



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday January 25, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order – Roll Call
- II. Approval of Minutes
- III. Approval of Agenda – “Open Meeting Law Compliance”
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Meadowlawn Acres, LLC** – ZMAR, SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Small Estate (SE) and to rezone SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Exclusive Agriculture (EA)
  2. **Marek Enterprises** – ZMAR, W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Commercial Business (CB) and to rezone W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Exclusive Agriculture (EA)
  3. **JT School District #1** – ZMAR, NE1/4, SW1/4 Section 23, T17N-R22E, Town of Meeme, Large Estate (LE) to General Agriculture (GA)
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **Great View LLC** – Variance Request, E½, NE¼, Section 31, T18N-R23E, Town of Newton
  2. **Vandoske Dairy Farm** – Variance Request, NW¼, SW¼, Section 35, T17N-R22E, Town of Meeme
  3. **Ken Derenne** – Variance Request, NE¼, SW¼, Section 11, T21N-R23E, Town of Gibson
  4. **Jambo Creek Dairy Farm Partnership** – Variance Request, NE¼, SE¼, Section 22, T21N-R23E, Town of Gibson
- VII. Discussion of resolution for submitting grant proposal and acceptance for Silver Lake Water Project.
- VIII. Discussion and possible action on revisions and data updating our Open Space and Parks Plan.
- IX. Discussion and possible action on a Grant for Maribel Caves Park sign.
- X. Discussion and possible action on Harpts Lake Recreational Boating Facility A.D.A. Pier project.
- XI. Miscellaneous:
  1. Staff Reports
  2. Personnel
  3. Correspondence
  4. Out of County Trips
    - WLIA Conference – February 10-12, Elkhart Lake – two staff members
    - NR135 Round Table meeting – February 18, Jefferson County – two staff members
  5. Other Matters
- XII. Next Meeting Date – February 22, 2016
- XIII. Adjournment

Date: January 14, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR JANUARY 25, 2016 MEETING

**Call to Order – Roll Call**

The Regular January 25, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Korinek, Mr. Vogt, Mr. Zimmer, Mr. Hoffman and Mr. Falkowski.

Commissioners absent: Ms. Muench

Staff present: Tim Ryan, Aprille Calewarts, Gary Robinson and Marc Holsen

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular October 26, 2015 meeting. Motion to accept the Minutes was made by Mr. Falkowski and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Mr. Hoffman and seconded by Mr. Zimmer to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on January 11 and January 18, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on January 25, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their February 23, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

Dean Anhalt spoke in regards to Ken Dereene variance. Mr. Anhalt explained that he would like to purchase a strip of land for access to his hunting property. There is a lane that is used on this property, but there is no recorded easement. He would like to obtain an easement and legal right to the land.

Harlan Meyer spoke on behalf of himself and Lariann Dose about a cell tower on his property for Great View LLC. He explained that a survey was never recorded.

There was no one else to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Meadowlawn Acres, LLC** – ZMAR, SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Small Estate (SE) and to rezone SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Exclusive Agriculture (EA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Two Rivers indicating that the Town Planning Commission and Town Board support this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

No one else spoke; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Marek Enterprises** – ZMAR, W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Commercial Business (CB) and to rezone W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Exclusive Agriculture (EA).

Mr. Ryan read the Agenda Commentary (copy on file). He stated that the Town of Meeme submitted correspondence in favor of the rezone request.

Mike Marek, owner of Marek Enterprises spoke stating they don't need all of the land and will be selling 4 acres back to the farmer they purchased it from.

Mr. Korinek questioned if the neighboring land owner was purchasing the agricultural land being rezoned.

Mr. Marek confirmed that the neighbor of the surrounding land would be buying the agricultural land.

Mr. Waack asked if there was anyone to comment on this rezone.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Zimmer to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **JT School District #1** – ZMAR, NE1/4, SW1/4 Section 23, T17N-R22E, Town of Meeme, Large Estate (LE) to General Agriculture (GA)

Mr. Ryan read the Agenda Commentary (copy on file). He stated that the Town of Meeme submitted correspondence in favor of the rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Brian Herr, neighbor about 500 ft. from school spoke stating him and his family strongly support this request.

Russ Albert, who is buying the school spoke and asked if there were any questions.

Mr. Korniek questioned why the land was being zoned to GA, General Agriculture.

Mr. Albert stated it was his understanding because the trucks are used 60% for agriculture already and a small business and conditional use would fit into that.

Commissioners questioned why not Commercial Business.

Mr. Albert stated that the Town does not want that and it is agricultural as far as the shrimp raising.

Richard Salm, Town of Meeme Chair Plan Commission spoke and stated they looked at the uses Mr. Albert was looking at and GA, General Agriculture gave him the opportunity for his hydrovac business and onsite training business with the addition of a conditional use permit through Manitowoc County Board of Adjustment. The Town believed this would provide better control of how this property would be used in the future compared to rezoning to a CB, Commercial Business District.

Mr. Salm had also stated he spoke to the neighbors to the south and west and they are ok with it being general agriculture.

Thomas Urness questioned what type of industry and an explanation on what they are putting in there.

Mr. Ryan read the proposal and stated that the hydrovac and onsite training business would have a separate hearing to explain those businesses. There is additional approval needed.

Mr. Ryan informed that if the rezone goes through a single family residence and the shrimping business would be permitted in the GA, General Agriculture District.

Mr. Urness stated his concerns if the shrimping business does not succeed and it is zoned GA, General Agriculture of a possible large farm.

Mr. Ryan stated EA, Exclusive Agriculture is generally for large farms.

The Commissioners stated there is 14 acres to deal with and if it were 1000 head of cattle you would need state approval for a large farm.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

**Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

**Great View LLC** – Variance Request, E½, NE¼, Section 31, T18N-R23E, Town of Newton.

Mr. Ryan read a summary of the request (Copy on file).

Mr. Korinek questioned what section 8.35(3) was.

Mr. Ryan stated it is in regards to the minimum driveway width of 14 ft. and explained that if you go over 500 ft. in length bump outs would need to be constructed to allow for emergency vehicles to pass.

A motion was made by Mr. Korinek to approve subject to the Town's approval and staff recommendations listed and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

**Vandoske Dairy Farm** – Variance Request, NW¼, SW¼, Section 35, T17N-R22E, Town of Meeme.

Mr. Ryan read a summary of the request (Copy on file).

Mr. Zimmer questioned if the Town of Meeme needed to give input to this request.

Mr. Ryan stated that the request is sent to the Town's but some don't respond because by state statute they are not required to.

Richard Salm, Town of Meeme Plan Chair Commissioner stated they review the rezone requests and conditional use requests but a variance request the Town Board has the option to send it to the Commission or not.

A motion was made by Mr. Hoffman to approve subject to the Town's approval and seconded by Mr. Zimmer. Motion passed upon a unanimous voice vote.

**Ken Derenne** – Variance Request, NE¼, SW¼, Section 11, T21N-R23E, Town of Gibson.

Mr. Ryan read a summary of the request (Copy on file).

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Jambo Creek Dairy Farm Partnership** – Variance Request, NE¼, SE¼, Section 22, T21N-R23E, Town of Gibson.

Mr. Ryan read a summary of the request (Copy on file).

Jim Dose, one of the partners of Jambo Creek Dairy Farm stated he was there if there were any questions.

Mr. Korinek questioned the buildings and home on the property.

Mr. Dose explained that the home is already separated from the farm buildings.

