



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: January 6, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. UW-Manitowoc report
9. Staffing report
10. PILD Update
11. Dean's Network project
12. 4-H report
13. UW-Extension office update using the monthly office newsletter
  
14. Date of next meeting
15. Adjourn

Date: December 20, 2010

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, January 6, 2011**

The meeting was called to order by Chairperson Susie Maresh at 5:02 p.m.

Those present were: Cathy Wagner, Melvin Waack, Laurie Burke, and Andy Schneider. Also present was Kevin Palmer, Manitowoc County UW-Extension 4-H Youth Development Educator.

Motion by Cathy Wagner, second by Laurie Burke, to approve the minutes of the December 2010 meeting. Motion carried.

Motion by Cathy Wagner, second by Andy Schneider, to approve the agenda as printed. Motion carried.

Kevin gave an update on the current office budget. Some expenses listed under Operation and Maintenance will actually come out of the 2010 budget. It should be corrected for next month's budget report.

There was no UW Manitowoc report.

Kevin shared that Aimee Augustine has now moved full-time to the Veterans Office and Pam Miles has been hired on a limited part-time basis to fill-in for Ruth during her vacation and to help with special projects when needed.

Kevin reported that Melvin Waack is the Public Issues Leadership Development (PILD) Candidate for our congressional district.

Kevin explained the Dean's Network Project, which includes the Cooperative Extension Network and the Resource Advocacy Network. The committee expressed an interest in being part of the Cooperative Extension Network.

Kevin gave a demonstration on how the 4-H Program Area will use Manitowoc County UW-Extension's new website in WordPress to better communicate programs and activities to members.

Kevin highlighted the 4-H STEM program in the office newsletter.

Motion to adjourn by Cathy Wagner, second by Melvin Waack. Meeting adjourned at 5:33 p.m. The next meeting of the NREC is February 3<sup>rd</sup> immediately following the ADRC Board meeting.

Respectfully submitted,

Faye Malek

Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: February 3, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. UW-Manitowoc report
9. Staffing report
10. Resource Advocacy Network
11. WACEC registrations (WI Associated County Extension Committees)
12. Family Living Report
13. UW-Extension office update using the monthly office newsletter
  
14. Date of next meeting
15. Adjourn

Date: January 26, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, February 3, 2011**

The meeting was called to order by Chairperson Susie Maresh at 5:20 p.m.

Supervisors present were: Cathy Wagner, Melvin Waack, Laurie Burke, and Andy Schneider. Also present were Stacy Schweppe, Camp TaPaWingo Director, and Faye Malek, Manitowoc County UW-Extension Department Director.

Motion by Cathy Wagner, second by Andy Schneider, to approve the minutes of the January 2011 meeting. Motion carried.

Motion by Melvin Waack, second by Andy Schneider, to approve the agenda as printed. Motion carried.

There was no correspondence.

Faye Malek gave an update on the current office budget.

There was no UW-Manitowoc report. At the next meeting, Interim Dean and CEO Martin Rudd will give an update on spring enrollment statistics.

Regarding the staffing update, Faye indicated that Pam Miles was hired for one day in January. Ilmana Turajlic works ten hours per week as a work study student. The office continues to streamline operations when possible.

Faye shared the Resource Advocacy Network names and contact information. These individuals will have opportunities to be informed of Extension programs and matters through the Dean.

WACEC registration materials were distributed. The deadline date to register is March 6<sup>th</sup>. Legislative visits will be an important part of the conference. Thus far, an appointment was made with Joe Leibham and another is being scheduled with Andre Jacque. Others will be made once times are established. Melvin Waack, Public Issues Leadership Development (PILD) candidate for our congressional district, has had contact with people from the UW-Extension offices in Madison to make arrangements for the trip. He and other involved in the WACEC Conference will meet at the Manitowoc County UW-Extension office for an orientation.

Stacy Schweppe updated the committee on several fund raisers for Camp TaPaWingo including: a tree and shrub sale which goes until March 15<sup>th</sup>, a chocolate and coffee fund raiser happening now, and their 5<sup>th</sup> annual banquet set for April 2<sup>nd</sup> at Club Bil Mar which will raise several thousand dollars for the purchase of new bunk beds for the camp. The West Foundation donated \$10,000 toward the purchase of bunk beds.

Faye distributed the February office newsletter and highlighted assorted programs and upcoming events.

Motion to adjourn by Andy Schneider, second by Laurie Burke. Meeting adjourned at 6:01p.m. The next meeting of the NREC is March 3<sup>rd</sup> immediately following the ADRC Board meeting.

