

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 13, 2021

Location: Heritage Center

Present: Supervisors R. Gerroll, M. Linsmeier, K. Sitkiewitz, D. Dyzak, D. Zimmer

Other County Board Members Present:

Others Attending:

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Dyzak to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donations/ Spreadsheets No donation trackers were submitted for approval.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Drug Collections 2020 – Final Report

Reisenbuechler reported on the 2020 Drug Collection program noting that two collections were canceled due to the pandemic.

Tire Collections 2020 – Final Report

Reisenbuechler reported on the Tire Collections results included in the committee packet.

Clean Sweep 2020 – Final Report

Reisenbuechler reported on the Clean Sweep results included in the committee packet.

Compost Site Management

Neuser reported on Jon Reseinbuechler and his role and accomplishments as the Operation Manager at the Recycling Center.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2021 Capital Projects

Breit reported on the 2021 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

No report.

Bid Results – Heritage Center Elec Generator

Neuser reported on the Manitowoc County Heritage Center – Electrical Service Replace/Emergency Generator Install 2021 included in the committee packet noting that there were six bids received and recommended the low bidder, Denor Electric. Motion was made by Zimmer, second by Sitkiewitz to approve Denor Electric with a base bid of \$73,368 and alternate 1 of \$1,650. Motion carried unanimously.

Bid Results – Jail Inmate Visitation Area

Neuser reported on the Manitowoc County Jail – Jail Visitation Area Remodel 2021 included in the committee packet noting that there were five bids received and were all above the budgeted amount allocated for the project; therefore, no bids will be recommended for approval. Neuser added that the project is being reviewed as well as funding.

Cellcom Contract Renewal

Neuser reported on the Cellcom Contract Renewal proposal included in the committee packet noting that the current contract ends March 31 and this agreement is a two year extension to the current agreement with a one time credit and lower monthly rate. Motion was made by Linsmeier, seconded by Sitkiewitz to approve the Cellcom Contract Renewal with a two year extension. Motion carried unanimously.

Annual Jail Inspection

Neuser reported on the Annual Jail Inspection report included in the committee packet noting that staff received positive remarks.

Preventative Maintenance Plan Presentation

Breit provided a Preventative Maintenance Plan presentation to the committee with documents included for review and discussion.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Director Gerry Neuser**

No report.

2021 Capital Projects Update

Neuser reported on the 2021 Capital Projects included in the committee packet.

Public Safety Radio Update

Neuser reported on the Public Safety Radio with documents included in the committee packet noting that the current system is robust and best equipment in the market.

INFORMATION SYSEMS DIVISION

Operations/Projects – Update

Burg reported on the Capital Projects and activities included in the committee packet.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Facility Manager Jennell Shelton**

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

Expo Improvements 2021 (Outlay from Land Sale) – Update

Shelton reported on the Expo Improvements 2021 (Outlay from Land Sale) included in the committee packet.

2021 Manitowoc County Fair Update

Shelton reported on the 2021 Manitowoc County Fair.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Zimmer, seconded by Linsmeier to adjourn the meeting at 5:40pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer