



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, January 26, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Update on Economic Support Consortium Operations – Lori Garceau.
5. Financial Reports through November - Patricia Dodge.
6. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: January 18, 2012

Ed Rappe, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT

BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:05 p.m. on Thursday, January 26, 2012 in open session at the Manitowoc County Human Services Department.

Board members present: Burke, Davis, Metzger, Rappe, Schmidt, Vogel, Yost.

Board members excused: Carlson, Henrickson.

Board members absent: None.

County Board members present: None.

Members of Public present: None.

Staff present: Dodge, Garceau.

PUBLIC INPUT:

None.

APPROVAL OF MINUTES:

MOTION BY SCHMIDT, SECOND BY VOGEL TO AMEND THE MINUTES FROM THE DECEMBER 8, 2011 MEETING AS FOLLOWS:

Add board member Kevin Schmidt's name to the Excused category. MOTION CARRIED.

MOTION BY METZGER, SECOND BY YOST, TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS AMENDED. MOTION CARRIED.

EDUCATION TOPIC: UPDATE ON ECONOMIC SUPPORT CONSORTIUM OPERATIONS – Lori Garceau.

Lori distributed a handout listing the results of the first 3 weeks of activity in the consortium call center. It listed number of calls offered, answered, average speed, etc.

Monday, January 23rd was the busiest call center day for Manitowoc so far. It was due to notices going out warning recipients that their benefits were ending because they did not send in the information that was needed to continue. Also, the toll free state line for state services crashed so those people called the local number.

So far it has been a smooth transition, although busy. There was a lot of planning that was done by the 10 counties ahead of time. Outagamie already had a call change center in place so they brought their experience to the consortium.

The consortium hosted a meeting for staff members to meet their counterparts in the other counties and it went well.

Staff members now have dual monitors to view more than one form at a time. These are forms that are scanned in by the state and having dual monitors should save time.

FINANCIAL AND STATISTICAL REPORTS THROUGH NOVEMBER – Patricia Dodge

There is a projected overall surplus of \$91,685.00 if all current factors remain the same. There were placement days at Winnebago Mental Health Institute in December which will increase spending in that line item.

WAIT LIST NUMBERS AT THE LAKELAND CARE DISTRICT

The ADRC did not provide the wait list numbers for November.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Ziegelbauer sent a memo to the board members since he could not attend the board meeting.

1. November financials – “Our current projections for year end continue to show that the department as a whole will have a modest surplus for 2011. Although we have continuing challenges in a couple of areas where costs are not easily predictable, these results are a good indication of the good work done by all of our staff.”
2. I.M. Consortium start up – “.....On balance although there were a few glitches, we are off to a good start. In order to help catch up on phone and file backlog that may have accumulated around year end, we are authorizing staff to work extra hours up to 40 in the normal work week on a voluntary basis as well as offering occasional optional 4 hour blocks of Saturday overtime.”
3. Budget – “The new budget for 2012 is now in effect. We will continue to report monthly on our estimates of the budget status as we have in the past.”
4. Family Care – “The Governor has proposed lifting the cap of Family Care in early spring. Legislation to accomplish this is before the Legislature and hopefully will be passed shortly.”

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Board members discussed the response from Steve Rollins, Corporation Counsel regarding the issue of the position of Department Director remaining unfilled.

The board members unanimously agreed with the Corporation Counsel’s conclusion that currently Manitowoc County does not have a Human Services Director because the County Board has not included the position in the budget. The board strongly encourages that the position be filled and all members concurred.

Board members requested caseload statistics by unit for the next meeting. They asked what the caseloads would be compared to, perhaps a statewide average if that is available.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, February 23, 2011 at 4:00 p.m. in the Jay Street conference room of the Human Services Department building.

ADJOURNMENT:

MOTION BY VOGEL, SECOND BY SCHMIDT TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:10 P.M. MOTION CARRIED.

Respectfully submitted,

Tom Davis, Secretary
Human Services Board

TD/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, February 23, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Update on Juvenile Justice Programs – Stacy Ledvina.
5. Financial Reports through December, 2011 - Patricia Dodge.
6. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: February 15, 2012

Ed Rappe, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:02 p.m. on Thursday, February 23, 2012 in open session at the Manitowoc County Human Services Department.

Board members present: Burke, Davis, Henrickson, Metzger, Rappe, Schmidt, Vogel, Yost.

Board members excused: Carlson.

Board members absent: None.

County Board members present: None.

Members of Public present: None.

Staff present: Dodge, Ledvina, Randolph, Ziegelbauer (4:50 arrival).

PUBLIC INPUT:

None.

APPROVAL OF MINUTES:

MOTION BY SCHMIDT, SECOND BY YOST, TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS WRITTEN. MOTION CARRIED.

EDUCATION TOPIC: UPDATE ON JUVENILE JUSTICE PROGRAMS – Stacy Ledvina.

Stacy Ledvina distributed several handouts regarding statistics on referrals to juvenile court, juvenile intake cases assigned, 72 hour holds, and juvenile bookings.

Stacy Ledvina stated that referrals to juvenile court are received in packets that are sent by law enforcement agencies in the county. The staff members perform an assessment to see if the referrals will be accepted and referred to court.

Our county is experiencing an unusually high amount of referrals, beginning in June, 2011. This is not what other counties in this region are seeing. In January, 2012 there were 55 referrals and in February there were 62. Of 528 cases referred in 2011, 143 families were seen.

With a grant from the Office of Justice Assistance and the Annie E. Casey Foundation, the agency implemented a process called JAIS. This is an assessment tool that takes an hour to complete, gives a risk level and helps determine what services will and won't work for each juvenile.

The agency is in year 2 of a 3 year grant of systems reforms. It is a tool that helps determine mental health and alcohol and other drug abuse issues. It helps pay for individual and family sessions for these issues.

Another Department of Corrections grant is used for some costs in the Intensive Supervision Program where each person is seen face to face every day and they are monitored 24 hours per day. The electronic monitors for the program cost \$4.40 per day through the Department and families are required to pay for the monitors as well as drug screens and social work time. In

some cases a global positioning system monitor can be used for \$5.50 per day but they are not as sensitive as the monitors and more staff time is required to enter data into them.

The agency received a grant of \$15,000.00 this year and it is being used for Restorative Justice Program worker hours when the clients don't need a social worker for their case.

In August, 2011 an Office of Justice Assistance grant of \$50,000.00 was received and is being used for the Youth Wellness Center.

FINANCIAL AND STATISTICAL REPORTS THROUGH DECEMBER – Patricia Dodge

There is a projected overall surplus of \$74,559.00 if all current factors remain the same. There were placement days at Winnebago Mental Health Institute in December which will increase spending in that line item.

WAIT LIST NUMBERS AT THE LAKELAND CARE DISTRICT

The ADRC reported that there are 95 people in the developmental disabled category, 18 in the physically disabled category, and 125 in the elderly category on the wait list for services from the district. Some of these clients have assets and have a spend down requirement before they can receive services.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer reported that for 2011, there should be a small surplus countywide. He and county staff tried to contain the growth of costs during the year.

There are two retirements coming up in the Economic Support division. The interview process for replacement staff should be completed this week and staff will begin at the end of the month.

Six months of training are required before the staff can take on their own case load. There is some overtime being authorized for now.

The Family Care lifting of the enrollment cap has passed the state senate and the assembly hearing was today. The senate bill will be changed but expansion to additional counties won't be automatic. The state has been in contact with family care districts to prepare them for the cap lifting.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Board members discussed the possibility of a plan for 2013 to include the Human Services Director position in the budget. Bob Ziegelbauer stated that it wasn't a priority.

Ed Rappe asked if Brown County has a drop-in mental health crisis center and if there is a need for this? He suggested that there be public education programs for mental health issues.

Lori Burke asked if the state was intending to cut Youth Aids funding further than they have this year. Bob Ziegelbauer stated that he doesn't think it will be cut anymore for 2012. Possibly in June, 2013.

There was a question about the unemployment rate for our county compared to the state level. Bob Ziegelbauer stated that the county level is higher. The unemployment figures are posted on the Division of Workforce Development's website.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, March 22, 2011 at 4:00 p.m. in the Jay Street conference room of the Human Services Department building.

ADJOURNMENT:

MOTION BY SCHMIDT, SECOND BY VOGEL TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:28 P.M. MOTION CARRIED.