Mr. Ryan stated that due to the nature of there not being a residence on the property it could not be approved as a farm consolidation, which is a criteria for a farm consolidation.

A motion was made by Mr. Hoffman to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

### **Discussion of resolution for submitting grant proposal and acceptance for Silver Lake Water Project**

Mr. Gary Robinson, Manitowoc County Parks Superintendent, spoke and gave an overview of the project.

Mr. Waack stated he has been attending a lot of the meetings and the problem has been ongoing for many years. Part of the problem was the berm and design of the bridge and this is one way to try and resolve this problem.

Mr. Hoffman spoke stating they are being given half the money and would be foolish if we don't and move on with it.

End of discussion.

A motion was made by Mr. Hoffman to and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

### **Discussion and possible action on revisions and data updating our Open Space and Parks Plan**

Mr. Robinson gave an overview of the open space and parks plan and stated it should be updated every 5 years.

Mr. Falkowski stated he has no comparison of old plan to the new plan. There are no problems with the map updates, but do not know any of the narrative changes and would like to know details.

Mark Holsen, Manitowoc County Highway Commissioner spoke on the major changes.

Mr. Korinek had questions regarding the 5 year plan and stated it would be nice to have a comparison.

Mr. Falkowski questioned the time line of this plan to have it submitted.

Mr. Robinson stated they were looking at March 31, 2016 as a completion date.

End of discussion.

A motion was made by Mr. Falkowski to accept the plan and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

### **Discussion and possible action on a Grant for Maribel Caves Park sign**

Mr. Robinson gave an overview of the grant and how it would be used and had stated he already applied as he had deadlines to meet.

A motion was made by Mr. Zimmer to approve and seconded by Mr. Hoffman.

Mr. Falkowski had a question about the signage.

Mr. Robinson informed the commissioners there will only be one sign at this time.

Mr. Vogt questioned if there is a guarantee they will get the grant.

Mr. Robinson stated he feels very confident but there is never a guarantee. There were letters of support that were submitted with the application for support.

Mr. Korinek questioned if the funding we have was out of cash.

Mr. Robinson confirmed yes, it is.

Mr. Vogt questioned if we don't receive the grant will the sign still go up.

Mr. Robinson informed the sign would not go up if the grant is not received and they would have to try again next year.

End of discussion.

Motion passed upon a unanimous voice vote.

#### **Discussion and possible action on Harpts Lake Recreational Boating Facility A.D.A. Pier project**

Mr. Robinson gave an overview of this project.

Dan Dufek, Head of Lake Association of Harpts Lake, Vice President of Laraby Sportman Club, Director of Manitowoc Counties Lakes Association and Director of Manitowoc County Fish and Game spoke. He stated he had been working with Adam Backus, the previous Parks Director about a pier at Harpts Lake prior to Gary taking over.

Dan also spoke of currently working with Gary Robinson and the Lakes Association and everyone agrees the pier is in bad shape.

Mr. Falkowski had a question regarding a floating pier.

Mr. Robinson explained this type of pier and that it wouldn't need to be brought in and out every season and could stay in all year round along with other benefits.

End of discussion.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Hoffman. Motion passed upon a unanimous voice vote.

#### **Miscellaneous:**

##### **Correspondence –**

##### **Out of County Trips –**

WLIA Conference held on February 10-12, Elkhart Lake – two staff members.

Mr. Ryan gave an overview of the conference.

Motion was made by Mr. Zimmer and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

NR135 Round Table meeting held on February 18, Jefferson County – two staff members.

Mr. Ryan gave an overview of the meeting.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Next Meeting Date:** Next meeting is scheduled for Monday, February 22, 2016.

**Adjournment:** Motion to adjourn was made by Mr. Korinek and seconded by Mr. Falkowski to adjourn at 5:03 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, January 25, 2016  
TIME: ► 3:30 P.M. ◄  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Meadowlawn Acres, LLC** – ZMAR, SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Small Estate (SE) and to rezone SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Exclusive Agriculture (EA)
  2. **Marek Enterprises** – ZMAR, W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Commercial Business (CB) and to rezone W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Exclusive Agriculture (EA)
  3. **JT School District #1** – ZMAR, NE1/4, SW1/4 Section 23, T17N-R22E, Town of Meeme, Large Estate (LE) to General Agriculture (GA)
- IV. Adjournment

Date: January 7, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
JANUARY 25, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order January 25, 2016 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Mr. Zimmer, Mr. Korinek, Mr. Hoffman, and Mr. Falkowski

Commissioners absent: Ms. Muench

Staff present: Tim Ryan

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Meadowlawn Acres, LLC** – ZMAR, SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Small Estate (SE) and to rezone SW1/4, SW1/4, & NW1/4, SW1/4, Section 1, T20N-R24E, Town of Two Rivers, General Agriculture (GA) to Exclusive Agriculture (EA)
2. **Marek Enterprises** – ZMAR, W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Commercial Business (CB) and to rezone W1/4, SE1/4, SW1/4 Section 5, T20N-R23E, Town of Kossuth, General Agriculture (GA) to Exclusive Agriculture (EA)
3. **JT School District #1** – ZMAR, NE1/4, SW1/4 Section 23, T17N-R22E, Town of Meeme, Large Estate (LE) to General Agriculture (GA)

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: Monday, March 28, 2016  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Allen Horst** – ZMAR, NW1/4, SW1/4, Section 35, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to General Agriculture (GA)
  2. **Dennis Spevacek** – ZMAR, SE1/4, SE1/4 Section 19, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Natural Area (NA)
  3. **Logan and Kristina Biggs** - ZMAR, SW1/4, SW1/4 Section 6, T19N-R21E, Town of Rockland, from Rural Residential (RR) to Lake Residential (LR)
  4. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled "Shoreland Zoning Ordinance"
  5. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance"
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: **NONE**
- VII. **Mike Sobush** - Maribel Caves Tour guide for the Wisconsin Speleological Society and our Park Liaison – to provide data as to the tours and amount of people that visited the Caves in 2015
- VIII. Discussion and possible approval on special even request for Jim Van Lanen disc golf tournament - July at Lower Cato Falls
- IX. Discussion and possible acceptance on 2016 snowmobile resolution
- X. Miscellaneous:
  1. Staff Reports –
    - a. 2015 end of year Budget results discussion
    - b. Discussion of Rezone descriptions to be completed by a licensed surveyor
  2. Personnel - NONE
  3. Correspondence - NONE
  4. Out of County Trips – WCCA Spring Conference, March 31 – April 1, 2016, 3 staff members – Mosinee, WI
  5. Other Matters - NONE
- XI. Next Meeting Date – April 25, 2016
- XII. Adjournment

Date: March 7, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR MARCH 28, 2016 MEETING

**Call to Order – Roll Call**

The Regular March 28, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Korinek, Mr. Vogt, Ms. Muench, Mr. Hoffman and Mr. Falkowski.

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Aprille Calewarts, Pete Tarnowski and Gary Robinson

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular January 25, 2016 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Ms. Muench and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on March 14 and March 21, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on March 28, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their April 19, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Allen Horst** – ZMAR, NW1/4, SW1/4, Section 35, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Two Creeks indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

Mr. Horst spoke on behalf of himself. He is in favor of the request and if there are any questions he is there to answer them.

Lee Engelbrecht, Town Chairman of Town of Two Creeks, spoke in favor of the rezone request.

