, second by Frank Hlinak, to apply for section 5310 Elderly & Disabled Transportation Capital Assistance to replace three conventional busses. Motion carried.

Public Meeting date is set for December 1, 2011 at 4:00 PM at the Manitowoc County Office Complex located at 4319 Expo Drive Manitowoc, WI.

The next meeting is scheduled to take place on Thursday, December 1, 2011 immediately following the Public Meeting.

There being no other business, Derek Muench made a motion to adjourn the meeting, second by Don Vorpahl. Motion Carried.

Respectfully submitted,
Linda Grider, Mobility Manager



**MANITOWOC COUNTY
TRANSPORTATION COORDINATING COMMITTEE
PUBLIC HEARING NOTICE**

DATE: Thursday, December 1, 2011

TIME: 4:00 P.M.

PLACE: Manitowoc County Office Complex, Room 300
4319 Expo Drive

The hearing is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Call to Order
2. Open Meeting Law Compliance
(All necessary/required steps have been taken to notify the appropriate media of all items on the agenda and the timeline requirements according to State Statutes have been met.)
3. Regular Business
4. S.85.21 Public Hearing on Specialized Transportation Assistance Grant Application
5. Public Input
6. Other
7. Next Meeting Date
8. Adjournment

Date: November 23, 2011

By: Judy Rank, Director, ADRC

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body

Manitowoc County
Transportation Coordinating Committee
Public Hearing Minutes
Thursday, December 1, 2011

The meeting was called to order at 4:00 PM by Judy Rank, Director, Manitowoc County Aging & Disability Resource Center

Present: Donald Weiss and Shirley Fessler.

Also Present: Linda Grider, Jeff Hoffman, John Smith, and Judy Rank

Judy Rank distributed s.85.21 summary budget and discussed the projects funded by s.85.21 grant monies.

Discussion took place regarding the request for proposal (RFP) process for specialized transportation. John Smith, Mobility Manager for A&J Mobility and Jeff Hoffman, also representing A&J Mobility expressed concern regarding non-local transportation providers bidding on Manitowoc County's specialized transportation contract. Judy Rank explained the bid process and emphasized that wording in the RFP is geared toward a provider's history with servicing Manitowoc County.

Public Input: None

There being no other business, the meeting adjourned at 4:30 PM

Next Meeting: T.B.D, next public hearing to be held prior to submission of 2013 s.85.21 grant application.

Respectfully submitted
Linda Grider