

**Public Notice of the Meeting of the
MANITOWOC-CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, January 27, 2021 at 5:30 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING
Wednesday, January 27, 2021 at 5:30 p.m.
Manitowoc Public Library
707 Quay Street
Manitowoc, WI 54220**

Board members and members of the public may attend the meeting in person at the Manitowoc Public Library (Balkansky Room), or please join the meeting from your computer, tablet or smartphone at:
<https://global.gotomeeting.com/join/624607885>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 624-607-885

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the November 18, 2020 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Financial Business
 - a. November and December 2020 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of December 2020 and January 2021 bills (enclosures #4 and #5) *ACTION REQUESTED*
 - c. LARS financial report through December 2020 (enclosure #6) *ACTION REQUESTED*
 - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
6. System Director's report (enclosure #8)
7. System IT/ILS Specialist's report (enclosure #9)
8. Reports from directors of member libraries
9. Unfinished business
10. New business
 - a. Authorize President to sign the 2020 Annual Report *ACTION REQUESTED*
 - b. Approve Personnel Committee's recommendation to allow MCLS staff to rollover no more than half the annual allotted PTO/Sick time from one fiscal year to the next *ACTION REQUESTED*
11. Trustee education – Review MCLS Personnel Policies and Procedures (enclosure #10)
12. Confirm date and set place for March 31st meeting
13. Motion to adjourn

If you are unable to attend, please notify Rebecca Schadrie, System Director, at (920) 686-3051 or rschadrie@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.