



## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION MEETING NOTICE**

**DATE:** January 17, 2017

**TIME:** 10:00 a.m.

**PLACE:** Manitowoc County Sheriff's Office (Conference Room A)  
1025 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Approval of previous minutes.
3. Public Comment
4. Request for site evaluations:  
- 141 Speedway: Pedestrian Crosswalk
5. Follow-up on site evaluations from prior meetings:  
- Request by Thomas Fricke to lower the speed limit to 35 mph on CORD R in front of County Industrial Park.
6. DOT update report from WI DOT-BOTS representative.
7. Report on recent fatalities.
8. Next meeting date: April 18, 2017 at 10:00 am

Date: January 6, 2017

By: Holly Herzog, Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION**

January 17, 2017

Manitowoc County Sheriff's Office

**Present:** Todd Hermann, Joseph Collins, Lynne Kaminski, Barbara Herrmann, Andrew Hyer, Scott Nelson, Rick Wolfe, Michael Panosh, Scott Luchterhand, Jason Orth, and Holly Herzog

**Excused:** Marc Holsen, John Kropp, and Allan Hibbard.

**Call to Order:** Meeting called to order at 10:02 a.m. by Chairman Todd Hermann.

**Minutes:** A correction to the Minutes from 10/18/16 was made by Holly Herzog. Lynne Kaminski was listed as both present and excused. Lynne's name should be removed from those listed as present as she was not. Motion to approve minutes as corrected by Joseph Collins, second by Rick Wolfe; motion carried.

**Public Input:** None

**Request for Site Evaluations:** *141 Speedway ~ Pedestrian Crosswalk.* It was reported that parking at the 141 Speedway has improved. Additional parking is being provided and vehicles are no longer parked on the roadway. Signage is also being provided by management which has been very cooperative. Prior to the meeting Marc Holsen expressed that the Highway Department would not support a crosswalk at this location. It was also pointed out that the speed limit is 55 mph, there is a curve and a hill at this location, and most events would be taking place after dark.

A motion to make no recommendation for a crosswalk at this location was made by Joseph Collins, second by Jason Orth; motion carried.

**Follow-up on Site Evaluations from Prior Meeting:** *Request by Thomas Fricke to lower the speed limit to 35 mph on CORD R in front of County Industrial Park.* Prior to the meeting Al Hibbard and Marc Holsen objected to the lowering of the speed limit. A motion was made to table this request until the next meeting when the Highway Department and other members could be present for discussion by Scott Nelson, second by Jason Orth; motion carried.

### **DOT Update Report from WI DOT-BOTS Representative:**

Michael Panosh reported that last year there were 592 fatal accidents in the State of Wisconsin as compared to 555 in 2015 and 494 in 2014. Manitowoc County had 3 fatal accidents which may reflect some of the positive changes made in the county including the roundabouts. Sheboygan County had 10, Calumet County had 1, and Fond du Lac County had 10 fatal accidents. The OWI Task Force has been authorized for 2017.

**Recent Fatalities:** On 11/01/16 a male utilizing a motorized chair to cross the street was hit by a vehicle making a turn. The male broke his hip during the incident and died on 11/09/16 from complications from the hip surgery. Because the individual died within 30 days of the incident from a related injury it is counted as a fatality.

**Next Meeting:** April 18, 2017 at 10:00 a.m. at the Manitowoc County Sheriff's Office.

A motion to adjourn was made by Barbara Herrmann, second Scott Luchterhand; motion carried.

Submitted by: Holly Herzog, Secretary



## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION MEETING NOTICE**

**DATE:** April 18, 2017

**TIME:** 10:00 a.m.

**PLACE:** Manitowoc County Sheriff's Office (Conference Room A)  
1025 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Election of Officers: Chairperson, Vice-Chairperson, Secretary
3. Appoint Brian Nack as Alternate for Jason Orth. Remove Todd Hermann (retired).
4. Approval of previous minutes.
5. Public Comment
6. Request for site evaluations:  
- 141 Speedway
7. Follow-up on site evaluations from prior meetings:  
- Request by Thomas Fricke to lower the speed limit to 35 mph on CORD R in front of County Industrial Park.
8. DOT update report from WI DOT-BOTS representative.
9. Report on recent fatalities.
10. Next meeting date: July 18, 2017 at 10:00 am