Respectfully submitted,

Tom Davis, Secretary
Human Services Board

TD/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, March 22, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Update on Intoxicated Driver Program Activity – Gary Daehn.
5. Financial Reports through February, 2011 - Patricia Dodge.
6. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: March 14, 2012

Ed Rappe, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:00 p.m. on Thursday, March 22, 2012 in open session at the Manitowoc County Human Services Department.

Board members present: Burke, Giriappa, Henrickson, Rappe, Schmidt.

Board members excused: Davis, Metzger, Vogel.

Board members absent: Carlson.

County Board members present: None.

Members of Public present: Maura Yost, Maribel.

Staff present: Daehn, Dodge, Ziegelbauer.

New Citizen Board Member, Eleanor Giriappa, was introduced to the board. Ms Giriappa is involved with many community boards and organizations and is a member of the Parent Advisory Committee for children's long term support services. Ms. Giriappa is also the care manager for her daughter who has cerebral palsy.

PUBLIC INPUT:

Maura Yost, resident of Maribel and former Human Services Department Citizen Board Member, spoke about being a board member for 9 years and that she enjoyed her time on the board and working with other board members and staff.

Ms. Yost noted that there was a discussion at the last board meeting regarding information on emergency mental health services. Ms. Yost cited a February 26, 2012 Herald Times Reporter newspaper article regarding mental health issues and recommended board members read it.

Ms. Yost attended a Teen Night for children in foster care. A panel of teens presented information on their experiences in the foster care system. They requested to be included in foster family events and to be better matched with foster families.

APPROVAL OF MINUTES:

MOTION BY SCHMIDT, SECOND BY HENRICKSON, TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS WRITTEN. MOTION CARRIED.

EDUCATION TOPIC: UPDATE ON INTOXICATED DRIVER PROGRAM ACTIVITY

– Gary Daehn.

Gary Daehn is the Intoxicated Driver Program Coordinator for the county. He presented information on the program and stated that the purpose of the Operating While Intoxicated assessment is to analyze whether the person should be referred to a program or needs education. The state requires that anyone convicted of operating under the influence of alcohol, drugs, or pharmaceuticals is required to be assessed.

In 2011 our department processed 507 assessments. The fee is \$220.00 and must be paid before an appointment can be made. The assessment is good for one year until the program is complete.

There is a \$40.00 charge if an amendment is required. If the person does not show up for the assessment, an additional \$100.00 fee is required to set a new appointment. Most of the people they see are first time offenders.

Ten years ago the average wait time was 3 – 4 months for an assessment. About one year ago the staff worked on shortening the wait time. The District Attorney's office, jail staff, and Probation office were requesting that wait time be brought more current. Overtime for staff was approved by the County Executive, Bob Ziegelbauer, and the staff worked Saturdays to cut the wait time down to 3 weeks.

In 2008 there were 444 assessments, 2009 there were 483, 2010 there were 461, and 2011 there were 507.

Gary participates in various state groups and helped to update the training program for assessments. Gary is active in a regional Northeast Wisconsin Assessor's Group and the Victim Impact group with staff from Sheboygan, Calumet, and Manitowoc counties that meets every 3 months. They bring in 2 speakers each time. They try to have 1 who has lost someone to an impaired driver and 1 who was under the influence while driving. They received a \$1,000.00 grant from a foundation to start the group. Speakers come from all over the state and they receive mileage reimbursement from the grant.

FINANCIAL AND STATISTICAL REPORTS THROUGH FEBRUARY – Patricia Dodge

There is a projected overall deficit of \$54,840.00 for the year if all current factors remain the same. There were placements in treatment foster homes that are higher than budgeted.

WAIT LIST NUMBERS AT THE LAKELAND CARE DISTRICT

The ADRC reported that there are 91 people in the developmental disabled category that don't have an enrollment date in family care. There are 8 people that are referred to the self-directed IRIS program and waiting for a start date. There are 13 people who have declined services since they are not interested or are over their assets. There are 131 left on the elderly wait list, 4 have been referred to the IRIS program and 112 are over the asset limit. The others are in process of enrollment. There are 11 on the physically disabled wait list and 2 have been referred to IRIS.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer stated that Governor Walker signed the bill that eliminates caps in the family care program. This should take effect in the next few days after a 9 month cap on new referrals. The goal is to eliminate 9 months of wait list numbers in the next 2 months.

Bob stated that there are 2 retirements and 2 new staff beginning on March 26.

The mental health study that was initiated by the League of Women Voters and the United Way is ongoing. They are working with our mental health staff on obtaining information.

In other updates, the juvenile detention center use is down and there is a retirement of a fiscal staff person in May.

Bob stated that the county-wide overtime awareness project has brought costs down by less than half of what they were.

The 2011 year end closeout of activity and finances is nearly complete. Final reports have been submitted to the state for reimbursement and we will receive preliminary results in mid-April.

The Employee Appreciation Lunch was held yesterday at Human Services and there was a good turnout.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Next month there will be a few new board members and we will have an election of officers.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, April 26, 2012 at 4:00 p.m. in the Jay Street conference room of the Human Services Department building.

ADJOURNMENT:

MOTION BY SCHMIDT, SECOND BY HENRICKSON TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:10 P.M. MOTION CARRIED.

Respectfully submitted,

Tom Davis, Secretary
Human Services Board

TD/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, April 26, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Roll Call.
2. Public Input.
3. Introduction of New Board Members and Election of Officers.
4. Approval of Minutes.
5. Education Topic: Overview of services provided by Human Services Department – Nancy Randolph, Lori Garceau, Jeff Jenswold, Bob Ziegelbauer.
6. Financial Reports through March, 2012 – Bob Ziegelbauer.
7. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
8. County Executive Ziegelbauer Report on the status of the Human Services Department.
9. Questions from Board Members on the status of the Human Services Department.
10. Set Next Meeting Date.

Date: April 17, 2012

Ed Rappe, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

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MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:00 p.m. on Thursday, April 26, 2012 in open session at the Manitowoc County Human Services Department.

Board members present: Burke, Cavanaugh, Giriappa, Henrickson, Metzger, Tittl, Vogel.

Board members excused: Davis, Schmidt.

Board members absent: None.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Garceau, Jenswold, Randolph, Ziegelbauer.

Introduction of New Board Members and Election of Officers: Welcome to Bob Cavanaugh and Paul Tittl. Chairperson – Rita Metzger, Vice Chairperson – Paul Tittl, Secretary – Laurie Burke.

PUBLIC INPUT:

Maura Yost, resident of Newton and former Human Services Department Citizen Board Member, gave unemployment figures for Manitowoc County and the state for the first 3 months of 2012.

Ms. Yost stated that in March, Wisconsin's unemployment rate declined to 6.8% (seasonally adjusted) from February. She stated that one year ago the rate was 7.6%.

Ms. Yost stated that in 2011, Wisconsin lost jobs in 6 of the 12 months and registered zero job growth in a 7th month. She stated that the state began 2012 with 2 months of job gains before losing private sector jobs in March.

Ms. Yost reported on a new training program called Wisconsin workers win or W3. The pilot program will pay eligible trainees a \$75.00 weekly stipend to defray child care costs, transportation, steel-toed boots or other safety necessities. She stated that the training can't last longer than 6 weeks. The program will be up and running in 5 counties by June: Milwaukee, Racine, Kenosha, Walworth, and Rock.

Ms. Yost stated that there was anti-fraud legislation signed into law in Wisconsin. "SB 426 strengthens current law by defining what an intentional program violation is, providing additional program penalties to repeat offenders, and cutting red tape by allowing the Department of Children and Families, W-2 agencies, or counties, rather than just the courts, to sanction those who have been caught lying on their applications. First time violators will have benefits suspended for 6 months, a second violation will result in a 1 year suspension, and 3 intentional violations will result in permanent disqualification for benefits."

Ms. Yost stated that the Mental Health Task Force of Manitowoc County is presenting a program from 8:00 a.m. to 10:00 a.m. on May 4, 2012 at The Club in Manitowoc.

APPROVAL OF MINUTES:

Amendments were requested to the March, 2012 meeting minutes as follows: Under Public Input, the residence for Maura Yost should be changed to Newton. In the second paragraph under Public Input, insert “emergency care for” mental health services. Also add “According to the article, Dr. Driggers said “A state database.”” In the third paragraph, change to “Ms. Yost reported” on the event.

THE BOARD APPROVED THE MINUTES OF THE PREVIOUS REGULAR MEETING AS AMENDED . MOTION CARRIED.

EDUCATION TOPIC: – OVERVIEW OF SERVICES PROVIDED BY HUMAN SERVICES DEPARTMENT - Lori Garceau, Jeff Jenswold, Nancy Randolph, Bob Ziegelbauer.

Jeff Jenswold is the Clinical Services Division Manager that deals mainly with adult services with some children’s services. Staff members provide mental health services and community support. They contract for services such as in-patient at hospitals, work sites, CBRFs and AODA counseling. They operate a crisis intervention program to try to keep people out of the hospital.

Lori Garceau is the Economic Support Division Manager at the Job Center. She reviewed the programs provided at the Job Center such as Lakeshore Technical College programs and the Division of Vocational Rehabilitation. There are also Great Lakes Training and Development for displaced workers and the medical and food share programs. There are 14 employees and each carries approximately 488 cases. Training and employment were made voluntary by Federal law.

Nancy Randolph is the Child and Family Services Division Manager. Ms. Randolph oversees Child Protective Services, Children and Family Services, Family Resources, and Youth and Family Services. There are currently 75 open cases in Children and Family Services. In 2011 there were 912 Child Protective Services referrals of which 389 were accepted and 523 were screened out.

The Birth to 3 unit has 210 open cases resulting in an average caseload of 42. There are currently 108 childrens waiver cases. The Family Support Program currently has 35 families receiving support funding. Foster Care has 62 homes with 59 placements. The Youth and Family Services unit has 89 open delinquency cases assigned to 5 workers.

Patricia Dodge is the Business Division Manager and is responsible for management support services, financial services, personnel liaison, and coordinating information systems services.

Bob Ziegelbauer reported that The Long Term Support Division was taken over by the Lakeland Care District. It is a 3 year phase-in plan that was started in 2010. People are placed on a wait list until they are ready. Very soon this wait list will be eliminated.

FINANCIAL AND STATISTICAL REPORTS THROUGH MARCH – Bob Ziegelbauer.

Bob Ziegelbauer asks the department managers to give best guess estimates as to what the budget will look like by the end of the year. There may be a surplus for 2012 with the elimination of the wait list from Family Care.

WAIT LIST NUMBERS AT THE LAKELAND CARE DISTRICT

The ADRC reported that there are 11 elderly, 46 developmentally disabled, and 3 physically disabled people on the wait list. The staff is on schedule to catch up with the waitlist people in the next 2 months.

**COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES
DEPARTMENT – Bob Ziegelbauer**

Bob Ziegelbauer stated that he wants to hire 2 people to train and have ready for future retirements and replacements at the Job Center.

Mr. Ziegelbauer gave an update on the status of the Juvenile Detention Center.

**QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE
HUMAN SERVICES DEPARTMENT:**

After discussion, the board decided to keep the meeting day on the fourth Thursday of each month and change the meeting time to 4:30 p.m. for the May meeting.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, May 24, 2012 at 4:30 p.m. in the Jay Street conference room of the Human Services Department building.

ADJOURNMENT:

MOTION BY GIRIYAPPA, SECOND BY TITTL TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:15 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, May 24, 2012

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Tour of 8th Street Human Services Department Building.
5. Financial Reports through April, 2012 – Patricia Dodge.
6. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: May 16, 2012

Rita Metzger, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

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**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:00 p.m. on Thursday, May 24, 2012 in open session at the Manitowoc County Human Services Department.

Board members present: Burke, Cavanaugh, Metzger, Schmidt, Tittl, Vogel.

Board members excused: Davis, Henrickson.

Board members absent: Giryappa.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Dodge, Ziegelbauer.

PUBLIC INPUT:

Maura Yost, resident of Newton and former Human Services Department Citizen Board Member, gave information on three topics. She stated that the Obama administration approved policy changes that will affect Badgercare Plus that is estimated to save \$28.1 million in state funding. Ms. Yost stated that the changes are scheduled to take place in July.

Ms. Yost stated that new contracts are on the horizon for the state's W-2 agencies. She stated that the Wisconsin works welfare-to-work program is looking for a leaner operation run by fewer agencies, with bonuses going to local operators that meet job placement or other performance targets.

Ms. Yost stated that the new "pay for performance" focus in W-2 will motivate the state's W-2 overseers to strive harder to help participants obtain and keep decent jobs, according to Eloise Anderson, who is the head of the state Department of Children and Families.

Ms. Yost stated that expanding an emphasis on profits for those who run W-2 has aroused concern among critics who say if there is extra money, it should go toward improving client services. According to Ms. Yost, the bad news is that for-profit firms in W-2 would not be required to reinvest excess payments into services.

Ms. Yost stated that the Mental Health Forum was held last month. The committee will be coming to speak at the HSD Board meeting in the future. She stated that two items weren't covered in the recent Herald-Times-Reporter article. She stated that annually mental health issues cost \$191 billion in lost productivity and that mental health issues are the leading cause of disability.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY TITTL, SECONDED BY VOGEL TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS PRESENTED . MOTION CARRIED.

CHANGE TO ORDER OF AGENDA:

A MOTION WAS MADE BY SCHMIDT, SECONDED BY BURKE TO MOVE THE BUILDING TOUR TO THE FINAL AGENDA ITEM. MOTION CARRIED.

FINANCIAL AND STATISTICAL REPORTS THROUGH APRIL – Patricia Dodge.

The projected surplus in the developmentally disabled work services section is assisting with the decrease in Youth Aids funding that was put in place by the state after the county budget was finalized. The numbers of children requiring foster care services has been higher than estimated in the budget. The agency has an increased need for licensed foster homes and that is a focus for the staff right now.

WAIT LIST NUMBERS FOR THE LAKELAND CARE DISTRICT – Bob Ziegelbauer.

The wait list is nearly completed. Originally it was spread out over 36 months but it should be done 8 months ahead of schedule. There are approximately 15 people left to be screened at the ADRC.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer stated that the family care wait list is almost done. The partnership with Kewaunee County for the ADRC is working well according to their Human Services Director.

The W-2 Request for Proposals has grouped large numbers of counties together for six consortiums. Counties are expected to compete with privates and submit a plan by June 11, 2012. None of the thirteen counties in our region wants to be the lead county. There is a concern that access to services and the actual services will diminish with such a large group and geographical area.

There were two positions approved to hire before there are vacancies in Economic Support. This allows for training before staff members retire or leave. There are a few retirements coming up this year.

There are currently 4 or 5 vacancies throughout the county.

Lori Burke has volunteered to be a board representative on the Long Term Support Committee.

The financial reports for 2011 will be presented at the June or July county board meeting. Human Services realized a surplus for 2011.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

The meeting time will go back to 4:00 p.m.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, June 28, 2012 at 4:00 p.m. at the Manitowoc County Job Center building.

ADJOURNMENT:

MOTION BY CAVANAUGH, SECOND BY SCHMIDT TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:20 P.M. MOTION CARRIED.

EDUCATION TOPIC: – Tour of 8th Street Human Services Department Building.

Board members toured the different floors to get an idea of the amount of offices and conference room setups, the various units of service, and how clients are served. Clients are seen during regular hours as well as evenings and weekends as needed. Clients may receive services in the main building, at the Job Center, in their homes or community, at their schools, at medical facilities, by teleconference, or at facilities maintained by contracted providers.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, June 28, 2012

TIME: 4:00 p.m.

PLACE: **Manitowoc County Job Center Office**
3733 Dewey Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Tour of Job Center Building – Lori Garceau.
5. Financial Reports through May, 2012 – Patricia Dodge.
6. Update on Wait List Numbers for the Family Care District – Bob Ziegelbauer.
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: June 20, 2012

Rita Metzger, Chair
By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:03 p.m. on Thursday, June 28, 2012 in open session at the Manitowoc County Job Center at 3733 Dewey Street.

Board members present: Cavanaugh, Giriappa, Henrickson, Metzger, Tittl, Vogel.

Board members excused: Burke, Davis, Schmidt.

Board members absent: None.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Dodge, Garceau, Ziegelbauer

PUBLIC INPUT:

Maura Yost, resident of Newton and former Human Services Department Citizen Board Member, presented information on five topics. She stated that Thermo Fisher Scientific, Inc. of Two Rivers is participating in a \$2,055,188.00 U.S. Department of Labor grant to assist workers who are laid-off.

Ms. Yost stated that on June 25, 2012, the Department of Justice's Office of Community Oriented Policing Services (COPS) announced funding awards. Ms. Yost stated that along with a pledge to hire military veterans, grantees for the 2012 hiring program were selected based on fiscal need and local crime rates. Ms. Yost stated that the city of Manitowoc received \$375,000.00 to fund 3 officer positions.

Ms. Yost stated that on July 1, 2012, very significant changes to the Badger Care Program will occur. She stated that some of the changes in rules include changes in the amount of monthly premiums, rules for reporting and providing proof of income, and the rules regarding access to affordable employer-sponsored health insurance.

Ms. Yost stated that Governor Walker signed Executive Order #73 titled the Re-creation of the Governor's Council on Physical Fitness and Health. She stated that the goal is to educate the public on physical fitness and appropriate nutrition. She stated the Council will make recommendations to the Governor.

Ms. Yost stated that Governor Walker released a statement on the U.S. Supreme Court ruling on the national Health Care Act. She stated that Governor Walker is opposed to the Act and the Governor has instructed the Attorney General to add Wisconsin to the federal lawsuit opposing the Act.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY VOGEL, SECONDED BY HENRICKSON TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS PRESENTED . MOTION CARRIED.

EDUCATION TOPIC - Tour of the Manitowoc County Job Center Building.

A tour of the Job Center Building was conducted by Lori Garceau, Economic Support Division Manager. There are offices and work stations set up for Economic Support staff who meet with clients regularly. There are offices for great Lakes Training and Development, and meeting rooms, classrooms and offices for Lakeshore Technical College.

There are shared reception and waiting room areas, and a staffed resource room for residents to use computers, learn how to write resumes, and receive assistance with their job search. The Job Center was being remodeled to move the receptionist's desk and expand the resource room since there are less people waiting to meet with Economic Support workers due to the transition to the regional call center.

FINANCIAL AND STATISTICAL REPORTS THROUGH MAY – Patricia Dodge.

Lori Garceau reported on the statistics in Economic Support. She stated that the last transition of county cases came in March from the state so the numbers of cases are higher. The intakes of family and elderly/blind/disabled cases are higher due to the counties taking on some of the state's duties. She stated that the adults without children cases were transferred to counties so that increased the statistics from last year.

Ms. Garceau stated that the rules for eligibility for BadgerCare Plus have gotten stricter. A sliding wage scale is used and recipients have to report income changes that may affect their eligibility.

In the financial projections, the usage in foster care is higher than budgeted and the usage in developmental disabilities work services is lower than budgeted. At this point there is a surplus of approximately \$68,800.00 projected for 2012.

WAIT LIST NUMBERS FOR THE LAKELAND CARE DISTRICT – Bob Ziegelbauer.

The wait list is nearly completed according to staff at the ADRC. There are 2 developmentally disabled people and 9 mental health clients left to assess. Mr. Ziegelbauer and board member Giriappa gave an explanation of the I.R.I.S. program as part of Family Care in response to a board member's question.

This agenda item will be deleted for future meetings.

**COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES
DEPARTMENT – Bob Ziegelbauer**

Bob Ziegelbauer stated that two people were hired before the positions were vacated. This assists with training the new staff members and getting them ready to take over for the person leaving.

The Child Protective Services unit will be hiring a Limited Term Employee to assist the staff with catching up and staying current on the paperwork requirements for the state.

The W-2 RFP deadline was June 12th. There has been no information released from the state on the RFP.

The Kewaunee County ADRC services have merged with Manitowoc County's ADRC to form the ADRC of the Lakeshore. Mr. Ziegelbauer stated that people in Kewaunee County were reluctant at first but are now happy with it. Kewaunee County HSD staff members have contacted Jeff Jenswold, Clinical Services Manager at HSD, to explore the possibility of collaborating on service delivery for the long term. Staff members are retiring in both counties and the agencies are using this opportunity to explore restructuring and sharing services.

Mr. Ziegelbauer stated that there is a requirement from the state that in order to receive funding, our agency has to obtain public input regarding the budget each year. The board members discussed a public hearing or a survey to obtain input.

A MOTION WAS MADE BY TITTL, SECONDED BY HENRICKSON TO CONDUCT A PUBLIC HEARING IN JULY TO PRECEDE THE REGULARLY SCHEDULED HUMAN SERVICES BOARD MEETING. MOTION CARRIED.

**QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE
HUMAN SERVICES DEPARTMENT:**

A board member was asked by a citizen where people can obtain information for assistance with an autistic son. The person should contact the autism unit at Human Services, as well as a parent's group for children with disabilities.

Paul Tittl stated that with the upcoming retirement of Noel Ryder at Lakeshore CAP, a long-term board member, Mike Huck, will be the interim director until the search process is completed.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, July 26, 2012 immediately following the Public Hearing for the 2013 budget at the Human Services Department Jay Street conference room.

ADJOURNMENT:

MOTION BY VOGEL, SECONDED BY TITTL TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:07 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, July 26, 2012

TIME: Immediately following Public Hearing scheduled for 4:00 p.m.

PLACE: Manitowoc County Human Services Department Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Update on Community Mental Health Services Study – Martha Rasmus and committee members.
5. Financial Reports through June, 2012 – Patricia Dodge.
6. County Executive Ziegelbauer Report on the status of the Human Services Department.
7. Questions from Board Members on the status of the Human Services Department.
8. Set Next Meeting Date.

Date: July 17, 2012

Rita Metzger, Chair
By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:18 p.m. on Thursday, July 26, 2012 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI immediately following the Public Hearing on the 2013 Budget.

Board members present: Burke, Cavanaugh, Davis, Henrickson, Tittl, Vogel.

Board members excused: Giryappa, Metzger, Schmidt.

Board members absent: None.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Dodge, Jenswold, Randolph, Ziegelbauer.

PUBLIC INPUT:

Maura Yost, resident of Newton and former Human Services Department Citizen Board Member, presented information on three topics. She stated that NACo, along with iCivics, has created an online game called "Counties Work" to educate students in grades 6 through 12 about the important role and functions of county government. She stated that a curriculum has been developed to assist teachers with preparing lessons on county government.

Ms. Yost stated that suicide occurs among all groups of people. She stated that about 629 suicide deaths occur in Wisconsin each year. Ms. Yost stated that the state suicide rate is three times greater than the state homicide rate.

Ms. Yost stated that the Bureau of Consumer Financial Protection is required to provide protection from unfair, deceptive, and abusive financial practices to older Americans and their families.

There was no other public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY HENRICKSON, SECONDED BY BURKE TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS PRESENTED . MOTION CARRIED.

EDUCATION TOPIC - Update on Community Mental Health Services Study.

Martha Rasmus is a mental health services provider in the community and represented the Mental Health Task Force of Manitowoc County. The task force was formed with groups in the community that have similar interests and priorities. A study is being conducted on what the community's needs are and determine whether those needs are being met.

Ms. Rasmus stated that the task force is hoping to form a relationship with the Human Services Department Board members. What they don't want to do is interfere with what the agency is doing at the county level. They are not coming to ask the board for more money. They want to be a partner to help make decisions on how money is spent for clients. They have obtained information from Jeff Jenswold and Nancy Randolph regarding clients and programs.

Ms. Rasmus distributed a handout with several topics related to the background and progress made so far. She stated that Manitowoc County is similar to other counties as far as mental health needs.

Ms. Rasmus said that parts of the community are served well and some are not. The task force has established priorities based on several different sources and studies. They have set up subcommittees to break down the tasks further.

After giving descriptions of the subcommittees, Ms. Rasmus asked the board if a partnership is possible, and what the Human Services Board thinks of plans for mental health services in the future.

Supervisor Tittl said that he has concerns regarding the closing of the inpatient mental health unit at Holy Family Memorial Hospital some years ago. He wanted to know about crisis services in the county. Jeff Jenswold stated that the agency contracts with an eight bed facility for crisis beds but it is for persons who are over 18, not suicidal, and not under the influence of drugs or alcohol.

Supervisor Burke stated that the board needs more perspective on AODA use in the community. Ms. Rasmus stated that the statistics show that 70% of mental health cases have AODA issues.

Supervisor Vogel stated that the Coroner, Curt Green, runs a suicide prevention group and they could be a good resource for the task force regarding information on suicide.

Ms. Rasmus offered to bring cost comparison data from other similar sized counties. She stated that the U.W. Madison School of Public Health chose Manitowoc County to compile this data. She stated that it is a complex set of data. Supervisor Henrickson requested to receive the data by email and Ms. Rasmus stated that she hesitates to send the data without detailed explanations.

Jeff Jenswold stated that a comparison is difficult and he doesn't know what some of the data means. He asked how it fits with what we need to do at the agency. He stated that there has been an increase in needs of children lately. Ms. Rasmus stated that the numbers of elderly with mental health needs is surging and they are being underserved.

Ms. Rasmus offered a meeting or teleconference with representatives from Jefferson County who would discuss day to day things they do regarding their funding and what they did to make the best use of their mental health dollars.

Supervisor Tittl requested that Jeff Jenswold coordinate with the task force to work on issues and report back to the committee. Ms. Rasmus stated that this is a process and she isn't here to tell the agency what to do about services. She expects the process to take a year or more to work on. Jeff Jenswold and Nancy Randolph will meet with Ms. Rasmus to develop common goals.

FINANCIAL AND STATISTICAL REPORTS THROUGH JUNE – Patricia Dodge.

In the financial projections, the usage in foster care is higher than budgeted and the usage in developmental disabilities work services is lower than budgeted. The agency is doing an analysis of the childrens long term support waiver programs for estimating the usage. At this point there is a surplus of approximately \$67,000.00 projected for 2012.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer stated that the financial projections process in place gives him an estimate on what we know so far of activity. This gives direction on the areas needing attention. The budget surplus from the work program expense line at Holiday House is due to the wait list cap being lifted in the family care program.

A resolution amending the 2012 budget is required to account for the change in payment methods implemented by the state to using a third party payor for childrens long term support programs. The money will not come to our agency and we will not be paying providers.

MOTION BY HENRICKSON, SECONDED BY CAVANAUGH TO SUBMIT A RESOLUTION FOR CHANGING THE 2012 HUMAN SERVICES DEPARTMENT BUDGET. MOTION CARRIED.

Bob is working on the 2013 budget. The Wisconsin Retirement System rate is going up due to being fully funded and is built on the assumption that investments are earned at the projected rate. Health insurance premiums are projected to increase by double digits. This will be a challenging budget process, as usual.

Stacy Ledvina, Supervisor in the Youth and Family Services unit will present information at a future meeting regarding juvenile justice information, grants, statistics and how they relate to the juvenile detention center.

The county board heard a report from Bill Kelsey, Human Services Department Director at Kewaunee County regarding the recent partnership with our ADRC and theirs. Bill has been in touch with Jeff Jenswold to discuss the possibility of merging other services or programs with our HSD. Bob will arrange a meeting with managers to explore what services might be able to be merged. This will be an open ended discussion with both counties. At some point the HSD Board members will be asked to be involved in the process. Bob will provide an update at the next HSD Board meeting.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Tom Davis stated that regarding mental health services, the agency has to do what is mandated and the services can't be unlimited. Every cause is a worthy cause but our monetary hands are tied.

Supervisor Vogel reported that Supervisor Metzger asked him to address the replacement of the HSD Director position and include the possibility of a resolution for it on the agenda for the August meeting. Supervisor Tittl stated that since there was already a committee to committee resolution developed for the Finance Committee, the next step should be to meet with the Finance Committee and possibly the Personnel Committee.

The board decided to get input from Supervisor Metzger regarding an agenda item for the next meeting.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, August 23, 2012 at the Human Services Department Jay Street conference room.

ADJOURNMENT:

MOTION BY CAVANAUGH, SECONDED BY DAVIS TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:10 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY

Human Services Board

Public Hearing Notice

DATE: Thursday, July 26, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services
801 Jay Street, Manitowoc, Wisconsin

The hearing is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Open Public Hearing.
2. Public Input regarding the 2013 Human Services Department Budget.
3. Close Public Hearing.

Date: July 16, 2012

Rita Metzger, Chair
By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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PUBLIC HEARING OF THE
2013 HUMAN SERVICES DEPARTMENT BUDGET
July 26, 2012

Human Services Board Members Present: Burke, Cavanaugh, Davis, Henrickson, Tittl, Vogel.

Board Members Excused: Giriappa, Metzger, Schmidt.

Human Services Department Staff Present: Dodge, Jenswold, Randolph, Ziegelbauer.

CALL TO ORDER:

The Public Hearing for input into the 2013 Human Services Department Budget was called to order at 4:00 p.m. by Human Services Board Vice Chair Paul Tittl.

PUBLIC INPUT:

Ed Rappe, city of Manitowoc, spoke regarding mental health issues in the county. He stated that the mental health issues are an ongoing problem and very costly. He stated that some progress has been made by adding 1.5 Psychiatrists to the Human Services Department and also the Youth Wellness Center.

Mr. Rappe stated that the suicide rate is high, AND the crime rate related to mental health issues is high and extraordinarily expensive. He stated the resource of mental health inpatient services at Holy Family Memorial is gone and is not coming back. He stated that what the county should be doing is getting the process going of more public relations, explaining to people what the signs of mental illness are, educating people so that the illnesses can be caught early and treated.

Mr. Rappe stated that he knows of people whose family members are not productive due to mental illness and having few resources to assist them with being able to work and live a normal life. Mr. Rappe proposed that \$10,000.00 be set aside in the 2013 budget for educating the public and to make them aware of what the signs of mental illness are. He stated that publications could be distributed to churches and public places, and some radio spots could let people know what to look for and what resources are available.

Mr. Rappe stated that while \$10,000.00 sounds like a lot of money, his basic question is what is a human life worth? He stated that the investment now can pay off greatly in the future.

Maura Yost, resident of Newton, stated that she is attending the hearing to advocate for the budgetary funding and filling of the vacancy of the county Human Services Director position. She stated that her background includes 11 years of direct service delivery to the county's unemployment compensation and welfare recipients, as well as serving for 9 years as a citizen member on the Human Services Board.

Ms. Yost stated that the action she is seeking from the Human Services Board is a resolution to the Finance Committee to fund the vacant position. Ms. Yost distributed a handout that included a timeline of events and discussions at the Human Services Department board meetings regarding the vacant Director's position.

Ms. Yost read from the handout various entries by date, questions posed to Bob Ziegelbauer, County Executive by board members related to the filling of the vacant position, and responses from Mr. Ziegelbauer.

Ms. Yost was informed by Vice Chair Tittl that she had one and a half minutes left for her testimony. Ms. Yost stated that she was disappointed by the time limit since she had 5 more topics to cover.

Ms. Yost stated that there are several key points of legal opinion from the Wisconsin State Attorney General's opinions regarding social services directors and she read the points that she had listed in her handout.

Ms. Yost stated that the Corporate Counsel's response after the question was presented to him was that Manitowoc County does not have a Human Services Director because the County Board has not included the position in the budget. Ms. Yost stated that the Corporation Counsel wrote that in the absence of a Director, division managers within the Human Services Department perform the duties that would otherwise be performed by a Director. She stated that the County Executive is not the Human Services director, but does provide the same supervision to the department's managers that he would provide to a Director pursuant to Wis. Stat. 46.23(6m).

Ms. Yost concluded her testimony by stating that according to the state and county contract, the county agrees to follow state and federal performance standards, statutes, and rules.

Since there was no other public input, Vice Chair Tittl closed the public hearing.

MOTION BY SUPERVISOR VOGEL, SECOND BY DAVIS TO ADJOURN THE PUBLIC HEARING FOR INPUT INTO THE 2013 HUMAN SERVICES DEPARTMENT BUDGET AT 4:17 P.M. MOTION CARRIED.

Respectfully submitted:

Patricia Dodge, Business Division Manager
MANITOWOC COUNTY
HUMAN SERVICES DEPARTMENT



MANITOWOC COUNTY HUMAN SERVICES BOARD MEETING NOTICE

DATE: Thursday, August 23, 2012

TIME: 4:00 p.m.

PLACE: Manitowoc County Human Services Department
Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Juvenile justice information, grants, and statistics regarding the Juvenile Detention Center – Stacy Ledvina, Youth and Family Services Unit Supervisor.
5. Financial Reports through July, 2012 – Patricia Dodge.
6. County Executive Ziegelbauer Report on the status of the Human Services Department.
7. Discussion and possible action on replacement of Human Services Director position.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: August 15, 2012

Rita Metzger, Chair
By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

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**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:05 p.m. on Thursday, August 23, 2012 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Burke, Cavanaugh, Davis, Henrickson, Metzger, Tittl.

Board members excused: Vogel.

Board members absent: Giryappa, Schmidt.

County Board members present: Hoff, Nickels.

Members of Public present: Maura Yost, Newton.

