



**MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
MEETING NOTICE**

DATE: January 20, 2015
TIME: 6:30 p.m.
PLACE: University of Wisconsin – Manitowoc (Cafeteria)
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, December 10, 2014 committee meeting minutes.
3. Discussion and possible action on request from Emergency Services Division Director Nancy Crowley for resolution AUTHORIZING OUT-OF-STATE TRAVEL for Nancy Crowley.
4. Adjournment

Date: January 13, 2015

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Public Safety Committee
University of Wisconsin – Manitowoc (Cafeteria)
City of Manitowoc

January 20, 2015 6:30 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor James Falkowski, Supervisor Mark Kopecky, and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa, Emergency Services Division Director Nancy Crowley

Call to order and roll call: Chairperson Henrickson called the meeting to order at 06:30 p.m.

All members present. Attendance sheet circulated.

Prior Minutes: Chairperson Henrickson asked for corrections to the December 10, 2014 committee meeting minutes. There being no corrections, asked for a motion to approve. Supervisor Vogel moved for approval with a second by Supervisor Nickels. Motion was unanimously approved.

Department Reports:

Chairperson Henrickson presented the Resolution Authorizing Out-Of-State Travel for Emergency Services Division Director Nancy Crowley. Ms. Nancy Crowley explained the event. Motion to approve by Supervisor Falkowski and a second by Supervisor Nickels . Further discussion regarding the funding which is from the Nuclear Plant, the same as in the past. Vote taken and unanimously approved.

Adjournment: Supervisor Vogel moved to adjourn, Supervisor Nickels seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 06:35p.m.

Respectfully Submitted


Patricia A. Koppa

Circuit Court Commissioner



MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE

DATE: February 17, 2015.
TIME: ~~6:45 p.m.~~ **6:15 p.m.**
PLACE: University of Wisconsin – Manitowoc (Cafeteria)
705 Viebahn Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of January 20, 2014 committee meeting minutes.
3. Discussion and possible action on request from Coroner Curtis Green for
 - a. Resolution AUTHORIZING OUT-OF-STATE TRAVEL for coroner or designee to Dearborn MI (Medicolegal Investigation of Death Training)
 - b. Resolution AUTHORIZING OUT-OF-STATE TRAVEL for coroner or designee to Indianapolis IN (Homicide and Forensic Death Investigation Training)
4. Adjournment

Date: February 10, 2015
Amended: February 12, 2015 @ 2:32 p.m.

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
University of Wisconsin – Manitowoc (Cafeteria)
City of Manitowoc

February 17, 2015 6:15 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor James Falkowski, and Supervisor Mark Kopecky.

Excused: Supervisor Randy Vogel and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa, Coroner Curt Green

Call to order and roll call: Chairperson Henrickson called the meeting to order at 06:15 p.m.
All members present or excused. Attendance sheet circulated.

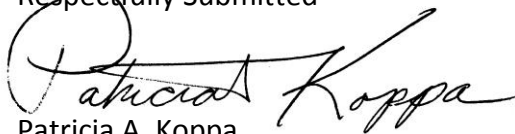
Prior Minutes: Chairperson Henrickson asked for corrections to the January 20, 2015 committee meeting minutes. There being no corrections, asked for a motion to approve. Supervisor Falkowski moved for approval with a second by Supervisor Kopecky. Motion unanimously approved.

Department Reports:

Coroner Curt Green presented the Resolution Authorizing Out-Of-State Travel for Coroner Curtis Green or designee for Michigan event. Motion to approve by Supervisor Falkowski, seconded by Supervisor Kopecky . Discussion regarding training received. Vote taken and unanimously approved. Then Coroner Green presented the second Resolution Authorizing Out-Of-State Travel for Coroner Curtis Green or designee. Motion to approve by Supervisor Kopecky, second by Supervisor Falkowski. Coroner Green provided information as to why attendance at both events is required. Upon vote motion passed unanimously.

