



## MANITOWOC COUNTY LAND CONSERVATION COMMITTEE MEETING NOTICE

DATE: January 21, 2016

TIME: 4:30 p.m.

PLACE: Manitowoc County Office Complex - Room 502  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Review Minutes from November 19, 2015 Meeting – Discussion and possible action
5. Vouchers – Discussion and possible action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and possible action
7. Budget Review – Discussion only
8. Wildlife Damage Abatement and Claims Program: Brian Maedke, USDA-APHIS
  - A. Review 2015 Claims for Approval/Denial – Discussion and possible action
  - B. 2015 Deer Donation Update – Discussion only
  - C. 2016 Deer Donation Participation – Discussion and possible action
9. Land & Water Resource Management Plan County Board Approval – Discussion only
10. Stakeholder Meeting to Discuss Total Maximum Daily Load Program – Discussion only
11. Highlights from Lake Michigan Area Land & Water Conservation Association Meeting held January 8, 2016 – Discussion only
12. Animal Waste Ordinance – Discussion only
  - A. Update of violations
13. Natural Resource Conservation Service 2016 Program Update – Discussion only
14. Farm Service Agency 2016 Program Update - Discussion only
15. Next Meeting Date
16. Adjournment

Date: January 12, 2016

Catherine Wagner, Chair  
BY: Jerry Halverson, Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

January 21, 2016  
County Office Complex

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Terri Wilfert, Melvin Waack, Laurie Burke and Larry Bonde were present. Todd Holschbach and Pat Kohlman were excused.

**Also in attendance were:** Jerry Halverson, Soil & Water Conservation Department: Travis Mead, Natural Resource Conservation Service: and Brian Maedke, Animal & Plant Health Inspection Service.

**Agenda:** Motion to approve the Agenda was made by Melvin Waack and seconded by Larry Bonde. Motion carried.

**Public Comment:** None.

**Minutes:** Motion was made by Melvin Waack and seconded by Terri Wilfert to approve the November 19, 2015 Minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Larry Bonde and seconded by Terri Wilfert. Motion carried.

**Cost-Share Contracts/Amendments/Agreements:** No Contracts/Amendments/Agreements for discussion or action.

**Budget Review:** Reviewed year- to- date annual budget ending November 30, 2015.

**Wildlife Damage Abatement and Claims Program: Brian Maedke, APHIS:**

**A.** Motion was made by Larry Bonde and seconded by Terri Wilfert to approve the 2015 wildlife damage claims proposed by USDA-APHIS Wildlife Services. Motion carried.

**B.** Brian Maedke stated that 5 deer were donated in Manitowoc County in 2015.

**C.** Motion was made by Laurie Burke and seconded by Terri Wilfert to participate in the 2016 deer donation program. Motion carried.

**Land & Water Resource Management Plan County Board Approval:** Jerry Halverson informed the committee that, due to the County Board meeting date change and a conflict Jerry has on the rescheduled date, the plan will be presented to the County Board on March 15, 2016.

**Stakeholder Meeting to Discuss Total Maximum Daily Load Program:** Jerry Halverson distributed a map of the proposed TMDL area and presented highlights from the December 15, 2015 stakeholder meeting.

**Lake Michigan Area Land and Water Conservation Association Meeting Highlights: –** Jerry Halverson attended meeting on January 8, 2016. He handed out a copy of the 2016 budget and activity schedule. He also presented highlights from County roundtable discussion.

**Animal Waste Ordinance –**

**A. Update of violations:** No violation since last meeting to report.

**Natural Resource Conservation Service 2016 Program Update:** Travis Mead stated that 7 EQIP contracts have been funded. Signup for a second round of funding ends on March 4, 2016. Signup for GLRI cost share funding also ends on March 4, 2016. Signup deadline for CRP ends on February 26, 2016.

**FSA Report :** Terri Wilfert stated that she was re-elected to the FSA committee and will remain the representative on the Land Conservation Committee. Terri also stated that there is a March 15, 2016 deadline to sign-up for the Non-Insured Crop Disaster Assistance Program. The Agricultural Risk Coverage signup is also taking place at this time.

