



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, January 22, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Update on Day Treatment Services, Update on Suicide Support Resources, and a preview of Adult Protective Services presentation for February's meeting – Jeff Jenswold.
5. Financial Reports through November, 2014 – Bob Ziegelbauer.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: December 26, 2014

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, January 22, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Baumann, Burke, Cavanaugh, Davis, Henrickson, Ruggirello, Williams.

Board members excused: None.

Board members absent: Agnew.

County Board members present: None.

Members of Public present: Rhonda Trader, Nancy Slattery, Curtis Green, Jane Babcock.

County staff present: Dodge, Garceau, Jenswold, Ziegelbauer.

PUBLIC COMMENT:

Curtis Green, Valders, came to address the suicide issues listed on the agenda. He stated that his day job is as Manitowoc County Coroner.

Mr. Green stated that suicide deaths are increasing each year in the county. He stated that since 2008 and 2009, he has heard of increased narcotics and opiate deaths in the county. He stated families are telling him that their family member was battling prescription pain killers for years. He stated people are committing suicide because they can't handle their addiction anymore. He stated this is an epidemic statewide and nationwide.

Mr. Green stated that he collects drugs from homes of suicide victims and it is mainly prescription opiates. He stated that heroin is a problem in the county but prescription drugs are easier to get. He stated that this problem with opiates won't go away until it is addressed.

Jane Babcock, Manitowoc, stated that she is the Manitowoc County Veterans Services Officer. She stated that some veterans don't know how to get help for suicide by searching online or using technology. She stated that the Veterans Administration has a treatment program to refer veterans to if they know of the need. The VA office uses peer counseling also. She stated that on the second and fourth Mondays of each month they provide mobile counseling for veterans and their families.

Ms. Babcock stated that in seven years, she placed ten veterans at Tomah, three at Milwaukee for the resident program for drug therapy, and three more drove themselves.

Rhonda Trader, Manitowoc, stated that she spoke at last month's meeting regarding an acute day treatment center. Since then she met with Jeff Jenswold, Co-Director, Clinical Services. She stated their committee will go forward with the center planning and locate it at the former St. Boniface school.

Ms. Trader stated that she received an email regarding someone seeking help for their son who was suicidal. She stated she was able to get him in to see a psychiatrist and he is doing well. She stated the county needs an acute treatment center.

Nancy Slattery, Maribel, stated that she had information cards for the mobile psychiatric services for veterans. She also had a copy of the calendar of availability for these services. Ms. Slattery gave a phone number for veterans or their families to get psychiatric services.

No further public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY CAVANAUGH AND SECONDED BY BAUMANN TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC – UPDATE ON DAY TREATMENT SERVICES, UPDATE ON SUICIDE SUPPORT RESOURCES, AND A PREVIEW OF ADULT PROTECTIVE SERVICES PRESENTATION FOR FEBRUARY’S MEETING:

Jeff Jenswold, Co-Director, Clinical Services, stated that he met with Rhonda Trader regarding the day treatment facility she is proposing and is in agreement. He questions whether it could be supported financially. He would like to see if it could be added to a current community program.

Jenswold stated that he wanted to address the concern from the prior meeting when it was stated that a priest from the Valders area called Human Services but could not get information related to a suicide prevention hotline. He spoke with staff members but could not find who the priest may have spoken with. The staff members were given information regarding the suicide prevention hotline.

Mr. Jenswold stated that the referral and case numbers are growing in the Adult Protective Services program. Currently there are 4 full time case workers and 1 part time case aide.

The referrals come in regarding neglect, fiscal exploitation and physical abuse. There are also referrals for people living in unsafe, unstable, unclean households. These could be individuals or couples. Calls come in to the on-call workers day or night. They are required to respond within 24 hours.

Referrals come from nursing homes, the Lakeland Care District, doctors, and hospitals for protective guardianships. Protective placements can’t be done without guardianships. Sometimes appropriate placements can’t be found due to significant mental and physical needs. Standard private nursing homes don’t want to deal with those cases. There is a severe lack of resources.

Jenswold stated that WATTS reviews are annual on-site reviews to meet with the client, talk with the staff, and these could be out of county facilities which require a lot of time.

The Adult Protective Services program merged with the clinical services division 4 years ago when the Family Care Program began and the merger has been good. The staff members work with the ADRC, law enforcement, hospitals and other agencies.

Mr. Jenswold introduced three of the Adult Protective Services workers. Dawn Tisler, Laura Weina, Sarah Murphy, and Mike Kelley are the APS social workers. Becky Oakley is the half time case aide.

Dawn Tisler stated that by 2030 the elderly population will be doubled from today. They will probably see more mental health and AODA issues with the elderly. Dawn discussed hoarding cases and gave examples of what she has dealt with in her investigations.

Sarah Murphy stated that physical abuse and self-neglect is most predominant. She gave an example of a referral she worked on that came from law enforcement. It was a complex case and involved resistance from the caregiver.

Mike Kelley received a referral through the crisis line from a relative. He gave non-specific information on a case he worked on where the person did not want help that was needed and was competent to make his own decisions.

FINANCIAL AND STATISTICAL REPORTS THROUGH NOVEMBER:

Patricia Dodge provided handouts for the monthly statistics and the financial projections through November, 2014 and answered board members' questions. A board member asked if the county had to pay for juvenile detention services at Sheboygan County up to the minimum of \$45,000.00 for 2014? The department used \$37,595.00 in 2014 and will have to pay the minimum.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Bob Ziegelbauer distributed handouts of Local Unemployment Rates for November, 2014 and a Secure Detention report for juveniles.

The board members asked if they can call Human Services for welfare checks for their neighbors? Yes, they can notify us and an Adult Protective Services worker would investigate unless it is an emergency, then they should call the police.

Supervisor Cavanaugh stated that the board members like the reports that staff and Co-Directors give at the meetings to make the meetings more meaningful.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, February 26, 2015 at 4:30 p.m.

ADJOURNMENT:

A MOTION WAS MADE BY RUGGIRELLO, SECONDED BY CAVANAUGH TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:47 P.M. MOTION CARRIED.

Respectfully submitted,

Lori Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, February 26, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Independent Living Program – Jenni Fratzke.
5. Financial Reports through January, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: February 18, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, February 26, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Baumann, Burke, Cavanaugh, Henrickson, Ruggirello, Williams.

Board members excused: Agnew, Davis, Waack.

Board members absent: None.

County Board members present: None.

Members of Public present: Nancy Slattery, Cecelia Held, and Maura Yost.

County staff present: Dodge, Fratzke, Randolph, Ziegelbauer.

PUBLIC COMMENT:

Maura Yost, Cleveland, asked if she could speak to the topic of the Human Services Department having a single, qualified director.

Rick Henrickson, Chair, stated that since it wasn't included on the agenda, he would be willing to place it on the agenda under Public Input for the next Human Services Board meeting. Ms. Yost agreed to that.