Respectfully submitted,

Faye Malek

Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: March 3, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

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1. Call to order
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5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. UW-Manitowoc report
9. Family Living- WNEP report
10. WACEC Conference registrations, arrangements, discussion points, auction item
11. WACEC District meeting, May 13
12. UW-Extension office update using the monthly office newsletter
  
13. Date of next meeting
14. Adjourn

Date: February 24, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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NATURAL RESOURCES AND EDUCATION COMMITTEE  
Manitowoc County Office Complex  
Thursday, March 3, 2011

The meeting was called to order by Cathy Wagner at 5:26 p.m.

Supervisors present were: Melvin Waack and Laurie Burke. Andy Schneider and Susie Maresh were excused. Also present was Melissa Giebel, WI Nutrition Education Program Coordinator, and Faye Malek, Manitowoc County UW-Extension Department Director.

Motion by Laurie Burke, second by Melvin Waack, to approve the minutes of the February 2011 meeting. Motion carried.

Motion by Melvin Waack, second by Laurie Burke, to approve the agenda as printed. Motion carried.

Correspondence was from Martin Rudd. Documents attached.

Faye Malek gave an update on the Department Head meeting with Sharon Cornils and Bob Ziegelbauer held on March 3, 2011.

WACEC arrangements were discussed regarding legislative visits on March 29<sup>th</sup> at the Capitol. Supervisors will be joined by two 4-H teens and an adult leader. An updated handout reflecting the monetary contributions of the Manitowoc County UW-Extension office was distributed and discussed.

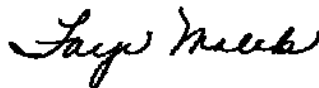
The Eastern District WACEC meeting will be held in Manitowoc on May 13, 2011.

Missy Giebel provided a family living program report on the sites and contacts made by the WNEP staff including education with: Head Start parents, students at McKinley Academy, Jefferson Elementary students, WIC clients, and pantry goers. Subjects include: food preparation, food safety, and stretching the food dollar. More than 750 contacts were made in the first quarter. Missy indicated that there is \$50,000 in federal dollars coming to Manitowoc County through this program that makes educational outreach available to limited-income residents.

Faye distributed the March office newsletter and highlighted assorted programs and upcoming events.

Motion to adjourn by Melvin Waack, second by Laurie Burke. Meeting adjourned at 6:15 p.m. The next meeting of the NREC is April 7<sup>th</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director

## Report to Natural Resources and Education Committee (3<sup>rd</sup> March 2011)

University of Wisconsin – Manitowoc

Martin Rudd, Interim Dean / CEO

In my absence from the meeting tonight, please find attached my report (and associated documentation). As always, I will be happy to answer any questions by email ([martin.rudd@uw.edu](mailto:martin.rudd@uw.edu))

Enrollment: You may have seen in the HTR, but I am happy to say that UW-Manitowoc has its highest Spring Enrollment since 2005. We have 589 students on campus (up 9% from last year), with continuing students up 14%. Our full time equivalent count (FTE) as of 10<sup>th</sup> day (the official “count” day) was 460 (11% higher than in 2010). This clearly is an excellent team effort from all the faculty, staff and student services people. We believe that a strong Fall enrollment coupled with increased awareness of remedial needs of the incoming students contributed to this successful semester.

Budget: As you can imagine, there has been considerable angst on campus regarding the potential ramifications of the “Budget Repair Bill”. Our Central Office in Madison has done a great job of working inside the Capitol to ensure that the concerns that have been expressed, have been passed on. Again, with the presentation of the Governor’s 2011-13 budget this week, the UW System is facing significant and damaging budget cuts. I have included the news release with the figures and comments associated with the preliminary look at the budget. Clearly we will work through our Central Office and UW System to again make our value to the economy of the state clear. The Governor is looking to expand the number of jobs by 250000 and all of us in higher education feel that the skills and education levels needed in Wisconsin start with the programs and degrees we offer, and that further cuts to base funding will significantly undermine that effort. In addition, the UW colleges in already the “leanest” institution in the UW System and the result of the last biennial adjustment already had effect on library services, among others. I will provide updates through the process.

Library Upgrade: In December, the campus learned that the County Public Works Committee was supporting our request to install over 250 new light fixtures for the library. In a nutshell, Lowes Home Improvement (through our history faculty member, Dr. Chris Stone) provided a gift of new lights for our previously rather dark library in Founders Hall. Thanks to Gerry Neuser and Jeff Beyer, and our UW-Manitowoc buildings and grounds folks, we have a fantastic, new, bright look upstairs with a drop ceiling that provides a much better environment for studying. This is a perfect example of how the County and UW-Manitowoc worked with a private partner on helping a small but much needed change occur on campus. We are very grateful for their support!

Collaborative Efforts: My new Assistant Dean for Student Services, Chris Beloin, hired in December from UW-Washington County, my Associate Dean and I have been hard at work on collaborative initiatives with various potential partners to bring baccalaureate degrees to the Manitowoc community. This will not only enhance the breadth of places to where our students can transfer but also initiate some degrees for our placebound students. Ultimately, we will be looking towards new, perhaps non-traditional “cohorts” to help declining high school enrollments as one way to help maintain our numbers. Some of the face to face conversations, that often started as teleconferences and emails include:

- (i) UW-Platteville Engineering (B.S. Electrical / Mechanical Engineering) – we had a visit from the advisor and program manager for the UW Colleges collaborations and discussed the engineering needs here in the Manitowoc area
- (ii) UW-Stout (B.S. Engineering Technology) – I have had teleconferences with UW-Sheboygan / UW-Stout / LTC on enhancing and expanding the collaborative degree [really a 2+2] that is currently on offer with NWTC
- (iii) UW-Oshkosh (B.Ed Special Education) – this is the most advanced of the collaborations so far and probably represents a good model moving forward: it is regional in nature with an “off site” center that will provide junior and senior level classes, some that can be offered by instructors approved by UW-Oshkosh

- (iv) Marian University (B.S. Nursing) – following a teleconference, we met in person at Marian University last week to discuss the strengths of our transfer students with the associates degree. Tied in with this interest is for Marian to offer classes here and to offer a clinical experience in Manitowoc
- (v) We also had a chance to talk with the UW-Milwaukee College Connection advisor and talked about a re-invigoration of the degree options

Foundation: There has been some considerable reinvigoration of the UW-Manitowoc Foundation in the recent months with 4 new board members.

Book Rental: A group has been meeting to develop some ideas regarding a proposed book rental model in the bookstore starting in the Fall. This suggestion has widespread support of the Student Senate on campus. The book rental will be funded through a semester based segregated fee that will enable students to rent (with an option to purchase) all of their texts for the semester. Exceptions would include consumables such as laboratory manuals, arts supplies and “lower cost books” perhaps those with a \$10/\$25 upper limit (to be decided through the governance process). We anticipate a per semester segregated fee of ca. \$100 - \$125.

Chamber Events: On 7<sup>th</sup> February, the campus hosted the Manitowoc Chamber’s “Business Connects with government” lunch series with Mark O’Connell, Executive director of the Wisconsin Counties Association as the guest speaker. Following his talk, Mark stayed on campus for a couple of hours, had a tour and I had an opportunity to talk to him about support for UW-Manitowoc. He is also on the Board of Visitors for UW Colleges / UW-Extension. Earlier that day, Kevin Crawford and CBO Neal Verfuert of Orion Energy visited the classroom of Mike Sherman to hear the latest updates on the “wireless energy transfer” project that encompasses undergraduate research and class-based projects in the physics classes.

Spirit of the Rivers: A series of meetings during the Fall, and a UW System Grant has enabled planning to move forward with a joint Silver Lake / UW-Manitowoc class that will focus on an interdisciplinary course that will focus on the history / culture / art of the lakeshore area with respect to the Native American inhabitants here (in line with the creation of the sculpture by Skip Wallen)

Respectfully submitted

Mark D. Ridd

03/02/11





# News Release

## ***University of Wisconsin leaders assess budget impact Major financial challenges and restructuring would affect all 182,000 students***

MADISON, Wis. – University of Wisconsin leaders today responded to Governor Scott Walker’s proposed 2011-13 biennial budget, saying that \$250 million in budget cuts for UW campuses will affect students, faculty, staff, and local communities all across the state.

<b>UW System Institution</b>	<b>Proposed GPR Cut</b>
<i>UW-Madison</i>	<i>\$125 million (13% reduction)</i>
<i>UW System Administration</i>	<i>\$4.8 million (25% reduction)</i>
<i>Other UW System Institutions (total)</i>	<i>\$120.2 million (avg. 11% reduction)</i>
<b>TOTAL:</b>	<b>\$250 million (11% reduction)</b>

Under the Governor’s proposed budget, UW System campuses would receive about 6.1 cents of every Wisconsin tax dollar – down from 8 cents in 2010.

“The proposed funding reductions are significant,” said Charles Pruitt, President of the UW Board of Regents. “They will affect everything we do—from instruction, to research, to community service. Our faculty, staff and students have already been asked to make real sacrifices. As a university system that competes in a national marketplace, this budget will pose big challenges to all of us.”

“While these cuts may result from a global economic downturn, that does not lessen their impact on the UW’s core educational mission,” said UW System President Kevin P. Reilly. “To preserve the university as an economic engine, we need more flexibility so that all UW campuses can soften the blow.”

UW leaders have long argued for changes to state laws that closely control tuition, budget allocations, financial management, purchasing and other campus operations. Under the Governor’s budget, only UW-Madison would get authority over these and other functions as a new stand-alone public authority.