**Next meeting:** Scheduled for March 17, 2016 at 4:30 pm.

**Adjournment:** Motion to adjourn was made by Larry Bonde and seconded by Melvin Waack at 5:17pm. Motion carried.

Respectfully submitted,

Jerry Halverson  
Department Director



## **MANITOWOC COUNTY LAND CONSERVATION COMMITTEE MEETING NOTICE**

DATE: March 17, 2016

TIME: 4:30 p.m.

PLACE: Manitowoc County Office Complex - Room 502  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Review minutes from January 21, 2016 meeting – Discussion and possible action
5. Vouchers – Discussion and possible action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and possible action
7. Budget Review – Discussion only
8. Conservation Education Program update – Discussion only
9. Land & Water Resource Management Plan - Local Advisory Committee endorsement – Discussion only
10. Highlights from Wisconsin Land & Water Conservation Association Conference– Discussion only
11. Animal Waste Ordinance – Discussion only
  - A. Update of violations
12. Natural Resource Conservation Service 2016 Program Update – Discussion only
13. Farm Service Agency 2016 Program Update - Discussion only
14. Next Meeting Date
15. Adjournment

Date: March 8, 2016

Catherine Wagner, Chair  
BY: Jerry Halverson, Department Director

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MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

March 17, 2016  
County Office Complex- Room 502

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Pat Kohlman, Terri Wilfert, Laurie Burke and Larry Bonde were present. Melvin Waack and Todd Holschbach were excused.

**Also in Attendance Were:** Jerry Halverson and Bruce Riesterer, Soil & Water Conservation Dept.; Matt Rataczak, Natural Resources Conservation Service

**Agenda:** Motion to approve the agenda was made by Laurie Burke and seconded by Pat Kohlman. Motion carried.

**Public Comment:** None

**Minutes:** Motion was made by Larry Bonde and seconded by Terri Wilfert to approve the January 21, 2016 minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Laurie Burke and seconded by Larry Bonde. Motion carried.

**Soil & Water Resource Management Grant Program Contracts, Conservation Reserve Enhancement Program Agreements, Conservation Reserve Program Amendments:** Motion by Larry Bonde and seconded by Pat Kohlman to approve Soil and Water Resource Management Grant Program contracts. Motion carried.

Motion by Larry Bonde and seconded by Terri Wilfert to approve Conservation Reserve Enhancement Program Amendments and Conservation Reserve Program Amendments. Motion carried.

**Budget Review:** Reviewed budgets ending December 31, 2015 and January 31, 2016.

**Conservation Education Program:** Jerry Halverson, Matt Rataczak and Tony Smith gave a report on education activities staff have been involved with this winter.

**Land & Water Resource Management Plan Endorsement:** Jerry Halverson read and distributed a copy of an endorsement letter from the Land & Water Resource Management Plan, Local Advisory Committee to the Land Conservation Committee and Manitowoc County Executive.

**Wisconsin Land & Water Conservation Conference:** Jerry Halverson informed the committee on results of resolutions acted on at the conference and highlights of topics presented.

**Animal Waste Ordinance:**

**A. Update of violations –** No violations since the January meeting.

**Natural Resources Conservation Service 2016 Program Update:** Matt Rataczak reported that 48 applications were submitted for the Environmental Quality Incentive cost share program and 19 applications ranked in the high category. 36 applications were also submitted for the Great Lakes Restoration Initiative cost-share program. Environmental Quality Incentive Program cover crop sign up ends June 10, 2016. Conservation Stewardship Program sign up ends on March 31, 2016 with 10 applications submitted to date.

**Farm Service Agency Program Update:** Terri Wilfert reported that Farm Service Agency committee member election will be held for section 3 next year. Section boundaries will not be changed because sections are well divided at the present.

**Next meeting:** Is scheduled for May 19, 2016 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Pat Kohlman and seconded by Laurie Burke at 5:25 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson



## MANITOWOC COUNTY LAND CONSERVATION COMMITTEE MEETING NOTICE

DATE: May 19, 2016

TIME: 4:30 p.m.

PLACE: Manitowoc County Office Complex - Room 502  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Review minutes from March 17, 2016 meeting – Discussion and possible action
5. Vouchers – Discussion and possible action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and possible action
7. Budget Review – Discussion only
8. Selection of Committee Vice-Chair – Discussion and possible action
9. Resource Conservationist Position Vacancy – Discussion only
10. Land & Water Resource Management Plan – State approval – Discussion only
11. Nutrient Management Farmer Education Program Grant – Discussion only
12. 2016 Department Program Update – Discussion only
  - Farmland Preservation
  - Facility Siting
  - Best management practice installation
  - Education activities
  - Carstens Lake watershed
13. Animal Waste Ordinance – Discussion only
  - A. Update of violations
14. Natural Resource Conservation Service 2016 Program Update – Discussion only
15. Farm Service Agency 2016 Program Update – Discussion only
16. Next Meeting Date
17. Adjournment

Date: May 11, 2016

Catherine Wagner, Chair  
By: Jerry Halverson, Department Director

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MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

May 19, 2016  
County Office Complex- Room 502

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Terri Wilfert, Melvin Waack, Todd Holschbach, Nick Muench and Dave Gauger were present. Larry Bonde was excused.

**Also in Attendance Were:** Jerry Halverson, Bruce Riesterer, Tony Smith and Amanda Cordova from Soil & Water Conservation Department.

**Agenda:** Motion to approve the agenda was made by Todd Holschbach and seconded by Melvin Waack. Motion carried.

**Public Comment:** None

**Minutes:** Motion was made by Melvin Waack and seconded by Terri Wilfert to approve the March 17, 2016 minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Todd Holschbach and seconded by Dave Gauger. Motion carried.

**Soil & Water Resource Management Grant Program Contracts, Conservation Reserve Enhancement Program Agreements and Amendments, Conservation Reserve Program Amendments:** Motion by Todd Holschbach and seconded by Terri Wilfert to approve as presented. Motion carried.

**Budget Review:** Reviewed budget ending March 31, 2016.

**Selection of Committee Vice Chair:** Motion by Todd Holschbach to cast a unanimous ballot for Melvin Waack. Motion carried.

**Resource Conservationist Position Vacancy:** Jerry Halverson notified the committee that due to a recent staff resignation, applications are being accepted until May 31, 2016 to hire a Resource Conservationist.

**Land & Water Resource Management Plan State Approval:** Jerry Halverson notified the committee that on April 20, 2016 the State of Wisconsin Department of Agriculture, Trade and Consumer Protection approved the plan through December 31, 2025.

**Nutrient Management Farmer Education Program Grant:** An application for a grant totaling \$11,990 was submitted to the Department of Agriculture Trade and Consumer Protection. If awarded, the grant would be issued in 2017.



**2016 Department Program Update:** Tony Smith, Bruce Riesterer, Amanda Cordova and Jerry Halverson presented the committee with an update on 2016 department programming.

**Animal Waste Ordinance:**

**A. Update of violations** – One violation since the March 17, 2016 LCC meeting. Manure runoff from a manure stack to an agricultural shoreland corridor in the Town of Gibson.

**Natural Resources Conservation Service 2016 Program Update:** No report.

**Farm Service Agency Program Update:** Terri Wilfert reported that Farm Service Agency committee member election will be held for area 3 this year. Twenty- two farm applications were submitted for the Conservation Reserve Program. One was accepted. Crop reporting starts in June and ends July 15.

**Next Meeting:** Is scheduled for July 21, 2016 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Todd Holschbach and seconded by Terri Wilfert at 5:40 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson



## **MANITOWOC COUNTY LAND INFORMATION COUNCIL MEETING NOTICE**

**DATE:** June 22, 2016

**TIME:** 3:30 p.m.

**PLACE:** Manitowoc County Communications and Technology Building  
Conference Room 111/112  
1024 South 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve agenda and minutes, correspondence)
2. Public comment
3. County Retained Fee/Grant Report
4. Land Information Council membership for 2016-2018
5. Register of Deeds report – Kristi Tuesburg
6. GIS Office report – Cathy DeLain
7. Adjournment

Date: June 14, 2016

Preston Jones  
Register of Deeds and Land Information Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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# **MANITOWOC COUNTY**

## **LAND INFORMATION COUNCIL**

### **MEETING MINUTES OF JUNE 22, 2016**

The meeting was called to order by Chair Preston Jones at 3:30 p.m. in the Manitowoc County Communication and Technology Building, 1024 South 9<sup>th</sup> Street, Manitowoc.

Members present: Preston Jones, Cathy DeLain, and Michelle Yanda. Nancy Saueressig, Sue Krcma, Dean Dvorak, and Paul Steinbrecher were excused. Supervisor Catherine Wagner was absent.

No members of the public wished to speak.

Michelle Yanda made a motion to approve the agenda; seconded by Cathy DeLain. The motion passed.

Michelle Yanda made a motion to approve the minutes from the December 22, 2015 meeting; seconded by Cathy DeLain. The motion passed.

Cathy DeLain presented the "County Retained Fee/Grant Report" covering funds collected and spent under Wisconsin State Statute 16.967(7) and 59.72(5) from January 1, 2015 through December 31, 2015. Questions were answered. A motion to approve the report was made by Michelle Yanda and seconded by Cathy DeLain. The motion carried. Mr. Jones will send the report to the Department of Administration by June 30, 2016.

The makeup of the Land Information Council (LIC) was discussed. Non retiring members include the Register of Deeds, County Treasurer, and Real Property Lister. Those serving two year terms need to be appointed in September, 2016 and must include a County Board Supervisor, representative of the Land Information Office, a local realtor or member of the Realtors Assoc., a local public safety or emergency communications representative, and the County Surveyor or a local registered professional land surveyor. We have also elected to have a member of the public with an interest in land records serve on the LIC. Catherine Wagner was appointed by the County Board Chair at their organizational meeting in April, 2016. Mr. Jones will forward the following names to the County Board for a vote at their August meeting to serve a two-year term on the LIC that extends from September, 2016 – September, 2018:

- 1) Representative of the Land Information Office – Cathy DeLain, GIS Coordinator
- 2) Realtor or member of the Realtors Association employed within the county – Dean Dvorak, Action Realty, 1001 South 35<sup>th</sup> Street, Manitowoc, WI 54220, 920-682-6104
- 3) Public safety or emergency communications representative employed within the county – Jamie Aulik, Deputy Emergency Services Director
- 4) County surveyor or a registered professional land surveyor employed within the county – Jeff DeZeeuw, P.O. Box 698, Manitowoc, WI 54221-0698, 920-682-4772
- 5) Member of the public – Michelle Yanda, 16623 Pigeon River Rd, Cleveland, WI 53015, 920-565-2327

Kristi Tuesburg, Deputy Register of Deeds, reported on recent activities in the Register of Deeds Office:

- Records on the Internet go back to 1987.
- Certified Survey Maps have been scanned going back to Volume 1. They will be available on the Internet as soon as Deketo loads them into our system.
- The Real Property Lister is now getting electronic copies of all daily recordings.
- Internet sales continue to rise with the addition of credit card sales. Deketo handles the administration and sends a check monthly. The office estimates they have received 650 fewer phone calls when compared to last year.

Cathy DeLain reported on activities in the GIS Office since the last LIC meeting in December, 2015:

- The Manitowoc County Land Information Plan 2016 – 2018 was approved by the Finance Committee and County Board in March. We received positive feedback from Dodge County, but nothing from Eau Claire County during the peer review period. The Plan was submitted to the DOA by their March 31 deadline.
- Updates to the Land Information Plan needed:
  - Migrate the Highway Department's sign inventory from a GPS unit running ArcPad to a tablet running Esri's Collector app.
  - Software purchases – 3D Analyst extension for ArcGIS for Desktop
  - Scanning project in the Treasurer's Office – historical tax rolls that had been stored in the basement of the Historical Society
- Our \$50,000 WLIP Strategic Initiative Grant application for 2015 was due in December, 2014. As approved by the LIC, we are using it to cover the cost of the mandated parcels and zoning data submission and LiDAR upgrades.
- We submitted our parcels and zoning data to the DOA (via the LTSB website) in March. The city of Two Rivers assessment data was missing from our file, so we resent the data in early June. That gave us a chance to improve our data (mostly address) and retest our publication routine.
- There is a new state mandate to send our Wards layer to the LTSB in January and July each year. As far as she knows, there are no annexations in the works, so Cathy will be able to resend the same file in July as we did in January.
- At the request of the Highway Department, Cathy had members from each of nine snowmobile clubs in the county come in to my office to help update their portion of our snowmobile trail map. The previous map was created by the DNR in 2009.
- The Land Records Working Group meeting on February 3 included a Pictometry demonstration. They are the largest vendor of oblique aerial imagery. Everyone in attendance liked the product, especially the Emergency Services Department. If funding can be obtained, we will contract for a spring 2017 flight that would include 6-inch orthophotography and oblique imagery. The Joint Dispatch Center will need to purchase some additional software to integrate the oblique imagery into their AeGIS software.
- Cathy attended an ArcGIS Pro workshop and the WLIA Annual Conference in Elkhart Lake Feb. 9 – 12.
- LiDAR data for a pilot area in Kossuth was downloaded in April; the countywide data was received June 3 on a 1 TB external hard drive (except for building footprints). We purchased Esri's Spatial Analyst extension for the Soil & Water Conservation Department with the understanding that they will pay for the annual maintenance. Now they are requesting we purchase the 3D Analyst extension. The Planning & Zoning Department agreed to pay the annual maintenance on the second extension as those two departments will mainly share the software. The LiDAR data was put in the GISData directory on a county server. It was organized by towns to make it easier for employees to find the data they need. We had requests for all the data from USDA-NRCS and SMI the same day county employees received an email on where they could access the data. We also had a couple of smaller data requests that we are filling using DropBox. We still need to get the contours on our GIS websites.
- Cathy is attending the Esri User Conference June 27 – July 1 in San Diego along with 16,000 other GISers. She will be focusing on LiDAR/elevation data and ArcGIS Online/Collector sessions.