Adjournment: Supervisor Falkowski moved to adjourn, Supervisor Kopecky seconded the motion. Motion passed upon unanimous vote and the meeting adjourned at 06:20 p.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Patricia Koppa". The signature is written in a cursive style with a large, looped initial "P".

Patricia A. Koppa

Circuit Court Commissioner



MANITOWOC COUNTY PUBLIC SAFETY COMMITTEE MEETING NOTICE

DATE: March 11, 2015
TIME: 5:00 p.m.
PLACE: Manitowoc County Health Building (Room 205)
1028 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of February 17, 2015 committee meeting minutes.
3. Correspondence previously provided to committee
 - a. Departmental Financial Reports generated by Comptroller, Dec. 2014 and Jan. 2015
 - b. Jail Population reports from Sheriff's Office
4. Public Comment.
5. Emergency Management Division Director Nancy Emergency Services Division Director Nancy Crowley: Resolution for Out-of -State Travel by JDC supervisor for discussion and possible action
6. Sheriff Robert Hermann:
 - a. 2014 Annual Sheriff's Office Report
 - b. Jail Staffing Resolution for discussion and possible action
 - c. 2014/2015 Budget Update
 - d. Firing Range Update
 - e. Discussion on hiring as was discussed at Personnel Committee meeting
 - f. Discussion on wage issues and wage compression issues
 - g. Donations received from individuals
7. Announcements – Next meeting date – April 8, 2015.
8. Adjournment.

Date: March 4, 2015

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building, Room 205

March 11, 2015 5:00 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor Mark Kopecky, and Supervisor Dave Nickels.

Excused: Supervisor James Falkowski.

Others in attendance: Patricia Koppa, Sheriff Robert Hermann, Emergency Services Division Director Nancy Crowley, County Executive Bob Ziegelbauer

Chairperson Rick Henrickson called the meeting to order at 05:00 p.m. Roll call circulated.

Correspondence Chairperson Henrickson noted that the financial reports and jail report were sent out. All present acknowledged.

Public Comment: Chairperson Rick Henrickson called three times for public comment. Seeing none, public comment was closed at 05:02 p.m.

Department Reports:

Emergency Services Division Director Nancy Crowley presented a resolution for out of state travel for one of the JDC supervisors. She feels the opportunities provided by national exposure and training is invaluable. She hopes to be able to send each supervisor in turn. Supervisor Mark Kopecky moved and Supervisor Randy Vogel seconded a motion to approve and forward the resolution to the County Board. Motion approved unanimously.

Sheriff Robert Hermann began his report with the Sheriff Office's 2014 Annual Report. Intend to post to the internet, but there is difficulty going through the county website. IS is working on this. Chair Henrickson asked questions forwarded by Supervisor James Falkowski regarding the increase in marijuana discovered and the huge decrease in cocaine. Sheriff Robert Hermann explained that there have been several very large marijuana operations discovered and that cocaine use is down and just not in the area. Heroin and prescription medications have taken its place; and heroin is cheaper so on the rise.

Sheriff Robert Hermann next addressed staffing. Presented a resolution as required by statute setting the staffing at the level prescribed by the current budget. Motion to approve by Supervisor Kopecky with second by Supervisor David Nickels. Passed unanimously without further discussion.

The unaudited 2014 budget figures for the Sheriff's Office were presented; ended the year slightly in the black. This was in part due to an increase in the number of inmates with jobs. Collections were up. Also provided the January 2015 report noting that it appears low, but that after only one month it is too early to draw conclusions. Several lump sum payouts took place during the year. Gas prices are likely to help. Supervisors discussed gas supplier and prices; obtain gas through agreement with city paying a discounted price compared to what is at the pumps.

The work on the firing range is progressing. The old range has been removed. Solicited the bids from select companies rather than open bids to avoid releasing unnecessary details. Bid went to a familiar vendor, Green Bay Lead, Inc. who has been responsible for cleaning the range. Anticipate the new range will be operational by mid-April. An unbudgeted improvement, new lighting, was paid for by a donation from the Deputy Sheriff and Constable Association.