Governor Walker has indicated that [he is willing to work with UW System officials](#), chancellors, and the Legislature to provide all UW System campuses with the same managerial flexibility. Tonight, he reiterated that desire to work “with lawmakers from both political parties on expanding this concept to the other campuses throughout the UW System.” University leaders have [urged that such a model preserve the integrity](#) of the statewide UW System.

**UW response to biennial budget  
March 1, 2011**

Today's budget announcement comes amid ongoing debate over collective bargaining for UW faculty, academic staff, and classified staff. Although the UW System maintains a neutral stance on matters of collective bargaining rights, Reilly expressed concern about the cumulative effect on employee morale.

"Such changes should not be made in such an adversarial and rushed atmosphere. Our faculty, academic staff, and classified staff are dedicated professionals who routinely confront complex problems with creativity and persistence. Today, they are serving record numbers of students, winning new research grants, and helping local businesses create new jobs."

"As we make tough budget choices, we must remember how these choices will affect people who deliver the goods in classrooms, laboratories, campus health centers, libraries, and other offices that serve our 182,000 students," said Reilly.

To understand how funding reductions and restructuring might affect local UW campuses, UW-Extension offices, and local communities, many UW campuses will be hosting public listening sessions in the coming months.

"Through those conversations, I hope we hear from people who have hopes and expectations of being served by their UW," Reilly said. "I hope we hear from everybody."

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**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: April 7, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

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1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. UW-Manitowoc report
9. Master Gardener's report
10. WACEC legislative visits report
11. May 13<sup>th</sup> WACEC District meeting materials
12. UW-Extension office update using the monthly office newsletter
13. Meeting absence reminder
  
14. Date of next meeting
15. Adjourn

Date: March 23, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, April 7, 2011**

The meeting was called to order by Susie Maresh at 5:29 p.m.

Supervisors present were: Melvin Waack, Laurie Burke, and Cathy Wagner. Andy Schneider was absent. Also present was Scott Gunderson, Pat Hollen, Marilyn Starzewski, and Faye Malek.

Motion by Cathy Wagner, second by Laurie Burke, to approve the minutes of the March 2011 meeting. Motion carried.

Motion by Melvin Waack, second by Cathy Wagner, to approve the agenda as printed. Motion carried.

There was no correspondence.

Faye Malek gave an update on the budget indicating the new computers ordered last fall will be installed in April.

There was no UW-Manitowoc report.

Master Gardeners Pat Hollen and Marily Starzewski gave the monthly educator report sharing projects scheduled including two fund raisers: a garden walk on July 16th and a Maddog and Merrill event at the Rock Pavilion at Expo on August 11<sup>th</sup>. They shared a list of their community projects including grounds/garden work at: the Chamber of Commerce, Lincoln Park Zoo, United Way, Mariner's Trail, Lester Public Library, Woodland Dunes, and local churches. They also have a Purple Loosestrife project at Schuette Park, a yearly garlic and mustard pull at the Maribel Caves, work at Silver Lake Park, and do plantings in various villages including Mishicot, Francis Creek, and Reedsville. They are sponsoring a bus trip to the Cantigny and Ball Seed Gardens on Friday, July 22<sup>nd</sup>. Master Gardener volunteers manage a Plant Clinic Mondays, Wednesdays, and Fridays from April through September at the UW-Extension office to answer questions and to provide information.

Laurie and Melvin described their experiences with legislative visits done at the WACEC conference on March 29<sup>th</sup> with Joe Leibham, Steve Kestell, Andre Jacque, and Frank Lasee (assistant). The 2012 annual state WACEC Conference is scheduled for June 24<sup>th</sup>- 26<sup>th</sup> in Green Bay.

Reservations were taken for the District 6 WACEC Conference on May 13<sup>th</sup>.

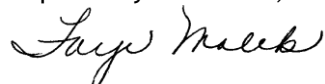
Melvin gave a brief report on his attendance at the Public Issues and Leadership Development (PILD) Conference in D.C. and will give a more detailed report at the May NREC meeting.

Faye distributed the April office newsletter and highlighted assorted programs and upcoming events, noting the annual value of the work done by volunteers amounting to \$998,748.

Faye reminded members to alert either Judy Rank or her in the event of not being able to attend the NREC meetings.

Motion to adjourn by Cathy Wagner, second by Laurie Burke. Meeting adjourned at 6:20 p.m. The next meeting of the NREC is May 5<sup>th</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: May 5, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

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6. Correspondence
  
7. Budget report
8. UW-Manitowoc report
9. Agent report
10. PILD report
11. May 13<sup>th</sup> WACEC District meeting
12. UW-Extension office newsletter
  
13. Date of next meeting
14. Adjourn

Date: April 26, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, May 5, 2011**

The meeting was called to order by Susie Maresh at 5:13 p.m.