The next Land Information Council meeting will be scheduled when needed.

A motion to adjourn was made by Michelle Yanda and seconded by Cathy DeLain at 4:20 p.m. The motion passed.

Respectfully submitted,  
Cathy DeLain  
Manitowoc County GIS Coordinator



**MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
MEETING NOTICE**

DATE: July 19, 2016

TIME: 6:45 p.m.

PLACE: U.W. Manitowoc – Cafeteria  
705 Viebahn Street  
Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Resolution Accepting Department of Natural Resources Grant – Discussion and possible action
5. Next Meeting Date
6. Adjournment

Date: July 11, 2016

Catherine Wagner, Chair  
BY: Jerry Halverson, Department Director

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MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

July 19, 2016  
UW Manitowoc – Cafeteria  
705 Viebahn Street  
Manitowoc WI 54220

Chairperson Cathy Wagner called the meeting to order at 6:45 pm.

**Roll Call:** Cathy Wagner, Melvin Waack, Todd Holschbach, and Dave Gauger were present. Larry Bonde, Terri Wilfert and Nicholas Muench were excused.

**Also in Attendance Were:** Jerry Halverson from Soil & Water Conservation Department.

**Agenda:** Motion to approve the agenda was made by Melvin Waack and seconded by Dave Gauger. Motion carried.

**Public Comment:** None

**Resolution Accepting Department of Natural Resources Grant:** Motion by Melvin Waack and seconded by Todd Holschbach. Motion carried.

**Next Meeting:** Is scheduled for July 21, 2016 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Melvin Waack and seconded by Todd Holschbach at 6:50 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson



## MANITOWOC COUNTY LAND CONSERVATION COMMITTEE MEETING NOTICE

DATE: July 21, 2016  
TIME: 4:30 p.m.  
PLACE: County Office Complex - Room 502  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and Possible Action
3. Public Comment
4. Review Minutes from May 19, 2016 Meeting – Discussion and Possible Action
5. Vouchers – Discussion and Possible Action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and Possible Action
7. Budget Review – Discussion Only
8. Department Use of LIDAR Data – Discussion Only
9. Resource Conservationist Position Filled – Discussion Only
10. Total Maximum Daily Load Program Update – Discussion Only
11. 2016 Department Program Update – Discussion Only
  - Farmland Preservation Certification
  - Facility Siting
  - Education Activities
  - Carstens Lake Watershed
12. Animal Waste Ordinance – Discussion Only
  - A. Update of Violations
13. Natural Resource Conservation Service 2016 Program Update – Discussion Only
14. Farm Service Agency 2016 Program Update – Discussion Only
15. Next Meeting Date
16. Adjournment

Date: July 11, 2016

Catherine Wagner, Chair  
By: Jerry Halverson, Department Director

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MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

July 21, 2016  
County Office Complex- Room 502

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Terri Wilfert, Melvin Waack, Todd Holschbach, Nick Muench and Dave Gauger were present. Larry Bonde was excused.