Date: April 11, 2017

By: Holly Herzog, Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION**

April 18, 2017

Manitowoc County Sheriff's Office

**Present:** Lynne Kaminski, Andrew Hyer, Scott Nelson, Scott Luchterhand, Jason Orth, Marc Holsen, John Kropp, Scott Schneider, and Holly Herzog

**Excused:** Allan Hibbard, Barb Herrmann, and Mike Panosh.

**Also in Attendance:** Rick Olig and Trace Frost, BOTS Law Enforcement Liaisons

**Call to Order:** Meeting called to order at 10:00 a.m. by Jason Orth.

**Elections and Appointments:** Motion to nominate Jason Orth as Chairperson and remove Todd Hermann (retired) from the commission by Marc Holsen, second by John Kropp; motion carried.

Motion to nominate Brian Nack as alternate for Jason Orth by Jason Orth, second by John Kropp; motion carried.

Motion to nominate Holly Herzog to continue as secretary by Tim Schneider, second by Lynne Kaminski; motion carried.

**Minutes:** Minutes distributed by email after the last meeting. There were no comments or changes; therefore, the minutes stand as approved.

**Public Input:** None

**Request for Site Evaluations:** *141 Speedway ~ Pedestrian Crosswalk.* Marc Holsen reported that the 141 Speedway issue has been brought before the Board of Adjustment for rezoning of the parking area across the road from the Speedway. Rezoning has been denied. The 141 Speedway has hired Aries and Associates to complete a speed study and make recommendations to alleviate the parking problems. Aries will attend the event scheduled for April 29, 2017. The Speedway has 35 events scheduled through September 30, 2017. It is estimated that 300 to 400 cars may be on site for each of these events. The Speedway will also have a Rock band venue this year.

The Highway Department has suggested that the Speedway shuttle individuals from available parking at the Ridge Restaurant, Maribel Caves, Yanda's pit on CORD Q etc. as the same issues still exist being: 55 mph zone, layout of roadway, hours of darkness, and pedestrians crossing the highway.

It was suggested that special event/removable message boards, flashing lights, and special lighting could increase safety and driver awareness.

A motion to table discussion until Aries' study completed and Board of Adjustment determines zoning issue by Marc Holsen, second by John Kropp and Tim Schneider; motion carried.

**Follow-up on Site Evaluations from Prior Meeting:** *Request by Thomas Fricke to lower the speed limit to 35 mph on CORD R in front of the County Industrial Park up to Goodwin Rd.* Marc Holsen pointed out that this area has a very favorable speed transition going from 35 to 45 to 55. It was also noted that reconstruction is scheduled for CORD R and the bridge in Manitowoc Rapids making it 4 lanes. Once this is completed CORD R will be 35 mph from CORD P to USHY 151. Motion to take no action on this request by Marc Holsen, second by John Kropp; motion carried.

**DOT Update Report from WI DOT-BOTS Representative:**

Rick Olig and Trace Frost introduced themselves as the new BOTS Law Enforcement Liaisons. Their purpose is to assist Traffic Safety Commissions throughout Wisconsin and provide information. Both are retired police officers with over 30 years of experience. Rick Olig will forward a legislative update for distribution. Rick Olig will also return next month to give a demonstration on Community Mapping.

**Recent Fatalities:** None

**Next Meeting:** July 18, 2017 at 10:00 a.m. at the Manitowoc County Sheriff's Office.

A motion to adjourn was made by Lynne Kaminski, second John Kropp; motion carried.

Submitted by: Holly Herzog, Secretary



## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION MEETING NOTICE**

**DATE:** June 8, 2017

**TIME:** 10:00 a.m.

**PLACE:** Manitowoc County Sheriff's Office (Conference Room A)  
1025 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Approval of previous minutes.
3. Follow-up on site evaluations from prior meetings:  
- 141 Speedway
4. Next meeting date: July 18, 2017 at 10:00 am

Date: May 19, 2017

By: Holly Herzog, Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION**

June 8, 2017

Manitowoc County Sheriff's Office

**Present:** Barbara Herrmann, Rick Wolfe, Michael Panosh, Scott Luchterhand, Jason Orth, Marc Holsen, John Kropp, Brian Nack, Scott Schneider, Holly Herzog, and Reed Gaedtke (Planning and Zoning)

**Excused:** Scott Nelson and Lynne Kaminski

**Call to Order:** Meeting called to order at 10:00 a.m. by Chairman Jason Orth.

**Minutes:** Minutes for the April 18, 2017 meeting were emailed to all Commission members. Chairman Orth called for any corrections or objections, and receiving none the minutes stood as approved.