No one else spoke; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Dennis Spevacek** – ZMAR, SE1/4, SE1/4 Section 19, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Natural Area (NA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Gibson indicating the Town Board supports this rezone request.

Glenn Spevacek, current owner stated he has no negative comments on the rezone request.

Brian Wojta stated him and his wife McKenzie will be the new owners and are looking to build a single family home. They are in favor of the request.

Mr. Waack asked if there was anyone to comment on this rezone.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Logan and Kristina Biggs** - ZMAR, SW1/4, SW1/4 Section 6, T19N-R21E, Town of Rockland, from Rural Residential (RR) to Lake Residential (LR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this rezone.

Kristina Biggs spoke in favor of the rezone request on behalf of her and husband, Logan Biggs.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled "Shoreland Zoning Ordinance".

Mr. Ryan gave an overview stating the DNR and the State are requiring updates and changes by October 2016.

Mr. Ryan recommended postponing the revision to give Corporation Counsel adequate time to review the ordinance.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman to postpone until next month and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

5. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance"

Mr. Ryan gave an overview stating Pete Tarnowski and Reed Gaedtke worked on updates.

Mr. Ryan recommended postponing the revision to give Corporation Counsel adequate time to review the ordinance.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski to postpone until next month and seconded by Ms. Muench to approve the request. Motion passed upon a unanimous voice vote.

**Mike Sobush:** Maribel Caves Tour guide for the Wisconsin Speleological Society and our Park Liaison – to provide data as to the tours and amount of people that visited the Caves in 2015

Mr. Sobush gave an overview of updates at Maribel Caves.

Mr. Sobush stated there is now about 750 feet of cave cleaned out with 550 feet walking cave and 250 feet stooping/crawling cave.

He had also stated this year is the largest bat count they have had totaling 169 bats.

Mr. Waack commented on how the cave is such an asset for Manitowoc County and all is done by volunteers.

Mr. Korinek questioned if there were white nose bats at the caves.

Mr. Sobush responded they are in Wisconsin, but none at the caves. He stated we do have one of the larger populations of northern long ear bats.

Mr. Waack asked if the caves are a winter habitat only or all the time.

Mr. Sobush stated winter time only.

Mr. Falkowski questioned if there was a wish list or anything that would be helpful.

Mr. Sobush and Mr. Robinson responded there is a plan in order, but it takes time and many donations.

End of discussion.

#### **Discussion and possible approval on special event request for Jim Van Lanen disc golf tournament at Lower Cato Falls**

Mr. Robinson gave an overview of the event and requested permission to go ahead with the disc golf tournament providing the certificate of liability and special event permit are provided to Manitowoc County Parks prior to the event.

End of discussion.

A motion was made by Mr. Hoffman to approve the event and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

#### **Discussion and possible acceptance on 2016 snowmobile resolution**

Mr. Robinson gave an overview of the 2016/2017 snowmobile season resolution.

End of discussion.

A motion was made by Ms. Muench to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

**Miscellaneous:**

**Staff Reports –**

A. 2015 end of year Budget results discussion

Mr. Ryan gave an overview of the 2015 budget.

B. Discussion of Rezone description to be completed by a licensed surveyor

Mr. Ryan gave an overview of having a licensed surveyor complete rezone descriptions when an entire parcel is divided. Mr. Ryan also explained Corporation Counsel was in favor of this procedure to limit the county's liability.

Mr. Korinek questioned who pays for the surveyor to do descriptions.

Mr. Ryan stated the owner would pay for the service.

Mr. Falkowski questioned what the minimum requirements are for the county to accept a rezone.

Mr. Ryan stated it is a legal description of the property and it could be done by an attorney or licensed surveyor. He also stated most counties do have a licensed third party supply the description.

A motion was made by Mr. Hoffman to require the owner to provide a land description (for a division of a parcel) done through a licensed surveyor or attorney and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Out of County Trips –**

WCCA Spring Conference held March 31 – April 1, 2016, Mosinee WI – three staff members.

Mr. Ryan gave an overview of the conference.

Motion was made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Next Meeting Date:** Next meeting is scheduled for Monday, April 25, 2016.

**Adjournment:** Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Vogt to adjourn at 4:45 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, March 28, 2016  
TIME: ► 3:15 P.M. ◄  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Allen Horst** – ZMAR, NW1/4, SW1/4, Section 35, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to General Agriculture (GA)
  2. **Dennis Spevacek** – ZMAR, SE1/4, SE1/4 Section 19, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Natural Area (NA)
  3. **Logan and Kristina Biggs** - ZMAR, SW1/4, SW1/4 Section 6, T19N-R21E, Town of Rockland, from Rural Residential (RR) to Lake Residential (LR)
  4. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled "Shoreland Zoning Ordinance"
    - A. Slide show presentation on updates – Pete Tarnowski
  5. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance"
- IV. Adjournment

Date: March 15, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
MARCH 28, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order March 28, 2016 by Chairperson Waack at 3:15 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Korinek, Mr. Hoffman, and Mr. Falkowski

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan and Pete Tarnowski

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Allen Horst** – ZMAR, NW1/4, SW1/4, Section 35, T21N-R24E, Town of Two Creeks, from Large Estate (LE) to General Agriculture (GA)
2. **Dennis Spevacek** – ZMAR, SE1/4, SE1/4 Section 19, T21N-R23E, Town of Gibson, from Exclusive Agriculture (EA) to Natural Area (NA)
3. **Logan and Kristina Biggs** - ZMAR, SW1/4, SW1/4 Section 6, T19N-R21E, Town of Rockland, from Rural Residential (RR) to Lake Residential (LR)
4. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled "Shoreland Zoning Ordinance"
  - A. Slide show presentation on updates – Pete Tarnowski
5. **Manitowoc County Planning and Park Commission** - petition for Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance"

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday April 25, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Michael Johnson** - ZMAR, NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Large Estate (LE) to Small Estate (SE) and to rezone NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Small Estate (SE)
  2. **James Evenson** – ZMAR, SW1/4, SW1/4, Section 9, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR)
  3. **Jesse and Jill Vanne** – ZMAR, SE1/4, SE1/4 Section 19, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR)
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **Greendale Dairy Farm** – Variance Request, NW¼, SW¼, Section 36, T18N-R21E, Town of Eaton
  2. **James Evenson** – Variance Request, SW¼, SW¼, Section 9, T18N-R22E, Town of Liberty
  3. **Michael Weston** – Variance Request, NE¼, SW¼, Section 25, T20N-R23E, Town of Kossuth
- VII. Discussion and possible acceptance of special permit to allow Boy Scout Troop 1052 from Denmark to camp at Maribel Caves one night, Saturday, June 11th.
- VIII. Miscellaneous:
  1. Staff Reports
  2. Personnel
  3. Correspondence
  4. Out of County Trips
  5. Other Matters
- IX. Next Meeting Date – May 23, 2016
- X. Adjournment

Date: April 13, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR APRIL 25, 2016 MEETING

**Call to Order – Roll Call**

The Regular April 25, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Zimmer, Mr. Vogt, Ms. Muench, Mr. Hoffman and Mr. Falkowski.

Commissioners absent: Mr. Korinek

Staff present: Tim Ryan, Aprille Calewarts and Gary Robinson

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular March 28, 2016 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Mr. Zimmer and seconded by Mr. Hoffman to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on April 13 and April 18, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on April 25, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their May 17, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Michael Johnson** – ZMAR, NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Large Estate (LE) to Small Estate (SE) and to rezone NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Rockland indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

Mr. Johnson spoke on behalf of himself and gave an overview of why they are rezoning.