Nancy Slattery, Maribel, stated that she was wondering what the new state budget will do to the Human Services programs. She asked the board members to learn the details so they know what will be impacted if the budget is passed as is.

No further public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY BAUMANN AND SECONDED BY WILLIAMS TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC – INDEPENDENT LIVING PROGRAM:

Jenni Fratzke, Independent Living Program Coordinator, provided information on the program. The program was created under the passage of the Foster Care Independence Act of 1999 and is funded by the John H. Chafee fund.

The eligibility requirements are to be 15 – 19 years of age; in an out of home placement for at least 6 months; former foster youth who has aged out of care; or youth adopted after their 16th birthday.

The purposes are to provide services that help youth achieve self-sufficiency, assist with obtaining employment, help prepare for postsecondary education, provide mentorship for youth aging out of foster care, and establish support systems.

A plan is completed within the first 90 days of receiving services. Foster parents provide ongoing support and skill development. Youth adopted after their 16th birthday remain eligible for services except room and board.

In our county program, 18 youth received services in 2014. Services included job development, mentoring, financial assistance, college prep., budgeting, and cooking.

The state is planning to restructure the Independent Living Program and will create 7 regions statewide and each county will be in a region. They will have to collaborate with all other counties in that region. The details of the restructuring have not been issued at this time.

Nancy Randolph provided handouts with information over the last several years on youth in foster homes, group homes, and residential care centers; child protective service referrals and screening decisions; and juvenile law enforcement referrals to Human Services. She answered questions regarding the Lincoln Hills juvenile facility and whether we use it.

FINANCIAL AND STATISTICAL REPORTS THROUGH JANUARY:

Patricia Dodge provided handouts for the monthly statistics and the financial projections through January, 2015 and answered board members' questions. The statistics from the Lakeland Care District for the Family Care program changed in 2015 and no longer include the totals of Manitowoc County clients enrolled in the three different categories. We will check to see if that data is available somewhere else.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Board members requested that the next meeting include information on the staff psychiatrists' costs, how many people they see and details of the services they provide. They also requested an update on suicide prevention resources and staying proactive.

Bob Ziegelbauer distributed handouts of local unemployment rates for December, 2014 and a secure detention report for January, 2015.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, March 26, 2015 at 4:30 p.m.

ADJOURNMENT:

A MOTION WAS MADE BY RUGGIRELLO, SECONDED BY BAUMANN TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:20 P.M. MOTION CARRIED.

Respectfully submitted,

Lori Burke, Secretary
Human Services Board

LB/pd



**MANITOWOC COUNTY
HUMAN SERVICES BOARD
AMENDED MEETING NOTICE**

DATE: Thursday, March 26, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.

Request by Maura Yost to speak in Public Input regarding a single, qualified Director for the Human Services Department.

3. Approval of Minutes.
4. Education Topic: Suicide Prevention Resources and Updates; Psychiatrist Services; Update on the Comprehensive Community Services Program – Jeff Jenswold.
5. Statistical Reports through February, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. ***Comments on any Matter listed on the Agenda – Bob Ziegelbauer.***
8. Set Next Meeting Date.

Date: March 13, 2015
Amended: March 20, 2015 @ 3:12 p.m.

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, March 26, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Cavanaugh, Henrickson, Ruggirello, Waack, Williams.

Board members excused: Davis.

Board members absent: Burke.

County Board members present: None.

Members of Public present: Wendy Smith and Maura Yost.

County staff present: Dodge, Garceau, Jenswold, Randolph, Ziegelbauer.

PUBLIC COMMENT:

Maura Yost, Cleveland, stated she had general announcements. Lakeshore Progress's new report includes added jobs and commercial development. Ms. Yost stated that Lakeshore CAP's annual benefit is May 20th. She stated that there are five year numbers released for the Affordable Care Act. Ms. Yost stated there is a link to the overhaul of Long Term Care.

Ms. Yost stated that the County Executive has neither the authority nor the discretion to appoint Co-Directors in lieu of following state law and county code. She stated that the County Board Supervisors have no authority to approve Co-Directors in lieu of a single, qualified Director. She stated that the legislature stated its intent.

Ms. Yost stated that the Attorney General's letter clearly stated that there is no Director because no one is over the entire department. She stated that the former Corporation Counsel repeatedly said that the Attorney General's response had no merit because it was not a formal opinion.

Ms. Yost stated that the former Corporation Counsel did not follow the County Board's instructions to obtain a formal opinion. Ms. Yost referred to items in the Attorney General's letter. She stated that there are two prior County Board resolutions related to including the Human Services Department Director position be added to the annual budget.

Ms. Yost stated that she has made multiple requests to the Finance and Personnel committees to resolve and fund a Human Services Director. Ms. Yost state that County Executive Ziegelbauer said to Corporation Counsel Rollins "we don't need another opinion" at the November 3, 2014 Finance Committee meeting.

Ms. Yost stated that the professional businesslike response to this issue is to request clarification from the Attorney General's office.

No further public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY RUGGIRELLO TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC – SUICIDE PREVENTION RESOURCES AND UPDATES;
PSYCHIATRIST SERVICES; UPDATE ON THE COMPREHENSIVE COMMUNITY
SERVICES PROGRAM:

Jeff Jenswold, Co-Director, Clinical Services, presented information in a handout on suicide prevention. He stated that the local Coroner has information on statistics. Last year there were 15 suicides in Manitowoc County. This is high compared to other counties. The Coroner is required to complete 25 questions each time someone dies. Jenswold stated that he is monitoring statistics now and disseminating more resource information. He provides Survivors of Suicide resource information to clinical staff. The Mental Health Association website, the Center for Suicide Awareness website, and the HOPELINE resource are shared with staff. HOPELINE is a text line for teens to use and is a new resource.

Jenswold stated that suicide risk assessment training is provided to the crisis workers. He stated that all jail staff will be trained in screening for risk of suicide by May, 2015. A board member asked if they could attend the jail training to assist veterans in the community. Jenswold stated that could be arranged. A board member asked that training be made available to the Kiel police. Jenswold said he would contact them.

A board member asked if withdrawals from drugs can lead to suicide. Jenswold stated that if the inmate indicates suicide, the jail staff would put them on a suicide watch. They call our department to do an assessment, day or night.

A board member asked where the new project of a walk-in center is. Jenswold stated he had not heard from the group developing this. A board member asked if schools are doing a good job at suicide prevention and how many of the suicides were aged under 18. Jenswold did not have breakdown by age from the Coroner but the new community team is working with schools. A board member asked if any schools are doing anything. Nancy Randolph responded that Mishicot School District is being proactive. Our staff used to go into schools to give information but now schools received more funding to do this. A board member stated that Kiel schools increased their Psychiatrist's time from .6 to .8 for more coverage.

Jenswold also gave information on community involvement by staff, crisis intervention involving suicides and stated there are 4 groups of people they deal with: Individuals they are not aware of, those not in treatment with us, clients who we could not stop or gave no warning, and those known to us but staff could not stop them from committing suicide.

Jenswold reported on psychiatric services and costs. He provided a handout of the history for the agency of different psychiatrist setups and what they cost. Jenswold also gave information on some of the problems they encountered with contracted psychiatrists, most of which came from client surveys or staff interactions with them. He stated that more time was needed due to more clients in the system, more clients needing medications, more clients on commitment and more complex cases.

He stated that the County Board approved a half time Psychiatrist in 2008 and then a full time Psychiatrist Medical Director in 2009. Their total client base is about 300. Jenswold stated that now they have team players, appropriate medications, closer monitoring, consistency, and accessible clinical supervision as well as oversight and consultation.

Jenswold stated that the Comprehensive Community Services program is being rebuilt. The state changed the reimbursement percentage beginning with September 1, 2014 services to cover more costs up to a certain level. Two new staff members have been hired to help expand the program.

Our county is a member of a 5 county regional group which was required to access the increased funding. The group is formalizing training, supervision, new requirements for contracted providers, and sharing resources. The team is looking at using Peer Specialists for these clients. There was a state survey of the existing program last week and the staff is required to address the issues they found.

FINANCIAL AND STATISTICAL REPORTS THROUGH FEBRUARY:

Patricia Dodge provided handouts for the monthly statistics. The financial projections report will be provided to the board quarterly rather than monthly. The statistics from the Lakeland Care District now include the totals of Manitowoc County clients enrolled in the three different categories. A board member asked that the Family Care statistics with the new provider, Community Care, Inc. be added. Dodge stated she would check on whether CCI will provide that to the agency.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

A board member asked for an update on the Coordinated Services Team program. Randolph stated that a new Coordinator started this week. There are 7 referrals waiting to be teamed.

Three board members stated that they wanted to comment on the subject of the HSD Director position. Jim Baumann stated that he had listened to Maura Yost over time and had sent her emails and wanted to hear her opinion on the subject. But now he feels that there is no reason to continue the discussion and that there are no problems with the current setup of Co-Directors. He is not in favor of a change unless a problem occurs.

Mike Williams stated that he takes offense to being called a crook and asks that it stop. He is not in favor of a change in direction unless there is something illegal that would need to be addressed.

Rick Henrickson stated that he wants this to be the last time the subject of a single Director is included on a meeting notice. Henrickson stated that he went through all of the past documents and information on the issue. The committee is happy with the 4 Co-Directors. He wanted to give Maura Yost an opportunity to speak on the subject one last time. He stated that a change may be made in the future due to retirements or funding or some other issue.

Bob Cavanaugh stated that he agrees with the other board members and that he liked that the Co-Directors stated they have a good working relationship.

Bob Ziegelbauer distributed handouts of local unemployment rates for February, 2015 and a secure detention report for February, 2015.

Ziegelbauer stated that for the leadership of the department, the county is in compliance with what is needed. He stated that every question has been answered repeatedly over the last several years. He stated an opinion from the Corporation Counsel on the Attorney General's comments stated compliance. Ziegelbauer provided a handout that included an email from the former Corporation Counsel that stated that the County Board created 4 Co-Director positions therefore, the county was in compliance with state statutes.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, April 23, 2015 at 4:30 p.m.

ADJOURNMENT:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY AGNEW TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:40 P.M.
MOTION CARRIED.

Respectfully submitted,

Rick Henrickson, Temporary Secretary
Human Services Board

RH/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, April 23, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Update on Foster Care, Kinship Care, and Respite Care Programs – Karen Zahn and Cindy Schley.
5. Financial and Statistical Reports through March, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: April 13, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, April 23, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Baumann, Burke, Cavanaugh, Davis, Ruggirello, Waack, Williams.

Board members excused: Henrickson.

Board members absent: Agnew.

County Board members present: None.

Members of Public present: Cecelia Held and Maura Yost.

County staff present: Dodge, Garceau, Hundt, Jenswold, Lecher, Randolph, Zahn, Ziegelbauer.

PUBLIC COMMENT:

Cecelia Held, Manitowoc, stated that she is a retired Psychotherapist and had worked in Manitowoc, Green Bay and Oshkosh. Ms. Held wanted to provide information for a community event taking place on May 6, 2015. Ms. Held provided copies of a handout from the Healthiest Manitowoc County Mental Wellness Coalition for their event entitled “Stigma: You’re WISE if you lose it!” being held at the U.W. Manitowoc Campus.

Maura Yost, Cleveland, asked if she could comment on the minutes from the March 26, 2015 Human Services Board meeting. The board agreed to hear the question. Ms. Yost referred to page 3 of the prior minutes in the section of input from board members. Mr. Williams had used the word “crook” in his comments referring to the subject that was presented in the Public Comment portion of the meeting and Ms. Yost asked who said that or where it came from.

Mr. Williams responded that the comment came from being told the Human Services board was not following the law.

Ms. Yost stated that she will be sending the definition of the word “crook” to the board members.

No further public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY WAAK AND SECONDED BY BAUMANN TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC: UPDATE ON FOSTER CARE, KINSHIP CARE, AND RESPITE CARE PROGRAMS

Karen Zahn and Cindy Schley, Co-Foster Care Coordinators and Tabitha Lecher, Administrative Assistant presented information from a Powerpoint file.

The purpose of foster care is to provide a temporary safe and stable home to children who are not able to live with their families at the time. There are 5 different levels of care, depending on the needs of the child.

Children come into care for various reasons such as abuse and neglect, delinquency, or parents unable to meet the child's needs. Children can be ages 0 – 21. There are 42 Level 2 foster homes in the county, 15 respite homes, and 76 children placed in out of home care. 54 are in Manitowoc County and 7 are placed outside of the county. There are also placements with relatives, placements in shelter care or in a group home.

There is always a need for more foster parents due to the varying needs of the children. Foster parents have to meet all requirements of Department of Children and Families rule 56 and the agency's policies. The home must meet requirements for space and safety, have liability insurance for the home and vehicle, pass the background checks, and meet the agency policies regarding pets and the good health of all family members. The foster parents must be over age 21 and have adequate income to support the family.

The licensing process includes submitting an application, passing background checks, home visits and a tour of the home, completing paperwork, attending 6 hours of preplacement training, and attending 30 hours of Foundation training within the first 2 years.

Foster parents are expected to provide for the child's basic needs, ensure medical and dental care, provide guidance and nurturance with positive parenting and discipline, participate in meetings with the school and the agency, and have a respectful relationship with the birth family. They also assist the child in maintaining family connections and cultural identity, transportation, cooperate with treatment and permanency plans, bring children to court hearings, and keep records and paperwork.

In order to maintain a license, foster parents must have periodic background checks, attend 10 hours of ongoing training each year, and inform staff of any changes. Foster parents are provided various services to help with the care of the child, in addition to a monthly payment.

The purpose of Kinship Care is to keep children with their family in order to prevent foster care placements. Kinship Care approves payment, not the placement. Relatives apply and a background check is completed. Parents must approve of the arrangement or guardianship must be granted. A home visit is conducted. Child support is collected and directed to the state for reimbursement of kinship care. Supportive services are offered.

May is foster care month and there are several events planned to bring awareness to the program and hopefully recruit foster parents.

FINANCIAL AND STATISTICAL REPORTS THROUGH MARCH:

Patricia Dodge provided handouts for the monthly statistics and the quarterly financial projections report. The projection for alternate care costs is higher than budgeted due to the increase in placements.

There had been 3 juveniles in the detention center for February and 2 in March. One went to a Treatment Foster home.

Jeff Jenswold stated that it is possible there will be a deficit in the inpatient and institutional expense lines due to usage and late billing by the Nicolet mental health center.

Board members asked about the increase in foster care placements and what would be causing this. There is a rise in heroin use by parents and this is causing many problems with neglect and abuse. A question was asked regarding kids in care and if they have AODA issues. Do they get treatment? Many services are provided to the families and kids in care.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

No further questions.

Bob Ziegelbauer distributed handouts of Local Unemployment Rates.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, May 28, 2015 at 4:30 p.m.

ADJOURNMENT:

A MOTION WAS MADE BY BAUMANN, SECONDED BY BURKE TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:40 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, May 28, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Current placement pressure on caseload and casework and request for new positions in CFS Unit, Lane Kinzel; Status of wait list for services from CCS and Children's Long term Support (CLTS) Programs and request for new position in Family Resiliency Unit, Nancy Randolph; and update on the Comprehensive Community Services Program, (CCS), Jeff Jenswold.
5. Financial and Statistical Reports through April, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: May 14, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

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Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, May 28, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Burke, Cavanaugh, Davis, Ruggirello, Waack, Williams.

Board members excused: Henrickson.

Board members absent: None.

County Board members present: None.

Members of Public present: Cecelia Held, Nancy Slattery, Elaine Waack, and Maura Yost.

County staff present: Dodge, Garceau, Jenswold, Kinzel, Randolph.

PUBLIC COMMENT:

Maura Yost, Newton, asked if she could address the topic of a single, qualified Director for the Human Services Department. Since this topic was not on the agenda, Ms. Yost's request was denied. Ms. Yost asked that this be reflected in the minutes of this meeting.

Nancy Slattery, Maribel, stated that the Healthiest Manitowoc County Mental Health Wellness Coalition will be sponsoring a Peer Support event on June 11th from 12:00 – 1:15 p.m. at the U. W. Extension building in Manitowoc. The presenter is employed with the Calumet County Human Services Department and works as a Peer Specialist. There will also be a representative from the National Alliance for the Mentally Ill.

No further public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY BAUMANN AND SECONDED BY WILLIAMS TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC:

Lane Kinzel, Supervisor of the Child and Family Unit, requested 1.5 full time social work positions. Kinzel provided handouts with information related to the number of children in out-of-home care between 2014 and 2015. In January, 2015 there were 56 children in care and in May there are 79. The increase is mainly due to parents' drug use of heroin, opium and others. Workers spend a lot of time getting parents rehabilitation and family visits. Workers have to contact all parties so one case could have 7 to 10 people involved.

Kinzel stated that the lack of permanency for these children means that cases are staying open longer. Due to the complexity of the cases, there is a significant increase in the workload. Lack of permanency also means more money being spent on foster care placements.

There have been ten additional children placed outside of the home since April 1. Staff members have been working to keep kids in their homes by offering a lot of visitation time to parents, more than other counties offer. Each child in foster care has to be seen each month. This includes educating the foster parents on reunification, coaching the foster parents, and working with the parents.

The average age of children in care is 8 right now. The workers are overwhelmed. Parents are referred to treatment options and the workers are in contact with treatment providers. There is a lack of good treatment programs here and in the state. There is a need for adolescent treatment services. The jail encourages alcohol and drug programs. The jail staff monitors inmates for withdrawal and they try to refer people for treatment. The state's mandates are more complex now for foster care cases.

A MOTION WAS MADE BY BURKE AND SECONDED BY RUGGIRELLO TO APPROVE THE RESOLUTION ADDING 1.5 FULL TIME EQUIVALENT POSITIONS TO THE CHILD & FAMILY SERVICES UNIT OF THE HUMAN SERVICES DEPARTMENT. MOTION CARRIED.

Nancy Randolph, Co-Director/Children and Families Division, requested one full time equivalent position in the Children's Long Term Support program. This is a Medicaid waiver position designed to keep children in their homes. Most of the new position could be paid for with case management dollars.

One ½ time staff member moved from this program to the Youth and Family Services unit and those cases were assigned to 2 new workers. The cases were mainly children with mental health issues which are very demanding.

At the same time, the program received an onslaught of new referrals. Some of the cases require daily monitoring. Children are served in the program between the ages of 3 and 18. The Comprehensive Community Services Program has been reorganizing this past year and can't take referrals at this time. There are 29 children that need to be served. Manitowoc County has a high percentage of autism, higher than the statewide average. There are higher numbers of mental illness in our area.

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY BAUMANN TO APPROVE THE RESOLUTION ADDING 1 FULL TIME EQUIVALENT WAIVER SPECIALIST POSITION TO THE FAMILY RESILIENCY UNIT OF THE HUMAN SERVICES DEPARTMENT. MOTION CARRIED.

Jeff Jenswold, Co-Director/Clinical Services Division, stated that the Comprehensive Community Services program had difficult times lately. Two workers were hired in April. There are 11 children in the program. The state recommends 10 cases per worker. There are now 2 adult and 2 children services workers. They expect to serve 40 – 44 clients in total. They expect to have all of the adults in the program within a few months. Lori Fure is the new supervisor in that area and is working to get it going. The state's requirements are higher and the standards changed. There is a lot more auditing of the program and our county is being audited for 2012 data.

Jenswold stated that his division is under pressure from many areas to hospitalize and commit people. There is an average of 18 detentions per month. Attorneys, jail staff, people in the community, family members, hospitals, and the Probation and Parole office are urging staff to commit people and not all are appropriate. Approximately 75% do not need commitments.

FINANCIAL AND STATISTICAL REPORTS THROUGH APRIL:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. The projection for alternate care costs is higher than budgeted due to the increase in placements. There are also more children receiving services in the Children's Long Term Support program.

The number of juveniles in secure detention decreased from 143 days in April to 91 in May.

May is the last month of the Home Energy Assistance Program.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

No further questions.

Bob Ziegelbauer provided handouts of the Local Unemployment Rates report for April, 2015 and the Secure Detention Report. Ziegelbauer also provided a news release of "Wisconsin Counties Receive Award for Child Care Performance". Manitowoc County Economic Support Division was recognized for meeting all performance standards in the administration of the Wisconsin Shares child care subsidy program and received a Certificate of Excellence.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, June 25, 2015 at 4:30 p.m.

ADJOURNMENT:

A MOTION WAS MADE BY AGNEW, SECONDED BY BURKE TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:40 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



**MANITOWOC COUNTY
HUMAN SERVICES BOARD
AMENDED MEETING NOTICE**

DATE: Thursday, June 25, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Update on Child Care Assistance Program – Diane Streekstra.
5. ***Resolution Authorizing Out-of-State Travel for Stacy Ledvina.***
6. Financial and Statistical Reports through May, 2015 – Patricia Dodge.
7. Questions from Board Members on the Status of the Human Services Department.
8. Set Next Meeting Date.

Date: June 12, 2015

Amended: June 19, 2015 @ 11:42 a.m.

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, June 25, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Cavanaugh, Davis, Henrickson, Ruggirello, Waack, Williams.

Board members excused: None.

Board members absent: Burke.

County Board members present: None.

County staff present: Dodge, Garceau, Jenswold, Randolph, Streekstra.

PUBLIC COMMENT:

Maura Yost, Newton, asked "Have the board members voted to exclude my comments regarding a single, qualified Director?" Chair Henrickson stated that his response to the question is that the topic is not on the meeting agenda.

No further public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY RUGGIRELLO TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC:

Lori Garceau, Co-Director/Economic Support introduced Diane Streekstra, Child Care Coordinator located at the Job Center. Garceau stated that Manitowoc County was one of 29 counties that were awarded a commendation for meeting the program standards with timely processing and accurate information for 2014. There was also 100% accuracy for the first quarter of 2015. Garceau congratulated the staff on this achievement.

Streekstra presented information regarding the Wisconsin Shares Child Care Subsidy Program. Streekstra provides authorizations to child care providers, records attendance sheets, and ensures that rates are up-to-date. She completes eligibilities every 6 months, reviews any overpayments, and certifies providers.

The parent must be 18 years old or 17 if they are married. The child must be under 12 years old unless they have special needs. The parent must be a Wisconsin resident unless they are a migrant. The child must be a citizen or qualified immigrant. The parent must be in compliance with Child Support. Child Care can be authorized for Foster Care and Kinship Care.

Staff are required to verify the parent's identity, age, Social Security number, address and income. Their employer must have a Federal ID number unless the employer is self-employed. The provider must be licensed or certified and must apply for the STAR program. One through five stars determine how much the provider gets paid. The state sets the rates and each family has a co-pay. Child Care is a subsidy so the cost is not fully covered. When staff members certify homes, they look for safety inside and outside, pets, insurance on the vehicle, and check for smoke and carbon monoxide detectors on each floor of the home.

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR STACY LEDVINA.

A MOTION WAS MADE BY BAUMANN AND SECONDED BY CAVANAUGH TO APPROVE THE RESOLUTION AUTHORIZING STACY LEDVINA TO ATTEND THE ANNIE E. CASEY FOUNDATION INTER-SITE JUVENILE DETENTION ALTERNATIVE INITIATIVE CONFERENCE ON SEPTEMBER 28TH – 30TH, 2015 IN PHOENIX, ARIZONA. MOTION CARRIED.

FINANCIAL AND STATISTICAL REPORTS THROUGH MAY:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. There was a decrease in the number of secure detention days between April and May. The foster care costs continue to increase with the higher number of children in care.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Supervisor Baumann commented that he looked at the county statutes and cited one that pertained to continually addressing the same topic during Public Comment.

Board members asked for an update on the new positions that were recently approved by the County Board. A Child Protective Services worker posted into the children's waiver position. The .5 FTE will be added to an existing .5 FTE position to make it full time. The other position is being advertised. The county has changed the advertising requirements and uses an outside firm to conduct background checks.

Bob Ziegelbauer provided handouts of the Local Unemployment Rates report for May, 2015 and the Secure Detention Report.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, August 27, 2015 immediately following the Public Hearing into the 2016 budget which will begin at 4:00 p.m. There will be no meeting in July, 2015.

ADJOURNMENT:

A MOTION WAS MADE BY AGNEW, SECONDED BY WILLIAMS TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:18 P.M. MOTION CARRIED.

Respectfully submitted,

Rick Henrickson, Acting Secretary
Human Services Board

RH/pd



**MANITOWOC COUNTY
HUMAN SERVICES BOARD
AMENDED MEETING NOTICE**

DATE: Thursday, August 27, 2015

TIME: ***Immediately following the Public Hearing session scheduled to begin at 4:00 p.m.***

PLACE: Manitowoc County Human Services Department, Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: Update on Crisis Intervention Program – Jeff Jenswold and Crisis Staff.
5. Financial and Statistical Reports through July, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: August 19, 2015

Amended: August 20, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT

BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:17 p.m. on Thursday, August 27, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Cavanaugh, Davis, Henrickson, Ruggirello, Waack, Williams.

Board members excused: Baumann.

Board members absent: None.

County Board members present: None.

County staff present: Dodge, Garceau, Jenswold, Maney, Randolph, Ziegelbauer.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY RUGGIRELLO AND SECONDED BY CAVANAUGH TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC:

Jeff Jenswold, Co-Director/Clinical Services introduced Julie Maney, Crisis Program Supervisor and gave an update on the Crisis Intervention Program.

Jenswold stated that Holy Family Memorial Medical Center closed their mental health wing in 2006. Since then, there have not been adequate resources in the area to serve the mentally ill population during crises. The Clinical Services division has become more of a crisis center now than a traditional outpatient clinic.

The agency is required to provide mental health and AODA services by state statute and county code. In the former crisis system, there were too many people involved. This changed in 1990 to one person per shift. The program has changed in response to demand and needs. The calls have become more complex. Society has become more criminal and there has been a large increase in Probation and Parole agents due to demand. The crisis program added staff and shifted protocols.

There is a contract for services from Northwest Connections to screen out calls and then send the call to a worker if it is a desperate call or if funding is required. Jenswold distributed a handout that included an overview and history of the program, hours of operation, certification, staffing resources, statistics and training.

Jenswold stated that there is a primary crisis worker assigned during the day and a backup worker. The program is certified by the state. There are 15 staff assigned to different days plus contracted services. Jenswold stated that private insurances don't cover much for crisis services. Medicaid can be billed if the person has eligibility. The workers have to attend 8 hours of crisis-related training each year. They are training on Suicide Risk Assessment and will train in Asberger's Syndrome and Autism disorders in 2016 to be better prepared.

For resources, hospitalizations take time and money. Some hospitals don't want to take these clients. The private providers get choosy and some won't take these people because they are too psychotic. Recently people had to sit in the emergency room because there was no placement for them. Many inpatient facilities don't have medical facilities so they won't take them. Jenswold stated there is a funding issue. Some facilities will bill MA but some don't accept it.

A board member asked about the practice of a person being able to sign themselves out of a mental health facility. Jenswold replied that some doctors do let them sign out because they don't want their staff tied up at court hearings in this county. He asks the providers to err on the side of safety but some won't. For a commitment, a 3 signer petition is needed to keep someone.