**Public Input:** None

**Request for Site Evaluations:** *141 Speedway ~ Pedestrian Crossing*

The Board of Adjustment's Decision regarding Conditional Use #ZPA-014-17 and the Ayres Associates 141 Speedway Pedestrian Crossing Review Study and Safety Recommendations were reviewed and discussed at length.

Implementation of improvements and safety measures would be for the 2018 race season.

### **RECOMMENDATIONS:**

Motion by Marc Holsen to recommend to the Board of Adjustment to add a condition for roadway lighting with designated pedestrian crossing area to be illuminated a half hour before dusk until a half hour after event concludes. Lighting use and placement to be approved by Highway Department permit, second Scott Schneider; motion carried.

Motion by Scott Luchterhand that the Traffic Safety Commission concur with the Conditions of Approval as stated in the Board of Adjustment's Decision dated May 15, 2017 with an additional exception to #2. The Commission would eliminate the requirement for police officer control listed under the "Major" section of the Ayres Associates safety plan, second Barb Herrmann; motion carried.

Motion by Scott Schneider to recommend to the Board of Adjustment an addition under Conditions of Approval #2 a requirement that all traffic cones listed on the "Medium" section in the Ayres Associates safety recommendations meet MUTCD (Manual on Uniform Traffic Control Devices) requirements, second by Rick Wolfe; motion carried.



(Withdrawn): Motion by Marc Holsen ingress only on CORD R at driveway #3 and egress only on Old Y with approval of township, second Scott Luchterhand; motion carried. After further discussion, motion by Marc Holsen to withdraw recommendation made regarding item #16 ingress/egress from parking area, second Brian Nack; motion carried. Commission agrees with recommendation by Ayres Associates to have all vehicular traffic in overflow parking lot use driveway #4 on Old Y Road for ingress and egress making driveway #3 pedestrian only.

**Recent Fatalities:** On 06/02/17 a 28 year old female drove off the roadway hitting a tree. Subject was operating on Louis Corners Road .29 miles north of Woodside Ln. Roadway had good signage. Intoxicants and drugs may have been contributing factors.

A serious crash also occurred this morning between a motorcyclist and deer. Operator was not wearing a helmet and suffered severe head injuries.

**Next Meeting:** July 18, 2017 at 10:00 a.m. at the Manitowoc County Sheriff's Office.

A motion to adjourn was made by John Kropp at 11:43 am, second Rick Wolfe; motion carried.

Submitted by: Holly Herzog, Secretary

Amended June 9, 2017



## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION MEETING NOTICE**

**DATE:** July 18, 2017

**TIME:** 10:00 a.m.

**PLACE:** Manitowoc County Sheriff's Office (Conference Room A)  
1025 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Approval of previous minutes.
3. Public Comment
4. Request for site evaluations:
5. Follow-up on site evaluations from prior meetings:  
- 141 Speedway
6. DOT update report from WI DOT-BOTS representative.
7. Community Mapping – Rick Olig
8. Appoint Julie Reimer to replace Lynne Kaminski.
9. Report on recent fatalities.
10. Next meeting date: October 17, 2017 at 10:00 am

Date: July 10, 2017

By: Holly Herzog, Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

## MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION

July 18, 2017

Manitowoc County Sheriff's Office

**Present:** Rick Wolfe, Michael Panosh, Marc Holsen, Brian Nack, Scott Schneider, Holly Herzog, Allan Hibbard, Andrew Hyer, Julie Reimer, Scott Nelson, and Rick Olig from WI DOT BOTS.