No one else spoke; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **James Evenson** – ZMAR, SW1/4, SW1/4, Section 9, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Liberty indicating the Town Board supports this rezone request.

Jim Evenson, owner of the property, spoke and gave an overview of the reason for rezoning.

Mr. Waack asked if there was anyone to comment on this rezone.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Zimmer and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Jesse and Jill Vanne** - ZMAR, SE1/4, SE1/4 Section 19, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Two Rivers indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Norbert Michalski, neighboring property owner, spoke of his concerns of tile and water ways when a driveway is put in. He is responsible for them under an easement. He also stated that if Mr. Vanne takes responsibility for the main tile on his property he does not oppose the rezone.

Mr. Hoffman had a question regarding where the tile is located.

Mr. Michalski stated the tile is alongside the water ways.

Mr. Falkowski questioned what Mr. Michalski wanted Mr. Vanne to take responsibility of.

Mr. Michalski stated the main tile on the property Mr. Vanne is rezoning.

Mr. Vanne spoke stating he will maintain and take responsibility for the tile on his property.

Mr. Falkowski and Mr. Hoffman had questions about the driveway and tile.

Mr. Vanne addressed those questions stating he is putting a driveway over the tiles and there will be two culverts and went into detail how he plans to do this.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

**Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

**Greendale Dairy Farm** – Variance Request, NW¼, SW¼, Section 36, T18N-R21E, Town of Eaton.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

A motion was made by Ms. Muench to approve and seconded by Mr. Hoffman. Motion passed upon a unanimous voice vote.

**James Evenson** – Variance Request, SW¼, SW¼, Section 9, T18N-R22E, Town of Liberty.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

A motion was made by Mr. Vogt to approve and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Michael Weston** – Variance Request, NE¼, SW¼, Section 25, T20N-R23E, Town of Kossuth.

Mr. Ryan read a summary of the request (copy on file).

James Froelich, Town of Kossuth Supervisor, spoke stating the Town is not opposed, but there are no holding tanks allowed for new construction if anyone wants to build a home at a later date.

Mike Weston, owner of the property stated he was available to answer any questions.

Mr. Falkowski questioned dividing the land into two parcels.

Mr. Weston explained he is looking to increase the size of the original layout to add about 6.5 acres to the back of it.

Mr. Falkowski confirmed Mr. Weston was aware of the Town's restrictions on holding tanks.

Mr. Weston stated he does understand and is aware.

A motion was made by Mr. Hoffman to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Discussion and possible acceptance of special permit to allow Boy Scout Troop 1052 from Denmark to camp at Maribel Caves one night, Saturday, June 11th.**

Mr. Robinson gave an overview of the special permit request. He also stated that the Health Department has permits that will be needed.

Mr. Waack spoke stating these types of things were always allowed, but is aware of changes.

Mr. Holsen, Manitowoc County Highway Commissioner, stated the Health Department has some concerns and that the County must supply certain items that need to be obtained at the County's expense to allow the permit.

Mr. Falkowski questioned how and who defined Maribel Park as a campground?

Mr. Holsen stated it is in the Parks ordinance.

Mr. Waack stated he doesn't want to deny the Troop, but explained why that may be best.

Mr. Robinson read the section of the ordinance that covered camping. He suggested that the ordinance needs to be updated and reviewed for the future.

The Commission agreed that the ordinance needs to be cleaned up and being the Troop was already denied the request; it will have to be left at that.

End of discussion.

**Next Meeting Date:** Next meeting is scheduled for Monday, May 23, 2016.

**Adjournment:** Motion to adjourn was made by Ms. Muench and seconded by Mr. Zimmer to adjourn at 4:53 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

\_\_\_\_\_  
Date



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, April 25, 2016  
TIME: ► 3:30 P.M. ◄  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Michael Johnson** – ZMAR, NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Large Estate (LE) to Small Estate (SE) and to rezone NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Small Estate (SE)
  2. **James Evenson** – ZMAR, SW1/4, SW1/4, Section 9, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR)
  3. **Jesse and Jill Vanne** – ZMAR, SE1/4, SE1/4 Section 19, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR)
- IV. Adjournment

Date: April 11, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
April 25, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order April 25, 2016 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Zimmer, Mr. Hoffman, and Mr. Falkowski

Commissioners absent: Mr. Korinek

Staff present: Tim Ryan

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Michael Johnson** - ZMAR, NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Large Estate (LE) to Small Estate (SE) and to rezone NW1/4, NW1/4, Section 8, T19N-R21E, Town of Rockland, from Exclusive Agriculture (EA) to Small Estate (SE)
2. **James Evenson** – ZMAR, SW1/4, SW1/4, Section 9, T18N-R22E, Town of Liberty, from Exclusive Agriculture (EA) to Rural Residential (RR)
3. **Jesse and Jill Vanne** - ZMAR, SE1/4, SE1/4 Section 19, T20N-R25E, Town of Two Rivers, from Exclusive Agriculture (EA) to Rural Residential (RR)

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday June 27, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Pfister Land, LLC** – ZMAR, SW1/4, NW1/4, Section 7, T17N-R21E, Town of Schleswig, from Natural Area (NA) to Commercial Business (CB)
  2. **Daniel Messman** – ZMAR, SE1/4, NW1/4 Section 24, T21N-R23E, Town of Gibson, from Large Estate (LE) to Rural Residential (RR)
  3. **Mark Kornely** – ZMAR, SE1/4, NW1/4 Section 19, T20N-R25E, Town of Two Rivers, from Large Estate (LE) to Rural Residential (RR)
  4. **William & Debra Street** – ZMAR, SW1/4, SE1/4, Section 26, T17N-R21E, Town of Schleswig, from Natural Area (NA) to General Agriculture (GA)
  5. **Daniel & Geraldine Wojta** – ZMAR, SE1/4, NE1/4, Section 10, T21N-R24E and SE1/4, NE1/4, Section 10, T21N-R24E, Town of Two Creeks from Exclusive Agriculture (EA) to General Agriculture (GA) and Large Estate (LE)
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **Keith Laurent** – Variance Request, NE¼, SW¼, Section 4, T19N-R24E, Town of Manitowoc
  2. **Seven Lakes LLC** – Variance Request, SE¼, SE¼, Section 14, T19N-R22E, Town of Cato
- VII. Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves.
- VIII. Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.
- IX. Miscellaneous:
  1. Staff Reports
  2. Personnel
  3. Correspondence
  4. Out of County Trips
  5. Other Matters
- X. Next Meeting Date – July 25, 2016
- XI. Adjournment

Date: June 17, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR JUNE 27, 2016 MEETING

**Call to Order – Roll Call**

The Regular June 27, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Zimmer, Mr. Vogt, Ms. Muench, Mr. Hoffman, Mr. Korinek and Mr. Falkowski.