**Also in Attendance Were:** Jerry Halverson and Bruce Riesterer, Soil & Water Conservation Department.

**Agenda:** Motion to approve the agenda was made by Melvin Waack and seconded by Dave Gauger. Motion carried.

**Public Comment:** James Falkowski addressed the committee regarding aerial spraying of manure and possible estrogen and chemical composition in manure.

**Minutes:** Motion was made by Melvin Waack and seconded by Terri Wilfert to approve the May 19, 2016 minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Dave Gauger and seconded by Nick Muench. Motion carried.

**Soil & Water Resource Management Grant Program Contracts, Conservation Reserve Enhancement Program Agreements and Amendments, Conservation Reserve Program Amendments:** Motion by Dave Gauger and seconded by Terri Wilfert to approve as presented. Motion carried.

**Budget Review:** Reviewed budget ending June 30, 2016.

**Department Use of LIDAR Data:** Bruce Riesterer demonstrated how LIDAR information is being used to locate potential conduits to groundwater and other surface features.

**Resource Conservationist Position Filled:** Jerry Halverson notified the committee that Danielle Block has accepted the job offer and will start on August 1, 2016. Most recently, Danielle has been working for the Department of Natural Resources as an Agricultural Runoff Specialist.

**Total Maximum Daily Load Program Update:** Todd Holschbach and Jerry Halverson presented information from a meeting held on July 13, 2016 with the Department of Natural Resources and other stakeholders.



**2016 Department Program Update:** Jerry Halverson presented highlights of department workload and accomplishments in the following program areas: Farmland Preservation, Facility Siting, Education, and Carstens Lake Watershed.

**Animal Waste Ordinance:**

**Update of Violations** – On July 19, 2016, Jerry Halverson attended an enforcement conference with the Department of Natural Resources and the farm owner for a manure spill violation that took place on May 22, 2016 in the Town of Meeme.

**Natural Resources Conservation Service 2016 Program Update:** No report.

**Farm Service Agency Program Update:** Terri Wilfert reported that area three election will take place this year. Nomination paper deadline is August 1 and must be submitted to the FSA office by December 5. Crop reporting deadline was July 15, but can be reported after that date with a late fee.

**Next Meeting:** Is scheduled for September 15, 2016 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Nick Muench and seconded by Dave Gauger at 5:50 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson



## MANITOWOC COUNTY LAND CONSERVATION COMMITTEE MEETING NOTICE

DATE: September 15, 2016

TIME: 4:30 p.m.

PLACE: Manitowoc County Office Complex - Room 502  
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5. Vouchers – Discussion and Possible Action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and Possible Action
7. Budget Review – Discussion Only
8. Wildlife Damage Abatement and Claims Program Update - Brian Maedke, USDA-APHIS - Discussion Only
9. County Fair Nitrate Screening Results – Discussion Only
10. Total Maximum Daily Load Program Update – Discussion Only
11. 2017 Department of Agriculture, Trade and Consumer Protection Joint Preliminary Allocation Plan – Discussion Only
12. Animal Waste Ordinance – Discussion Only
  - A. Update of Violations
13. Natural Resource Conservation Service 2016 Program Update – Discussion Only
14. Farm Service Agency 2016 Program Update – Discussion Only
15. Next Meeting Date
16. Adjournment

Date: September 7, 2016

Catherine Wagner, Chair  
By: Jerry Halverson, Department Director

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MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

September 15, 2016  
County Office Complex- Room 502

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Terri Wilfert, Melvin Waack, Nick Muench, Dave Gauger and Larry Bonde were present. Todd Holschbach was excused.

**Also in Attendance Were:** Jerry Halverson and Bruce Riesterer, Soil & Water Conservation Department.

**Agenda:** Motion to approve the agenda was made by Dave Gauger and seconded by Melvin Waack. Motion carried.

**Public Comment:** None

**Minutes:** Motion was made by Melvin Waack and seconded by Terri Wilfert to approve the July 21, 2016 minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Larry Bonde and seconded by Terri Wilfert. Motion carried.