The next topic in Sheriff Robert Hermann's report was hiring and the report given previously to the Personnel Committee. Feels that hiring has taken place in a responsible and rapid fashion. Have made many changes to speed up the process, but must consider the unusually high number of hires in the last 13 months. Additionally, hiring will not change the need to keep positions for those on military or worker's comp leave. Such absences will result in overtime. The training for the newly hired patrolmen and jailers is the equivalent of three years. At this time, patrol is fully staffed and one part-time jail position remains; however, there is already a potential opening in patrol on the horizon. Discussed the process with supervisors, answering all questions posed. Concerns remain that compensation is a factor in deputies going to other agencies and in the compression within the department. Also provided examples of how the current pay plan has hurt some individuals when compared to others similarly situated. County Executive Ziegelbauer commented on the pay plan implementation concern and how this will resolve itself over time. Supervisor Nickels noted that the concern caused by this anomaly is current so long as the affected employees are with the county.

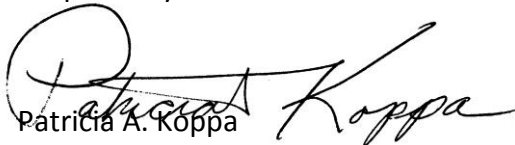
Finally, there have been three donations received by the Sheriff's office: \$1000 by Richard Waak, \$200 in the name of Wally Ahrens and \$200 for Vlademir Swerchowsky.

Open discussion followed question by Supervisor Kopecky regarding community service as a payment option. Sheriff provided some information regarding the trustee program and work done by those inmates. Save considerable amounts by using their labor even though it eliminates some of the debt.

Announcements: Chairperson Henrickson announced the next meeting will be scheduled for April 8, 2015 at 5:00 pm in Room 205 of the Public Health Building.

Adjournment: Supervisor Vogel moved to adjourn, Supervisor Kopecky seconded the motion. Motion passed unanimously with the meeting adjourning at 5:45 p.m.

Respectfully Submitted


Patricia A. Koppa

Register in Probate



**MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE**

DATE: June 10, 2015
TIME: 5:25 p.m.
PLACE: Manitowoc County Health Building (Room 205)
1028 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of May 13, 2015 committee meeting minutes.
3. Public Comment.
4. ***Discussion and action regarding Resolution Authorizing Out-Of-State Travel (Joseph Keil).***
5. Announcements – Next meeting date – July 8, 2015.
6. Morgue Tour – led by Coroner Curtis Green.
7. Jail Tour and Inspection – led by Sheriff Robert Hermann or designee.
8. Adjournment

Date: June 4, 2015
Amended: June 5, 2015

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building, Room 205

June 10, 2015 5:25 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor James Falkowski, Supervisor Dave Nickels, and County Board Chair James Brey

Excused: Supervisor Mark Kopecky.

Others in attendance: Patricia Koppa, Sheriff Robert Hermann, Supervisor Don Zimmer, Coroner Curt Green, Jail Administrator Jason Jost.

Chairperson Rick Henrickson called the meeting to order at 05:25 p.m. Roll call circulated.

Minutes Chairperson Henrickson asked for a motion to approve the minutes of the May 13, 2015 committee meeting. Motion was made by Supervisor Randy Vogel seconded by Supervisor Dave Nickels and voted upon unanimously to approve.

Department Reports: Chairperson Henrickson took up the proposed resolution for out of state travel by Deputy Joe Keil. Motion made by Supervisor Nickels and seconded by Supervisor Vogel to approve. No discussion. Unanimously passed.

Public Comment: Chairperson Henrickson called three times for public comment. Seeing none, public comment was closed at 5:27 p.m.

Announcements: Chairperson Henrickson announced the next meeting will be scheduled for July 15 at 05:00 pm in Room 205 of the Public Health Building.

Final order of business being the morgue and jail tours; Chairperson Henrickson called upon Coroner Green who presented some statistical information about investigations over the last 18 months. The number of cases were unusually high during 2014 and remain so. There will be some informational programs in early fall regarding overdose deaths and prevention. Coroner concluded his report and all, except for Supervisors Nickels and Vogel, moved to the morgue at 5:45.

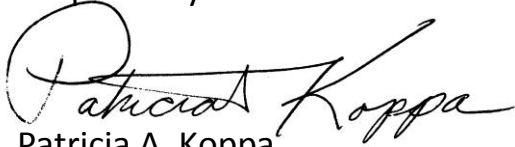
Coroner showed group the morgue facilities and explained autopsy protocols.

After Coroner Green concluded, Jail Administrator Jost guided the group through the jail, answering many questions, as there were many new pieces of equipment to point out and several first time visitors in the group.

Tour concluded at 7:48.

Adjournment: County Board Chairman Jim Brey moved to adjourn, Supervisor James Falkowski seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at p.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Patricia A. Koppa". The signature is written in a cursive style with a large, prominent initial "P" and a long, sweeping underline.

Patricia A. Koppa

Register in Probate



**MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
MEETING NOTICE**

DATE: August 12, 2015

TIME: 5:00 p.m.

PLACE: Manitowoc County Health Building (Room 205)
1028 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of June 10, 2015 committee meeting minutes.
3. Correspondence, if any.
4. Public Comment.
5. Discussion and possible action on Resolution Authorizing Out-Of-State Travel For Nancy H. Crowley presented by Emergency Services Division Director Nancy Crowley.
6. Report from Sheriff Robert Sheriff Robert Hermann:
 - a. Update on 2015 Budget
 - b. Update on current staffing and hiring
7. Announcements – Next meeting date – September 9, 2015.
8. Adjournment.

Date: August 7, 2015

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building, Room 205

August 12, 2015 5:00 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor Mark Kopecky, Supervisor James Falkowski and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa, Sheriff Robert Hermann, Emergency Services Division Director Nancy Crowley, County Executive Bob Ziegelbauer

Chairperson Rick Henrickson called the meeting to order at 05:00 p.m. Roll call circulated.

Minutes Chairperson Henrickson asked for a motion to approve the minutes of the June 10, 2015 committee meeting. Motion was made by Supervisor James Falkowski seconded by Supervisor Randy Vogel and voted upon unanimously to approve.

Public Comment: Chairperson Henrickson called three times for public comment. Seeing none, public comment was closed at 05:02 p.m.

Department Reports:

Emergency Services Division Director Nancy Crowley presented a resolution for out of state travel. She will be traveling for the mid-year National Radiological Emergency Preparedness conference in October. Supervisor Falkowski moved and Supervisor Mark Kopecky seconded a motion to forward the resolution to the County Board as approved by the committee. Motion passed unanimously.

Sheriff Robert Hermann spoke regarding his budget. The overall budget is just under 50% of the allotted funding as of the June reports. This is right on target and very good given some of the large expenditures at the beginning of the year and the overtime necessitated by vacancies and leaves.

As for Hiring and Staffing, positions remain open in the jail. Office is actively working with the personnel department to fill. Offers and conditional offers have been extended, but circumstances continue to arise creating openings.

The two openings for Manager and a cook remain in the kitchen.

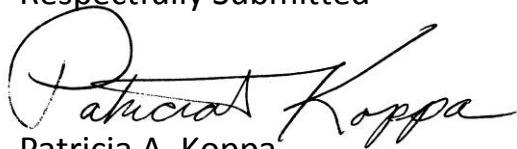
As for Patrol, two recent hires left for better offers elsewhere. There is one person in field training and another is at the background check stage. One deputy is currently on medical leave so continue to be short staffed, but working at it.

Supervisors questioned regarding pay and benefits since that seems to be an issue. Wages are much lower in the county but partly due to the fact continue to operate under the contract that expired in 2010. Will as requested, seek information for other counties regarding pay and benefit packages. Sheriff noted that hiring is difficult for all as there are limited number of qualifying candidates. Chargers were issued regarding the thefts from the kitchen.