Staff present: Tim Ryan, Aprille Calewarts and Reed Gaedtke

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular April 25, 2016 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Mr. Hoffman and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on June 13 and June 20, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on June 27, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their July 19, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Pfister Land, LLC** - ZMAR, SW1/4, NW1/4, Section 7, T17N-R21E, Town of Schleswig, from Natural Area (NA) to Commercial Business (CB).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Schleswig indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Daniel Messman** – ZMAR, SE1/4, NW1/4 Section 24, T21N-R23E, Town of Gibson, from Large Estate (LE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Gibson indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Zimmer to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Mark Kornely** – ZMAR, SE1/4, NW1/4 Section 19, T20N-R25E, Town of Two Rivers, from Large Estate (LE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Two Rivers indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Mark Kornely, owner of the property, spoke and gave an overview of the reason for rezoning.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **William & Debra Street** – ZMAR, SW1/4, SE1/4, Section 26, T17N-R21E, Town of Schleswig, from Natural Area (NA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Schleswig indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

William Street, owner of the property, spoke and gave an overview of the reason for rezoning.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Zimmer and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

5. **Daniel & Geraldine Wojta** – ZMAR, SE1/4, NE1/4, Section 10, T21N-R24E and SE1/4, NE1/4, Section 10, T21N-R24E, Town of Two Creeks from Exclusive Agriculture (EA) to General Agriculture (GA) and Large Estate (LE).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Two Creeks indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Jeff Brandenburg, Realtor for the Wojta's, spoke and gave an overview of the reason for rezoning.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

**Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

**Keith Laurent** – Variance Request, NE¼, SW¼, Section 4, T19N-R24E, Town of Manitowoc.

Mr. Ryan read a summary of the request (copy on file).

Keith Laurent, owner of the property, spoke and explained why he is requesting the variance.

Mr. Korinek questioned where the house is located.

Mr. Laurent showed on a map where the house is located and where an easement will be going.

A motion was made by Ms. Muench to approve and seconded by Mr. Hoffman. Motion passed upon a unanimous voice vote.

**Seven Lakes LLC** – Variance Request, SE¼, SE¼, Section 14, T19N-R22E, Town of Cato.

Mr. Ryan read a summary of the request (copy on file).

The Commission questioned and talked about the request being just an access for a fire hydrant.

There was no one else to speak.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves:**

Discussion postponed until the next meeting.

End of discussion.

**Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.:**

Mr. Reed Gaedtke, spoke and gave an overview and update of Sportcomp Inc. He stated Sportcomp Inc. has filled out and paid for a conditional use application in good faith and requested the Commission postpone the Resolution Authorizing Commencement of Suit until after the August Board of Adjustment meeting.

A motion was made by Mr. Falkowski to postpone until after the August Board of Adjustment meeting and seconded by Mr. Zimmer. Motion passed upon a unanimous voice vote.

Mr. Waack asked if there was anyone to comment on Sportcomp Inc.

Mike Mayslauter, neighbor kitty-corner to the race track, spoke and wanted the Commission to look over the County definition on zoning ordinances and what is really happening out at the site. He also stated he would like everything reviewed to make sure the conditional use that is being ask for is correct.

Mr. Waak stated that the Commission will not be addressing the conditional use; that will be discussed by the Board of Adjustment.

There was no one else to speak.

**Next Meeting Date:** Next meeting is scheduled for Monday, July 25, 2016.

**Adjournment:** Motion to adjourn was made by Ms. Muench and seconded by Mr. Korinek to adjourn at 4:30 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, June 27, 2016  
TIME: ► 3:30 P.M. ◀  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Pfister Land, LLC** – ZMAR, SW1/4, NW1/4, Section 7, T17N-R21E, Town of Schleswig, from Natural Area (NA) to Commercial Business (CB)
  2. **Daniel Messman** – ZMAR, SE1/4, NW1/4 Section 24, T21N-R23E, Town of Gibson, from Large Estate (LE) to Rural Residential (RR)
  3. **Mark Kornely** – ZMAR, SE1/4, NW1/4 Section 19, T20N-R25E, Town of Two Rivers, from Large Estate (LE) to Rural Residential (RR)
  4. **William & Debra Street** – ZMAR, SW1/4, SE1/4, Section 26, T17N-R21E, Town of Schleswig, from Natural Area (NA) to General Agriculture (GA)
  5. **Daniel & Geraldine Wojta** – ZMAR, SE1/4, NE1/4, Section 10, T21N-R24E and SE1/4, NE1/4, Section 10, T21N-R24E, Town of Two Creeks from Exclusive Agriculture (EA) to General Agriculture (GA) and Large Estate (LE)
- IV. Adjournment

Date: June 8, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
June 27, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order June 27, 2016 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Zimmer, Mr. Hoffman, Mr. Korinek and Mr. Falkowski

Staff present: Tim Ryan and Reed Gaedtke

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Pfister Land, LLC** – ZMAR, SW1/4, NW1/4, Section 7, T17N-R21E, Town of Schleswig, from Natural Area (NA) to Commercial Business (CB)
2. **Daniel Messman** – ZMAR, SE1/4, NW1/4 Section 24, T21N-R23E, Town of Gibson, from Large Estate (LE) to Rural Residential (RR)
3. **Mark Kornely** – ZMAR, SE1/4, NW1/4 Section 19, T20N-R25E, Town of Two Rivers, from Large Estate (LE) to Rural Residential (RR)
4. **William & Debra Street** – ZMAR, SW1/4, SE1/4, Section 26, T17N-R21E, Town of Schleswig, from Natural Area (NA) to General Agriculture (GA)
5. **Daniel & Geraldine Wojta** – ZMAR, SE1/4, NE1/4, Section 10, T21N-R24E and SE1/4, NE1/4, Section 10, T21N-R24E, Town of Two Creeks from Exclusive Agriculture (EA) to General Agriculture (GA) and Large Estate (LE)

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday August 22, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Manitowoc County Planning and Park Commission** - Town of Manitowoc Rapids petitioned for a revision to the Manitowoc Rapids Town Zoning Map
  2. **Manitowoc County Planning and Park Commission** – petition for an ordinance amendment to Chapter 4 of the Manitowoc County Code titled "Finance"
  3. **Fredrick and Hannah Beachy** – ZMAR, NW1/4, SE1/4, Section 28, T21N-R24E, Town of Mishicot, from Small Estate (SE) to Rural Residential (RR)
  4. **Joseph and Susan Resch** – ZMAR, NE1/4 & SE1/4, Section 19, T20N-R23E, Town of Kossuth, from General Agriculture (GA) and Natural Area (NA) to Exclusive Agriculture (EA)
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **Kay Mueller** - Variance Request, NE¼, SW¼, Section 25, T17N-R21E, Town of Schleswig
  2. **Thomas Bouc** – Variance Request, SE¼, NE¼, Section 23, T18N-R23E, Town of Newton
- VII. Tabled: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled "Shoreland Zoning Ordinance".
- VIII. Tabled: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance".
- IX. Tabled: Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves.
- X. Tabled: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.
- XI. Miscellaneous:
  1. Staff Reports - NONE
  2. Personnel - NONE
  3. Correspondence- NONE
  4. Out of County Trips
    - a. WCCA Fall Conference, 2-3 staff members
  5. Other Matters
    - a. Election of Officers
- XII. Next Meeting Date – September 26, 2016
- XIII. Adjournment

Date: August 15, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR AUGUST 22, 2016 MEETING

**Call to Order – Roll Call**

The Regular August 22, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Hoffman, Mr. Korinek and Mr. Falkowski.

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Gary Robinson, Pete Tarnowski and Aprille Calewarts

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular June 27, 2016 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr Vogt. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Mr. Waack addressed items numbered 7; 8; 9 and 10 stated on the agenda as tabled will be addressed as postponed. Motion made by Mr. Hoffman and seconded by Mr. Falkowski to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on August 8 and August 15, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on August 22, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their September 20, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Manitowoc County Planning and Park Commission** - Town of Manitowoc Rapids petitioned for a revision to the Manitowoc Rapids Town Zoning Map.