Supervisors present were: Melvin Waack, Laurie Burke, Cathy Wagner, and Andy Schneider. Also present were Kevin Palmer, Pam Miles, members of the Clarks Mills Good Sports 4-H Club, and Faye Malek.

Motion by Melvin Waack, second by Laurie Burke, to approve the minutes of the April 2011 meeting. Motion carried.

Motion by Andy Schneider, second by Cathy Wagner, to approve the agenda as printed. Motion carried.

Correspondence included a proclamation for June Dairy Month and a Local Government 2011 Town Officials Workshops brochure from the UW-Extension Local Government Center.

Faye Malek gave an update on the budget.

There was no UW-Manitowoc report.

The Agent/Educator report was introduced by the Manitowoc County UW-Extension 4-H Educator Kevin Palmer, and turned over for a presentation by Pam Miles and three members of the Clarks Mills Good Sports 4-H Club. They brought in a rain barrel and literature developed to encourage families to conserve water. Club members wrote and received a \$1,000 grant to secure supplies. Their plan is to do a rain barrel workshop in Valders and collect data on the impact of project. The Chair requested a brief presentation at a County Board meeting and it was agreed to do it July 19<sup>th</sup>.

Kevin provided additional program information to committee members including: the initiation of a new club in the Mishicot area which was made possible by hosting a successful 4-H Fun night in Mishicot with 79 attendees and 25 volunteers. An previous Mishicot School System teacher will be the main leader to get the club established. Kevin reported on the first 4-H pinewood derby race at Expo with 100 kids making and racing cars that night. It was a good time for dads and their kids to be together. Next year, more science/engineering/technical aspects will be incorporated into the derby race. Kevin shared a program he developed, "Horse and Small Ruminant Seminar", and will teach with Dr. Don Bliss, Parasitologist, on May 21<sup>st</sup>. He completed a UW-Madison course, "Reflective Leadership", which will be utilized with 4-H members and leaders. He also indicated Camp TaPaWingo will be going through an audit in May. The committee voiced their appreciation for all of Kevin's work.

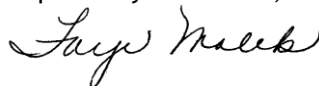
Melvin gave a report on his PILD experience noting his clearer understanding of Smith-Lever funding and UW-Extension overall. He noted several round table and breakout session discussions including the future of energy, the importance of life skills including food preservation and healthy eating, and community garden work done in other states through 4-H programs that has provided direction for misguided kids.

The District 6 WACEC Conference on May 13<sup>th</sup> may be cancelled due to low enrollment.

Faye distributed the May office newsletter highlighting events and a newly prepared pantry donation list in preparation for the May Stamp Out Hunger postal food collection.

Motion to adjourn by Cathy Wagner, second by Andy Schneider. Meeting adjourned at 6:14 p.m. The next meeting of the NREC is June 2<sup>nd</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: June 2, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

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7. Budget report
8. UW-Manitowoc report
9. Agent report
10. UW-Extension public value handout
  
11. Date of next meeting
12. Adjourn

Date: May 24, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, June 2, 2011**

The meeting was called to order by Susie Maresh at 5:29 p.m.

Supervisors present were: Laurie Burke and Cathy Wagner. Melvin Waack and Andy Schneider were excused. Also present were Scott Gunderson and Faye Malek.

Public input: Cathy Wagner indicated she was asked to be on the 2012 WACEC State Conference Planning Committee which is set for Green Bay in 2012. Susie indicated the need to have financial support for NREC members to attend that conference.

Motion by Laurie Burke, second by Cathy Wagner, to approve the minutes of the May 2011 meeting. Motion carried.

Motion by Cathy Wagner, second by Laurie Burke, to approve the agenda as printed. Motion carried.

Correspondence included an email from Rosemary Potter indicating the WI Joint Finance Committee meeting on Friday, June 2<sup>nd</sup> regarding the New Badger Partnership and the WI Idea initiatives.

Faye Malek gave an update on the budget. The Master Gardeners are being asked to prepare all soil and bug samples for lab work in Madison. A small refrigerator was purchased for storing the samples.

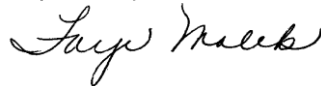
There was no UW-Manitowoc report. Charles Clark was named the new Dean and CEO of UW-Manitowoc. A card was passed and will be sent to Martin Rudd, previous Dean and CEO. The "UW-Manitowoc report" will be removed from future NREC agendas unless otherwise requested.

The Agent/Educator report was given by Scott Gunderson who shared the 2011 "Manitowoc County Agriculture Value and Economic Impact " report, and gave a reminder of Breakfast on the Farm at the Berge farm located southwest of Valders on Sunday, June 12<sup>th</sup>. He also spoke of efforts to secure grant funding for an Ag Education Center. Scott demonstrated an alfalfa measuring tool designed by UW-Madison to assess when crops should be cut and harvested for maximum nutritive quality and financial gain. Scott will be serving ice cream at the June County Board meeting and providing the aforementioned ag report.