Announcements: Chairperson Henrickson announced the next meeting will be scheduled for September 9, 2015 at 05:00 pm in Room 205 of the Public Health Building.

Adjournment: Supervisor Kopecky moved to adjourn, Supervisor Falkowski seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 05:23 p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Patricia A. Koppa". The signature is written in black ink and is positioned above the printed name.

Patricia A. Koppa

Circuit Court Commissioner



**MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
MEETING NOTICE**

DATE: September 15, 2015
TIME: 6:30 p.m.
PLACE: University of Wisconsin – Manitowoc (Cafeteria)
City of Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of August 12, 2015 committee meeting minutes.
3. Report from Sheriff Robert Hermann regarding RESOLUTION CANCELLING CHECKS NOT PRESENTED WITHIN TWO YEARS OF ISSUANCE (Sheriff's Office)
4. Announcements – Next meeting date – October 14, 2015.
5. Adjournment.

Date: September 8, 2015

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
University of Wisconsin Manitowoc County (Cafeteria)

September 15, 2015 6:30 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor Mark Kopecky, Supervisor James Falkowski and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa.

Chairperson Rick Henrickson called the meeting to order at 06:30 p.m.

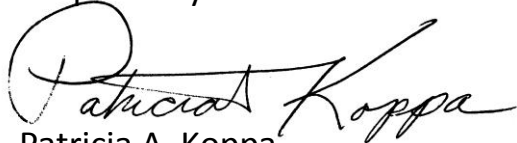
Minutes Chairperson Henrickson asked for a motion to approve the minutes of the August 12, 2015 committee meeting. Motion was made by Supervisor Mark Kopecky seconded by Supervisor Randy Vogel and voted upon unanimously to approve.

Resolution was presented from the Sheriff's Office to cancell checks. All were impressed that only four checks were uncashed. Supervisor Dave Nickels mad a motion to forward the resolution to the County Board at the October meeting. A second was mad by Supervisor Vogel. No further discussion. Motion approved unanimously.

Announcements: Chairperson Henrickson announced the next meeting will be scheduled for October 14, 2015 at 05:00 pm in Room 205 of the Public Health Building.

Adjournment: Supervisor Vogel moved to adjourn, Supervisor Kopecky seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 06:32p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Patricia Koppa". The signature is written in black ink and is positioned above the printed name.

Patricia A. Koppa

Circuit Court Commissioner



**MANITOWOC COUNTY
PUBLIC SAFETY COMMITTEE
AMENDED MEETING NOTICE**

DATE: December 9, 2015
TIME: 5:00 p.m.
PLACE: Manitowoc County Health Building (Room 205)
1028 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration and correction, if any, of September 15, 2015 committee meeting minutes.
3. Correspondence: Report of Economic Benefit from Commissioner Patricia Koppa regarding Annie E. Casey JDAI national conference in Phoenix Arizona.
4. Public Comment.
5. Report from Sheriff Robert Hermann regarding
 - a. 2016 Squad Car Bids (opening)
 - b. 2015 Budget update
 - c. 2016 Budget Discussion/update
 - d. Jail Elevator
 - e. Current status of staffing and hiring process
6. **Report from Coroner Curt Green – General office update regarding operations and 2015 Budget.**
7. Report from Register in Probate – General office update regarding staffing and ongoing projects.
8. Announcements – Next meeting date – January 13, 2016.
9. Adjournment.

Date: November 23, 2015
Amended: December 4, 2015 @ 6:04 p.m.

Rick Henrickson, Chairperson

Prepared by: Patricia Koppa
Register in Probate

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Manitowoc County Public Safety Committee
Manitowoc County Public Health Building, Room 205

December 9, 2015 5:00 p.m.

Attendance: Chairperson Rick Henrickson, Supervisor Randy Vogel, Supervisor James Falkowski, Supervisor Mark Kopecky, and Supervisor Dave Nickels.