Staff present: Dodge, Ledvina, Randolph, Ziegelbauer.

PUBLIC INPUT:

Maura Yost, resident of Newton and former Human Services Department Citizen Board Member, requested that the minutes from the HSD Public Hearing be changed to quote a response from the Corporation Counsel regarding the requirement for a Human Services Director. Ms. Yost stated that she would send by email the changes to the minutes that she is requesting.

Ms. Yost stated that males are 3 times more likely to commit suicide and it's more prevalent in the 40 – 70 year old age group.

Ms. Yost referred to the juvenile justice statistics for 2009 – 2010 and stated that property arrests were up by 12% and drug arrests were up by 55%. Ms. Yost stated that Manitowoc County had the 7th highest arrests in the state.

Ms. Yost stated that there was a class action lawsuit filed against the Wisconsin Department of Health Services and certain MCOs who provide services to developmentally disabled adults in residential settings through the Family Care program. This is due to the rates being drastically cut in services and the facilities can't continue to provide the same care.

There was no other public input.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY HENRICKSON TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS PRESENTED. MOTION CARRIED.

EDUCATION TOPIC - JUVENILE JUSTICE INFORMATION, GRANTS, AND STATISTICS REGARDING THE JUVENILE DETENTION CENTER – Stacy Ledvina, Youth and Family Services Unit Supervisor.

Ms. Ledvina provided a handout and also used a powerpoint demonstration regarding changes being made related to programming for juveniles. Ms. Ledvina stated that in 2010 Manitowoc County developed a team to look at evidence based practices for juvenile services. Team members included the unit Supervisor, social workers, contracted providers, representatives of the Manitowoc Police Department, Manitowoc School District and the District Attorney's office.

A Needs and Risk Assessment Tool was implemented in January, 2011. The Juvenile Justice Intervention Strategies assessment helps determine what clients should be served, what their needs are, and how to best intervene.

The Youth Wellness Center was developed with grant funding and opened in January, 2011. The grant is for three years and provided \$47,000.00 for first year funding, \$47,000.00 for the second year, and \$25,000.00 for the third year. The Center is staffed by one male and one female. There are mostly male clients using it. Clients are transported to the center by staff members. It is not a 24 hour program. It is housed in the former Fairview Market and usually ends by 8:30 or 9:00 p.m.

This is an alternative to secure detention where skills are developed with after school programming using strength based approaches. So far there has been no need for law enforcement contact at the center.

Ms. Ledvina referred to the graphs and charts in her presentation regarding the Juvenile Detention Alternative Initiative and how effective it has been at reducing crime and recidivism. She gave some of the reasons the Manitowoc County secure detention center is used and the number of bookings in 2010. Ms. Ledvina stated that 72-hour holds account for over 80% of secure detention bookings in Manitowoc County each year.

The staff continues to work toward utilizing alternatives to secure detention when community protection is not an issue, and developing rewards and sanction options and other tools.

Ms. Ledvina answered questions and stated that she would send more information to HSD Board members by email.

Ms. Ledvina invited board members to attend a meeting that is scheduled for September 5, 2012 from 1:00 – 3:30 p.m. to discuss Manitowoc's progress in the Juvenile Detention Alternatives Initiative (JDAI) at the Communication and Technology Building.

She also invited board members to attend a seminar at the Holiday Inn on September 19, 2012 to discuss sanctions and rewards for youth who are on juvenile supervision. A representative from the National Council on Crime and Delinquency will lead this discussion.

FINANCIAL AND STATISTICAL REPORTS THROUGH JULY – Patricia Dodge.

In the financial projections, the usage in foster care continues to be higher than budgeted and the usage in developmental disabilities work services is lower than budgeted. The Youth Aids revenue was decreased in 2012, and the children's long term support waiver programs have more children than budgeted. At this point there is a surplus of approximately \$65,000.00 projected for 2012. This will be affected by the increased number of placements in the mental health inpatient hospital stays.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer gave information and a handout on local unemployment rates for July, 2012. The rate for Manitowoc County was listed at 7.9%.

Mr. Ziegelbauer discussed staffing at the Juvenile Detention Center. He stated that it takes 5.3 positions to staff the center 24 hours per day, 7 days per week. He distributed a handout listing the juvenile population at the detention center from January 2007 through July, 2012.

Mr. Ziegelbauer stated that there is a meeting scheduled in September to announce the budget for the juvenile detention center and relocating it to the Sheboygan County detention center primarily due to costs of \$750,000.00. Bob will get the meeting information out to board members.

Bob stated that the agency has been aggressive and dynamic at plugging in to outside sources of funding and programming for juveniles, working with groups of national reknown. This is not directly connected to closing the detention center. The populations are down at the detention center and it is very costly to keep it going as is.

Supervisor Hoff asked what proposal was made last year with Sheboygan County. Bob responded that the county was going to house their juveniles and they were going to close their detention center. This did not happen.

Bob stated there is a meeting on September 13 with staff from Kewaunee County Human Services to explore collaborating for services and possible changes. It is an introductory meeting with no preconceived notions.

Supervisor Tittl stated that he spoke with someone from Spancrete who said that 21 people were hired but only three passed the drug test. The board discussed what assistance there is for people to get off drugs so they can work.

Supervisor Nickels stated that there are some requirements for drug testing in order for people to get benefits. Mr. Nickels stated that there is no question there is a serious drug problem in the county. He stated that there is a bigger problem with juveniles getting help.

The board discussed the Human Services Director position and how the Director needs to get grants for the agency and needs to get the work team to be cohesive. HSD Board member Burke stated that the Director in Kewaunee County, Bill Kelsey is dynamic and worked well during the collaboration for the Aging Disability Resource Center of the Lakeshore.

HSD Board member Davis asked what the qualifications are of the County Executive to be acting as HSD Director? Mr. Davis also asked who is responsible if disaster strikes? He has concerns as a board member.

Supervisor Tittl stated that he has been around the longest of the HSD members on the county board and noted that things are different since the prior HSD Director retired and things could be improved. Mr. Davis stated that in the past there would be fighting over different areas of the budget and the board members were required to make cuts.

Supervisor Henrickson asked if the board members could get the job description for the HSD Director and the costs for the position and have it emailed prior to the next meeting.

A MOTION WAS MADE BY TITTL TO LOOK INTO THE QUALIFICATIONS AND JOB DESCRIPTION OF A HUMAN SERVICES DIRECTOR AND THE INFORMATION BE NOTED AND THEN THE ISSUE BE CLOSED. MOTION HAD NO SECOND SO THE MOTION WAS DROPPED.

Bob Ziegelbauer stated that the original announcement and job description with pay rate would be sent out to the board members.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

Nothing further.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, September 27, 2012 at the Human Services Department Jay Street conference room at 4:30 p.m. (note revised start time).

ADJOURNMENT:

MOTION BY BURKE, SECONDED BY HENRICKSON TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 6:05 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY
HUMAN SERVICES BOARD
AMENDED MEETING NOTICE

DATE: Thursday, September 27, 2012
TIME: 4:30 p.m. (Note time change)
PLACE: Manitowoc County Human Services Department Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Approval of Amended Minutes from Public Hearing.
5. Education Topic: Foster Care county placement resources, current placements, placement costs, foster care recruitment and retention – Nancy Randolph, Child and Family Services Division Manager and Georgeann Knier, Foster Care Coordinator.
6. Financial Reports through August, 2012 – Patricia Dodge.
7. Request approval for reimbursement for two hotel rooms for a training.
8. ***Discussion and possible action on the 2013 budget regarding education funds for mental health.***
9. County Executive Ziegelbauer Report on the status of the Human Services Department.
10. Discussion and possible action on replacement of Human Services Director position.
11. Discussion of Board Member attendance at meetings.
12. Questions from Board Members on the status of the Human Services Department.
13. Set Next Meeting Date.

Date: September 18, 2012
Amended: September 25, 2012 @ 12:50 p.m.

Rita Metzger, Chair
By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, September 27, 2012 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Burke, Cavanaugh, Davis, Giryappa, Metzger, Tittl, Vogel.

Board members excused: Henrickson.

Board members absent: Schmidt.

County Board members present: Hoff.

Members of Public present: Maura Yost, Newton.

Staff present: Knier, Randolph, Ziegelbauer.

PUBLIC INPUT:

None.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY TITTL, SECONDED BY CAVANAUGH TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS PRESENTED. MOTION CARRIED.