A board member asked how the public could get information on the petitions. A staff member conducts a weekly education group for those who call wanting information regarding commitments.

There are a lot of suicide attempts but most are not successful. The Emergency Services Partners group meets to discuss current issues. The trend now is for more children and elderly people to be in crisis. There are more complex issues with them. The staff members are trying to divert people from hospitalizations or residential settings.

FINANCIAL AND STATISTICAL REPORTS THROUGH JULY:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. There was a decrease in the number of secure detention days between June and July. The foster care costs continue to increase with the higher number of children in care, mainly due to drug abuse by the parent or guardian. The mental health inpatient and hospitalizations numbers also increased.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

The board members were informed that the September meeting will be held at the Job Center with a tour of the facility to follow.

A board member asked if they could get a report next month on the numbers of users of the Job Center and what companies use the facility as a training center. Lori Garceau will provide that data.

County Executive Ziegelbauer distributed handouts on secure detention numbers and local unemployment rates.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, September 24, 2015 at 4:30 p.m. at the Job Center, 3733 Dewey Street in Manitowoc.

ADJOURNMENT:

A MOTION WAS MADE BY WILLIAMS, SECONDED BY RUGGIRELLO TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:11 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD PUBLIC HEARING NOTICE

DATE: Thursday, August 27, 2015

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The hearing is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Open Public Hearing.
2. Public Comment regarding the 2016 Human Services Department Budget.
3. Close Public Hearing.

Date: August 18, 2015

Rick Henrickson, Chair

By: Nancy Randolph, Lori Garceau, Jeff Jenswold,
Patricia Dodge, Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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PUBLIC HEARING OF THE
2016 HUMAN SERVICES DEPARTMENT BUDGET
August 27, 2015

Human Services Board Members Present: Agnew, Burke, Cavanaugh, Davis, Henrickson, Ruggirello, Waack, Williams.

Board Members Absent: None.

Board Members Excused: Baumann.

Human Services Department Staff Present: Dodge, Garceau, Jenswold, Maney, Randolph, County Executive Ziegelbauer.

CALL TO ORDER:

The Public Hearing for input into the 2016 Human Services Department Budget was called to order at 4:00 p.m. by Human Services Board Chair Rick Henrickson. Chair Henrickson stated the Ground Rules for Testifying.

PUBLIC COMMENT:

Chair Henrickson introduced Nancy Slattery, Maribel. Ms. Slattery stated she was representing the League of Women Voters and R.U.T.H. Her topic was lack of parity in mental health coverage leading to crises.

Ms. Slattery stated “parity for mental health treatment, you all know what that means. If you are covered by an insurance policy you are covered for cancer and your mental health needs but we have found historically, especially even in this last year where lots more people got health insurance, parity is not allowed because they’re much stricter on covering of mental health issues where prior to this the doctor or psychiatrist says you need 4 visits a month in order to survive this crisis but the insurance says no in our considered opinion this person needs 2 visits, maybe 1 visit per month. So they are reducing the amount of services to the mentally ill.

We in the county see the results of this in all the crises. I’ve heard many times over the past 3 years that I’ve been attending these meetings the crises you guys get are the daily stuff that comes up because they are not being treated long term. If you guys had cancer and the doctor said you needed monthly treatment, you would go for that. But if your insurance says no you’ll get it every other month, I don’t think anyone would stand that.

Now what I’m asking you to do, if this isn’t a policy you yourself can change in the county but you hear the results of it so I’m asking you to spend a little bit of personal time and a little bit of personal capital on this. In some states what they have done is establish a committee on the state level that basically is a consumer complaint department in the Department of Insurance and Medicaid which basically says anybody who cancelled it, they changed it, some doctor who never saw my patient decided they only needed one appointment a month but they’d been having 4 and that kept them stable. They stayed out of jail, they stayed out of intensive in-patient hospitalization, but this is a complaint department. It’s just a statute that appoints someone to different meetings. Every complaint against the insurance company for failure to provide mental health coverage of the appropriate level as determined by a doctor not me where I demand it but a doctor deciding.

That process doesn't give us that much leverage but it does give us knowledge. It gives you public information that this insurance company has refused half of their mental health, they got 40 or this one got two well that could be an easy mixup. But I'm asking you to support this. Now we do have a direct line, most of you know Paul Tittl, he's the chairman of the state Assembly Mental Health Committee. That would probably be where any kind of action in this sense would come from. Other states have it, it's not a big money consumer of state dollars, but it will help everybody who has a mental health issue. It might not help next month or with numbers next year, but it is a long term attempt to deal with all of the stuff that you get the crises because the insurance company has said well go to ____ and apology for the language. And we need a Drug Treatment Court in this county."

Chair Henrickson thanked Ms. Slattery for her comments.

Next to speak was Maura Yost, Cleveland. Ms. Yost gave her name and stated "as you all know, I have been advocating for a single Human Services Director and I've been doing this for a couple of years now. Some of you may have gotten ____ (inaudible word) provided with me here but my printer broke down today so I have no access to my formal comment.

I'll note, however that Mr. Chairman did ask me to suggest to the Human Services Board that they consider a single Human Services Director. So in compliance with Mr. Chairman's request, I would ask the board to consider drafting and submitting a resolution for a single Human Services director as required by state law. I will be sending out my comments to the board when I am able to make a printed copy. Thank you very much for your courtesy. And with that I close my comments Mr. Chairman."

Chair Henrickson thanked Ms. Yost for her comment.

Chair Henrickson stated "To make a point, what I asked Maura to do was I knew she was going to state for a single chairmanship and I asked her to state it in a form that was not in the legal or the legalities. That she would just put it forth so that when it's recorded, the request would come through. Just to make that as a clear assumption. We had all heard that part of it before but if she wanted to propose a single directorship that she would do it in that way."

Since there was no other public comment, Board Chair Henrickson closed the public hearing at 4:15 p.m.

Respectfully submitted:

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, September 24, 2015

TIME: 4:30 p.m.

PLACE: Job Center Building, 3733 Dewey Street, Manitowoc, WI 54220
(NOTE LOCATION CHANGE)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: 2015-2016 Energy Assistance Overview and Updates – Deb Williquette.
5. Financial and Statistical Reports through August, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: September 2, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:00 p.m. on Thursday, September 24, 2015 in open session at the Job Center, 3733 Dewey Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Cavanaugh, Henrickson, Ruggirello, Williams.

Board members excused: Burke, Davis, Waack.

Board members absent: None.

County Board members present: None.

County staff present: Dodge, Garceau, Randolph, Williquette, Ziegelbauer.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY BAUMANN AND SECONDED BY CAVANAUGH TO APPROVE THE MINUTES FROM THE PUBLIC HEARING HELD IN AUGUST. MOTION CARRIED.