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Manitowoc Rapids indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

Michael Check, Plan Commission Chair for the Town of Manitowoc Rapids, spoke and gave an overview of the reason for rezoning multiple parcels.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Manitowoc County Planning and Park Commission** – petition for an ordinance amendment to Chapter 4 of the Manitowoc County Code titled “Finance”.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Hoffman and seconded by Ms. Muench to approve the updated fee schedule as proposed by staff, effective January 1, 2017. Motion passed upon a unanimous voice vote.

3. **Fredrick and Hannah Beachy** – ZMAR, NW1/4, SE1/4, Section 28, T21N-R24E, Town of Mishicot, from Small Estate (SE) to Rural Residential (RR).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Mishicot indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Fred Beachy, owner of the property, spoke and stated he is looking to rezone in order to build and sell cabinets by obtaining a conditional use permit.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski to approve the rezone request. Motion passed upon a unanimous voice vote.

4. **Joseph and Susan Resch** – ZMAR, NE1/4 & SE1/4, Section 19, T20N-R23E, Town of Kossuth, from General Agriculture (GA) and Natural Area (NA) to Exclusive Agriculture (EA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Kossuth indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

Joe Resch, owner of the property, spoke and gave an overview of the reason for rezoning.

There was no one else to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

**Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

**Kay Mueller** - Variance Request, NE¼, SW¼, Section 25, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file).

Dave Amel, realtor for Ms. Mueller, spoke and explained why the variance is being requested.

There was no one else to speak.

A motion was made by Mr. Waack to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Thomas Bouc** – Variance Request, SE¼, NE¼, Section 23, T18N-R23E, Town of Newton.

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan read a letter from the Town of Newton plan commission in favor of the variance request (copy on file).

Mr. Bouc, owner of the property, spoke and gave an overview of the variance request.

There was no one else to speak.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 9 of the Manitowoc County Code titled “Shoreland Zoning Ordinance”.**

Motion made by Ms. Muench and seconded by Mr. Falkowski to reopen postponed item. Motion passed upon a unanimous voice vote.

Mr. Ryan, spoke and gave a general overview of what Mr. Tarnowski will be talking about.

Mr. Tarnowski, spoke and gave an overview of the changes that had been made since the last meeting concerning this ordinance. He went on to explain what areas were deviated away from the state model that the County is allowed to do.

Mr. Falkowski asked if the buffer was exclusively for Lake Michigan.

Mr. Tarnowski explained that is how it was written because most of the bluff areas are with Lake Michigan or tied into Lake Michigan.

Mr. Falkowski asked about the ADA, Americans with Disabilities Act.

Mr. Tarnowski explained that this is for individuals who need to access the shore or construct their structure a certain way due to a disability they are able to access it the same way as someone without a disability. He went on to explain the process involved to do this.

Mr. Ryan explained that a site plan will be required from a surveyor for pervious and impervious surfaces for an accurate baseline to issue permits. He continued to state October 1, 2016, is the deadline to enact this and Corporation Counsel asked to approve with allowance for technical changes by Corporation Counsel or the DNR.

End of discussion.

Motion Made by Mr. Vogt to approve with technical changes if needed by Corporation Counsel or the DNR and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance".**

Motion made by Ms. Muench and seconded by Mr. Vogt to reopen postponed item. Motion passed upon a unanimous voice vote.

Mr. Ryan, spoke and recommended keeping this item postponed as there is not a timeframe of having this ordinance updated.

Mr. Waack stated this item will remain postponed.

End of discussion.

**Postponed: Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves.**

Motion made by Mr. Korinek and seconded by Mr. Falkowski to reopen postponed item. Motion passed upon a unanimous voice vote.

Mr. Robinson gave an overview of the event and asked approval from the Commission.

End of discussion.

A motion was made by Mr. Falkowski to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.:**

Motion made by Mr. Hoffman and seconded by Mr. Korinek to reopen postponed item. Motion passed upon a unanimous voice vote.

Mr. Ryan, spoke and gave an update from Reed stating they are working on getting the proper permit through the Board of Adjustment and asked that this be postponed.

Mr. Waack stated this item will remain postponed.

End of discussion.

**Miscellaneous:**

**Out of County Trips – WCCA Fall Conference, 2-3 staff members.**

Mr. Ryan gave an overview of the conference.

Motion was made by Ms. Muench to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

**Other Matters –**

a. Election of officers

Mr. Waack was nominated for Chairperson.

Motion made by Mr. Hoffman and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

Mr. Hoffman was nominated for Vice Chairperson.

Motion made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Mr. Zimmer was nominated for Secretary.

Motion made by Mr. Hoffman and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Next Meeting Date:** Next meeting is scheduled for Monday, September 26, 2016.

**Adjournment:** Motion to adjourn was made by Mr. Vogt and seconded by Ms. Muench to adjourn at 4:43 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, August 22, 2016  
TIME: ► 3:30 P.M. ◀  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Manitowoc County Planning and Park Commission** - Town of Manitowoc Rapids petitioned for a revision to the Manitowoc Rapids Town Zoning Map
  2. **Manitowoc County Planning and Park Commission** – petition for an ordinance amendment to Chapter 4 of the Manitowoc County Code titled "Finance"
  3. **Fredrick and Hannah Beachy** – ZMAR, NW1/4, SE1/4, Section 28, T21N-R24E, Town of Mishicot, from Small Estate (SE) to Rural Residential (RR)
  4. **Joseph and Susan Resch** – ZMAR, NE1/4 & SE1/4, Section 19, T20N-R23E, Town of Kossuth, from General Agriculture (GA) and Natural Area (NA) to Exclusive Agriculture (EA)
- IV. Adjournment

Date: August 4, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
August 22, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order August 22, 2016 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Hoffman, Mr. Korinek and Mr. Falkowski

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan and Pete Tarnowski

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Manitowoc County Planning and Park Commission** - Town of Manitowoc Rapids petitioned for a revision to the Manitowoc Rapids Town Zoning Map
2. **Manitowoc County Planning and Park Commission** – petition for an ordinance amendment to Chapter 4 of the Manitowoc County Code titled "Finance"
3. **Fredrick and Hannah Beachy** – ZMAR, NW1/4, SE1/4, Section 28, T21N-R24E, Town of Mishicot, from Small Estate (SE) to Rural Residential (RR)
4. **Joseph and Susan Resch** – ZMAR, NE1/4 & SE1/4, Section 19, T20N-R23E, Town of Kossuth, from General Agriculture (GA) and Natural Area (NA) to Exclusive Agriculture (EA)

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR OCTOBER 24, 2016 MEETING

**Call to Order – Roll Call**

The Regular October 24, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Zimmer, Mr. Hoffman, Mr. Korinek and Mr. Falkowski.

Staff present: Tim Ryan, Gary Robinson, and Aprille Calewarts

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular August 22, 2016 meeting. Motion to accept the Minutes was made by Mr. Falkowski and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Mr. Vogt and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on October 10 and October 17, 2016; and reviewed by the Commission at a Commission Advisory Meeting held on August 22, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their November 10, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Philip & Mary Franz** – ZMAR, SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Cato indicating the Town Board and the Land Use Committee supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone request.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Ms. Muench to approve the rezone request. Motion passed upon a unanimous voice vote.