APPROVAL OF AMENDED MINUTES FROM PUBLIC HEARING:

MOTION WAS MADE BY TITTL, SECONDED BY CAVANAUGH TO APPROVE THE MINUTES OF THE PUBLIC HEARING AS AMENDED. MOTION CARRIED.

EDUCATION TOPIC - FOSTER CARE COUNTY PLACEMENT RESOURCES, CURRENT PLACEMENTS, PLACEMENT COSTS, FOSTER CARE RECRUITMENT AND RETENTION – Georgeann Knier, Foster Care Coordinator and Nancy Randolph, Child and Family Services Division Manager.

Georgeann Knier and Nancy Randolph discussed various aspects of the foster care program in the county. The foster parent recruitment and retention budget is supplemented by the West Foundation. Recruitment is an ongoing process and includes public announcements, electronic bulletin boards, presentations, and employee newsletters in businesses. Retention efforts are also ongoing and include a foster care picnic every summer, a foster care appreciation banquet, ongoing trainings, and a business directory that includes discounts to families who foster children.

Foster families are asked to transport the children to visitations and therapies, encouraged to have visitations in their home, and are being trained to be involved with the biological families so they have support once the child is reunified.

The Kinship Care program is a state program that encourages relatives to care for minor children and pays a stipend each month to the families. There are 38 kinship care homes with 46 children placed. Manitowoc County also has 12 relative foster homes and 24 children placed in those homes. There is a total of 75 foster homes and 69 children placed in them.

There was a foster care overhaul in 2011 that created different levels of placements. Level 1 is court ordered kinship care; Level 2 is general foster care; Level 3 is Treatment Foster Care; Level 4 is Group Homes and residential; and Level 5 is 24 hour shift staffed homes

There is a new assessment tool implemented to replace the foster care rate assessments. It is an assessment tool that is added to the base rate. It takes into consideration such things as trauma to the child by the family, adjustment to the trauma, life functioning, and other factors.

This is reassessed every 6 months. The county is responsible for all licensing and relicensing for all 38 foster homes and 12 relative licensed homes, as well as two level 5 homes. The staff run all background checks on foster home providers and program managers along with tracking training hours and arranging for the state staff to visit the sites.

The foster care program staff members are working on emergency respite homes that can be available on a weekly basis and can rotate placements. The needs of the program are homes that will take sibling sets of 2 or more children, homes that will take teenagers, and homes that will accept sex offenders.

The program staff requested assistance from the HSD Board members by speaking positively of the foster care program and encouraging other groups to have the staff give presentations on the program in order to get more homes for these children.

FINANCIAL AND STATISTICAL REPORTS THROUGH AUGUST – Bob Ziegelbauer.

In the financial projections, the usage in foster care continues to be higher than budgeted and the usage in developmental disabilities work services is lower than budgeted. The Youth Aids revenue was decreased in 2012, and the children's long term support waiver programs have more children than budgeted. At this point there is a surplus of approximately \$90,000.00 projected for 2012. This will be affected by the increased number of placements in the mental health inpatient hospital stays when Brown County sends their invoice after insurances and MA payments are applied.

REQUEST APPROVAL FOR REIMBURSEMENT FOR TWO HOTEL ROOMS FOR A TRAINING – Nancy Randolph

There is a foster care coordinators conference in Green Bay on October 17th and 18th, 2012.

Three people will attend the conference and are assisting with hosting this conference. They are expected to be there late on the first day and early for registrations, etc. in the mornings. There is grant money available for one of the participants but not the other two. Approval is being requested for the other two staff members to be able to stay at the hotel and be reimbursed for this cost. The county's policy is to approve only those stays that are 45 miles or more from the work location, unless the governing board approves the stay.

MOTION WAS MADE BY VOGEL, SECONDED BY BURKE TO APPROVE THE HOTEL COST FOR TWO STAFF MEMBERS FOR THIS CONFERENCE. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE 2013 BUDGET REGARDING EDUCATION FUNDS FOR MENTAL HEALTH :

Board members discussed the suggestion made at the July public hearing by Ed Rappe, former HSD Board member, to add \$10,000.00 to the 2013 budget for educating the public regarding mental health issues.

MOTION WAS MADE BY BURKE, SECONDED BY CAVANAUGH TO TABLE THE ISSUE UNTIL A FUTURE DATE. MOTION CARRIED.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer gave information and a handout on local unemployment rates for August, 2012. The rate for Manitowoc County was listed at 7.4%.

Mr. Ziegelbauer gave information and a handout regarding salaries of agency managers and supervisors in 2007 and 2012.

Mr. Ziegelbauer gave two handouts: one of the daily rates at the Lincoln Hills juvenile facilities from 2002 to 2012 and one on the costs that were incurred at those facilities from 2001 to September, 2012.

Bob stated that the 2013 budget process is continuing.

(Supervisor Burke left the meeting at 6:00 p.m.).

DISCUSSION AND POSSIBLE ACTION ON REPLACEMENT OF HUMAN SERVICES DIRECTOR POSITION:

The board members discussed the Human Services Director position after having received a job description and costs of the position by mail or email.

The committee discussed the following regarding the Director position: State statute 46.23 states the County Executive shall appoint a Director to the Human Services Department.

Approximately 200 contracts could be null without a Director. The state Attorney General and an audit by the state recommends a Director. Dodge County's recruitment for the Director position includes \$78,000.00-\$99,000.00 for a salary. Pierce County's recruitment for the Director position includes \$81,000.00 - \$104,000.00 for a salary. It was stated that the past 5 years when there wasn't a Director, there was a deficit of \$3,403,356.00. It was stated that the 5 years prior when there was a Director, there was a surplus of \$339,027.00. The County Executive was asked why there were deficits and stated because of the Health Care Center. The board Chair stated that she heard it was not proper funding of the autism program and Medicaid.

MOTION WAS MADE BY VOGEL, SECONDED BY CAVANAUGH TO FUND THE HUMAN SERVICES DIRECTOR POSITION IN THE 2013 BUDGET. DUE TO A 3 TO 3 TIED VOTE, MOTION FAILED.

DISCUSSION OF BOARD MEMBER ATTENDANCE AT MEETINGS:

After discussion, board members were asked to notify the board Chair or the agency if they are going to be absent.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

The HSD Board Chair, Metzger, received a letter from a consumer.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, October 25th, 2012 at the Human Services Department Jay Street conference room at 4:30 p.m.

ADJOURNMENT:

MOTION WAS MADE BY VOGEL, SECONDED BY CAVANAUGH TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 6:30 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



**MANITOWOC COUNTY
HUMAN SERVICES BOARD
AMENDED MEETING NOTICE**

DATE: Thursday, October 25, 2012

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Energy Assistance Program – Lori Garceau.
5. Financial Reports through September, 2012.
6. *Discussion and possible action on Human Services Director position.*
7. County Executive Ziegelbauer Report on the status of the Human Services Department.
8. Questions from Board Members on the status of the Human Services Department.
9. Set Next Meeting Date.

Date: October 17, 2012

Amended: October 23, 2012 @ 4:41 p.m.

Rita Metzger, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, October 25, 2012 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Burke, Cavanaugh, Davis, Henrickson, Metzger, Vogel.

Board members excused: Giryappa, Tittl.

Board members absent: None.

Board members resigned: Schmidt.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Garceau, Ziegelbauer.

PUBLIC INPUT:

Maura Yost, resident of Newton, said that she attended the JAIC training and the county jail tour.

Ms. Yost stated that on October 1st, Governor Walker requested that the federal government extend the car ferry's temporary permit and awarded the S.S. Badger a state energy grant to help accelerate the conversion away from coal. She stated that the move isn't without controversy because the Badger dumps about 500 tons of coal ash into Lake Michigan each season.

Ms. Yost stated that as the election draws near, the future of the Affordable Care Act is one item hanging in the balance. She stated that the Wisconsin Council on Families and Children produced a 10 point summary of reasons it believes the Affordable Care Act should be used to fill in the gap in Badger Care. Ms. Yost stated that she has begun to work with the Advocacy Committee of the Mental Health Task Force and she referred to the 7th point from the summary. She stated that the reason offered by the Wisconsin Council on Families and Children to use the A.C.A. to extend medical coverage to uninsured Wisconsin adults through Medicaid is it's likely to yield savings by pushing down state and local mental health care costs, according to a July, 2011 institute report.

