

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, February 10, 2021

Location: Heritage Center

Present: Supervisors R. Gerroll, M. Linsmeier, K. Sitkiewitz, D. Dyzak, D. Zimmer

Other County Board Members Present: Supervisor T. Martell

Others Attending: G. Neuser, J. Shelton, C. Breit, J. Reisenbuechler, K. Burg

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Linsmeier to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donations/ Spreadsheets No donation trackers were submitted for approval.

Ethics Code Reports One Ethics Code report was submitted for approval. Motion made by Zimmer, seconded by Linsmeier to approve the Ethics Code report. Motion carried unanimously

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Leaf Mulch Commodity Pricing

Neuser reported the recycling center is producing a new product, leaf mulch, and is asking for approval to market it at \$10/yd., the same cost as woodchips. Motion made by Sitkiewitz, seconded by Dyzak to approve the leaf mulch commodity pricing. Motion carried unanimously

Clean Sweep Final Report

Reisenbuechler reported on the Clean Sweep documents as included in the committee packet, and that the 2021 Clean Sweep would be May 14 & 15. Discussion.

Compost Site Presentation

Reisenbuechler presented a PowerPoint program on Compost Site Operations. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2021 Capital Projects

Breit reported on the 2021 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

No Pay Requests were presented at the meeting.

Bid Results – Jail Inmate Visitation Area

Neuser presented the bid results for the project with the staff recommendation to accept the low bid from Hamann Construction, to include Alternate#1 and #2 for \$337,689.00. Discussion. Motion was made by Sitkiewitz, seconded by Zimmer to award the project to Hamann Construction for \$337,689.00. Motion carried unanimously.

Annual Focus on Energy Report

Neuser reported on the energy saving projects undertaken by DPW in 2020 and the rebate check from Focus on Energy included in the Committee packet. Discussion.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser reported on current projects in the Communications Division.

2021 Capital Projects Update

Neuser reported on the 2021 Capital Projects included in the committee packet.

INFORMATION SYSTEMS DIVISION

Operations/Projects – Update

Burg reported on the Capital Projects and activities included in the committee packet.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

Expo Improvements 2021 (Outlay from Land Sale) - Update

Shelton reported on the status of 2021 projects underway and planned for 2021.

2021 Manitowoc County Fair Update

Shelton reported on the 2021 Manitowoc County Fair.

COVID-19 Revenue Impact

Shelton reported on the financial impact of events cancelled in 2020 and 2021 due to COVID-19 as included in the packet.

Americollect Sponsorship – Merchant Building Storage Expansion

Shelton reported on Americollect's 2021 building naming rights \$18,500 sponsorship fee and the proposed Merchant's building storage addition to be funded by the sponsorship fee. Discussion. Motion made by Linsmeier, seconded by Sitkiewitz to approve expending the \$18,500 sponsorship fee for the building addition. Motion carried unanimously.

Facility Rental: Request for Dog Show Rental Fee

Shelton reported that the Oshkosh Dog Show has inquired on renting the Expo for their May 22-23 dog show. Shelton requested approval to offer this group the same dog show rental rate as we offer the NE WI Dog Show Classic. Motion made by Dyzak, seconded by Sitkiewitz to approve offering the dog show rate to the Oshkosh group for their May event. Discussion. Motion carried unanimously.

Comptroller's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Sitkiewitz, seconded by Linsmeier to adjourn the meeting at 5:17pm. Motion carried unanimously

Minutes taken by Neuser

Signed by Zimmer