**Excused:** Barbara Herrmann and Jason Orth.

**Call to Order:** Meeting called to order at 10:00 a.m. by Brian Nack.

**Minutes:** Motion to approve the minutes for the June 8, 2017 meeting by Rick Wolfe, second by Scott Schneider; motion carried.

**Public Input:** None

**Request for Site Evaluations:** *141 Speedway ~ Pedestrian Crossing*

The Board of Adjustment's meeting was cancelled and rescheduled for August 21, 2017. Motion to table any discussion on this issue by Marc Holsen, second by Rick Wolfe; motion carried.

**DOT Update:** Michael Panosh stated there will be a mobilization against drunk driving from August 16 – September 4. There will be publicity and enforcement as part of the national campaign. Total fatal accidents are down in Wisconsin with 305 in 2017 and 312 in 2016. Fatal accidents so far for this year: Sheboygan 9, Fond du Lac 4, Kewaunee 2, Brown 12, and Manitowoc 4. The percent of alcohol related fatalities remains the same around 33%. Seatbelt usage in Wisconsin is around 90%, but this number drops to 50% in fatal accidents.

**Community Maps:** Rick Olig from the Bureau of Traffic Safety demonstrated Community Mapping with data available on serious injury and fatal accidents. The Manitowoc County Sheriff's Office and the Manitowoc Police Department are both entering their crashes. The website allows individuals to gather details, satellite views, and is linked to Google maps. An interface is currently being developed to allow information to be entered automatically from TRACS.

**Appointment:** Motion by Rick Wolfe to appoint Julie Reimer to replace the retired Lynn Kaminski as the Public Health representative, second by Scott Schneider; motion carried.

**Recent Fatalities:** 3218 Tannery Rd., Two Rivers. This accident occurred on June 28, 2017 when a 93 YO driver hit another vehicle while exiting a parking lot causing this vehicle to lose control, accelerated to a high rate of speed, and hit a tree. The driver of this vehicle died on June 28<sup>th</sup> with his passenger succumbing to her injuries on the 29<sup>th</sup>. This accident occurred at 9:30 am.

**Next Meeting:** October 17, 2017 at 10:00 a.m. at the Manitowoc County Sheriff's Office.

A motion to adjourn was made by Scott Schneider at 10:41 am, second Marc Holsen; motion carried.

Submitted by: Holly Herzog, Secretary



## **MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION MEETING NOTICE**

**DATE:** October 17, 2017

**TIME:** 10:00 a.m.

**PLACE:** Manitowoc County Sheriff's Office (Conference Room A)  
1025 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Approval of previous minutes.
3. Public Comment
4. Request for site evaluations:
  - CORD CL (USHY 151 to Hecker Rd) Speed Study
  - Rapids Road Bus Stop
5. Follow-up on site evaluations from prior meetings:
  - 141 Speedway (08/21/17 Board of Adjustment Decision)
6. DOT update report from WI DOT-BOTS representative.
7. Report on recent fatalities.
8. Next meeting date: January 16, 2018 at 10:00 am

Date: October 10, 2017

By: Holly Herzog, Secretary

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## MANITOWOC COUNTY TRAFFIC SAFETY COMMISSION

October 17, 2017

Manitowoc County Sheriff's Office

**Present:** Rick Wolfe, Michael Panosh, Brian Nack, Scott Schneider, Holly Herzog, Julie Reimer, Gregg Kadow, John Kropp, Scott Luchterhand, and Jason Orth.

**Also Present:** Rick Olig from, WI DOT BOTS; Joshua Falk, WI DOT; Jim Muenzenmeyer, City of Manitowoc; and Dan Koski, City of Manitowoc.

**Excused:** Barbara Herrmann and Marc Holsen.

**Call to Order:** Meeting called to order at 10:01 a.m. by Jason Orth.

**Minutes:** Motion to approve the minutes from the July 17, 2017 meeting by Scott Schneider, second by Scott Luchterhand; motion carried.

**Public Input:** None

### **Request for Site Evaluations:**

*CORD CL (USHY 151 to Hecker Rd):* Speed study by Ayres Associates distributed. The recommendation by Ayres Associates for this stretch of highway is as follows: "The posted speed limit for the southern portion of the study corridor be set at 45 mph. This posted speed limit would provide consistency with the posted speed limit on CORD CL south of Viebahn St. Given the crash history and the design speed of the curves it is recommended that the northern portion of the study corridor be posted at 35 mph."