2. **Tom and Carol Metz** – ZMAR, SE1/4, NE1/4, Section 12, T21N-R22E, Town of Cooperstown, from Exclusive Agriculture (EA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Cooperstown indicating the Town Board and the Planning Commission supports this rezone request.

Mr. Waack asked if there was anyone to comment.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the rezone request. Motion passed upon a unanimous voice vote.

3. **Brian and Michelle Bilke** – ZMAR, NE1/4, NW1/4, Section 15, T19N-R21E, Town of Rockland, from General Agriculture (GA) and Exclusive Agriculture (EA) to Small Estate (SE).

Mr. Ryan read the Agenda Commentary (copy on file). A letter was received from the Town of Rockland indicating the Town Board supports this rezone request.

Mr. Waack asked if there was anyone to comment on this rezone.

There was no one to speak; Mr. Waack closed the Public Hearing.

Mr. Hoffman questioned if there would need to be a variance for a driveway to the road.

Mr. Ryan, spoke and stated Mr. Bilke will still be retaining the whole parcel and is only changing the zoning on the parcel giving him enough road frontage.

Motion was made by Mr. Hoffman and seconded by Mr. Zimmer to approve the rezone request. Motion passed upon a unanimous voice vote.

#### **Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

1. **John & Bonnie Abler** - Variance Request, SW¼, NW¼, Section 34, T17N-R21E, Town of Schleswig

Mr. Ryan read a summary of the request (copy on file).

There was no one else to speak.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

2. **Renee S. Seiler** – Variance Request, W½, SE¼, Section 9, T19N-R21E, Town of Rockland

Mr. Ryan read a summary of the request (copy on file).

There was no one else to speak.

A motion was made by Mr. Waack to approve and seconded by Mr. Vogt. Motion passed upon a unanimous voice vote.

Mr. Ryan spoke, stating a variance is recommended where farming is involved when the acreage is close to the 10 acre minimum for general agriculture. Otherwise, there is an animal restriction when rezoning to a residential zoning district.

A motion was previously made. Motion passed upon a unanimous voice vote.

3. **Terra Buena, LLC** – Variance Request, NW¼, SW¼ and the SW¼, SW¼, Section 18, T19N-R23E, Town of Manitowoc Rapids

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan spoke, explaining the criteria for a variance.

There was no one else to speak.

A motion was made by Ms. Muench to approve and seconded by Mr. Hoffman. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled “Private Sewage Systems Ordinance”.**

Mr. Ryan gave a short summary.

Motion made by Mr. Waack and seconded by Mr. Zimmer to keep the item postponed giving time for Corporation Counsel to review. Motion passed upon a unanimous voice vote.

End of discussion.

**Postponed: Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves.**

Mr. Robinson spoke, stating this item has been cancelled due to low enrollment with the potential to look at having the run next year.

End of discussion.

A motion was made by Ms. Muench to deny the item and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.:**

This item will remain postponed.

End of discussion.

**Discussion and possible action on maintaining trail agreement contracts from the Snowmobile Clubs for the 2016/2017 season.**

Mr. Robinson spoke, requesting the Park and Planning Commission's signature on the contracts and will then forward them to the clubs for their signatures. He went on to explain these contracts would be for the snowmobile trail maintenance services for the 2016/2017 season.

The Commission questioned the total amount of the contracts.

Mr. Robinson stated the total is \$62,083.84, which adds up to the amount of the grant. He went on to state that each club has specific sections and each club has different amounts due to different mileage.

The Commission questioned if the amounts cover any staff or administration costs.

Mr. Robinson stated those costs are taken off first and then the trail maintenance and grooming.

A motion was made by Mr. Hoffman to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

End of discussion.

**Miscellaneous:**

**Other Matters –**

Mr. Hoffman spoke, informing the Commission that he is resigning from this board and moving to the Board of Adjustment.

**Next Meeting Date:** Next meeting is scheduled for Monday, November 28, 2016.

**Adjournment:** Motion to adjourn was made and seconded to adjourn at 4:23 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday October 24, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Philip & Mary Franz** – ZMAR, SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA)
  2. **Tom and Carol Metz** – ZMAR, SE1/4, NE1/4, Section 12, T21N-R22E, Town of Cooperstown, from Exclusive Agriculture (EA) to Small Estate (SE)
  3. **Brian and Michelle Bilke** – ZMAR, NE1/4, NW1/4, Section 15, T19N-R21E, Town of Rockland, from General Agriculture (GA) and Exclusive Agriculture (EA) to Small Estate (SE)
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **John & Bonnie Abler** - Variance Request, SW¼, NW¼, Section 34, T17N-R21E, Town of Schleswig
  2. **Renee S. Seiler** – Variance Request, W½, SE¼, Section 9, T19N-R21E, Town of Rockland
  3. **Terra Buena, LLC** – Variance Request, NW¼, SW¼ and the SW¼, SW¼, Section 18, T19N-R23E, Town of Manitowoc Rapids
- VII. Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance".
- VIII. Postponed: Discussion and possible acceptance to allow the 2016 cave man run special event at Maribel Caves.
- IX. Postponed: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.
- X. Discussion and possible action on maintaining trail agreement contracts from the Snowmobile Clubs for the 2016/2017 season.
- XI. Miscellaneous:
  1. Staff Reports - None
  2. Personnel - None
  3. Correspondence - None
  4. Out of County Trips - None
  5. Other Matters - None
- XII. Next Meeting Date – November 28, 2016
- XIII. Adjournment

Date: October 20, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



## MANITOWOC COUNTY PLANNING AND PARK COMMISSION ADVISORY MEETING NOTICE

DATE: MONDAY, October 24, 2016  
TIME: ► 3:30 P.M. ◀  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes - Approval of Agenda  
"Open Meeting Law Compliance"
- III. Discussion Pertaining to Public Hearings of:
  1. **Philip & Mary Franz** – ZMAR, SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA)
  2. **Tom and Carol Metz** – ZMAR, SE1/4, NE1/4, Section 12, T21N-R22E, Town of Cooperstown, from Exclusive Agriculture (EA) to Small Estate (SE)
  3. **Brian and Michelle Bilke** – ZMAR, NE1/4, NW1/4, Section 15, T19N-R21E, Town of Rockland, from General Agriculture (GA) and Exclusive Agriculture (EA) to Small Estate (SE)
- IV. Adjournment

Date: October 6, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE ADVISORY MEETING  
October 24, 2016

**Call to Order – Roll Call**

The Advisory Meeting of the Manitowoc County Planning and Park Commission was called to order October 24, 2016 by Chairperson Waack at 3:30 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Hoffman, Mr. Zimmer, Mr. Korinek and Mr. Falkowski

Staff present: Tim Ryan

**Discussion of Public Hearing Information**

Mr. Ryan presented information for the following Zoning Map Amendments and Text Amendment for Commissioners' review:

1. **Philip & Mary Franz** – ZMAR, SW1/4, SE1/4, Section 11, T19N-R22E, Town of Cato, from Exclusive Agriculture (EA) to General Agriculture (GA)
2. **Tom and Carol Metz** – ZMAR, SE1/4, NE1/4, Section 12, T21N-R22E, Town of Cooperstown, from Exclusive Agriculture (EA) to Small Estate (SE)
3. **Brian and Michelle Bilke** – ZMAR, NE1/4, NW1/4, Section 15, T19N-R21E, Town of Rockland, from General Agriculture (GA) and Exclusive Agriculture (EA) to Small Estate (SE)