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY RUGGIRELLO TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC:

Deb Williquette, Economic Support Supervisor, presented information on the Wisconsin Home Energy Assistance Program. Over 225,000 Wisconsin households receive assistance through this program. The program runs from October 1 through May 15 each year. The energy benefit covers a portion but not the entire cost of utilities.

People can rent or own a home. If the heat is included in the rent, the tenant can apply and then is expected to pass the benefit to the landlord. There is a non-heat benefit available for electricity costs for anything that is run by electricity to obtain heat. There is a fee included on all customers' bills for these public benefits.

There are income guidelines that are followed to test for eligibility. In 2015 HSD staff members processed 2,716 applications, issued benefits for 2,403 eligible households, and assisted 435 households with crisis benefits. WHEAP funds also paid for the repair of 4 furnaces, 4 furnace replacements and 1 furnace assessment. The payments go to the vendors, not to the individuals. This program does not replace windows in homes. The staff members are accepting early applications in September for people on a fixed income who applied last year and live at the same address with no minor children.

The staff performs outreach services at the Kiel Community Center, the Manitowoc Senior Center and the Two Rivers Senior Center. A press release is published in the Herald-Times-Reporter, Lakeshore Chronicle and the Kiel Tri-County Record. Staff members meet with community partners, vendors and charitable organizations each year to discuss program changes and ways to work together to assist those in need of these services in the county. The plans must be updated and submitted to the Wisconsin Department of Energy Services each year.

Lori Garceau gave information on the Job Center usage and the Job Fairs that have occurred and are coming up. Garceau distributed a Reference Guide to the Job Center, Resource Room statistics, and customer survey responses for those that use the Job Center.

FINANCIAL AND STATISTICAL REPORTS THROUGH AUGUST:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. There was an increase in the number of secure detention days between July and August. The foster care costs continue to increase with the higher number of children in care, mainly due to drug abuse by the parent or guardian. There are now 24 people in the Community Care Family Care program, 583 in the Lakeland Family Care District program, and 213 clients enrolled in the I.R.I.S. program.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

A board member asked about what is happening with the Drug Court for the county. Several agencies worked together to apply for a grant for this project, including HSD and did not receive the grant. They missed it by 3 points. We believe the next grant has been applied for but the results haven't been determined. The Criminal Justice Committee is working on the Drug Court. The judges have to commit to it and then funding needs to be obtained through the grant.

County Executive Ziegelbauer distributed handouts on secure detention numbers and local unemployment rates.

A board member noted that the unemployment rate in Calumet County is low. Part of their county is included in the Appleton area where there is a lot of business growth.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, October 22, 2015 at 4:30 p.m. at the Human Services Department, 801 Jay Street entrance, Manitowoc, Wisconsin.

ADJOURNMENT:

A MOTION WAS MADE BY BAUMANN, SECONDED BY WILLIAMS TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:10 P.M. MOTION CARRIED.

Respectfully submitted,

Rick Henrickson, Acting Secretary
Human Services Board

RH/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, October 22, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topic: 2016 Budget Highlights and Discussion – Bob Ziegelbauer, Lori Garceau, Jeff Jenswold, Nancy Randolph, Patricia Dodge.
5. Financial and Statistical Reports through September, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: October 14, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, October 22, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Burke, Cavanaugh, Davis, Henrickson, Ruggirello, Waack, Williams.

Board members excused: None.

Board members absent: None.

County Board members present: None.

County staff present: Dodge, Garceau, Jenswold, Randolph, Ziegelbauer.

PUBLIC COMMENT:

Nancy Slattery, Maribel, asked that the board members bear in mind the huge need for mental health issues in the county. Ms. Slattery cited an article in the New York Times that there was an additional request that federal health insurance plans address the barriers to obtaining mental health services. Ms. Slattery also cited a bill that would increase child care for people who don't work a daytime shift. Ms. Slattery asked the board members to educate themselves on these issues. Ms. Slattery stated that the League of Women Voters was sponsoring a forum at 6:30 p.m. today regarding redistricting issues in the state and stated that the board members were welcome to attend.

Cecilia Held, Manitowoc stated that she attended the six Problems with Drugs seminars at the Manitowoc library. Ms. Held stated that there were community members pleading for help with the drug abuse issue. She stated that the issue impacts foster care, mental health, and AODA services. Ms. Held stated that a Drug Court would be one answer. She stated that this is a community problem to solve.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY RUGGIRELLO TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING WITH ONE CHANGE TO THE START TIME OF THE MEETING TO 4:30 P.M. MOTION CARRIED.

EDUCATION TOPIC:

Bob Ziegelbauer discussed the components of the 2016 Budget. Ziegelbauer stated that there were 2.5 FTEs added to the Human Services roster in 2015 after the budget was passed.

Ziegelbauer provided handouts with revenue and expense information by service category for the past 3 years as well as FTE rosters.

A board member asked if the change to the Autism program from a county run program to a card service program would free up some staff case management time to give to other programs. Since there may be some staff time required for autistic services, it is difficult to determine how much time will be spent on the program.

FINANCIAL AND STATISTICAL REPORTS THROUGH SEPTEMBER:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. The juvenile detention placements were down from August. A board member asked what impact it would have if the state reduces the age of juveniles to 17 years old rather than considering them adults in the court system. Other states experienced a modest increase in costs. When the age of adults was changed from 18 to 17 some years ago, the state changed the age of delinquency to 10 from 12 and that increased the agency's costs.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

A board member asked what the result was from the foster home drive. We only got 2 interested homes from the drive. We are in dire need of foster homes. Seventy five percent of children in care are due to parents using drugs. These children have a history of trauma and mental health issues. Since there are few resources in the county, these children have to be placed out of the county in private group homes.

The foster care team has tried different recruitment methods but has had little to no response. Reimbursement is fairly low compared to the children's needs. It is a very demanding job. A board member asked about contacting local churches. The team has tried this approach. There was a major push made this past year at churches and they did a lot of outreach. Two churches have provided a lot of assistance. The team doesn't spend money on ads anymore since there was very little response.

There is a lot of training required and time input in order to be a foster parent. Every county and every state is having this issue. We do a lot to make it safe for children to stay in their own home. The population at group homes and residential care centers is up due to regular foster homes not being available. The kids learn bad behaviors from delinquents at the group homes and they are placed due to safety issues. The Foster Care Coordinator, Karen Zahn, goes on radio shows to promote and recruit parents.

County Executive Ziegelbauer distributed handouts on secure detention numbers and local unemployment rates.

The annual review for the Birth to Three program is being conducted. The reviewers asked for a board member to attend the wrap up meeting on November 20. Please let Nancy Randolph know if any board member can attend.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, December 10, 2015 at 4:30 p.m. at the Human Services Department, 801 Jay Street entrance, Manitowoc, Wisconsin.