Faye shared a public value statement template which was developed to demonstrate the greater value of UW-Extension programs and outreach. She also explained the June office newsletter "Big Things Can and Do Happen on a Small Budget". This sheet will be made available to all supervisors at their next meeting.

Motion to adjourn by Cathy Wagner, second by Laurie Burke. Meeting adjourned at 6:23 p.m. The next meeting of the NREC is July 7<sup>th</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director





**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: July 7, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. Information from Department Director's meeting
9. Family Living report
10. Review office newsletter
  
11. Date of next meeting
12. Adjourn

Date: June 28, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, July 7, 2011**

The meeting was called to order by Cathy Wagner at 4:45p.m.

Supervisors present were: Laurie Burke, Melvin Waack, and Andy Schneider. Susie Maresh was excused. Also present were Missy Giebel and Faye Malek.

There was no public input.

Motion by Laurie Burke, second by Andy Schneider, to approve the minutes of the June 2011 meeting. Motion carried.

Motion by Andy Schneider, second by Melvin Waack, to approve the agenda as printed. Motion carried.

Correspondence included an announcement from Scott Gunderson, Manitowoc County UW-Extension Agriculture Agent of a \$35,000 grant to work toward the actualization of an Ag Education Center in our area. The grant came from the WI Agricultural Innovation and Development Center through the Department of Ag, Trade, and Consumer Protection. Also provided was announcement of a program coordinated by the Manitowoc Co. UW-Extension Master Gardener Volunteers set for August 11<sup>th</sup> at 6 p.m. at the Expo grounds. Mad Dog and Merrill will demonstrate how to grill garden vegetables. Kevin Palmer, Manitowoc Co. UW-Extension 4-H Youth Development Educator is coordinating a presentation for the July County Board meeting which will include 4-H members and their leader talking about their rain barrel project. Faye was asked to meet with the new UW-Manitowoc Dean and CEO Charles Clark in July which will be a time to look at coordinated efforts with the faculty at both sites.

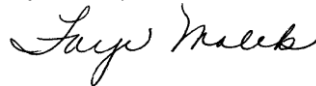
Faye gave an update on the budget.

Faye gave an update on some of the changes for county employees resulting from Wisconsin Act 10 including the change to a 37.5 hour week and a modified holiday schedule.

The Agent/Educator report was given by Missy Giebel and Faye. The office newsletter was used to focus on the 2007 and 2011 needs assessments and subsequent programs developed to meet identified needs. Highlights included: bringing the federally-funded WI Nutrition Education Program to Manitowoc County bringing in \$52,000 annually, and the Multicultural Coordinator is funded through a UW-Chancellor's Grant and one of her current projects is assessing the literacy needs of native and non-native residents with a meeting scheduled for July 18<sup>th</sup>. Parenting programs were indicated as needed in both the 2007 and 2011 needs assessments resulting in increasing the number of evidence-based and research-based programs in the County through Extension efforts. Collaborative work with colleagues in the areas of mental health, food security, increased physical activity and better nutrition are areas of focus. The family living staff is involved in presentations this summer and fall including the local, state, and national levels.

Motion to adjourn by Andy Schneider, second by Laurie Burke. Meeting adjourned at 5:25 p.m. The next meeting of the NREC is August 4<sup>th</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director



## MANITOWOC COUNTY NATURAL RESOURCES & EDUCATION COMMITTEE MEETING NOTICE

DATE: August 4, 2011  
TIME: Immediately following the ADRC Board Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. UW-Manitowoc report
8. Budget report
9. Educator report
10. Review office newsletter
  
11. Date of next meeting
12. Adjourn

Date: July 27, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, August 4, 2011**

The meeting was called to order by Susie Maresh at 5:23p.m.

Supervisors present were: Cathy Wagner, Laurie Burke, Melvin Waack, and Andy Schneider. Also present was Charles Clark and Faye Malek.

There was no public input.

Motion by Cathy Wagner, second by Andy Schneider, to approve the minutes of the July 2011 meeting. Motion carried.

Motion by Cathy Wagner, second by Andy Schneider, to approve the agenda as printed. Motion carried.

There was no correspondence.

Charles Clark, UW-Manitowoc Dean and CEO, indicated enrollment is 5% ahead of this time last year. Also, if approved by the Board of Regents, UW-Oshkosh and UW-Green Bay will be offering a manufacturing and engineering technology degree that will allow local students to take a portion of their degree work at UW-Manitowoc. Faculty and staff will have a booth at the fair.

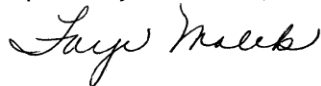
Faye gave an update on the budget and indicated paperwork for next office budget was provided this week.