Others in attendance: Patricia Koppa, Sheriff Robert Hermann, Coroner Curt Green, County Executive Bob Ziegelbauer

Chairperson Rick Henrickson called the meeting to order at 05:01 p.m. Roll call circulated.

Minutes: Chairperson Henrickson asked for a motion to approve the minutes of the September 15, 2015 committee meeting. Motion was made by Supervisor Randy Vogel seconded by Supervisor Mark Kopecky and voted upon unanimously to approve.

Correspondence: Chairperson Henrickson noted Court Commissioner Patricia Koppa submitted a Report of Economic Benefit. Ms. Koppa noted a change from the format of previous years. A copy of the report was forward to Comptroller Todd Reckelberg as required by County Code.

Public Comment: Chairperson Rick Henrickson called three times for public comment. Seeing none, public comment was closed at 05:03 p.m.

Department Reports:

Sheriff Robert Hermann presented the sealed bids for the 2016 purchase of squad cars, which bids were then opened. The first bid was from Ewald Motors in Oconomowoc and included three separate bid packages (all 2016 model vehicles) – Ford Taurus \$116,085 (\$23,217 each); Chevrolet Impala \$99,670 (\$19,934 each); and Chevrolet Caprice \$130,400 (\$26,080) The second bid was from Sheboygan, Mike Born Chevrolet, five (5) 2016 Chevrolet Caprice with the police package is \$130,400 or \$26,040 each.

The committee engaged in a lengthy and detailed discussion of the advantages and disadvantages of each model including the potential costs of changing from current Caprice to another model, interior space differences, maintenance, and the desire to buy American made products. After full discussion, Supervisor Nickels made the motion to approve the purchase of five Caprice vehicles from Sheboygan Chevrolet. Supervisor Vogel seconded the motion and it was unanimously approved.

Sheriff continued his report. The 2015 budget looks good despite the overtime due to the receipt of higher than anticipated revenue from the jail. Fuel prices will help reduce expenses as well.

As for the 2016 budget, funds for an armored vehicle were included in the budget and there is a search in process to find something appropriate. Supervisors asked questions regarding possible options. During a recent elevator outage, the need for security cameras in the stairwells was revealed. This is a potential additional project.

Staffing continues to be challenging. Turn over remains high. There were even more changes encountered in 2015 than 2014. There are positions open, but are working to fill.

Chairperson Henrickson thanked Sheriff Hermann for his report and moved on to Coroner Curt Green.

The Coroner reported that his office budget will be short in 2015 and likely 2016 due to medical leaves. This is aggravated by the higher than usual number of deaths. The 2015 shortfall will be about \$10,000. Coroner Green discussed that processing drug deaths as being more labor intensive. The supervisors had a number of questions on the topic and how Manitowoc County compares to other counties in the region.

Chairperson Henrickson thanked Coroner Green for his report and recognized Register in Probate Patricia Koppa.

Ms. Koppa updated the committee regarding increased filings in her office.

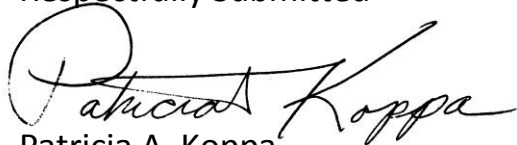
Staffing remains a concern as she and her deputy are needed in court more often which results in the office being unstaffed. Other offices assist in providing coverage during such occasions. Office revenue is over projection, but is not likely to match 2014. Overall expenses appear to be as projected.

Chairperson Henrickson thanked Ms. Koppa.

Announcements: Chairperson Henrickson announced the next meeting will be scheduled for January 13, 2016 at 05:00 pm in Room 205 of the Public Health Building.

Adjournment: Supervisor Randy Vogel moved to adjourn, Supervisor Dave Nickels seconded the motion. Motion passed upon unanimous voice vote and the meeting adjourned at 05:53p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Patricia Koppa". The signature is written in black ink and is positioned above the printed name.

Patricia A. Koppa

Circuit Court Commissioner