ADJOURNMENT:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY BAUMANN TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:20 P.M.
MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, December 10, 2015

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Comment on any Matter listed on the Agenda.
3. Approval of Minutes.
4. Education Topics: Update on Comprehensive Community Services Medical Assistance audit – Jeff Jenswold; Introduction of Lori Fure as Co-Director, Clinical Services; Mental Health Services being provided to the Manitowoc County Hmong Community – Sia Moua.
5. Financial and Statistical Reports through October, 2015 – Patricia Dodge.
6. Questions from Board Members on the Status of the Human Services Department.
7. Set Next Meeting Date.

Date: December 1, 2015

Rick Henrickson, Chair

By: Jeff Jenswold, Nancy Randolph, Lori Garceau,
Patricia Dodge – Co-Directors

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, December 10, 2015 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Agnew, Baumann, Cavanaugh, Davis, Waack, Williams.

Board members excused: Burke, Henrickson, Ruggirello.

Board members absent: None.

County Board members present: None.

County staff present: Dodge, Fure, Garceau, Jenswold, Randolph, Ziegelbauer.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY DAVIS AND SECONDED BY WILLIAMS TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC:

Jeff Jenswold introduced two student interns in the Clinical Services Division. Pafoua Kue and Ashley Katz are working toward Masters degrees in the clinical services field. They attended the meeting to obtain information.

Jeff Jenswold gave an update on the audit of 2012 services in the Comprehensive Community Services Program. Jenswold stated that the Office of Inspector General has determined that due to missing or incorrect documentation for the clients they audited, they are taking Medicaid payments back. Lori Fure and staff members have gone through the files and will be responding to the findings from the state. The response will include information regarding program requirements that were sent by the Department of Health Services. A response is due by December 18th.

There is a new audit being conducted on data from 10 counties for August through December of 2014. Files must be provided by January 4, 2016. Jenswold stated that the state has made it clear that they will be auditing this program in all counties. Jenswold stated that they are looking at adding quality assurance oversight for all Medicaid programs. Jenswold stated he keeps the County Executive updated on the progress of the audit. The OIG chose a random sample of clients to review. Jenswold responded to questions from board members.

Jeff Jenswold introduced Lori Fure. Ms. Fure's appointment as Co-Director, Clinical Services to replace Jenswold when he retires is awaiting County Board approval. Ms. Fure stated that she began at Human Services as a case manager in the Long Term Support division. After obtaining a Masters degree, Ms. Fure was appointed as the Community Support Programs Coordinator in Clinical Services and now is the Supervisor. Ms. Fure stated that this is the population she enjoys working with.

A MOTION WAS MADE BY WILLIAMS AND SECONDED BY BAUMANN TO APPROVE THE APPOINTMENT OF LORI FURE TO REPLACE JEFF JENSWOLD UPON RETIREMENT IN 2016. MOTION CARRIED.

Jeff Jenswold introduced Sia Moua. Ms. Moua works with the Hmong community and other clients in clinical services. Jenswold stated that the agency obtained a grant for a Hmong mental health professional in 1986. Ms. Moua has been with the agency since 1998 and is a good therapist and crisis worker. Ms. Moua stated that there have been many changes over the years in the community. The Hmong Community Center has closed and the Head Start organization used to have grants to provide a Family Ties Program.

There are no bi-lingual support services for the Hmong community anymore. Ms. Moua is connecting with Catholic Charities to set up a Hmong women's support group and activities for parents and children. Ms. Moua stated that some of the issues the Hmong community is dealing with are alcohol use at gatherings and activities; family issues and conflict; and lack of understanding of mental health services. Moua stated that in the traditional Hmong culture, alcohol use is very minimal and mostly ceremonial with males. Moua stated that suicide is ranking #4 in the Hmong community. She anticipates AODA issues within the next few years.

Moua stated that there are no new groups of Hmong coming into the Manitowoc area since 2004-05. The population is between 3,000 – 4,000 people. Some of them struggle educationally and financially. Some Hmong are members of the state's IRIS program or are receiving home care through the Aging and Disability Resource Center. The main concern right now is the alcohol and other drug abuse by the younger generation. They are seeing more Operating While Intoxicated charges to younger males. There are more crisis contacts involving hospitalizations. There are more adult males with schizophrenia in the community. They are typically referred through the legal system rather than by their families or themselves. Ms. Moua provides community mental health services and case management. She also testifies in court and provides interpreter services. Ms. Moua brings clients to meetings or appointments and assists in many ways.

FINANCIAL AND STATISTICAL REPORTS THROUGH OCTOBER:

Patricia Dodge, Co-Director/Business Division, provided handouts for the monthly statistics and the financial projections report. Dodge stated that the increased foster care placements are taking a lot of resources. Nancy Randolph stated that there has been a 125% increase in foster care placements since this month last year. There were 1.5 positions added in 2015 to assist with the increase but more have been placed since then. 88 of the children placed are due to drug cases and mainly heroin use. All counties in the state are being affected by this.

There is a need for more foster parents for placements. Six foster parents are waiting to be licensed. Eight preservice hours and then 18 hours of training are required in the first year. The foster care team is always recruiting and looking for new ways to recruit foster parents.

Lori Garceau stated that the home energy program numbers are down due to mild weather and lower bills. People wait until they have a larger bill since these are one time payments.

Nancy Randolph gave an update on the Birth to Three program review. The statewide data system is used to measure compliance on 8 different federal indicators and the Birth to Three staff met them at 100%. Three years ago the services were contracted and now they are county employees. The staff have taken ownership and worked hard on the program. Ziegelbauer stated that the evaluators were exuberant with glowing praise and were very pleased. Ziegelbauer congratulated the team.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

A board member asked that recruiting for foster parents be included in the Human Services Board minutes each month.

Judy Ruggirello's term on this board expires on December 31, 2015. She has agreed to renew her appointment for three years.

Tom Davis's term on this board expires on December 31, 2015. Tom has been a member for 15 years. Bob Ziegelbauer recognized Tom for his lengthy service to the staff and clients of the agency. Ziegelbauer and the board and staff expressed their appreciation to Tom.

A board member asked what the repercussions are or will be due to Dr. Szyman's overprescribing of pain medications. Jenswold stated that he is working with law enforcement on the issue. Jenswold stated that as people don't get prescriptions refilled, they may resort to drastic measures. He expects to see an increase in commitments, crises, and ongoing services, along with more referrals in the next month or two. Methadone use is also increasing. He is working with the Healthiest Manitowoc group on prevention, intervention, and ongoing services. Jenswold stated that the state is looking at opening regionalized inpatient centers. This community can't afford a medical detoxification facility. Jenswold is working with Marco Services to determine what different services can address this issue.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, January 28, 2016 at 4:30 p.m. at the Human Services Department, 801 Jay Street entrance, Manitowoc, Wisconsin.

ADJOURNMENT:

A MOTION WAS MADE BY BAUMANN, SECONDED BY AGNEW TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:30 P.M. MOTION CARRIED.

Respectfully submitted,

Bob Cavanaugh, Acting Chair and Secretary
Human Services Board

BC/pd