The family living staff will report briefly at the August County Board meeting.

The office newsletter was reviewed.

Motion to adjourn by Andy Schneider, second by Laurie Burke. Meeting adjourned at 5:45 p.m. The next meeting of the NREC is September 1<sup>st</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: September 1, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. Proclamation for National 4-H Week
9. Educator report
10. Review office newsletter
  
11. Date of next meeting
12. Adjourn

Date: August 24, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, September 1, 2011**

The meeting was called to order by Susie Maresh at 5:31p.m.

Supervisors present were: Cathy Wagner, Laurie Burke, Melvin Waack, and Andy Schneider. Also present was Jean Rausch - UW-Extension/UW-Manitowoc Multicultural Coordinator, and Faye Malek, Manitowoc County UW-Extension Family Living Educator and Department Director.

There was no public input.

Motion by Cathy Wagner, second by Andy Schneider, to approve the minutes of the August 2011 meeting. Motion carried.

Motion by Melvin Waack, second by Andy Schneider, to approve the agenda as printed. Motion carried.

There was no correspondence.

The committee reviewed the 2011 budget. The 2012 budget was submitted. The overtime line item was eliminated for 2012 in order to make the best use of funding for clerical assistance. A line item was added for NREC professional development which is the annual WI Associated County Extension Committee Conference. It will be held in Green Bay June 24<sup>th</sup> - 26<sup>th</sup>, 2012.

A *Proclamation Honoring 4-H Week* was reviewed. It will be presented at the September County Board meeting and accepted by Susie Maresh.

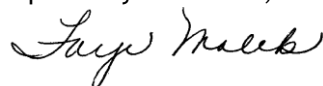
Faye provided an invitation to the Mental Health Forum scheduled for Friday, September 23<sup>rd</sup> and noted the significance of County Board Supervisor involvement. She indicated on September 14<sup>th</sup>, she and Kevin Palmer are facilitating a Logic Model training for 25-30 agency representatives who are submitting proposals to United Way Manitowoc County. Faye will use vacation time to attend the National Extension Association of Family and Consumer Sciences (NEAFCS) Conference from September 27<sup>th</sup> - 30<sup>th</sup> in Albuquerque, New Mexico. She is a part of a team of UW-Extension Family Living Educators that authored *The Employed Caregiver Survey* which will be receiving the NEAFCS Program Excellence through Research Award. She will co-facilitate a breakout session focused on the survey, and receive a Distinguished Service Award.

The educator report was given by Multicultural Coordinator Jean Rausch, a retired English teacher from the Sheboygan School System. Jean works 10 hours per week at the UW-Extension office, and is funded through a UW-Chancellor's Grant. Her focus is establishing a one-on-one literacy program for native and non-native residents wanting to learn how to write/read/speak English. This model was identified as needed after an assessment meeting attended by representatives of LTC, Lakeside Foods, Bethany Church, St. Thomas the Apostle Church, and literacy tutors. The program focuses on relationship building, offering sessions during a wider variety of times than are currently offered, and childcare options. Currently, there is a functioning literacy steering committee and a funding source which will be the Manitowoc-Calumet Library System. An invitation to be a part of the steering committee and/or to become a trained tutor was offered to the NREC. NREC members offered insights on names and locations for marketing the program and/or to recruit tutors.

The office newsletter was reviewed which focused on the Ag and 4-H Program needs assessments and responses.

Motion to adjourn by Andy Schneider, second by Cathy Wagner. Meeting adjourned at 6:13 p.m. The next meeting of the NREC is October 6<sup>th</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension Department Director



**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: October 6, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. Budget report
8. Educator report
9. Review office newsletter
  
10. Date of next meeting
11. Adjourn

Date: September 26, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, October 6, 2011**

The meeting was called to order by Cathy Wagner at 5:00p.m.

Supervisors present were: Cathy Wagner, Laurie Burke, and Melvin Waack. Susie Maresh and Andy Schneider were not present and excused. Also present was Kevin Palmer, Manitowoc County UW-Extension 4-H Youth Development Educator and Dr. Charles Clark, UW-Manitowoc Dean.

Dr. Charles Clark gave an update on UW-Manitowoc during public input.

Motion by Laurie Burke, second by Melvin Waack, to approve the minutes of the September 2011 meeting. Motion carried.

Motion by Laurie Burke, second by Melvin Waack, to approve the agenda as printed. Motion carried.

Correspondence regarding an upcoming WACEC District 6 Board Meeting was shared with the committee.

The committee reviewed the 2011 budget.

The educator report was given by Kevin Palmer. Kevin talked about 4-H recruitment efforts and 4-H Family Fun Night, which was held at Manitowoc County Expo on Tuesday, September 27.

The office newsletter was distributed.