**Soil & Water Resource Management Grant Program Contracts, Conservation Reserve Enhancement Program Agreements and Amendments, Conservation Reserve Program Amendments:** Motion by Nick Muench and seconded by Melvin Waack to approve as presented. Larry Bonde abstained. Motion carried.

**Budget Review:** Reviewed budget ending July 31, 2016.

**Wildlife Damage Abatement and Claims Program Update:** Brian Maedke from USDA-APHIS stated that the program is funded by license fees. He also discussed program eligibility requirements.

**County Fair Nitrate Screening Results:** Jerry Halverson handed out a copy of the 2016 nitrate screening results. A total of 160 screenings were done this year up from 138 in 2015.

**Total Maximum Daily Load (TMDL) Program Update:** Jerry Halverson reported that at this time there is no funding source to develop the TMDL.

**2017 Department of Agriculture, Trade and Consumer Protection Joint Preliminary Allocation Plan:** Jerry Halverson reported on the preliminary DATCP allocation plan for Manitowoc County including funding for staff, landowner cost-sharing for installation of best management practices and funding for nutrient management farmer education. Total preliminary allocation is \$282,775.

**Animal Waste Ordinance:**

**Update of Violations** –.On 8/30 a hose transferring manure from a farm near Maribel broke releasing manure to a nearby intermittent stream. The custom manure hauler took quick action to stop the flow. Two pumper trucks were soon on scene to suck manure from the channel. Maribel fire department supplied water to flush manure in the channel downstream to the pumper trucks.

**Natural Resources Conservation Service 2016 Program Update:** No report.

**Farm Service Agency Program Update:** Terri Wilfert reported that four candidates are running for area three committee election. FSA committee recently established harvest dates and yield numbers.

**Next Meeting:** Is scheduled for November 17, 2016 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Larry Bonde and seconded by Dave Gauger at 5:21 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson



**MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
MEETING NOTICE**

DATE: November 17, 2016

TIME: 4:30 p.m.

PLACE: Manitowoc County Office Complex Room 502  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Review minutes from September 15, 2016 meeting – Discussion and possible action
5. Vouchers – Discussion and possible action
6. Cost-Share Contracts/Amendments/Agreements – Discussion and possible action
7. Budget Review – Discussion only
8. Wildlife Damages and Claims Program... Laurinda Koeck, APHIS – Discussion and possible action
  - A. 2017 preliminary budget – including participation in 2017 deer donation program
  - B. 2016 crop prices
  - C. 2016 90% harvest cut-off date
  - D. Current enrollee list
  - E. 2015 annual report
9. Soil and Water Resources Management Grant Program – 2017 Allocation - Discussion only
10. Farmland Preservation Program certification for tax year 2016 - Discussion only
11. Highlights from Lake Michigan Area Land & Water Conservation Association meeting held October 14, 2016 – Discussion only
12. Animal Waste Ordinance – Discussion only
  - A. Update of violations
13. Natural Resource Conservation Service 2016 program update – Discussion only
14. Farm Service Agency 2016 program update - Discussion only
15. Next meeting date
16. Adjournment

Date: November 8, 2016

Catherine Wagner, Chair  
BY: Jerry Halverson, Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

November 17, 2016  
County Office Complex

Chairperson Cathy Wagner called the meeting to order at 4:30 pm.

**Roll Call:** Cathy Wagner, Terri Wilfert, Melvin Waack, Nick Muench, Dave Gauger were present. Todd Holschbach and Larry Bonde were excused.

**Also in attendance were:** Jerry Halverson and Tony Smith, Soil & Water Conservation Dept. and Laurie Koeck, APHIS Wildlife Specialist.

**Agenda:** Motion to approve the Agenda was made by Melvin Waack and seconded by Dave Gauger. Motion carried.

**Public Comment:** None

**Minutes:** Motion was made by Dave Gauger and seconded by Terri Wilfert to approve the September 15, 2016 Minutes. Motion carried.

**Vouchers:** Motion to approve the list of vouchers was made by Nick Muench and seconded by Melvin Waack. Motion carried.

**Soil and Water Resource Management Grant Program/Conservation Reserve Enhancement Program–Cost-Share Contracts & Agreements:**

Motion was made by Dave Gauger and seconded by Nick Muench to approve the Soil and Water Resource Management contracts and the Conservation Reserve Enhancement Program agreements as presented. Motion carried.