Motion by John Kropp to adhere to the recommendations of Ayres Associates in regards to lowering the speed limit to 35 mph in the northern portion of the corridor, second by Scott Schneider; motion carried.

*RAPIDS ROAD BUS STOP:* Jim Muenzenmeyer from the City of Manitowoc provided a brief history on this issue. The original bus stop on Rapids Road was moved 100 feet to the north to avoid having the bus stop in the right turn lane. Having the bus stop in this position caused difficulty for the bus drivers merging back into traffic and it also caused numerous cars to illegally turn right in front of the bus. The bus stop was moved to improve safety. The bus currently stops at this location about 8 times a day. The City Transit System is requesting permission to pour a concrete pad at the new bus stop location for riders to use.

Prior to the meeting, Marc Holsen expressed concerns in an email about the new bus stop being near an extremely busy intersection. Jim Muenzenmeyer stated trees were removed to improve sight lines and 500 feet is available which is all that is required in a 55 mph zone which exceeds the requirements for this area. The bus stop has been in the new location since January and no problems have been observed. John Kropp stated that some concerns include the average daily traffic being over 14,000 cars a day, cars merging into the turning lane for Waldo Blvd, school bus traffic from Riverview, and the upcoming construction and detours that will affect the area in the near future. Jim Muenzenmeyer stated this route has been in existence for 15 years with minimal incidents.

Scott Luchterhand stated the new location was picked because it increased safety, sight lines exceed requirements, and buses commonly stop in the lane of travel in other cities. Scott Luchterhand stated they wish to pour the concrete before the cold weather comes and objections could have been raised prior to now since the bus stop has been in existence since January. Gregg Kadow also expressed frustration that objections could have been raised earlier. A normal curb and gutter exists at the site. Jason Orth stated that when the bridge is out the 14,400 vehicles could double or even triple. Moving south of Michigan Ave. was not an option because of the slope and it would not meet ADA requirements. We believe the Highway Commissioner can deny items in the right-of-way being the concrete slab.

Motion by John Kropp to table this matter until Marc Holsen can attend and present his objections in person, second by Brian Nack; motion carried with 5 yes and 3 no.

*141 SPEEDWAY ~ Pedestrian Crossing:* The Board of Adjustment's decision was distributed reflecting all recommendations from the Traffic Safety Commission. No further action required.

**DOT Update:** Michael Panosh stated total fatal accidents in Wisconsin for 2017 is 473 as compared to 463 in 2016. Fatal accidents so far this year: Sheboygan 9, Kewaunee 2, Brown 17, Calumet 4, and Manitowoc 5. The percent of alcohol related fatalities remains the same around 33%. Seatbelt usage in Wisconsin is around 90%, but this number drops to 50% in fatal accidents. The Governor's Conference for 2018 will be held on August 22<sup>nd</sup> and 23<sup>rd</sup> in Lake Geneva.

**Community Maps:** Rick Olig from the Bureau of Traffic Safety provided an update on Community Mapping. As of January 1, 2018 accidents will automatically upload from TRACS. It is very important that agencies use TLT for locations and amend reports to add BAC results. Suicide by vehicle does not count as a fatality nor does death caused by a medical condition resulting in a traffic accident. Community Mapping information is used to determine grants awarded.

**DOT Construction Update:** Joshua Falk stated STHY 42 in Two Rivers and the I43 project should be completed by Friday. Next year they will install cable guard one mile north of the south county line on I43. This project should take 2 months. The big project will be USHY 10 which will start east of the village limits in Reedsville and go to CORD R. This project will involve milling and paving with the replacement of sewer pipes in Whitelaw. Traffic will be detoured on CORD W to USHY 151 to I43. Waldo Boulevard in the city of Manitowoc will also be redone with this project lasting 2 years.

**Recent Fatalities:** None

**Next Meeting:** January 16, 2018 at 10:00 a.m. at the Manitowoc County Sheriff's Office.

A motion to adjourn was made by Scott Schneider at 10:57 am, second Scott Luchterhand; motion carried.

Submitted by: Holly Herzog, Secretary