Ms. Yost stated that Governor Walker uses federal Medicaid money to pad the state's surplus. She stated that every year the federal government awards states a CHIPPA performance bonus for increasing enrollment of uninsured children in the Medicaid program. She stated that last

year, Wisconsin received a bonus of more than \$24.5 million. Ms. Yost stated that according to John Peacock from the Wisconsin council on Children and Families, the Walker Administration failed to put that money back into the state's Medicaid program, known as Badger Care. She stated that instead, the money was shifted into the general fund and called a "surplus." Ms. Yost stated that Governor Walker has been touting a two year budget surplus of \$342 million and a \$109 million deposit to the state's rainy day fund, even as organizations that manage Badger Care threaten to leave the program because the state has decreased its reimbursement rate.

APPROVAL OF MINUTES:

The following changes were proposed for the September 27, 2012 HSD Board minutes:

On page 3 under "Discussion and Possible Action on Replacement of Human Services Director Position" add after "costs of the position by mail or email" "Committee held a lengthy discussion." Eliminate the next full paragraph. Add after "TIED VOTE, MOTION FAILED" "A FEW SUPERVISORS WERE ABSENT."

A MOTION WAS MADE BY BURKE, SECONDED BY CAVANAUGH TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS AMENDED. MOTION CARRIED.

EDUCATION TOPIC - ENERGY ASSISTANCE PROGRAM – Lori Garceau.

Lori Garceau, Economic Support Division Manager, provided information on the Wisconsin Home Energy Assistance Program. The applications for heat assistance are being accepted as of October 1. There could be an increase in funding after December. The heating program ends May 15. The division tries to be proactive with their approach and not wait until there is an emergency. There are no one-time payments for heat or electricity. There are funds to replace furnaces, but the furnace has to be non-functioning.

There are 2,721 households that have applied for energy assistance. The total households that received crisis assistance were 178. The total households paid energy assistance were 2,476. The state requires several forms of identity to prevent identity theft.

FINANCIAL AND STATISTICAL REPORTS THROUGH SEPTEMBER – Bob Ziegelbauer.

Bob Ziegelbauer discussed the information in the financial reports related to surplus and deficit areas of the budget.

DISCUSSION AND POSSIBLE ACTION ON HUMAN SERVICES DIRECTOR POSITION:

The board members discussed the Human Services Director position.

A MOTION WAS MADE BY METZGER, SECONDED BY CAVANAUGH TO FILL THE VACANT HUMAN SERVICES DIRECTOR POSITION. MOTION CARRIED.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer

Bob Ziegelbauer gave information in handouts from the 2013 budget book related to Human Services.

Bob stated that one of the two additional positions in the proposed 2013 budget was a transfer to the Adult Protective Services unit from the ADRC, and the other position will be assigned to the Youth and Family Services unit to assist with the workload when the Juvenile Detention Center is moved. The board members discussed this information.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

No further questions.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, November 29th, 2012 at the Human Services Department Jay Street conference room at 4:30 p.m.

ADJOURNMENT:

MOTION WAS MADE BY VOGEL, SECONDED BY CAVANAUGH TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:30 P.M. MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd



MANITOWOC COUNTY

Human Services Board

Meeting Notice

DATE: Thursday, November 29, 2012

TIME: 4:30 p.m.

PLACE: Manitowoc County Human Services Department
Jay Street Entrance
801 Jay Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered and acted upon at the meeting.

1. Roll Call.
2. Public Input.
3. Approval of Minutes.
4. Education Topic: Community Mental Health Task Force Updates – Martha Rasmus.
5. Financial Reports through October, 2012.
6. County Executive Ziegelbauer Report on the status of the Human Services Department.
7. Questions from Board Members on the status of the Human Services Department.
8. Set Next Meeting Date.

Date: November 14, 2012

Rita Metzger, Chair

By: Robert Ziegelbauer, preparer of notice
County Executive

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's Office at 920-683-4003 at least 24 hours before the meeting so that appropriate accommodations can be made.

Persons who are members of another government body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties or responsibilities of any other governmental body.

MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT BOARD MEETING MINUTES

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:30 p.m. on Thursday, November 29, 2012 in open session at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI.

Board members present: Burke, Cavanaugh, Davis, Giriappa, Henrickson, Metzger, Tittl, Vogel.

Board members excused: None.

Board members absent: None.

Board member vacancy: One.

County Board members present: None.

Members of Public present: Maura Yost, Newton.

Staff present: Jenswold, Ziegelbauer.

PUBLIC INPUT:

Maura Yost, resident of Newton, gave input on four subjects as follows:

1. "I'd like to begin today with a few words about the issue of a Human Services Director. I know that many of us are tired of the topic, but the fact remains that the county is not following state law, so I will continue to advocate for a single, qualified Human Services Director to oversee the Department's activities which account for almost 36% of the county's expenditures."

"At the November 20th Personnel Committee meeting, Corporation Counsel Rollins claimed that the "legislative intent is being preserved." However, the County Executive said that the position title change would be, for example, "Director-Business Division" without any change in the coordinators' duties, supervisory oversight, or pay. Clearly, this is an attempt to circumvent state statute, rather than to comply with it. Bob confirmed he is doing this in an effort to meet statutory requirements so as to avoid the appearance that the county is, as he said, "operating as bandits outside the law.""

"So I will continue my advocacy for a single, qualified Human Service Director."

2. “Groups: The state should fund treatment over incarceration. Wisconsin should dramatically increase the amount of money it spends on treatment programs that keep offenders with drug and alcohol addictions and mental illness out of prison, two groups said Tuesday.”

“The call is receiving a warm reception from some Republicans and Democrats weary of forking over roughly \$1.3 billion a year to lock up Wisconsin offenders, about half of whom land back in prison after release. The groups are recommending that the state spend \$75 million a year on treatment programs and an additional \$20 million a year on other supportive services. The authors of the report project that the benefits would include 3,100 fewer prisoners a year, 21,000 fewer jail admissions, a reduction in repeat crimes and between 1,150 and 1,619 parents who remain in the community and not separated from their children.”

3. “In Wisconsin in 2007, the richest 1 percent of taxpayers paid 8 percent of their income in state and local taxes, the least by far of any income group, and only 6.7 percent after accounting for the deduction from their federal taxes. By contrast, the poorest 20 percent of taxpayers paid 9.4 percent state and local taxes in 2007 and do not benefit from the deductibility of state and local taxes. Middle-income taxpayers paid the most, 11.2 percent after accounting for the federal offset.”
4. “A 2010 report discusses that the U.S. suicide rate increased since the recession. Stigma over discussing suicidal thoughts, lack of mental health care, and insufficient funding are barriers to suicide prevention.”

“Experts say Wisconsin’s high suicide rate, relative to those of neighboring states, could be linked to a high rate of binge drinking, easy access to firearms, and lack of available mental health care, especially in rural areas.”

“Suicide is the 10th leading cause of death in Wisconsin, behind influenza and pneumonia and surpassing deaths from breast and prostate cancer as well as motor vehicle accidents, according to state Department of Health Services data.”

APPROVAL OF MINUTES:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY DAVIS TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR MEETING AS WRITTEN. MOTION CARRIED.

EDUCATION TOPIC - COMMUNITY MENTAL HEALTH TASK FORCE UPDATES – Martha Rasmus.

Ms. Rasmus is a member of the Community Mental Health Task Force and presented the following information:

In a given year in the United States, about 1 out of 4 adults and 1 out of 5 children have diagnosable mental disorders.

Mental disorders fall on a spectrum of severity but many disrupt daily life.

Mental disorders are the leading cause of disability among ages 15 – 44 in the United States and Canada combined.

The cost of lost earnings alone due to major mental disorders in the United States is around \$193 billion each year.

Ms. Rasmus also discussed the information they obtained from another county's Human Services Department related to mental health services and funding.

FINANCIAL AND STATISTICAL REPORTS THROUGH OCTOBER – Bob Ziegelbauer.

Bob Ziegelbauer discussed the information in the financial reports related to surplus and deficit areas of the budget.

COUNTY EXECUTIVE REPORT ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT – Bob Ziegelbauer.

Bob Ziegelbauer stated that the 2013 budget was passed by the County Board and how some parts of the budget will be implemented.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

No further questions.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, January 24th, 2012 at the Human Services Department Jay Street conference room at 4:30 p.m.

ADJOURNMENT:

MOTION WAS MADE BY HENRICKSON, SECONDED BY GIRIYAPPA TO ADJOURN
THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:45 P.M.
MOTION CARRIED.

Respectfully submitted,

Laurie Burke, Secretary
Human Services Board

LB/pd