Motion to adjourn by Melvin Waack, second by Laurie Burke. Meeting adjourned at 5:21 p.m. The next meeting of the NREC is November 3<sup>rd</sup> immediately following the ADRC Board meeting.

Respectfully submitted,



Manitowoc County UW-Extension  
4-H Youth Development Educator





**MANITOWOC COUNTY  
NATURAL RESOURCES & EDUCATION COMMITTEE  
MEETING NOTICE**

DATE: November 3, 2011  
TIME: Immediately following the ADRC Meeting  
PLACE: Manitowoc County Office Complex

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to order
2. Roll call
3. Public input
4. Approval of minutes of previous meeting
5. Approval of agenda as printed
6. Correspondence
  
7. UW-Manitowoc report
8. Budget report
9. Educator report
10. Review office newsletter
  
11. Date of next meeting
12. Adjourn

Date: October 25, 2011

Susie Maresh, Chair  
By: Faye Malek  
Manitowoc County UW-Extension Department Director

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**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, November 3, 2011**

The meeting was called to order by Susie Maresh at 5:18 p.m.

Supervisors present were: Susie Maresh, Cathy Wagner and Andy Schneider. Laurie Burke and Melvin Waack were excused. Also present was Scott Gunderson, Manitowoc County UW-Extension Dairy Agent.

There was no public input.

Motion by Cathy Wagner, second by Andy Schneider, to approve the minutes of the October 2011 meeting. Motion carried.

Motion by Andy Schneider, second by Cathy Wagner, to approve the agenda as printed. Motion carried.

There was no correspondence.

The committee reviewed the 2011 year to date budget along with potential changes to the 2012 budget.

Scott provided an update on UW-Extension agricultural programming efforts over the past few months. He also provided an update on the Manitowoc County Ag Education Center. A feasibility study will be initiated at the November 10, 2011 Ag Education Center Steering Committee meeting.

The November office newsletter was reviewed by the committee members.

Motion to adjourn by Cathy Wagner, second by Andy Schneider. Meeting adjourned at 6:05 p.m. The next meeting of the NREC is December 1, 2011.

Respectfully submitted,  
Scott Gunderson,  
Manitowoc County UW-Extension Dairy Agent

**NATURAL RESOURCES AND EDUCATION COMMITTEE**  
**Manitowoc County Office Complex**  
**Thursday, December 1, 2011**

The meeting was called to order by Susie Maresh at 5:24 p.m.

Supervisors present were: Susie Maresh, Cathy Wagner, Laurie Burke and Melvin Waack. Andy Schneider was unexcused. Also present were Missy Giebel, Betsy Warmus, and Faye Malek.

There was no public input.

Motion by Cathy Wagner, second by Laurie Burke, to approve the minutes of the November 2011 meeting. Motion carried.

Motion by Melvin Waack, second by Laurie Burke, to approve the agenda as printed. Motion carried.

There was no correspondence.

Charles Clark provided the UW-Manitowoc report including: November 3<sup>rd</sup> was a well-attended presentation on cladophora contamination, the student women's volleyball and men's basketball athletes are doing well, and a lecture series, "Scholar for Life" which is made possible through a partnership with the Lester Library in Two Rivers. On December 15th at 6 p.m., Geographer Melvin Johnson will speak on large scale urban projects – are they a good investment. Spring registration is currently available. An enrollment record of 664 was realized last fall. UW-Manitowoc and Silver Lake College is collaborating on a housing arrangement for UW students. Retention efforts will continue to rise above the current 60% retention rate. There are options for taking classes locally and online for a Baccalaureate degree.

Faye shared the current budget statistics which are on target. The new address was provided.

The WI Nutrition Education Program staff spoke of their partnership with United Health Care to work with Sheboygan and Manitowoc County Head Start families. The staff was selected to participate. The series included instruction on making the food dollar stretch, healthy food selection, and family mealtimes. Through the effort, every Head Start classroom received a child-size table, books, and Sesame Street characters, and parents and children received DVDs, mealtime cups, and other rewards for their participation. Evaluations indicated behavioral changes. The efforts of Missy and Betsy will inform the possibility of a national rollout of the program.

Faye discussed the December newsletter articles including: state and local poverty rates resulting in food insecurity, a completed literacy assessment presentation at the Lakeside Foods Distribution Center and the hiring of a literacy coordinator, the result of a study she coordinated and the establishment of a free meal site at Salvation Army in Manitowoc, work on value added agriculture entrepreneurship, and local and national 4-H Science projects to encourage interest in engineering and technology.

Motion to adjourn by Cathy Wagner, second by Laurie Burke. Meeting adjourned at 6:14 p.m. The next meeting of the NREC is January 5, 2012.

Respectfully submitted,  
Faye Malek  
Manitowoc County UW-Extension  
Family Living Educator and Department Head