**ADJOURNMENT** – Meeting adjourned at 4:00 p.m.



# MANITOWOC COUNTY

## PLANNING AND PARK COMMISSION

### MEETING NOTICE

DATE: **Monday, November 28, 2016**  
TIME: 4:00 P.M.  
PLACE: MANITOWOC COUNTY OFFICE COMPLEX  
4319 EXPO DRIVE, MANITOWOC, WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered at the meeting:

- I. Call to Order - Roll Call
- II. Approval of Minutes
- III. Approval of Agenda - "Open Meeting Law Compliance"
- IV. Public Comment
- V. Public Hearings – Discussion and possible action:
  1. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for the Towns of Kossuth and Manitowoc Rapids.
- VI. Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:
  1. **Grimm Revocable Trust** - Variance Request, SE¼, SE¼, Section 33, T20N-R21E, Town of Maple Grove.
  2. **Daniel & Sandra Christopherson** – Variance Request, SE¼, SW¼, Section 29, T18N-21E, Town of Eaton.
  3. **B & B Metals** – Site Plan Review, Town of Meeme.
- VII. Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance".
- VIII. Postponed: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp, Inc.
- IX. Miscellaneous:
  1. Staff Reports – None.
  2. Personnel – None.
  3. Correspondence – Letter from WDNR indicating the Wisconsin Geographic Names Council received a proposal to change the name of the West Twin River, located in Manitowoc County.
  4. Out of County Trips – WLIA Conference February 22 – February 24, 2017, Wisconsin Dells – two staff members.
  5. Other Matters – None.
- X. Next Meeting Date – January 23, 2017
- XI. Adjournment.

Date: November 17, 2016

Melvin Waack, Commission Chair  
By: Tim Ryan, Director

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MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR NOVEMBER 28, 2016 MEETING

**Call to Order – Roll Call**

The Regular November 28, 2016 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Waack at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Waack, Mr. Vogt, Ms. Muench, Mr. Zimmer, Mr. Dyzak, Mr. Korinek and Mr. Falkowski.

Staff present: Tim Ryan, Pete Tarnowski and Aprille Calewarts

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Waack called for a motion to accept the Minutes of the regular October 24, 2016 meeting. Motion to accept the Minutes was made by Ms. Muench and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

**Approval of Agenda:** Motion made by Ms. Muench and seconded by Mr. Zimmer to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on October 28, 2016; and reviewed by the Commission at a Commission Meeting held on November 28, 2016. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their December 20, 2016 meeting.

**Public Comment:** Mr. Waack asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Waack closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **Manitowoc County Planning and Park Commission** - adoption of the Manitowoc County Farmland Preservation Plan amendment to revise the plan maps for the Towns of Kossuth and Manitowoc Rapids

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Waack asked if there was anyone to comment on this request.

Mr. Korinek asked what the changes were on the maps and if they are all going back to farmland.

Mr. Tarnowski informed Mr. Korinek the changes were the dark red areas outlined on the map and will be planned agriculture as they were rezoned to exclusive agriculture a couple months back.

Mr. Falkowski asked the frequency of changing back and forth between zoning and plans.

Mr. Tarnowski stated rezones get approved through the Commission with proper criteria and the plan itself should not see many changes. He stated the changes being made

were due to a large amount of parcels in the Town's Comprehensive Plan update and to keep everything consistent as possible.

Ms. Muench asked if Farmland Preservation was done by contracts.

Mr. Tarnowski informed contracts were used prior, but now is done under zoning.

There was no one to speak; Mr. Waack closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

**Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

1. **Grimm Revocable Trust** - Variance Request, SE¼, SE¼, Section 33, T20N-R21E, Town of Maple Grove

Mr. Ryan read a summary of the request (copy on file).

Mr. Dyzak questioned building on the parcel.

Mr. Ryan spoke, explaining building would not be allowed; a rezone would be needed.

A motion was made by Mr. Vogt to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

2. **Daniel & Sandra Christopherson** – Variance Request, SE¼, SW¼, Section 29, T18N21E, Town of Eaton

Mr. Ryan read a summary of the request (copy on file).

Mr. Christopherson spoke, explaining the reason for the request is to separate the home from the rest of the parcel.

A motion was made by Ms. Muench to approve and seconded by Mr. Korinek. Motion passed upon a unanimous voice vote.

3. **B & B Metals** – Site Plan Review, Town of Meeme

Mr. Ryan read a summary of the request (copy on file).

Mr. Ryan spoke, explaining the criteria for a site plan.

Mr. Korinek had questions about the creek on the east side of the property.

Mr. Ryan spoke, stating structures need to be out of the floodplain and 75 ft. from the ordinary high before a permit could be issued.

A motion was made by Mr. Vogt to approve and seconded by Mr. Falkowski. Motion passed upon a unanimous voice vote.

**Postponed: Discussion and possible action on Comprehensive Ordinance Revision for Chapter 13 of the Manitowoc County Code titled "Private Sewage Systems Ordinance".**

This item will remain postponed.

End of discussion.

**Postponed: Discussion and possible action on Resolution Authorizing Commencement of Suit for Ordinance Violations for Sportcomp Inc.:**

A motion was made by Ms. Muench to bring back the item for discussion and possible action and seconded by Mr. Korniek. Motion passed upon a unanimous voice vote.

Mr. Waack gave an update stating Sportcomp Inc. is in compliance at this time.

A motion was made by Mr. Falkowski to deny and seconded by Mr. Korniek. Motion passed upon a unanimous voice vote.

End of discussion.

**Miscellaneous:**

**Correspondence** – Letter from WDNR indicating the Wisconsin Geographic Names Council received a proposal to change the name of the West Twin River, located in Manitowoc County

Mr. Ryan spoke, giving an overview of the WDNR letter and asked for a recommendation.

Mr. Korinek questioned cost involved with changing maps, signs, etc.

Mr. Dyzak stated he sees no purpose to change the name and no reason to recommend the change.

Mr. Vogt stated the West Twin and East Twin have been used for the last 50-60 years and to change to the proposed two names will not mean anything.

Mr. Falkowski stated a change does have a consequence; the familiarity people have will change.

The Commissioners discussed that people will still call it the West Twin River even if the river is renamed.

Mr. Zimmer stated he agrees with Mr. Dyzak and informed the Commission the name Neshota is rendered several times throughout Manitowoc County with Neshota Beach and Neshota Park. He stated the Indian name and recognition is well established and does not see a need to change the name of the West Twin River.

A motion was made by Mr. Vogt to reject the proposed name and seconded by Mr. Dyzak.

Mr. Vogt commented all state maps and county maps would need to be changed and stated the name change does not only affect the names of the Rivers.

Mr. Waack agrees with Mr. Zimmer that name is being recognized in several other ways.

Motion passed upon a unanimous voice vote.

**Out of County Trips –**

WLIA Conference February 22 – February 24, 2017, Wisconsin Dells two staff members

Mr. Ryan gave an overview of the conference.

A motion was made by Ms. Muench to approve to send two staff members and seconded by Mr. Korniek. Motion passed upon a unanimous voice vote.

Wisconsin Society of Land Surveyors Conference WI Dells – January 2017 – 1 staff member

Mr. Ryan gave an overview of the conference.

A motion was made by Mr. Vogt to approve to send the Director and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

**Next Meeting Date:** Next meeting is scheduled for Monday, January 23, 2017.

**Adjournment:** Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Korinek to adjourn at 4:33 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Mr. Zimmer, Secretary

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Date