**Budget Review:** Reviewed annual budget ending September 30, 2016.

**Wildlife Damage and Claims Program...Laurie Koeck, APHIS:**

- A. Motion made by Melvin Waack and seconded by Nick Muench to approve the 2017 County Budget/Financial Plan. Motion carried.
- B. Motion was made by Melvin Waack and seconded by Nick Muench to approve the 2016 crop prices for corn at \$3.45/bushel and beans at \$8.84/bushel as proposed by USDA-APHIS Wildlife Services. Motion carried.
- C. Motion was made by Terri Wilfert and seconded by Melvin Waack to set November 25, 2016 as the 90% harvest cutoff date. After this date landowners may not be eligible for wildlife damage compensation. Motion carried.
- D. Laurie Koeck distributed the 2016 Manitowoc County participant list for Wisconsin Cooperative Damage Abatement and Claims Program.
- E. Laurie Koeck distributed the USDA-APHIS-Wildlife Services Wisconsin Wildlife Damage Abatement and Claims Program-2015 Summary Report.

**Soil and Water Resources Management Grant Program-2017 Allocation.**

Jerry Halverson informed the committee that Department of Agriculture Trade and Consumer Protection approved 2017 allocations for Manitowoc County of \$156,975 for staffing, \$53,800 for bond cost-sharing, \$62,500 for SEG cost sharing and \$12,000 for nutrient management farmer education.

**Farmland Preservation Program Certification for Tax Year 2016**

Tony Smith distributed handouts and presented information on Wisconsin runoff rules, nutrient management, and certificate of compliance with Soil & Water Conservation Standards. 822 certificates have been issued resulting in tax credits of approximately \$990,000 in Manitowoc County.

**Lake Michigan Area Land and Water Conservation Association Fall Meeting Highlights –**

Jerry Halverson presented highlights from the October 14, 2016 meeting. Main topics of discussion included; Department of Natural Resources-Statement of Scope related to runoff management and nonpoint performance standards rule revision in areas of the state with shallow soils overlaying fractured bedrock, and State Land & Water Board bylaws for membership.

**Animal Waste Ordinance –**

1. **Update of Violations:** Jerry Halverson informed the Committee that two ordinance violations have occurred since the update presented to the committee on September 15, 2016.

**Natural Resource Conservation Service Program Update.**

No report.

**Farm Service Agency Report –** Terri Wilfert informed the committee that election ballots for Farm Service Agency Committee election for the southern one third of the county have been sent to landowners and must be returned by December 5, 2016.

**Next Meeting:** Is scheduled for January 19, 2017 at 4:30 p.m.

**Adjournment:** Motion to adjourn was made by Terri Wilfert and seconded by Nick Muench at 6:23 pm. Motion carried.

Respectfully submitted,

Jerry Halverson  
Department Director



**MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
MEETING NOTICE**

DATE: December 8, 2016

TIME: 4:25 pm

PLACE: Manitowoc County Office Complex, Room 111  
4319 Expo Drive, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order and Roll Call
2. Approve Agenda – Discussion and possible action
3. Public Comment
4. Soil & Water Resource Management Grant Program – Cost-Share Contracts – Discussion and possible action
5. Adjournment

Date: November 29, 2016

Catherine Wagner, Chair  
BY: Jerry Halverson, Department Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY  
LAND CONSERVATION COMMITTEE  
Meeting Minutes

December 8, 2016

County Office Complex – Room 111

Chairperson Catherine Wagner called the meeting to order at 4:25 pm.

**Roll Call:** Catherine Wagner, Melvin Waack, Todd Holschbach and Dave Gauger were present. Terri Wilfert, Larry Bonde and Nick Muench were excused.

Also in attendance: Jerry Halverson, Soil & Water Conservation Dept.

**Agenda:** Motion to approve the Agenda by Dave Gauger and seconded by Melvin Waack. Motion carried.

**Public Input:** None

**Soil & Water Resource Management Grant Program – Cost Share Contract:** Motion to approve contract as presented by Melvin Waack and seconded by Todd Holschbach. Motion carried.

**Adjournment:** Motion by Todd Holschbach and seconded by Dave Gauger to adjourn at 4:30 p.m. Motion carried.

Respectfully submitted,

Jerry Halverson